



# AGENDA

## IRVINE CHILD CARE PROJECT REGULAR MEETING

May 11, 2020  
8:30 AM

Adam Buchanan  
President

Ira Glasky  
Vice President

Alan Battenfield  
Clerk

Board Members:  
Melissa Fox  
Stephanie Bynon

Irvine Child Resource Center  
14341 Yale Avenue  
Irvine, California

### IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE CHILD CARE PROJECT MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE CHILD CARE PROJECT MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606 OR BY EMAIL TO [SDINEEN@CITYOFIRVINE.ORG](mailto:SDINEEN@CITYOFIRVINE.ORG). EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING AT LEAST 24 HOURS BEFORE THE MEETING, SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELE-CONFERRING, VIDEO-CONFERRING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE.

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**Speaker's Form/Request to Speak** - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

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**CALL TO ORDER**

<b>ROLL CALL</b>	Board Member:	Stephanie Bynon
	Board Member:	Melissa Fox
	Clerk:	Alan Battenfield
	Vice President:	Ira Glasky
	President:	Adam Buchanan

**PLEDGE OF ALLEGIANCE**

**ADDITIONS AND DELETIONS TO THE AGENDA**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

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**PUBLIC COMMENTS**

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Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

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**CONSENT CALENDAR**

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All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

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**1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES**

**ACTION:**

Approve the minutes of a regular meeting of the Irvine Child Care Project held on March 9, 2020.

**ACTION:**

Approve the minutes of a special meeting of the Irvine Child Care Project held on April 9, 2020.

**2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.**

**RECOMMENDED ACTION:**

Approve payment of \$60,737.85 to Continuing Development, Inc. for child care development services for March 1-31, 2020.

**3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$11,286.81 for ICF Scholarships during the month of March 2020.

- \$ 9,824.81 to Rainbow Rising
- \$ 838.00 to Kids Stuff
- \$ 406.50 to Continuing Development Inc.
- \$ 217.50 to Dolphin Club
- \$ 0.00 to Creekers Club

**4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$115.00 for ICCP Scholarships during the month of March 2020.

- \$ 115.00 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$ 0.00 to Continuing Development Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club

**5. WARRANT REQUEST – CITY OF IRVINE**

**RECOMMENDED ACTION:**

Approve payment of \$13,613.11 to the City of Irvine for Program and Grant Administration the month of March 2020.

- \$ 12,468.11 for Program Administration
- \$ 1,145.00 for Grant Administration

**6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**RECOMMENDED ACTION:**

Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2020.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

**7. ICCP PAYMENTS FOR FEBRUARY 2020**

**RECOMMENDED ACTION:**

Review and approve February 2020 payments attached.

**8. ICCP EXPENSES PAID BY IUSD**

**RECOMMENDED ACTION:**

Review and accept attached invoice in the total amount of \$2,481.70 paid by IUSD on behalf of ICCP.

**9. DEPOSIT OF STATE GRANT APPORTIONMENT**

**RECOMMENDED ACTION:**

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 27,218.00      01-005-50100-8290
- \$ 12,512.00      01-005-50100-8290
- \$ 74,879.00      01-005-50100-8590

**10. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 22,771.24      01-005-712-00-8689
- \$            0.00      01-005-712-00-8699

**BOARD BUSINESS**

**11. ICCP CHILD CARE SITES ABLE TO ENROLL CHILDREN OF INDIVIDUALS WHO WORK IN THE CITY OF IRVINE**

**RECOMMENDED ACTION:**

Approve the recommendation to allow ICCP sites to enroll children of non-resident employees who work in the City, as capacity permits, during the period of Emergency Childcare as defined by the California Department of Education.

**12. DETERMINATION OF FY 2020-21 CHILD CARE PROVIDER RENTAL RATE**

**RECOMMENDED ACTION:**

Approve the current rental rate with no change for FY 2020-21.



**13. ICCP PROPOSED BUDGET FOR FY 2020-21 WITH MULTI-YEAR BUDGET PROJECTIONS**

**RECOMMENDED ACTION:**

Submitted for the Board's review and discussion.

**REPORTS**

**14. FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

**15. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER**

**ADJOURNMENT**

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, June 8, 2020.**

**NOTICE TO THE PUBLIC**

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at [cityofirvine.org](http://cityofirvine.org) beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally

provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

**COMMUNICATION DEVICES**

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on May 1, 2020 by 5:30 p.m. as well as on the City's web page.

*Phyllis Palmer*  
Board Liaison

# CONSENT

**ITEM 1**  
**MINUTES**



# **MINUTES**

## **IRVINE CHILD CARE PROJECT REGULAR MEETING**

**March 9, 2020  
8:30 AM**

**Irvine Civic Center  
Meeting Room L-102  
One Civic Center Plaza  
Irvine, California**

### **CALL TO ORDER**

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, March 9, 2020 at 8:34 a.m. by President Battenfield.

### **ROLL CALL**

Present:	BOARD MEMBER:	Stephanie Bynon
	VICE PRESIDENT:	Adam Buchanan
	PRESIDENT:	Alan Battenfield
Absent:	BOARD MEMBER:	Melissa Fox
	CLERK:	Ira Glasky

### **PLEDGE OF ALLEGIANCE**

President Battenfield led the Pledge of Allegiance.

### **INTRODUCTIONS**

There were no introductions.

### **ANNOUNCEMENTS**

There were no announcements.

### **PRESENTATIONS**

There were no presentations.

### **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT CALENDAR**

**Moved by Vice President Buchanan, seconded by Board Member Bynon, to approve Consent Calendar items 1 through 10.**

The motion carried as follows:

Ayes: 3 Battenfield, Buchanan, Bynon,  
Absent: 2 Fox, Glasky

**1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES**

**ACTION:**

Approved minutes of the Irvine Child Care Project regular meeting of January 13, 2020.

**2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.**

**ACTION:**

Approved payment of \$63,542.24 to Continuing Development, Inc. for child care development services for January 1-31, 2020.

**3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$11,315.74 for ICF Scholarships during the month of January 2020.

- \$ 9,000.24 to Rainbow Rising
- \$ 1,691.50 to Kids Stuff
- \$ 406.50 to Continuing Development Inc.
- \$ 217.50 to Dolphin Club
- \$ 0.00 to Creekers Club



**4. WARRANT REQUEST – CITY OF IRVINE**

**ACTION:**

Approved payment of \$14,504.78 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of January 2020.

- \$ 11,559.78 for Program Administration
- \$ 1,145.00 for Grant Administration
- \$ 1,800.00 for Supplies

**5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Approved payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2020.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

**6. ICCP PAYMENTS FOR JANUARY 2020**

**ACTION:**

Reviewed and approved January 2020 payments attached.

**7. ICCP EXPENSES PAID BY IUSD**

**ACTION:**

Reviewed and accepted attached invoices in the total amount of \$14,279.00 paid by IUSD on behalf of ICCP.

**8. DEPOSIT OF STATE GRANT APPORTIONMENT**

**ACTION:**

Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 27,054.00      01-005-50100-8290
- \$ 12,436.00      01-005-50100-8290
- \$ 74,430.00      01-005-50100-8590

**9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

**ACTION:**

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 6,306.11 01-005-712-00-8689
- \$ 25,810.39 01-005-712-00-8699

**10. ICCP QUALITY ASSESSMENT AND COMPLIANCE**

**ACTION:**

Approved lease renewal for Beacon Park, Rainbow Rising, Bonita Canyon, Rainbow Rising, College Park, Rainbow Rising, Cypress Village, Rainbow Rising, Deerfield, Child Development Center, Loma Ridge, Rainbow Rising, Northwood, Rainbow Rising, Plaza Vista, Child Development Center, Santiago Hills, Kids Stuff, Stone Creek, Creekers’ Club, Turtle Rock, Child Development Center, Vista Verde, Child Development Center, Woodbury, Child Development Center

**BOARD BUSINESS**

**11. ICCP PROPOSED BUDGET FOR FY 2020-21 WITH MULTI-YEAR BUDGET PROJECTIONS**

John Fogarty, IUSD Assistant Superintendent/Chief Financial Officer, presented the item and responded to board inquiries.

Discussion included: capital expenditure funds; long term effects of future budget proposals to include a 0%, 1%, 2%, 3% rate increase for Board consideration.

**ACTION:**

Submitted for the Board’s review and discussion.

**12. IRVINE CHILD CARE PROJECT (ICCP) QUALITY ASSESSMENT COMPLETED PRINCIPAL QUESTIONNAIRES**

Supervisor Stubler presented the item and pointed out that the feedback was overwhelmingly positive.

**ACTION:**

Submitted for the Board’s information.

**13. ICCP BOARD ELECTIONS**

Supervisor Stubler opened the floor for nominations of ICCP Board President.

**Selection of Irvine Child Care Project President**

President Battenfield motioned to nominate Vice President Buchanan as President. Motion seconded by Board Member Bynon, and carried unanimously.

AYES 3 Battenfield, Buchanan, Bynon  
ABSENT 2 Fox, Glasky

**Selection of Irvine Child Care Project Vice President**

Board Member Bynon motioned to nominate Clerk Glasky as Vice President. Motion seconded by Board Member Battenfield, and carried unanimously.

