



AGENDA

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

**FEBRUARY 18, 2021
9:00 AM**

WebEx Meeting

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE SENIOR CITIZENS COUNCIL MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE SENIOR CITIZENS COUNCIL MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA EMAIL TO AMARTINEZ@CITYOFIRVINE.ORG. EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE SENIOR CITIZENS COUNCIL IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING, AT LEAST 24 HOURS BEFORE THE MEETING. SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELECONFERENCING, VIDEOCONFERENCING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE.

Speaker's Form/Request to Speak: If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

ROLL CALL

COUNCIL MEMBER	AMAL BARADEHI	Council Appointee: Khan
COUNCIL MEMBER	JERRY CHANG	Council Appointee: Kuo
COUNCIL MEMBER	K. CAL HIBRAWI	Member-at-Large
COUNCIL MEMBER	CAROLYN INMON	Member-at-Large
COUNCIL MEMBER	GRETA JACOBS	Council Appointee: Agran
COUNCIL MEMBER	BILL SANDLIN	Council Appointee: Carroll
COUNCIL MEMBER	MYUNG SUH	Council Appointee: Kim

PLEDGE OF ALLEGIANCE – Senior Council Member Inmon

INTRODUCTIONS

New Senior Council Members – Community Services Superintendent
Sandra Salcedo

ANNOUNCEMENTS

PRESENTATION

The Need for Affordable Senior Housing – Helen Cameron, Community Outreach Director, Jamboree

PUBLIC COMMENTS

Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

ADDITIONS AND DELETIONS

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

SENIOR COUNCIL MEMBER UPDATES

COMMITTEE/GROUP/AGENCY REPORTS

- 1. Senior Services Support/Interest Groups**
(Please limit Committee Reports to 3 minutes per person)
 - A. Friends of Outreach – Pat Hendee, President
 - B. Irvine Adult Day Health Services, Inc. – Kimberly Beeson, Executive Director
 - C. Irvine Evergreen Chinese Senior Association – Jerry Chang, Director
 - D. NEDA-Association of Iranian American Seniors – Nasser Fathi, President

- 2. Orange County Senior Citizens Advisory Council-Affiliated Committees**
(Please limit Committee Reports to 3 minutes per person)
 - A. Orange County Senior Citizens Advisory Council – Senior Council Members Inmon and Sandlin
 - B. Health and Nutrition – Senior Council Member Chang
 - C. Housing and Transportation – Senior Council Member Inmon
 - D. Legislative

- 3. Senior Citizens Council Committees**
(Please limit Committee Reports to 3 minutes per person)
 - A. Facilities Committee – Senior Council Member Hibrawi
 - B. Leadership Committee – Senior Council Members Chang and Hibrawi
 - C. Nutrition Committee – Senior Council Member Inmon

COUNCIL BUSINESS

1. MINUTES

ACTION: Approve the minutes of the November 19, 2020 regular meeting

2. IRVINE SENIOR CITIZENS COUNCIL COMMITTEE ASSIGNMENTS

ACTION: Appoint representatives to the Orange County Senior Citizens Advisory Council affiliated committees and the Irvine Senior Citizens Council subcommittees.

3. CONDUCT ELECTION FOR IRVINE SENIOR CITIZENS COUNCIL INTERIM CHAIR AND INTERIM VICE CHAIR

ACTION: Conduct an election for Irvine Senior Citizens Council Interim Chair and Interim Vice Chair to serve in these capacities until the next regularly scheduled January 2022 election.

END COUNCIL BUSINESS

ADJOURNMENT

Adjourn to a Senior Citizens Council Regular Meeting on **Thursday, March 18, 2021 at 9:00 AM** at Lakeview Senior Center, 20 Lake Road, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Senior Citizens Council will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS
AMERICANS WITH DISABILITIES ACT:**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please silence or turn off all personal communication devices.

MEETING SCHEDULE

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. unless otherwise noted. The Senior Citizens Council Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City website at cityofirvine.org.

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on February 11, 2021 by 5:30 p.m. as well as on the City's web page.

Athena Martinez
Recording Secretary

MINUTES

ITEM 1



MINUTES

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

NOVEMBER 19, 2020

Lakeview Senior Center
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Senior Citizens Council (Senior Council) was called to order at 9:02 AM by Chair Owens.

ROLL CALL

COUNCIL MEMBER	JERRY CHANG	Council Appointee: Kuo
COUNCIL MEMBER	CAROLYN INMON	Member-at-Large
COUNCIL MEMBER	HARISH MURTHY	Council Appointee: Khan
COUNCIL MEMBER	BILL SANDLIN	Council Appointee: Carroll
CHAIR	RACHEL OWENS	Council Appointee: Shea

ABSENT

COUNCIL MEMBER	K. CAL HIBRAWI	Member-at-Large
VICE CHAIR	JUNEU KIM	Council Appointee: Fox

PLEDGE OF ALLEGIANCE

Chair Owens led the Pledge of Allegiance.

At this time, Community Services Superintendent Sandra Salcedo announced that in order to protect public health and prevent the spread of the Coronavirus (COVID-19), the Senior Council is accepting public comments via email to the Recording Secretary for all agenda items.

PRESENTATIONS

1. Recreation Programs Update

Community Services Program Coordinator Amber Castrey and Specialist Caryn Kawamoto provided updates on Senior Services Recreation programming and actions taken during COVID-19.

