AGENDA



IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

NOVEMBER 19, 2020 9:00 AM

Lakeview Senior Center 20 Lake Road Irvine, California

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE SENIOR CITIZENS COUNCIL MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE SENIOR CITIZENS COUNCIL MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA EMAIL TO AMARTINEZ@CITYOFIRVINE.ORG. EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE SENIOR CITIZENS COUNCIL IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING, AT LEAST 24 HOURS BEFORE THE MEETING. SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELE-CONFERENCING, VIDEOCONFERENCING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE. **Speaker's Form/Request to Speak:** If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the <u>Request to Speak Form</u>. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The <u>Request to Speak Form</u> assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

ROLL CALL

COUNCIL MEMBER	JERRY CHANG	Council Appointee: Kuo
COUNCIL MEMBER	CAROLYN INMON	Member-at-Large
COUNCIL MEMBER	K. CAL HIBRAWI	Member-at-Large
COUNCIL MEMBER	HARISH MURTHY	Council Appointee: Khan
COUNCIL MEMBER	BILL SANDLIN	Council Appointee: Carroll
VICE CHAIR	JUNEU KIM	Council Appointee: Fox
CHAIR	RACHEL OWENS	Council Appointee: Shea

PLEDGE OF ALLEGIANCE – Chair Owens

INTRODUCTIONS

PRESENTATION

- 1. Recreation Programs Update Community Services Program Coordinators Amber Castrey and Kristen Reid, and Specialist Caryn Kawamoto
- 2. Assisting Homebound Seniors Community Services Supervisor Denise Bennett-Arabatzis and Program Specialist Anne Kanter-Edwards

PUBLIC COMMENTS

Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

ADDITIONS AND DELETIONS

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

SENIOR COUNCIL MEMBER UPDATES

COMMITTEE/GROUP/AGENCY REPORTS

1. Senior Services Support/Interest Groups (Please limit Committee Reports to 3 minutes per person)

- A. Friends of Outreach Pat Hendee, President
- B. Irvine Adult Day Health Services, Inc. Kimberly Beeson, Executive Director
- C. Irvine Evergreen Chinese Senior Association Jerry Chang, Director
- D. Irvine Korean Evergreen Association Juneu Kim, President
- E. NEDA-Association of Iranian American Seniors Nasser Fathi, President

2. Orange County Senior Citizens Advisory Council-Affiliated Committees (Please limit Committee Penorts to 3 minutes per person)

(Please limit Committee Reports to 3 minutes per person)

- A. Orange County Senior Citizens Advisory Council Senior Council Members Inmon and Sandlin
- B. Health and Nutrition Chair Owens and Senior Council Member Chang
- C. Housing and Transportation Vice Chair Kim and Senior Council Members Hibrawi and Inmon
- D. Legislative Senior Council Member Murthy

3. Senior Citizens Council Committees (*Please limit Committee Reports to 3 minutes per person*)

- A. Facilities Committee Senior Council Members Hibrawi and Murthy
- B. Leadership Committee Vice Chair Kim and Senior Council Members Chang and Hibrawi

C. Nutrition Committee – Chair Owens and Senior Council Member Inmon

COUNCIL BUSINESS

1. MINUTES

ACTION: Approve the minutes of the September 17, 2020 regular meeting

2. IRVINE SENIOR CITIZENS COUNCIL 2021 MEETING SCHEDULE

ACTION: Approve the Irvine Senior Citizens Council meeting schedule for calendar year 2021.

END COUNCIL BUSINESS

ADJOURNMENT

Adjourn to a Senior Citizens Council Regular Meeting on **Thursday, January 21, 2021 at 9:00 AM** at Lakeview Senior Center, 20 Lake Road, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Senior Citizens Council will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

<u>CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS</u> <u>AMERICANS WITH DISABILITIES ACT:</u>

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please silence or turn off all personal communication devices.

MEETING SCHEDULE

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. unless otherwise noted. The Senior Citizens Council Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City website at *cityofirvine.org*.