AYES 3 Battenfield, Buchanan, Bynon  
ABSENT 2 Fox, Glasky

**Selection of Irvine Child Care Project Clerk**

Board Member Bynon motioned to nominate Board Member Battenfield as Clerk. Motion seconded by President Buchanan, and carried unanimously.

AYES 3 Battenfield, Buchanan, Bynon  
ABSENT 2 Fox, Glasky

**REPORTS**

**14. FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

Report included in packet was reviewed.

**15. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

Report included in packet was reviewed.

**ADJOURNMENT**

Moved by President Buchanan, seconded by Vice President Battenfield, and unanimously carried to adjourn the meeting at 8:52 a.m.

The next regular Irvine Child Care Project Board meeting will convene at 8:30 a.m. on Monday, May 11, 2020.

\_\_\_\_\_  
ADAM BUCHANAN, PRESIDENT  
IRVINE CHILD CARE PROJECT

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
SHANE DINEEN  
RECORDING SECRETARY



# MINUTES

## IRVINE CHILD CARE PROJECT SPECIAL MEETING

April 9, 2020  
9 A.M.

Irvine Child Resource Center  
14341 Yale Avenue  
Irvine, California

### CALL TO ORDER

A special meeting of the Irvine Child Care Project (ICCP) was called to order on Thursday, April 9, 2020 at 9:02 a.m. by President Buchanan.

### ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	BOARD MEMBER:	Melissa Fox
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Ira Glasky
	PRESIDENT:	Adam Buchanan

### PLEDGE OF ALLEGIANCE

Community Services Supervisor Traci Stubbler led the Pledge of Allegiance.

### PUBLIC COMMENTS

Christy Pate on behalf of Child Development Incorporated (CDI) President Susan Dumars expressed gratitude to ICCP for the opportunity to serve the community, specifically parents who work in essential fields, during the Covid-19 school closures. Christy also shared some of the positive comments from families currently being served who are thankful for the care their children are receiving at CDI facilities in Irvine.

Irini Connerton, parent of a child attending Creekers' Club, Creekers' Club Board Member, and IUSD faculty member, expressed support for rent relief for the months of April, May, and June for ICCP providers. Ms. Connerton also requested that ICCP offer loan options for ICCP Providers.

Dawn Muller, parent of a child attending Creekers' Club, expressed support for rent relief for the months of April, May, and June for ICCP providers. Ms. Muller also requested that ICCP offer loan options for ICCP Providers.

A letter was provided to ICCP Board members as submitted by Michael K. Hagemann. The letter in its entirety will be included in the agenda packet of the ICCP Special Meeting held April 9, 2020.

**BOARD BUSINESS**

**1. IRVINE CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS**

Supervisor Stubler presented the item and responded to board inquiry.

Discussion included: If sites are able to serve children of essential workers regardless of their home school, appreciation for those agencies who are able to stay open to serve essential workers during the Covid-19 pandemic and the capacity for ICCP sites to serve additional children of essential workers should there be an increase in need.

**ACTION:** Moved by Vice President Glasky and seconded by Board Member Fox and carried unanimously by members present to approve the waiver of rental payments from ICCP Providers for April, May, and June which will total a loss in revenue to ICCP of \$473,220 for the three months.

The motion carried as follows:

Ayes: 5 Battenfield, Buchanan, Bynon, Fox, Glasky

**ADJOURNMENT**

Moved by Vice President Glasky, seconded by Board Member Fox, and unanimously carried to adjourn the meeting at 9:27 a.m.

The next regular Irvine Child Care Project Board meeting will convene at 8:30 a.m. on Monday, May 11, 2020.

\_\_\_\_\_  
ADAM BUCHANAN, PRESIDENT  
IRVINE CHILD CARE PROJECT

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
SHANE DINEEN  
RECORDING SECRETARY

## **ITEM 2**



## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – CONTINUING DEVELOPMENT INC.**

**DESCRIPTION:** Continuing Development Inc. has submitted an invoice in the amount of \$60,737.85 for child care development services for the month of March. This provider served a total of 107 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$60,737.85 are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of \$60,737.85 to Continuing Development, Inc. for child care development services for March 1-31, 2020.

**IRVINE CHILD CARE PROJECT**

***DATE: May 11, 2020***

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT INC.	00550159-5810	\$60,737.85
	<b>TOTAL</b>	<b>\$60,737.85</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$60,737.85	
	<b>TOTAL</b>	<b>\$60,737.85</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**March 2020  
(20 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	5 children served 91 child days of enrollment
Oak Creek	9 children served 176 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	33 children served 566 child days of enrollment
Canyon View	2 children served 40 child days of enrollment
Turtle Rock	19 children served 362 child days of enrollment
Springbrook	10 children served 188 child days of enrollment
Deerfield	13 children served 198 child days of enrollment
University Park	16 children served 295 child days of enrollment

**TOTALS: 107 children served  
1,917 child days of enrollment**

**YEAR-TO-  
DATE: 152 children served  
17,393 child days of enrollment**



**INVOICE NUMBER**  
**5040-MAR20**

350 Woodview Ave, Suite 100  
Morgan Hill, CA. 95037  
(408)556-7300

DATE: **April 8, 2020**

SOLD TO: Irvine Child Care Project  
14341 Yale Avenue  
Irvine,  
CA 92604

Attention: Traci Stubler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <b>March 1, 2020</b> through <b>March 31, 2020</b>		
Fiscal Year 2019-2020 Contract Type: <b>CCTR-9159</b>		
Service fees of <b>1,361.72</b> days @ \$ <b>49.54</b>	\$67,459.61	
Less Certified Parent fees	- <b>\$5,507.00</b>	
Contract earnings to District	\$ 61,952.61	
Adjustment for District Indirect Cost \$61,952.61 ÷ 1.02 =	\$1,214.76	
<b>Balance due to Continuing Development, Inc.</b>		<b>\$60,737.85</b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed \$513,794.60		
Current Period Billing \$60,737.85		
Cumulative Fiscal Year Amount Billed \$574,532.45		
Contract Maximum Billable \$672,821.57		
Available remaining balance \$98,289.12		

## **ITEM 3**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of \$11,286.81 are submitted for the Board’s review and approval for ICF Scholarships during the month of March 2020. The warrants to be issued are as follows:

The amounts of:

\$ 9,824.81 to Rainbow Rising

\$ 838.00 to Kids Stuff

\$ 406.50 to Continuing Development Inc.

\$ 217.50 to Dolphin Club

\$ 0.00 to Creekers Club

A site-by-site breakdown follows.

**RECOMMENDATIONS:** Approve payments for warrants totaling the amount of \$11,286.81 for ICF Scholarships during the month of March 2020.



**IRVINE CHILD CARE PROJECT**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**

**DATE: May 11, 2020**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 9,824.81
Kids Stuff	00571259-5817	\$ 838.00
Continuing Development Inc.	00571259-5817	\$ 406.50
Dolphin Club	00571259-5817	\$ 217.50
Creekers Club	00571259-5817	\$ 0.00
	<b>TOTAL</b>	<b>\$ 11,286.81</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817                      \$ 11,286.81

On motion of \_\_\_\_\_, seconded by  
\_\_\_\_\_, at a regular meeting of the Irvine Child  
Care Project Board on this 11th day of May 2020, BE IT RESOLVED that the above  
warrants were approved for payment from the Irvine Child Care Project Fund.

\_\_\_\_\_  
Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**March 2020**

<i>Alderwood</i>	4 children served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	1 child served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	10 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	2 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	3 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 38  
Number of Child Days of Enrollment This Month: 368  
Number of Sites Served This Month: 12  
Funds Awarded This Month: \$ 11,286.81  
Number of Children Served Year-to-Date: 51  
Number of Child Days of Enrollment This Year: 4,651  
Number of Sites Served Year-to-Date: 15  
Funds Awarded Year-to-Date: \$91,532.73  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

March 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **March 2020**, reimbursement in the amount of **\$1,052.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **March 2020**, reimbursement in the amount of **\$267.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **March 2020**, reimbursement in the amount of **\$123.81**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **March 2020**, reimbursement in the amount of **\$3,010.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **March 2020**, reimbursement in the amount of **\$245.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **March 2020**, reimbursement in the amount of **\$730.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **March 2020**, reimbursement in the amount of **\$967.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **March 2020**, reimbursement in the amount of **\$1,148.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **March 2020**, reimbursement in the amount of **\$2,280.00**.

**Total amount due to Rainbow Rising is \$ 9,824.81.**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

March 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **March 2020**, reimbursement in the amount of **\$838.00**.

**Total amount due to Kids Stuff is \$838.00.**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

March 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Continuing Development Inc.** program operating at **Oak Creek** School, Irvine, for **March 2020**, reimbursement in the amount of **\$406.50**.

**Total amount due to Continuing Development Inc. is \$406.50.**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

March 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **March 2020**, reimbursement in the amount of **\$217.50**.

**Total amount due to Dolphin Club is \$217.50.**



**ITEM 4**

## IRVINE CHILD CARE PROJECT

**TOPIC:** **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of \$115.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of March 2020. The warrants to be issued are as follows:

The amounts of:

\$ 115.00 to Rainbow Rising

\$ 0.00 to Kids Stuff

\$ 0.00 to Child Development Centers, Inc.

