



AGENDA

IRVINE CHILD CARE PROJECT SPECIAL MEETING

August 10, 2020
8:30 AM

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE CHILD CARE PROJECT MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE CHILD CARE PROJECT MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606 OR BY EMAIL TO SDINEEN@CITYOFIRVINE.ORG. EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING AT LEAST 24 HOURS BEFORE THE MEETING, SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELE-CONFERENCING, VIDEO-CONFERENCING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

Scan this QR code for an electronic copy of the Agenda and staff reports.



CALL TO ORDER

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

BOARD BUSINESS

1. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

RECOMMENDED ACTION: Approve one of the options provided:

Option A: Waiver of 50 percent of the rental payments for the month of September 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond August 2020.

Option C: Additional rent relief options as proposed by the Board.

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, September 14, 2020.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on July 30, 2020 by 5:30 p.m. as well as on the City's web page.

IS/ Rebecca Parmer
Board Liaison

ITEM 1
BOARD BUSINESS

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

DESCRIPTION: The Coronavirus (COVID-19) Pandemic has had a devastating economic impact on Irvine Child Care Providers (ICCP). In response to the pandemic most ICCP programs closed beginning mid-March. Below is the schedule of ICCP reopening dates:

Agency	Number of Sites	Reopen Date
CDI	10	March 18
Rainbow Rising	14	May 4
Creekers' Club	1	June 8
Dolphin Club	1	June 8
Kids Stuff	2	August 20

Due to the guidance issued by the State of California Community Care Licensing Division, child care sites that remained open or reopened were only able to provide emergency child care to essential workers March through May, which left programs that remained open, serving less than one percent of their typical licensed capacity through May.

Beginning in June, programs were expected to begin to transition from providing “emergency child care” to “enhanced regular operation”. Requirements have been put in place for child care programs that include new health and safety procedures, sanitization requirements, reduced group sizes, and overall capacity. This has required providers to put procedures in place that are time, staff, and supply intensive.

IUSD has provided access to additional space on campus so that more children can be cared for, beyond the current maximum of 28-42 children per site. The State of California Community Care Licensing approved each licensee to utilize these new spaces through a 90-day waiver issued in June 2020. At this time each site has space available to enroll additional children.

At the ICCP Special Meeting held April 6, 2020, the Board approved the waiver of rental payments from ICCP providers for April, May, and June. At the ICCP Regular Meeting held June 8, 2020, the Board approved the waiver of rental payments from ICCP providers for July. At the ICCP Special meeting held July 20, 2020, the Board approved a waiver of 50 percent of rental payments from ICCP providers for August. The ICCP Board directed staff to schedule monthly meetings for the remainder of 2020 to ensure timely discussion of the changing landscape and guidance related to COVID-19 as well as the potential for the waiver of additional rental payments based on updated enrollment and budget information.

Based on data gathered for week six of summer programming, average enrollment across all 28 ICCP sites is at approximately 45 percent of enrollment compared to the same time frame last summer. Yet enrollment at individual sites varies, based on the child care needs of that community. Therefore each ICCP provider is impacted differently. Below is a breakdown of the average enrollment across sites for each agency as a percentage of total enrollment during week six of summer programming in July 2019:

Agency	Week six 2020 enrollment as compared to week three 2019
CDI	45%
Creekers' Club	45%
Dolphin Club	27%
Kids Stuff (reopening August 20, 2020)	0%
Rainbow Rising	55%

Though the cost of providing service has increased due to the new regulations, all ICCP agencies have held to their summer tuition rates published prior to the pandemic.

ICCP's budgeted 2020-21 ending fund balance is currently projected to be \$923,497. This balance reflects all rental waivers that have been approved by the ICCP Board to date.

In order to continue to provide some financial relief, to support child care providers' continued recovery from the economic impact of the COVID-19 pandemic and to help

ensure the availability of continued on-campus child care after this emergency, the following options are provided for the Board's consideration:

Option A: Waiver of 50 percent of rental payments for the month of September 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond August 2020.

Option C: Additional rent relief options as proposed by the Board.

RECOMMENDATION: Approve one of the following options:

Option A: Waiver of 50 percent of rental payments for the month of September 2020 which would be a loss in revenue to ICCP of \$78,870

Option B: No additional waiver for rental payments, or any portion thereof, beyond August 2020.

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