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on <u>November 3, 2020</u> by <u>5:30</u> p.m. as well as on the City's web page.

Athena Martínez

Recording Secretary

MINUTES





MINUTES

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

OCTOBER 15, 2020

Lakeview Senior Center 20 Lake Road Irvine, California

CALL TO ORDER

A regular meeting of the Senior Citizens Council (Senior Council) was called to order at 9:00 AM by Chair Owens.

ROLL CALL

COUNCIL MEMBER	JERRY CHANG
COUNCIL MEMBER	CAROLYN INMON
COUNCIL MEMBER	K. CAL HIBRAWI
COUNCIL MEMBER	HARISH MURTHY
COUNCIL MEMBER	BILL SANDLIN
CHAIR	RACHEL OWENS

Council Appointee: Kuo Member-at-Large Member-at-Large Council Appointee: Khan Council Appointee: Carroll Council Appointee: Shea

ABSENT

VICE CHAIR JUNEU KIM

Council Appointee: Fox

PLEDGE OF ALLEGIANCE

Senior Council Member Sandlin led the Pledge of Allegiance.

At this time, Community Services Superintendent Sandra Salcedo announced that in order to protect public health and prevent the spread of the Coronavirus (COVID-19), the Senior Council is accepting public comments via email to the Recording Secretary for all agenda items.

PRESENTATION

1. COVID-19 Updates and Senior Programming

Community Services Manager Cory Hilderbrand provided an update on Senior Services programming and actions taken during COVID-19.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS AND DELETIONS

Superintendent Salcedo added Announcements to the agenda and made the following:

- Senior Services will be hosting a Drive-thru Ice Cream Social in the Lakeview Senior Center parking lot on Friday, October 23 from 1 to 4 p.m. Participants will remain in their vehicles and form a "parade" through the parking lot to receive ice cream and a socially-distanced greeting from staff. Halloween attire is encouraged.
- The Fall 2020 Free Shredding Event will be held on Saturday, October 24 in the Lakeview Senior Center parking lot from 9 to 11 a.m.

SENIOR COUNCIL MEMBER UPDATES

Senior Council Member Sandlin announced the City's program to honor senior Veterans on November 9 and 10. Flags will be delivered to Irvine senior Veterans age 50 or older that have been nominated by registering at *yourirvine.org*, course number 36165.

COMMITTEE/GROUP/AGENCY REPORTS

1. Senior Services Support/Interest Groups

- A. Friends of Outreach No report.
- B. Irvine Adult Day Health Services, Inc. No report.
- C. Irvine Evergreen Chinese Senior Association (IECSA)

Director Jerry Chang reported IECSA's weekly Zoom meetings are averaging 60 participants, partaking in informational discussions such as Medicare open enrollment.

- D. Irvine Korean Evergreen Association No report.
- E. NEDA-Association of Iranian American Seniors No report.

2. Orange County Senior Citizens Advisory Council-Affiliated Committees

A. Orange County Senior Citizens Advisory Council

Senior Council Member Inmon reported a presentation was made on the Basics of Financial Planning. Also discussed was caregiver resilience.

- B. Health and Nutrition No report.
- C. Housing and Transportation

Senior Council Member Chang reported the meeting focused on development of committee goals and objectives, as well as future shortand long-term planning.

Senior Council Member Inmon reported: a presentation was given on the County's Strategic Plan for Aging; a new friendly visitors program is being developed, similar to Irvine's CHAMPION program; new meal programs are being implemented; Elder Abuse Prevention and Awareness materials are now available in multiple languages; many physicians are now including screenings for food instability/insecurity for their senior patients; the "digital divide" is now being felt among the senior population as many services/programs are only accessible via websites/internet platforms.

D. Legislative

Senior Council Member Murthy reported legislation updates can be found on the state's Master Plan for Aging website.