\$ 0.00 to Creekers Club

\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

**RECOMMENDATIONS:** Approve payments for warrants totaling the amount of \$115.00 for ICCP Scholarships during the month of March 2020.

**IRVINE CHILD CARE PROJECT**

**IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM**

**DATE: May 11, 2020**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 115.00
Kids Stuff	00571259-5817	\$ 0.00
Child Development Centers, Inc.	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	<b>TOTAL</b>	<b>\$ 115.00</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817                      \$ 115.00

On motion of \_\_\_\_\_, seconded by  
\_\_\_\_\_, at a regular meeting of the Irvine Child  
Care Project Board on this 11th day of May 2020, BE IT RESOLVED that the above  
warrants were approved for payment from the Irvine Child Care Project Fund.

\_\_\_\_\_  
Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY**  
**IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM**  
**March 2020**

<i>Alderwood</i>	0 children served		<i>Northwood</i>	0 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	1 child served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	0 children served			

Number of Children Served This Month: 1  
Number of Child Days of Enrollment This Month: 10  
Number of Sites Served This Month: 1  
Funds Awarded This Month: \$115.00  
Number of Children Served Year-to-Date: 1  
Number of Child Days of Enrollment This Year: 28  
Number of Sites Served Year-to-Date: 1  
Funds Awarded Year-to-Date: \$500.00  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILD CARE PROJECT  
SCHOLARSHIP PROGRAM  
INVOICE**

March 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **March 2020**, reimbursement in the amount of **\$115.00**.

**Total amount due to Rainbow Rising is \$115.00.**

## **ITEM 5**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$13,613.11 for Program and Grant Administration for the month of March 2020.

The specific breakdown is as follows:

- \$ 12,468.11 for Program Administration
- \$ 1,145.00 for Grant Administration

**RECOMMENDATION:** Approve payment of \$13,613.11 to the City of Irvine for Program and Grant Administration for the month of March 2020.

**IRVINE CHILD CARE PROJECT**

**DATE: *May 11, 2020***

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 12,468.11
CITY OF IRVINE	005501-59-5810	\$ 1,145.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	<b>TOTAL</b>	<b>\$13,613.11</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 12,468.11	
005501-59-5810	\$ 1,145.00	
005710-59-5811	\$	
005710-59-4305	\$	
	<b>TOTAL</b>	<b>\$13,613.11</b>





**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 203435  
**INVOICE DATE** 04/03/2020

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

---

	Original Amount	\$13,613.11
MARCH 2020		
STAFFING: ADMINISTRATION = \$12,198.11		
STAFFING: GRANT ADMINISTRATION = \$1,145.00		
SUPPLIES = \$0		
DUPLICATING = \$200.00		
CONTRACT SERVICES PAID ON PCARD = \$0		
CONTRACT SERVICES = \$70.00		
LOCAL TRAVEL = \$0		
TOTAL \$13,613.11		

Total Due: \$13,613.11

---

**PLEASE RETURN THIS PORTION WITH YOUR PAYMENT**

**Please make checks payable to:**

City of Irvine  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575

**Customer Number:** C4604  
**Invoice Number:** 203435  
**Invoice Date:** 04/03/2020  
**Total Amount Due:** \$13,613.11

**Total Payment: \$** \_\_\_\_\_

**We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.**

## **ITEM 6**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board's review and approval in the amount of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2020.

The specific breakdown is as follows:

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2020.

**IRVINE CHILD CARE PROJECT**

**DATE: May 11, 2020**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$44,452.92
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,666.67
	<b>TOTAL</b>	<b>\$69,646.76</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$44,452.92	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,666.67	
	<b>TOTAL</b>	<b>\$69,646.76</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75NI0092
DIVISION:	75GN
TERM:	1920
INVOICE DATE:	03/01/20
DUE DATE:	03/31/20
AMOUNT DUE	<b>\$69,646.76</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	44452.92		0100505400 8699	MARCH 2020 - CUSTODIAL SVCS	44,452.92
2	1	675.00		0100505400 8699	MARCH 2020 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	MARCH 2020 - SALE OF CLASSROOMS	10,589.42
4	1	7,262.75		0100000000 8650	MARCH 2020 - UTILITIES	7,262.75
5	1	6,666.67		0100000000 8699	MARCH 2020 - FACILITIES & FINANCIAL SUPPORT	6,666.67
						Tax
<b>INVOICE TOTAL</b>						<b>\$69,646.76</b>

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District  
5050 Barranca Parkway  
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75NI0092
DIV:	75GN
TERM:	1920
Due Date	03/31/20
Amount Due	\$69,646.76
Amount Paid	\$ _____

## **ITEM 7**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR February 2020**

**DESCRIPTION:** The regular meeting of the ICCP Board was not scheduled for April 2020, therefore, the following invoices were approved by ICCP President Alan Battenfield and Vice President Adam Buchanan.

The accounting sheet is attached for review.

**RECOMMENDATION:** Review and accept February payments attached.

# IRVINE CHILD CARE PROJECT

**Board Approval Date:** 949-724-6635      **Date Accounting Received:** Richard Felix      949-936-5013  
**ICCP Contact Person:** Traci Stubbler      **IUSD Contact Person:** Richard Felix

VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100001	State Grants	01-005-501-59-5810	5040-Feb 2020	\$ 54,464.37
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100007	Scholarships	01-005-712-59-5817	Feb-20	\$ 10,366.00
V4100005	Scholarships	01-005-712-59-5817	Feb-20	\$ 850.50
V4100001	Scholarships	01-005-712-59-5817	Feb-20	\$ 406.50
V4100002	Scholarships	01-005-712-59-5817	Feb-20	\$ -
V4100003	Scholarships	01-005-712-59-5817	Feb-20	\$ 217.50
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100007	Scholarships-ICCP	01-005-710-59-5817		\$ -
V4100005	Scholarships-ICCP	01-005-710-59-5817		\$ -
V4100003	Scholarships-ICCP	01-005-710-59-5817		\$ -
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100011	Custodial Service	01-005-710-59-5862		\$ 44,452.92
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00
V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42
V4100011	Utilities	01-005-710-81-5500		\$ 7,262.75
V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 6,666.67
V4100011	Work Order Charges	01-005-710-81-4306		\$ -
V4100011	Site Improvement	01-005-710-85-6110		\$ -
V4100011	Rehab & Repair	01-005-710-85-5601		\$ -
V4100011	Portable Replacement	01-005-710-85-6230		\$ -
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100010	Program Administration	01-005-710-59-5864		\$ 13,979.17
V4100010	Grant Administration	01-005-501-59-5810		\$ 1,145.00
V4100010	Program Supplies	01-005-710-59-4305		\$ -

\$ 15,124.17

*This is to certify that the above items were approved for payment on \_\_\_\_\_*

\_\_\_\_\_  
 (Authorized Board Member)

\_\_\_\_\_  
 (Authorized Board Member)



## Traci Stubbler

---

**From:** Alan Battenfield <AlanBattenfield@iusd.org>  
**Sent:** Monday, March 23, 2020 6:31 PM  
**To:** Traci Stubbler  
**Subject:** Re: ICCP Warrant Requests - approval requested

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve of the payments as recorded.

Alan Battenfield

Sent from my iPhone

On Mar 23, 2020, at 5:59 PM, Traci Stubbler <tstubbler@cityofirvine.org> wrote:

Alan,

I order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. This will ensure timely reimbursements are provided to the child care providers for services rendered in February. I've attached the April Accounting Sheet for services rendered in February and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

*Traci Stubbler  
Community Services Supervisor and  
Irvine Child Care Project Administrator  
City of Irvine Child Resource Center  
Heritage Park  
14341 Yale Ave  
949-724-6635  
[tstubbler@cityofirvine.org](mailto:tstubbler@cityofirvine.org)*

<April Accounting Sheet for Services Rendered February 2020.pdf>  
<Back up documentation packet services rendered February 2020.pdf>

LEDGER: 41 DATE ISSUED: 03/26/20 VENDOR NAME: CONTINUING DEVELO VENDOR:V4100001 CHECK: 41003622

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/09/20	5040-FEB 2020		54,464.37
TOTAL AMOUNT OF INVOICES			54,464.37
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100550159 5810 54,464.37	

Sub Fund  
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

No. 41003622  
Date: 03/26/20  
Acct#: 9600058619

56-382  
412

Pay FIFTY FOUR Thousand FOUR Hundred SIXTY FOUR Dollars and THIRTY SEVEN Cents

\$\*\*\*\*\*54,464.37

To The  
Order  
of  
CONTINUING DEVELOPMENT INC CORPORA  
350 WOODVIEW AVE  
SUITE 100  
MORGAN HILL, CA 95037

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN HERT, OH 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 03/26/20 VENDOR NAME: RAINBOW RISING VENDOR:V4100007 CHECK: 41003627

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/23/20	FEB-20		10,366.00
TOTAL AMOUNT OF INVOICES			10,366.00

PAID BY:  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698  
 949-651-0444

SUMMARY  
 0100571259 5817 10,366.00

Sub Fund  
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

No. 41003627  
 Date: 03/26/20  
 Acct#: 9600058619

Pay TEN Thousand THREE Hundred SIXTY SIX Dollars and ZERO Cents

\$\*\*\*\*\*10,366.00

To The  
 Order  
 of  
 RAINBOW RISING  
 17595 HARVARD  
 SUITE 531  
 IRVINE, CA 92614

