



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 9, 2020
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, March 9, 2020 at 8:34 a.m. by President Battenfield.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	VICE PRESIDENT:	Adam Buchanan
	PRESIDENT:	Alan Battenfield
Absent:	BOARD MEMBER:	Melissa Fox
	CLERK:	Ira Glasky

PLEDGE OF ALLEGIANCE

President Battenfield led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Vice President Buchanan, seconded by Board Member Bynon, to approve Consent Calendar items 1 through 10.

The motion carried as follows:

Ayes: 3 Battenfield, Buchanan, Bynon,
Absent: 2 Fox, Glasky

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approved minutes of the Irvine Child Care Project regular meeting of January 13, 2020.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.

ACTION:

Approved payment of \$63,542.24 to Continuing Development, Inc. for child care development services for January 1-31, 2020.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$11,315.74 for ICF Scholarships during the month of January 2020.

- \$ 9,000.24 to Rainbow Rising
- \$ 1,691.50 to Kids Stuff
- \$ 406.50 to Continuing Development Inc.
- \$ 217.50 to Dolphin Club
- \$ 0.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$14,504.78 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of January 2020.

- \$ 11,559.78 for Program Administration
- \$ 1,145.00 for Grant Administration
- \$ 1,800.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2020.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

6. ICCP PAYMENTS FOR JANUARY 2020

ACTION:

Reviewed and approved January 2020 payments attached.

7. ICCP EXPENSES PAID BY IUSD

ACTION:

Reviewed and accepted attached invoices in the total amount of \$14,279.00 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 27,054.00 01-005-50100-8290
- \$ 12,436.00 01-005-50100-8290
- \$ 74,430.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 6,306.11 01-005-712-00-8689
- \$ 25,810.39 01-005-712-00-8699

10. ICCP QUALITY ASSESSMENT AND COMPLIANCE

ACTION:

Approved lease renewal for Beacon Park, Rainbow Rising, Bonita Canyon, Rainbow Rising, College Park, Rainbow Rising, Cypress Village, Rainbow Rising, Deerfield, Child Development Center, Loma Ridge, Rainbow Rising, Northwood, Rainbow Rising, Plaza Vista, Child Development Center, Santiago Hills, Kids Stuff, Stone Creek, Creekers’ Club, Turtle Rock, Child Development Center, Vista Verde, Child Development Center, Woodbury, Child Development Center

BOARD BUSINESS

11. ICCP PROPOSED BUDGET FOR FY 2020-21 WITH MULTI-YEAR BUDGET PROJECTIONS

John Fogarty, IUSD Assistant Superintendent/Chief Financial Officer, presented the item and responded to board inquiries.

Discussion included: capital expenditure funds; long term effects of future budget proposals to include a 0%, 1%, 2%, 3% rate increase for Board consideration.

ACTION:

Submitted for the Board’s review and discussion.

12. IRVINE CHILD CARE PROJECT (ICCP) QUALITY ASSESSMENT COMPLETED PRINCIPAL QUESTIONNAIRES

Supervisor Stubler presented the item and pointed out that the feedback was overwhelmingly positive.

ACTION:

Submitted for the Board’s information.

13. ICCP BOARD ELECTIONS

Supervisor Stubler opened the floor for nominations of ICCP Board President.

Selection of Irvine Child Care Project President

President Battenfield motioned to nominate Vice President Buchanan as President. Motion seconded by Board Member Bynon, and carried unanimously.

AYES 3 Battenfield, Buchanan, Bynon
ABSENT 2 Fox, Glasky

Selection of Irvine Child Care Project Vice President

Board Member Bynon motioned to nominate Clerk Glasky as Vice President. Motion seconded by Board Member Battenfield, and carried unanimously.

AYES 3 Battenfield, Buchanan, Bynon
ABSENT 2 Fox, Glasky

Selection of Irvine Child Care Project Clerk

Board Member Bynon motioned to nominate Board Member Battenfield as Clerk. Motion seconded by President Buchanan, and carried unanimously.

AYES 3 Battenfield, Buchanan, Bynon
ABSENT 2 Fox, Glasky

REPORTS

14. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

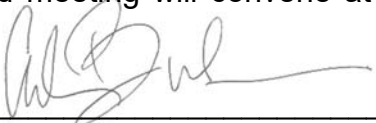
15. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by President Buchanan, seconded by Vice President Battenfield, and unanimously carried to adjourn the meeting at 8:52 a.m.

The next regular Irvine Child Care Project Board meeting will convene at 8:30 a.m. on Monday, May 11, 2020.


ADAM BUCHANAN, PRESIDENT
IRVINE CHILD CARE PROJECT


SHANE DINEEN
RECORDING SECRETARY

Date Approved: May 11, 2020