3. Senior Citizens Council Committees

A. Facilities Committee

Senior Council Member Murthy reported the following projects were completed: various areas of the senior centers have been painted; Lakeview Senior Center ceiling tiles have been replaced; interior doors and glass refrigerator door replaced. Projects pending are: Lakeview Senior Center dining room to be refitted with LED light fixtures and the auditorium will have LED bulbs installed, fixtures will come later. Senior Council Member Hibrawi reiterated the need for enhanced safety and security measures.

B. Leadership Committee

Superintendent Salcedo reported Manager Hilderbrand has been reaching out to the leaders of the groups and clubs to discuss resuming meetings. Staff will continue to research decline in participation.

C. Nutrition Committee

Chair Owens reported the Great Plates Delivered program has been extended.

COUNCIL BUSINESS

1. MINUTES

ACTION: Moved by Senior Council Member Chang and seconded by Senior Council Member Inmon to approve the minutes of the September 17, 2020 regular meeting.

The motion carried as follows:

Ayes:6Chang, Hibrawi, Inmon, Murthy, Owens, SandlinNoes:0Absent:1Kim

END COUNCIL BUSINESS

ADJOURNMENT at 10:14 a.m.

RACHEL OWENS, CHAIR

Athena Martinez Recording Secretary Date

ITEM 2



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: NOVEMBER 19, 2020

TITLE: IRVINE SENIOR CITIZENS COUNCIL 2021 MEETING SCHEDULE

Cory Hilderbrand

Community Services Manager

RECOMMENDED ACTION

Approve the Irvine Senior Citizens Council meeting schedule for calendar year 2021.

EXECUTIVE SUMMARY

The Senior Citizens Council (Senior Council) acts in an advisory capacity to the City Council on matters pertaining to the special interests and concerns of seniors.

Each year the Senior Council sets an annual meeting schedule as required by Irvine City Council Resolution 10-45 (Attachment 1) to conduct Senior Council duties. A proposed meeting schedule for calendar year 2021 (Attachment 2) is submitted for Senior Council review and approval.

ANALYSIS

The Senior Council sets an annual meeting schedule for January through December as required by Resolution 10-45, Section 10, Meeting Quorum.

Senior Council meetings are held the third Thursday of each month at 9 a.m. at Lakeview Senior Center, 20 Lake Road, Irvine, California, unless otherwise noted.

The proposed 2021 meeting schedule is prepared for Senior Council approval in accordance with the Brown Act, which requires a 72-hour public notice posting of the Senior Council meeting agenda and location.

Senior Citizens Council November 19, 2020 Page 2 of 2

ALTERNATIVES CONSIDERED

Senior Council can amend the proposed 2021 meeting schedule to change regular meeting dates, add or remove meetings, and/or change meeting locations.

FINANCIAL IMPACT

There is no financial impact to approving the proposed Senior Council meeting schedule for 2021.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENTS

- 1. Irvine City Council Resolution 10-45
- 2. Irvine Senior Citizens Council Proposed 2021 Meeting Schedule

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral

interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

SECTION 3. TERMS OF OFFICE - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

SECTION 4. DUTIES - The Senior Citizens Council shall have the duty to:

- Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and

(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.

MAYOR OF THE OF IRVINE

ATTEST:

CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA) COUNTY OF ORANGE) SS CITY OF IRVINE)

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang

NOES: 0 COUNCILMEMBERS: None

ABSENT: 0 COUNCILMEMBERS: None

CITY CLERK OF THE CITY OF IRVINE

CC RESOLUTION 10-45

IRVINE SENIOR CITIZENS COUNCIL PROPOSED 2021 REGULAR MEETING SCHEDULE

All meetings to convene at the Lakeview Senior Center 20 Lake Road, Irvine

Date	<u>Time</u>
January 21	9 a.m.
February 18	9 a.m.
March 18	9 a.m.
April 15	9 a.m.
May 20	9 a.m.
June 17	9 a.m.
July 15	9 a.m.
August 19	9 a.m.
September 16	9 a.m.
October 21	9 a.m.
November 18	9 a.m.
December 16	No Meeting

Signature: Cory Finderbrand (Nov 3, 2020 12:17 PST)

Email: childerbrand@cityofirvine.org