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN HERT, OH. 43081

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 03/26/20 VENDOR NAME: KIDS STUFF VENDOR: V4100005 CHECK: 41003626

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/23/20	FEB-20		850.50
TOTAL AMOUNT OF INVOICES			850.50

PAID BY:  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698  
 949-651-0444

SUMMARY  
 0100571259 5817 850.50

Sub Fund  
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

No. 41003626  
 Date: 03/26/20  
 Acct#: 9600058619

56-382  
 412

Pay EIGHT Hundred FIFTY Dollars and FIFTY Cents

\*\*\*\*\*850.50

To The Order of  
 KIDS STUFF  
 ATTN: STEPHANIE DAMIGELLA  
 3592 MYRTLE  
 IRVINE, CA 92606

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 03/26/20 VENDOR NAME: CONTINUING DEVELO VENDOR:V4100001 CHECK: 41003623

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/23/20	FEB-20		406.50
TOTAL AMOUNT OF INVOICES			406.50
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571259 5817 406.50	

Sub Fund  
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

No. 41003623  
Date: 03/26/20  
Acct#: 9600058619

56-382  
412

Pay FOUR Hundred SIX Dollars and FIFTY Cents

\$\*\*\*\*\*406.50

To The  
Order  
of  
CONTINUING DEVELOPMENT INC CORPORA  
350 WOODVIEW AVE  
SUITE 100  
MORGAN HILL, CA 95037

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN HERT, OH, 45881

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER 41 DATE ISSUED: 03/26/20 VENDOR NAME: DOLPHIN CLUB VENDOR:V4100003 CHECK: 41003624

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/23/20	FEB-20		217.50
TOTAL AMOUNT OF INVOICES			217.50

PAID BY:	SUMMARY	AMOUNT
IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444	0100571259 5817	217.50

Sub Fund  
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

No. 41003624  
Date: 03/26/20  
Acct#: 9600058619

56-382  
412

Pay TWO Hundred SEVENTEEN Dollars and FIFTY Cents

\*\*\*\*\*217.50

To The  
Order  
of  
DOLPHIN CLUB  
ATTN: NICOLE BOOS  
155 EASTSHORE  
IRVINE, CA 92604

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 03/26/20 VENDOR NAME: CITY OF IRVINE VENDOR: V4100010 CHECK: 41003621

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/09/20	203277 FEB20		15,124.17
TOTAL AMOUNT OF INVOICES			15,124.17
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100550159 5810      1,145.00 0100571059 5864      13,979.17	

Sub Fund  
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

56-382  
412

No. 41003621  
Date: 03/26/20  
Acct#: 9600058619

Pay FIFTEEN Thousand ONE Hundred TWENTY FOUR Dollars and SEVENTEEN Cents

\$\*\*\*\*\*15,124.17

To The  
Order  
of  
CITY OF IRVINE  
P O BOX 19575  
IRVINE, CA 92623-9575

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN WERT, OH. 45891

NOT NEGOTIABLE    NOT NEGOTIABLE    NOT NEGOTIABLE    NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 03/26/20 VENDOR NAME: IRVINE UNIFIED SC VENDOR:V4100011 CHECK: 41003625

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
02/01/20	75NI0080 FEB20		69,646.76
TOTAL AMOUNT OF INVOICES			69,646.76
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5861 6,666.67 0100571059 5862 44,452.92 0100571081 5500 7,262.75 0100571091 7439 11,264.42	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

Sub Fund  
 0101

56-302  
 412  
 No. 41003625  
 Date: 03/26/20  
 Acct#: 9600058619

Pay SIXTY NINE Thousand SIX Hundred FORTY SIX Dollars and SEVENTY SIX Cents

\$\*\*\*\*\*69,646.76

To The  
 Order  
 of  
 IRVINE UNIFIED SCHOOL DISTRICT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



**IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – CONTINUING DEVELOPMENT INC.**

**DESCRIPTION:** Continuing Development Inc. has submitted an invoice in the amount of \$54,464.37 for child care development services for the month of January. This provider served a total of 108 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$54,464.37 are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of \$54,464.37 to Continuing Development, Inc. for child care development services for February 1-29, 2020.

ICCP/Stubler  
No Meeting

IRVINE CHILD CARE PROJECT

*DATE: March 23, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT INC.	00550159-5810	\$54,464.37
	<b>TOTAL</b>	\$54,464.37

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$54,464.37	
	<b>TOTAL</b>	\$54,464.37

ATTENDANCE SUMMARY  
CERTIFIED CHILDREN

STATE GRANT

February 2020  
(19 days of service)

CONTINUING DEVELOPMENT INC.:

Stonegate	5 children served 91 child days of enrollment
Oak Creek	10 children served 177 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	34 children served 570 child days of enrollment
Canyon View	2 children served 38 child days of enrollment
Turtle Rock	19 children served 342 child days of enrollment
Springbrook	10 children served 176 child days of enrollment
Deerfield	13 children served 184 child days of enrollment
University Park	15 children served 264 child days of enrollment
<b><u>TOTALS:</u></b>	<b>108 children served 1,829 child days of enrollment</b>
<b><u>YEAR-TO- DATE:</u></b>	<b>151 children served 15,400 child days of enrollment</b>

# Continuing Development INC

INVOICE NUMBER  
5040-FEB20

350 Woodview Ave, Suite 100  
Morgan Hill, CA. 95037  
(408)556-7300

DATE: March 9, 2020

SOLD TO: Irvine Child Care Project  
14341 Yale Avenue  
Irvine, CA 92604

Attention: Traci Stubler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>February 1, 2020</u> through <u>February 29, 2020</u>		
Fiscal Year 2019-2020 Contract Type: <b>CCTR-9159</b>		
Service fees of <u>1,215.96</u> days @ <b>\$49.54</b>	\$60,238.66	
Less Certified Parent fees	<b>\$4,685.00</b>	
Contract earnings to District	\$55,553.66	
Adjustment for District Indirect Cost $\$55,553.66 \div 1.02 =$	\$1,089.29	
<b>Balance due to Continuing Development, Inc.</b>		<b>\$54,464.37</b>
<b>Billing Summary:</b>		
Cumulative Prior Period Amount Billed	\$459,330.23	
Current Period Billing	<u>\$54,464.37</u>	
Cumulative Fiscal Year Amount Billed	\$513,794.60	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	\$159,026.97	

## IRVINE CHILD CARE PROJECT

**TOPIC:** WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

**DESCRIPTION:** Warrant requests in the amount of \$11,840.50 are submitted for the Board's review and approval for ICF Scholarships during the month of February 2020. The warrants to be issued are as follows:

The amounts of:

\$ 10,366.00 to Rainbow Rising

\$ 850.50 to Kids Stuff

\$ 406.50 to Continuing Development Inc.

\$ 217.50 to Dolphin Club

\$ 0.00 to Creekers Club

A site-by-site breakdown follows.

**RECOMMENDATIONS:** Approve payments for warrants totaling the amount of \$11,840.50 for ICF Scholarships during the month of February 2020.

**IRVINE CHILD CARE PROJECT**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**

*DATE: May 11, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 10,366.00
Kids Stuff	00571259-5817	\$ 850.50
Continuing Development Inc.	00571259-5817	\$ 406.50
Dolphin Club	00571259-5817	\$ 217.50
Creekers Club	00571259-5817	\$ 0.00
	<b>TOTAL</b>	<b>\$ 11,840.50</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817	\$ 11,840.50	
<b>TOTAL</b>		<b>\$11,840.50</b>

ATTENDANCE SUMMARY  
 IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM  
 February2020

<i>Alderwood</i>	4 children served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	1 child served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	10children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	2 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	4 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 39  
 Number of Child Days of Enrollment This Month: 642  
 Number of Sites Served This Month: 12  
 Funds Awarded This Month: \$ 11,840.50  
 Number of Children Served Year-to-Date: 52  
 Number of Child Days of Enrollment This Year: 4,301  
 Number of Sites Served Year-to-Date: 15  
 Funds Awarded Year-to-Date: \$80,630.92  
 Number of Children Added to Program This Month: 3  
 Number of Children Removed From Program This Month: 4  
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

February2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **February2020**, reimbursement in the amount of **\$1,032.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **February2020**, reimbursement in the amount of **\$267.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **February2020**, reimbursement in the amount of **\$260.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **February2020**, reimbursement in the amount of **\$3,058.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **February2020**, reimbursement in the amount of **\$245.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **February2020**, reimbursement in the amount of **\$730.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **February2020**, reimbursement in the amount of **\$1,342.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **February2020**, reimbursement in the amount of **\$1,148.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **February2020**, reimbursement in the amount of **\$2,282.50**.

**Total amount due to Rainbow Rising is \$10,366.00.**



IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE

February2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **February2020**, reimbursement in the amount of **\$850.50**.

**Total amount due to Kids Stuff is \$850.50.**

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE

February2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Continuing Development Inc.** program operating at **Oak Creek** School, Irvine, for **February2020**, reimbursement in the amount of **\$406.50**.

**Total amount due to Continuing Development Inc. is \$406.50.**

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE

February2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at Eastshore School, Irvine, for **February2020**, reimbursement in the amount of **\$217.50**.

**Total amount due to Dolphin Club is \$217.50.**

## IRVINE CHILD CARE PROJECT

**TOPIC:** WARRANT REQUEST- IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

**DESCRIPTION:** IUSD has submitted an invoice for the Board's review and approval in the amount of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of February 2020.

The specific breakdown is as follows:

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of February 2020.

ICCP/Fogarty  
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *March 23, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$44,452.92
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,666.67
	<b>TOTAL</b>	<b>\$69,646.76</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$44,452.92	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,666.67	
	<b>TOTAL</b>	<b>\$69,646.76</b>



# Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75NI0080
DIVISION:	75GN
TERM:	1920
INVOICE DATE:	02/01/20
DUE DATE:	02/28/20
AMOUNT DUE	\$69,646.76

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	44452.92		0100505400 8699	FEBRUARY 2020 - CUSTODIAL SVCS	44,452.92
2	1	675.00		0100505400 8699	FEBRUARY 2020 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	FEBRUARY 2020 - SALE OF CLASSROOMS	10,589.42
4	1	7,262.75		0100000000 8650	FEBRUARY 2020 - UTILITIES	7,262.75
5	1	6,666.67		0100000000 8699	FEBRUARY 2020 - FACILITIES & FINANCIAL SUPPORT	6,666.67
						Tax
<b>INVOICE TOTAL</b>						<b>\$69,646.76</b>

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District  
5050 Barranca Parkway  
Irvine, CA 92604-4698

Account ID V7501158  
Account Name IRVINE CHILD CARE PROJECT (ICC)  
Invoice Number 75NI0080  
DIV: 75GN  
TERM: 1920  
Due Date 02/28/20  
Amount Due \$69,646.76

Amount Paid \$ \_\_\_\_\_

## IRVINE CHILD CARE PROJECT

**TOPIC:** WARRANT REQUEST – CITY OF IRVINE

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$15,124.17 for Program Administration, Grant Administration, and Supplies for the month of February 2020.

The specific breakdown is as follows:

- \$ 13,979.17 for Program Administration
- \$ 1,145.00 for Grant Administration

**RECOMMENDATION:** Approve payment of \$15,124.17 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of February 2020.

ICCP/Stubbler  
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *March 23, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 13,979.17
CITY OF IRVINE	005501-59-5810	\$ 1,145.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	<b>TOTAL</b>	<b>\$15,124.17</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 13,979.17	
005501-59-5810	\$ 1,145.00	
005710-59-5811	\$	
005710-59-4305	\$	
	<b>TOTAL</b>	<b>\$15,124.17</b>





**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

CUSTOMER NO. C4604  
 INVOICE NO. 203277  
 INVOICE DATE 03/09/2020

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

Terms: Please remit payment within  
 30 days to avoid 10 percent late fee  
 and penalties.

Past due accounts may be referred to a  
 collection agency.

---

Original Amount \$15,124.17

FEBRUARY 2020 STAFFING: ADMINISTRATION = \$13,339.17  
 STAFFING: GRANT ADMINISTRATION = \$1,145.00  
 SUPPLIES = \$0  
 DUPLICATING = \$200.00  
 CONTRACT SERVICES PAID ON PCARD = \$0  
 CONTRACT SERVICES = \$440.00  
 LOCAL TRAVEL = \$0

TOTAL \$15,124.17

Total Due: \$15,124.17

---

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

City of Irvine  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575

Customer Number: C4604  
 Invoice Number: 203277  
 Invoice Date: 03/09/2020  
 Total Amount Due: \$15,124.17

Total Payment: \$ \_\_\_\_\_

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

## **ITEM 8**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** The following invoice, in the amount of \$2,481.70, has been paid by IUSD on behalf of ICCP:

- \$2,481.70 to Shamrock Supply Company for Springbrook child care building's ceiling tile replacement

**RECOMMENDATION:** Review and accept attached invoice in the total amount of \$2,481.70 paid by IUSD on behalf of ICCP.

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
02/11/20	2371988	N41R0006	2,481.70
TOTAL AMOUNT OF INVOICES			2,481.70
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5601 2,481.70	

Sub Fund  
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

No. 41003612  
Date: 03/05/20  
Acct#: 9600058619

Pay TWO Thousand FOUR Hundred EIGHTY ONE Dollars and SEVENTY Cents

\$\*\*\*\*\*2,481.70

To The Order of SHAMROCK SUPPLY COMPANY  
3366 E LA PALMA AVE  
ANAHEIM, CA 92806

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

# INVOICE



**SHAMROCK SUPPLY CO.**  
 HARDWARE · TOOLS · SAFETY  
**SINGLE POINT**  
 ALLIANCE

ORANGE COUNTY • 3344 E. La Palma Avenue Anaheim CA 92804 • 800.341.5563  
 LOS ANGELES • 145 E. Albertoni Street Carson CA 90746 • 310.868.1955



INVOICE	
2371988	
Invoice Date	Page
2/11/2020 10:03:11	1 of 1
ORDER NUMBER	
2218085	

**Bill To:** Customer ID: 116147  
 Irvine Unified School District  
 100 Nightmist  
 Irvine, CA 92618  
 US

**Ship To:**  
 Irvine Unified School District  
 100 Nightmist  
 Irvine, CA 92618

Attn: Ms. Peggy Graham

Ordered By: Mr. Ron Garcia

PO Number	Term Description	Net Due Date	Disc Due Date	Discount Amount
N41R0006	Net 30	3/12/2020	3/12/2020	0.00

Order Date	Pick Ticket No	Primary Salesrep Name	Taker
2/6/2020 10:37:10	2397424	Mike McGinn	Philip N. Lynch

Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Shipped	Remaining	UOM Unit Size	Disp.				

Carrier: Our Truck

Tracking #:

20.	20.	0.	CS		(001) ARM72-769A	CS	115.1600	2,303.20
			12.0		CEILING TILE CORTEGA 2 X 4	12.0000		
					769A 12 SHEETS/CS			

Total Lines: 1

**SUB-TOTAL:** 2,303.20  
**State of California:** 138.19  
**CA State/County Local Tax:** 28.79  
**Orange, County of:** 11.52  
**AMOUNT DUE:** 2,481.70  
 U.S. Dollars

FEB 26 2020

**IRVINE UNIFIED SCHOOL DISTRICT**  
**MAINTENANCE & OPERATIONS**

**IRVINE UNIFIED SCHOOL DISTRICT**

**PURCHASE ORDER**

**PURCHASE ORDER NUMBER**  
 (THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)  
 N41LR0006

ISSUED/PRINTED 02/05/20	BID/REQUISITION # 02/06/20 N4100010	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100114 P: (714) 547-4422 F: (714) 575-1801	VENDOR ACCT #/TERMS	REQUESTOR/END USE LMCKINNEY	SHIP VIA/FOB
DELIVERY HOURS		TO: SHAMROCK SUPPLY COMPANY 3366 E LA PALMA AVE ANAHEIM, CA 92806		SHIP TO: MAINTENANCE & OPERATIONS - IUSD 100 NIGHTMIST IRVINE, CA 92618		DELIVERY DUE DATE	

**FROM/BILL TO:**  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	ARM72-769A CEILING TILE CORTEGA 2 X 4 769A 12 SHEETS/CS	20	CS	115.16	2,303.20

Page 1 of 1

*M.B.S.*

FEB 26 2020

**IRVINE UNIFIED SCHOOL DISTRICT  
 MAINTENANCE & OPERATIONS**

ACCOUNTS AND AMOUNTS	0100571059 5601	2,481.70	Subtotal:	2,303.20
			Tax:	178.50
			Discount:	
			Freight:	0.00
			PO Total:	2,481.70

Authorized Signature



RECEIVING

## **ITEM 9**

## IRVINE CHILD CARE PROJECT

**TOPIC:** **DEPOSIT OF STATE GRANT APPORTIONMENT**

**DESCRIPTION:** The Irvine Child Care Project (ICCP) has received 2 checks in the total amount of \$114,609.00 from the State Department of Education, Child Development Division.

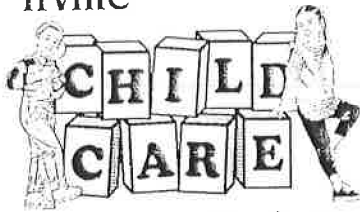
- \$57,649.00 represents the 7th apportionment received for the FY 2019-20 State Grant
- \$56,960.00 represents the 8th apportionment received for the FY 2019-20 State Grant

**RECOMMENDATION:** Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 27,218.00	01-005-50100-8290
\$ 12,512.00	01-005-50100-8290
\$ 74,879.00	01-005-50100-8590



Irvine



Project

BOARD  
ALAN BATTENFIELD, President  
ADAM BUCHANAN, Vice President  
IRA GLASKY, Clerk  
STEPHANIE BYNON, Member  
ANTHONY KUO, Member

March 9, 2020

To: Becky Myers

From: Traci Stubbler  
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-9159

I have enclosed a check from the State of California to deposit as the 7th State Grant Apportionment, for FY 2019-20, in the amount \$57,649.00.

Please deposit into the following accounts:

7th Apportionment:

\$ 13,691.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,294.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 37,664.00	Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

Traci Stubbler  
ICCP Administrator



# STATE OF CALIFORNIA 63-658576

THE TREASURER OF THE STATE WILL PAY OUT OF THE  
 IDENTIFICATION NO. 0000052269 0000  
 FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT  
 MO. DAY YR. 02 20 2020 90-1342/1211  
 63658576

DOLLARS	CENTS
\$***57649	.00

TO: 658576  
 IRVINE CHILD CARE PROJECT  
 ONE CIVIC CNTR PLAZA  
 PO BOX 19575  
 IRVINE CA 92623-9575

*Betty T. Yee*  
 BETTY T. YEE  
 CALIFORNIA STATE CONTROLLER



FORM CD-45/199 CONTROLLERS WARRANT

⑆12⑆1⑆3423⑆ 636585768⑈

DETACH ON DOTTED LINE  
 KEEP THIS PORTION FOR YOUR RECORDS

63-658576

ISSUE DATE: 02/20/2020  
 DEPARTMENT OF EDUCATION  
 CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST  
 SACRAMENTO CA 95814  
 FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00150391	CD-20190801-Q5530	0000015233

AMOUNT PAID  
 \$57649.00

PAYMENT MESSAGE  
 CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

# Payments » Invoice CD-20190801-Q5530

**Warrant Amount:** \$57,649

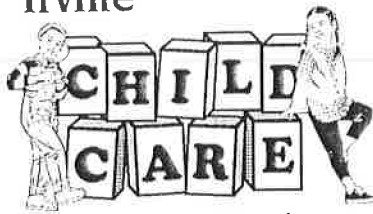
**Status:** Paid

**Payment Date:** 02/20/2020

Agreement Number	PCA	Amount
<u>CCTR9159</u>	13609	\$13,691
<u>CCTR9159</u>	15136	\$6,294
<u>CCTR9159</u>	23254	\$37,664

**Questions:** Cate Washington | [cwashington@cde.ca.gov](mailto:cwashington@cde.ca.gov) | 916-322-8332

Irvine



Project

BOARD  
ALAN BATTENFIELD, President  
ADAM BUCHANAN, Vice President  
IRA GLASKY, Clerk  
STEPHANIE BYNON, Member  
ANTHONY KUO, Member

April 24, 2020

To: Becky Myers

From: Traci Stubbler  
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-9159

I have enclosed a check from the State of California to deposit as the 8th State Grant Apportionment, for FY 2019-20, in the amount \$56,960.00.

Please deposit into the following accounts:

8th Apportionment:

\$ 13,527.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,218.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 37,215.00	Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

Traci Stubbler  
ICCP Administrator



# STATE OF CALIFORNIA 63-913085

VAUGHAN NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. | DAY | YR.  
03 | 26 | 2020

90-1342/1211

63913085

TO: 913085

--- IRVINE CHILD CARE PROJECT  
ONE CIVIC CNTR PLAZA  
PO BOX 19575  
IRVINE CA 92623-9575

DOLLARS	CENTS
\$***56960	00

*Betty T. Yee*  
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

FORM CD-681 (9) CONTROLLERS VOUCHER

⑆12113423⑆ 63913085⑆

DETACH ON DOTTED LINE  
KEEP THIS PORTION FOR YOUR RECORDS

63-913085

ISSUE DATE: 03/26/2020  
DEPARTMENT OF EDUCATION  
CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST  
SACRAMENTO CA 95814  
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00157958	CD-20190903-Q5530	0000015233

AMOUNT PAID  
\$56960.00

PAYMENT MESSAGE  
CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

Child Development Provider Accounting Reporting Information System  
(CPARIS)

IRVINE CHILD CARE PROJECT (Q553)

As of 04/23/20, 05:01

[Payments](#) » Invoice CD-20190903-Q5530

Warrant Amount: \$56,960

Status: Paid

Payment Date: 03/26/2020

Agreement Number	PCA	Amount
<a href="#">CCTR9159</a>	13609	\$13,527
<a href="#">CCTR9159</a>	15136	\$6,218
<a href="#">CCTR9159</a>	23254	\$37,215

Questions: CPARIS Support | [cparissupport@cde.ca.gov](mailto:cparissupport@cde.ca.gov) | 916-322-8332

**ITEM 10**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received checks in the total amount of \$22,771.24 from ICF for scholarships awarded in January and February 2020.

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 22,771.24 01-005-712-00-8689
- \$ 0.00 01-005-712-00-8699



Irvine



BOARD  
ALAN BATTENFIELD, President  
ADAM BUCHANAN, Vice President  
IRA GLASKY, Clerk  
STEPHANIE BYNON, Member  
ANTHONY KUO, Member

March 9, 2020

**TO:** Becky Meyers  
**FROM:** TRACI STUBBLER  
ICCP ADMINISTRATOR  
**SUBJECT:** DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$11,315.74 for the month of January 2020.

Please deposit into the following account as follows:

\$ 11,315.74	ICF – deposit to account # 01-005-712-00-8689
\$ 0	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler  
ICCP Administrator



**Irvine Children's Fund**  
 Irvine Junior Games  
 14301 Yale Avenue  
 Irvine, CA 92604  
 (949) 786-6454

WELLS FARGO BANK, NA  
 Irvine, CA 92604  
 16-24/1220

5009

Irvine Children's Fund

2/28/2020

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*11,315.74

Eleven Thousand Three Hundred Fifteen and 74/100\*\*\*\*\*

DOLLARS

Traci Stubbler

14341 Yale Ave  
 Irvine, CA 92604

*Traci Stubbler*  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

January 2020

⑈005009⑈ ⑆122000247⑆ 3096683101⑈

Details on Back Intuit® CheckLock™ Secure Check

Irvine Children's Fund

5009

Irvine Child Care Project  
 ICF:PROGRAMS:SCHOLARSHIPS:ICF 2019 January 2020

2/28/2020

11,315.74

Wells Fargo Checking January 2020

11,315.74



Irvine Children's Fund  
Children Helping Children

# Irvine Children's Fund

Celebrating 33 Years

## Board of Directors

### ICF President

Greg S. Goodrich  
Wells Fargo Advisors

### Past President

Marcy Brown  
HOAG

### Vice President

Dan Borland  
Wells Fargo

### Secretary

Susan Whittaker  
Whittaker Planning Services

### Treasurer

Wendy Bokota  
Irvine Prevention Coalition

### Lauren Brooks

IUSD Board of Trustees

### Anthony Kuo

Irvine City Council

### Ryan Martz

Ryan Martz Events

### Mary D. Miller

Past ICF President  
Citizens Business Bank

### Rob Poetsch

Taco Bell

### Kelly Reynolds

HOAG Irvine

### Sheri Reynolds

SPLATT Design

### Honorary

#### Beckle Desmet

Community Leader

#### Stan Machesky

Irvine Unified School District

#### Michael Means

KLAA-AM 830, Retired

### Ex Officio

#### Mayor Christina Shea

City of Irvine

#### Terry Walker

Superintendent

Irvine Unified School District

### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Alan Battenfield

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Alan:

Enclosed please find Check #5009 in the amount of \$11,315.74 for the before and after school child care scholarships provided by the Irvine Children's Fund in January 2020. This provided 677 child care days and scholarships for 40 children at 12 child care sites. Of this amount, \$11,315.74 is from ICF 2019 – 2020 Before and After School Child Care Scholarship Funds.

Sincerely,

Greg Goodrich

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

2019 – 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 – 2019 Funds - \$50,000					
Month 2019 – 2020	ICF Funds 2019-2020	CDBG 2019 – 2020	Total	Child Care Days	Check #
July 2019	\$330.00	\$6,099.00	\$6,429.00	261	#4955
August 2019	\$447.75	\$8,675.50	\$9,123.25	364	#4957
September 2019	\$390.82	\$9,415.11	\$9,805.93	583	#4956
October 2019	\$1,152.50	\$9,339.00	\$10,491.50	681	#4964
November 2019	\$1,993.50	\$8,784.00	\$10,777.50	563	#4975
December 2019	\$3,160.11	\$7,687.39	\$10,847.50	530	#4976
January 2020	\$11,315.74	\$0.00	\$11,315.74	677	#5009
February 2020					
March 2020					
April 2020					
May 2020					
June 2020					
<b>Total</b>	<b>\$18,790.42</b>	<b>\$50,000.00</b>	<b>\$68,790.42</b>	<b>3,659</b>	
<b>49 children have received scholarships at 15 child care sites through January 2020</b>					

C: Traci Stubbler & Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

Irvine



Project

BOARD  
ALAN BATTENFIELD, President  
ADAM BUCHANAN, Vice President  
IRA GLASKY, Clerk  
STEPHANIE BYNON, Member  
ANTHONY KUO, Member

April 24, 2020

**TO: Becky Meyers**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**  
**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$11,455.50 for the month of February 2020.

Please deposit into the following account as follows:

\$ 11,455.50	ICF – deposit to account # 01-005-712-00-8689
\$ 0	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler  
ICCP Administrator



Irvine Children's Fund

Irvine Junior Games  
14301 Yale Avenue  
Irvine, CA 92604  
(949) 786-6454

WELLS FARGO BANK, NA  
Irvine, CA 92604  
16-24/1220

5011

Irvine Children's Fund

April 13, 2020

PAY TO THE ORDER OF

Irvine Child Care Project

\$ 11,455.50

Eleven thousand four hundred fifty-five 50/100 DOLLARS

*[Signature]*

Shawna Robinson

⑈00501⑈ ⑆122000247⑆ 3096683101⑈

Irvine Children's Fund

5011

4/13/2020

Irvine Child Care Project

Programs: ACF Before & After School Child Care Scholarship  
\$11,455.50

Details on Back  
Intuit® CheckLock™ Secure Check



# Irvine Children's Fund

Celebrating 33 Years

**Irvine Children's Fund**  
Children Helping Children

## Board of Directors

### ICF President

Greg S. Goodrich  
Wells Fargo Advisors

### Past President

Marcy Brown  
HOAG

### Vice President

Dan Borland  
Wells Fargo

### Secretary

Susan Whittaker  
Whittaker Planning Services

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Wendy Bokota  
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Ryan Martz Events

### Mary D. Miller

Past ICF President  
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Irvine Unified School District

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Irvine Unified School District

### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Alan Battenfield

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Alan:

Enclosed please find Check #5011 in the amount of \$11,455.50 for the before and after school child care scholarships provided by the Irvine Children's Fund in February 2020. This provided 624 child care days and scholarships for 38 children at 12 child care sites. Of this amount, \$11,455.50 is from ICF 2019 – 2020 Before and After School Child Care Scholarship Funds.

Due to the Covid 19 virus, it is with great sadness that the Irvine Children's Fund has cancelled the 33<sup>rd</sup> annual Irvine Junior Games scheduled for May 3, 2020 and cancelled all training clinics. As this is our annual fundraising event for child care, ICF will need to assess our available funding for the ICF before and after school child care scholarship program for 2020-2021. It will continue to be our mission to provide funding for before and after school child care scholarships.

We are very proud that the Irvine Community Services Commission has recommended that ICF receive \$51,800 for child care scholarships for 2020-2021. This exceeds the \$50,000 that ICF received for 2019-2020. The funding recommendation will go to Irvine City Council in May for discussion and approval.

Sincerely,

Greg Goodrich

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

2019 – 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 – 2019 Funds - \$50,000					
Month 2019 – 2020	ICF Funds 2019-2020	CDBG 2019 – 2020	Total	Child Care Days	Check #
<b>July 2019</b>	<b>\$330.00</b>	<b>\$6,099.00</b>	<b>\$6,429.00</b>	<b>261</b>	<b>#4955</b>
August 2019	\$447.75	\$8,675.50	\$9,123.25	364	#4957
September 2019	\$390.82	\$9,415.11	\$9,805.93	583	#4956
<b>October 2019</b>	<b>\$1,152.50</b>	<b>\$9,339.00</b>	<b>\$10,491.50</b>	<b>681</b>	<b>#4964</b>
November 2019	\$1,993.50	\$8,784.00	\$10,777.50	563	#4975
December 2019	\$3,160.11	\$7,687.39	\$10,847.50	530	#4976
<b>January 2020</b>	<b>\$11,315.74</b>	<b>\$0.00</b>	<b>\$11,315.74</b>	<b>677</b>	<b>#5009</b>
February 2020	\$11,455.50	\$0.00	\$11,455.50	624	#5011
March 2020					
<b>April 2020</b>					
May 2020					
June 2020					
<b>Total</b>	<b>\$30,245.92</b>	<b>\$50,000.00</b>	<b>\$83,245.92</b>	<b>4,283</b>	
<b>51 children have received scholarships at 15 child care sites through February 2020</b>					

C: Traci Stubbler & Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer



**BUSINESS**

## **ITEM 11**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) CHILD CARE SITES ABLE TO ENROLL CHILDREN OF INDIVIDUALS WHO WORK IN THE CITY OF IRVINE**

**DESCRIPTION:** In order to comply with State of California Executive Order N-33-20 child care programs are allowed to remain open, if they are able, to serve essential critical infrastructure workers as defined by the State.

The California Department of Education Early Learning and Care Division, in its guidance regarding Emergency Childcare Services for Essential Workers and At-Risk Populations, indicates the requirements for enrollment will be in effect through June 30, 2020 or until the State of Emergency has ended, whichever occurs first.

The mission of the Irvine Child Care Project is to provide school-age child care located on elementary school sites for children who reside in Irvine or are enrolled in the Irvine Unified School District. However, due to the nature of the Coronavirus Pandemic, the closure of elementary schools state wide for the remainder of the school year, and the closure of many child care programs essential workers have limited access to child care.

In order to increase availability of child care to essential workers it is recommended that ICCP Board allow ICCP site to enroll the children of non-resident employees who work in the City, as capacity permits, during the period of Emergency Childcare, as defined by the California Department of Education.

**RECOMMENDATION:** Approve the recommendation to allow ICCP sites to enroll children of non-resident employees who work in the City, as capacity permits, during the period of Emergency Childcare as defined by the California Department of Education.

## **ITEM 12**

## **IRVINE CHILD CARE PROJECT**

**TOPIC: DETERMINATION OF FY 2020-21 CHILD CARE PROVIDER RENTAL RATE**

**DESCRIPTION:** Traditionally, the Irvine Child Care Project (ICCP) Board has approved an annual three percent rent increase for ICCP providers as part of the budget development process. No rent increase was included in the approved budgets for FY 2009-10 through FY 2011-12 due to the economic climate and declining enrollment at some ICCP sites. A rent increase was approved for FY 2012-13 through FY 2018-19. No rent increase was included in the approved budget for FY 2019-20.

In light of economic impact on providers and families due to the Coronavirus pandemic and given that ICCP is able to maintain a healthy reserve with no projected deficit spending it is recommended that the current rental rate of \$2,160.83 per month be maintained with no change for FY 2020-21.

Following the Board's decision, lease agreements will be prepared and mailed to child care providers for signature. The new leases will take effect July 1, 2020.

**RECOMMENDATION:** Approve the current rental rate with no change for FY 2020-21.

## **ITEM 13**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP)  
PROPOSED BUDGET FOR FY 2020-21 WITH  
MULTI-YEAR BUDGET PROJECTIONS**

**DESCRIPTION:** Submitted for the Board's review and discussion are Proposed Budgets for FY 2020-21 with multi-year Budget Projection for FY 2021-22, FY 2022-23 and FY 2023-24. The scenario provided includes no rent increase in light of the economic impact of the Coronavirus pandemic.

Staff will submit final copy of the FY 2020-21 Proposed Budget for the Board's review and approval at the June ICCP meeting.

**RECOMMENDATION:** Submitted for the Board's review and discussion.

# Irvine Child Care Project

(A California Joint Powers Authority)  
Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2020-21 with Multi Year Budget Projection - No Rent Increase

OPERATING FUND	2019-20	2020-21	2021-22	2022-23	2023-24
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,406,702	\$1,892,887	\$1,957,712	\$1,970,677	\$1,970,677
8660 Interest Income Cnty	\$48,312	\$48,645	\$50,311	\$50,644	\$50,644
<b>Total Revenue:</b>	<b>\$1,455,014</b>	<b>\$1,941,532</b>	<b>\$2,008,023</b>	<b>\$2,021,321</b>	<b>\$2,021,321</b>
<b>OPERATING EXPENDITURES</b>					
4305 Program Supplies	\$1,600	\$0	\$0	\$0	\$0
4305 Safety and Security	\$4,595	\$2,450 (8)	\$3,670 (8)	\$9,787 (8)	\$1,600 (8)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$87,451	\$89,351	\$92,851	\$94,751	\$96,651
5500 Utilities	\$87,153	\$91,511	\$96,086	\$100,890	\$105,935
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (7)	\$27,000 (7)	\$27,000 (7)	\$27,000 (7)
5817 Scholarships	\$1,000	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$80,000	\$82,300 (9)	\$84,000 (9)	\$85,696 (9)	\$87,409 (9)
5862 Custodial Services	\$533,435	\$560,096 (2)	\$572,221 (2)	\$584,038 (2)	\$596,552 (2)
5864 Program Coordination / City	\$339,000	\$432,500 (6)	\$468,100 (6)	\$507,200 (6)	\$550,200 (6)
<b>Total Operating Expenditures:</b>	<b>\$1,224,834</b>	<b>\$1,406,507</b>	<b>\$1,465,228</b>	<b>\$1,530,662</b>	<b>\$1,586,647</b>
<b>Total Excess (Deficiency):</b>	<b>\$230,180</b>	<b>\$535,025</b>	<b>\$542,795</b>	<b>\$490,659</b>	<b>\$434,675</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$409,149	\$0	\$0 (3)	\$0	\$0
5862 Custodial Vehicles	\$54,970	\$35,000 (4)	\$0	\$35,000 (4)	\$0
7439 Debt Service	\$135,173	\$135,173 (5)	\$135,173	\$135,173	\$135,173
<b>Total Capital Expenditures:</b>	<b>\$724,292</b>	<b>\$295,173</b>	<b>\$260,173</b>	<b>\$295,173</b>	<b>\$260,173</b>
<b>Net Increase (Decrease):</b>	<b>(\$494,112)</b>	<b>\$239,852</b>	<b>\$282,622</b>	<b>\$195,486</b>	<b>\$174,502</b>
Beginning Balance, July 1	\$1,414,367	\$920,256	\$1,160,108	\$1,442,730	\$1,638,216
Ending Balance, June 30	<b>\$920,256</b>	<b>\$1,160,108</b>	<b>\$1,442,730</b>	<b>\$1,638,216</b>	<b>\$1,812,718</b>
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$861,782	\$1,109,057	\$1,390,968	\$1,583,441	\$1,757,313
3% Operation Reserve	\$58,474	\$51,050	\$51,762	\$54,775	\$55,405



# Irvine Child Care Project

(A California Joint Powers Authority)  
Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2020-21 with Multi Year Budget Projection - No Rent Increase

Program Description	2019-20 Estimated Actuals	2020-21 Proposed Budget	2021-22 Projected Budget	2022-23 Projected Budget	2023-24 Projected Budget
<b>GRANT PROGRAM FUNDS</b>					
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$237,902	\$237,902	\$237,902	\$237,902	\$237,902
8590 Other State Revenue	\$426,694	\$426,694	\$426,694	\$426,694	\$426,694
8660 Interest	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
<b>Total Revenue:</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$667,196</b>
<b>EXPENDITURES</b>					
5810 Serv/Contracts	\$667,196	\$667,196	\$667,196	\$667,196	\$667,196
<b>Total Expenditures:</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$667,196</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8689 All Other Fees & Contracts	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
8699 Other Local Revenue/CDBG	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Total Revenue:</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
<b>Total Expenditures:</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$797,196	\$797,196	\$797,196	\$797,196	\$797,196
<b>EXPENDITURES</b>	\$797,196	\$797,196	\$797,196	\$797,196	\$797,196
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$920,256</b>	<b>\$1,160,108</b>	<b>\$1,442,730</b>	<b>\$1,638,216</b>	<b>\$1,812,718</b>
(Operating Fund + Grant Program Funds)					

## Irvine Child Care Project

(A California Joint Powers Authority)  
Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2020-21 with Multi Year Budget Projection - No Rent Increase

#### **Budget Assumptions**

- (2) Projected 2% increase for step in column & benefit increases of custodial salaries. Included anticipated salary increase and Health and Welfare increase for FY 2019-20. Increased custodial supplies \$2k annually starting with FY 2020-21. In addition FY 2020-21 increase supplies by \$16,850 for several items to include hot water extractor, wet/dry vacuum, motor scrubber, dehumidifier, floor fans, & mop buckets.
- (3) FY 2021-22 developer to supply permanent structure for ICCP facilities @ new K-8 School in The Great Park. School to open FY 2021-24.
- (4) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans
- (5) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024
- (6) Program Coordination/City also includes \$2,800 in program supplies to be distributed to sites to support quality enhancement. Includes \$60K for Quality Assessment Consultant
- (7) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff
- (8) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, Lock Down Button for Beacon Park and potential replacement or addition of one security radio per year.
- (9) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees

# REPORTS

**ITEM 14**  
**Facilities and Budget Report**

**Irvine Child Care Project**  
(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes in Fund Balances As Of April 30, 2020

**Fiscal Year 2019-20 Budget**

Percentage of Year Completed: 83%

OPERATING FUND Program Description	2019-20	Current	Encumbered	Actual	Used/ Rec'vd
	Adopted Budget	(Adjusted) Budget	Funds (PO's)	Recvd/Spent To Date	
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,879,922	\$1,879,922	\$0	\$1,550,632	\$329,290 82%
8650 Portable Fees Waived - Covid 19	\$0	(\$473,220)	\$0	\$0	(\$473,220) 0%
8660 Interest Income Cnty	\$48,312	\$48,312	\$0	\$33,225	\$15,087 69%
<b>Total Revenue:</b>	<b>\$1,928,234</b>	<b>\$1,455,014</b>	<b>\$0</b>	<b>\$1,583,857</b>	<b>(\$128,843) 109%</b>
<b>OPERATING EXPENDITURES</b>					
4305 Program Supplies	\$1,800	\$1,800	\$0	\$1,800	\$0 100%
4305 Security Radio	\$4,595	\$4,595	\$0	\$609	\$3,986 13%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$15,415	\$24,585 39%
5450 Insurance	\$84,158	\$84,158	\$0	\$87,451	(\$3,293) 104%
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$0	\$58,102	\$29,051 67%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$20,237	\$19,763 51%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000 0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$385	\$29,615 1%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200 0%
5838 Audit	\$9,100	\$9,100	\$0	\$9,100	\$0 100%
5861 Facilities & Financial Support / IUSD	\$80,000	\$80,000	\$0	\$53,333	\$26,667 67%
5862 Custodial Services	\$533,435	\$533,435	\$0	\$355,623	\$177,812 67%
5864 Program Coordination / City	\$344,000	\$344,000	\$0	\$180,769	\$163,231 53%
<b>Total Operating Expenditures:</b>	<b>\$1,283,441</b>	<b>\$1,283,441</b>	<b>\$0</b>	<b>\$782,825</b>	<b>\$500,616 61%</b>
<b>Total Excess (Deficiency):</b>	<b>\$644,793</b>	<b>\$171,573</b>	<b>\$0</b>	<b>\$801,032</b>	
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$34,795	\$1,341	\$88,864 29%
6230 Portables (Replacement/New)	\$0	\$0	\$0	(\$15,851)	\$15,851 0%
5862 Custodial Vehicles	\$70,000	\$70,000	\$0	\$54,970	\$15,030 79%
7439 Debt Service	\$135,173	\$135,173	\$0	\$90,115	\$45,058 67%
<b>Total Capital Expenditures:</b>	<b>\$330,173</b>	<b>\$330,173</b>	<b>\$34,795</b>	<b>\$130,575</b>	<b>\$164,803 50%</b>
<b>Net Increase (Decrease):</b>	<b>\$314,621</b>	<b>(\$158,600)</b>		<b>\$670,457</b>	
Beginning Balance, July 1	\$1,414,367	\$1,414,367		\$1,414,367	
Ending Balance, June 30	\$1,728,988	\$1,255,767		\$2,084,824	
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$1,680,580	\$1,207,359		\$2,057,422	
3% Operation Reserve	\$48,408	\$48,408		\$27,402	

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of April 30, 2020

## Fiscal Year 2019-20 Budget

GRANT PROGRAM FUNDS Program Description	2019-20 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
<b>STATE GRANT/CDD</b>						
COST CENTER 005501						
<b>REVENUE</b>						
8290 Child Development Apportionments	\$237,902	\$237,902	\$0	\$244,355	(\$6,453)	103%
8590 Other State Revenue	\$426,694	\$426,694	\$0	\$270,354	\$156,340	63%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
<b>Total Revenue:</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$0</b>	<b>\$514,709</b>	<b>\$152,487</b>	<b>77%</b>
<b>EXPENDITURES</b>						
5810 Serv./Contracts	\$667,196	\$667,196	\$0	\$522,655	\$144,541	78%
<b>Total Expenditures:</b>	<b>\$667,196</b>	<b>\$667,196</b>	<b>\$0</b>	<b>\$522,655</b>	<b>\$144,541</b>	<b>78%</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	(\$7,946)		
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>						
COST CENTER 005712						
<b>REVENUE</b>						
8689 All Other Fees & Contracts	\$80,000	\$80,000	\$0	\$18,790	\$61,210	23%
8699 Other Local Revenue/CDBG	\$50,000	\$50,000	\$0	\$50,000	\$0	100%
<b>Total Revenue:</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$68,790</b>	<b>\$61,210</b>	<b>53%</b>
<b>EXPENDITURES</b>						
5817 Scholarships	\$130,000	\$130,000	\$0	\$80,246	\$49,754	62%
<b>Total Expenditures:</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$80,246</b>	<b>\$49,754</b>	<b>62%</b>
Fund Balance (U):	\$0	\$0	\$0	(\$11,456)		
<b>GRANT PROGRAM FUND SUMMARY</b>						
<b>REVENUE</b>	\$797,196	\$797,196	\$0	\$583,499	\$213,697	73%
<b>EXPENDITURES</b>	\$797,196	\$797,196	\$0	\$602,900	\$194,296	76%
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$19,401)</b>		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	(\$19,401)		
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$1,728,987</b>	<b>\$1,255,767</b>	<b>\$0</b>	<b>\$2,065,467</b>		
(Operating Fund + Grant Program Funds)						

**ITEM 15**

**Irvine Child Care Project Administrator's  
Report**

Irvine Child Care Project (ICCP) Administrator's Report  
May 11, 2020

Scholarships/Financial Assistance:

- ICCP has been reaching out to existing scholarship recipients bi-weekly since the initial IUSD school closure to check in and assess their status and need for care or additional resources.
- Information on financial assistance for emergency child care for essential workers is posted on the City's website, both on the "Finding Child Care" and "ICCP" web pages. This funding is distributed by the Children's Home Society of California and the Orange County Department of Education.

Program Quality:

- The State issued new Social and Physical Distancing Guidance and Healthy Practices for Child Care Facilities in Response to the Global Coronavirus (COVID-19) Pandemic (written in collaboration with the California Department of Education) on April 7<sup>th</sup>. All open ICCP programs are implementing these new complex procedures daily.

Facilities:

- Springbrook CDC's move back to and licensure at their permanent campus planned for June 2020 may be delayed due to State Community Care Licensing Division's need to focus resources on response to the COVID-19 situation. The State is conducting some site inspections via teleconference. We are working with the State to move the program back to the Springbrook campus as soon as possible.