Discussion included: tracking unique versus regular visitors; logistics of drive-in Bingo; increased participation as participants become more familiar/comfortable with technology; sunset of Great Plates Delivered program and impacts; increased marketing and awareness of programs; meal deliveries during/after evacuations from Silverado Canyon fire.

2. Assisting Homebound Seniors

Community Services Supervisor Denise Bennett-Arabatzis provided updates on Outreach Services provided during COVID-19.

Discussion included: Nutrition Program impacts due to Silverado Canyon fire evacuations; Grab-and-Go program; holiday gift bag deliveries.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS AND DELETIONS

Superintendent Salcedo added Announcements to the agenda and made the following:

- Senior Services will be offering a Hometown Harvest drive-thru event at the Lakeview Senior Center parking lot on November 20 from 1-3 p.m.
- A drive-thru Thanksgiving Meal distribution event will be hosted by the City on Tuesday, November 24 from 10 a.m. to 1 p.m. at the Civic Center. The event is in partnership with County Supervisor Wagner's office, the County of Orange Office on Aging, and AgeWell Senior Services, and will provide 1,000 meals. The event will be marketed to Irvine seniors and their families and will be open to the public.
- Senior Services Congregate Meals Program will transition from delivery service to a "grab-and-go" pick-up service in the Lakeview Senior Center parking lot beginning on December 1. This service will be available on Tuesdays and Thursdays from 11 a.m. to 1 p.m.

SENIOR COUNCIL MEMBER UPDATES

Senior Council Member Inmon expressed gratitude for support received during the November 3, 2020 General Election.

Senior Council Member Murthy thanked staff for participation in the Veterans Day flag delivery efforts.

Senior Council Member Chang thanked staff for hosting the drive-thru ice-cream social.

Chair Owens announced this would be her last meeting due to results of the November 3, 2020 General Election and thanked Senior Council and staff for support.

COMMITTEE/GROUP/AGENCY REPORTS

1. Senior Services Support/Interest Groups

A. Friends of Outreach

Senior Council Member Inmon reported holiday gift bags are being assembled observing all COVID safety measures and suggested that Senior Council assist with deliveries.

B. Irvine Adult Day Health Services, Inc. (IADHS)

Supervisor Bennett-Arabatzis reported IADHS is still closed, however a drive-thru pie giveaway is being hosted this afternoon. IADHS staff are reaching out to participants via telehealth calls.

C. Irvine Evergreen Chinese Senior Association (IECSA)

Senior Council Member and Director Chang reported IECSA conducting programs and activities each Tuesday, Thursday, and Friday, as well as a larger monthly entertainment event via Zoom.

D. Irvine Korean Evergreen Association – No report.

E. NEDA-Association of Iranian American Seniors – No report.

2. Orange County Senior Citizens Advisory Council-Affiliated Committees

A. Orange County Senior Citizens Advisory Council (SCAC)

Senior Council Member Inmon reported the November 13 meeting included discussion about bylaws updates and a presentation on In-Home Support Services and Aging in Place.

B. Health and Nutrition – No report.

C. Housing and Transportation

Senior Council Member and Committee Chair Inmon announced annual report provided to SCAC Executive Committee. Regarding Transportation, working on policy to curtail abuse of placard use and address lack of handicap parking spots. Regarding Housing, working on flexibility of Section 8 eligibility requirements.

D. Legislative – No report.

3. Senior Citizens Council Committees

A. Facilities Committee

Community Services Supervisor Ed Kaleikini reported upcoming projects include review of flooring and lighting at the senior centers.

B. Leadership Committee

Supervisor Kaleikini to reach out to group/club leaders to engage and maintain open lines of communication between City programming and group/club membership, serving as Ambassadors to senior participants.

C. Nutrition Committee

Chair Owens announced: details of the Hometown Harvest event; staff working on special treats to be included with holiday deliveries; change of Congregate meals deliveries to Grab-and-Go service; new menus and shelf-stable meals are being developed. Chair Owens also commended staff for the tremendous job done during these challenging times.

COUNCIL BUSINESS

1. MINUTES

ACTION: Moved by Senior Council Member Inmon and seconded by Senior Council Member Murthy to approve the minutes of the October 15, 2020 regular meeting.

The motion carried as follows:

Ayes: 5 Chang, Inmon, Murthy, Owens, Sandlin
Noes: 0
Absent: 2 Hibrawi, Kim

2. IRVINE SENIOR CITIZENS COUNCIL 2021 MEETING SCHEDULE

Superintendent Salcedo presented the item and led discussion.

ACTION: Moved by Senior Council Member Inmon and seconded by Senior Council Member Murthy to approve the Irvine Senior Citizens Council meeting schedule for calendar year 2021.

The motion carried as follows:

Ayes: 5 Chang, Inmon, Murthy, Owens, Sandlin
Noes: 0
Absent: 2 Hibrawi, Kim

At this time Senior Council Members and staff thanked Chair Owens for her service.

END COUNCIL BUSINESS

Moved by Senior Council Member Chang, seconded by Senior Council Member Sandlin, and carried unanimously to adjourn the meeting at 10:13 a.m.

SENIOR CITIZENS COUNCIL CHAIR

Athena Martinez
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: FEBRUARY 18, 2021

TITLE: IRVINE SENIOR CITIZENS COUNCIL COMMITTEE
ASSIGNMENTS

Community Services Manager

RECOMMENDED ACTION

Appoint representatives to the Orange County Senior Citizens Advisory Council affiliated committees and the Irvine Senior Citizens Council subcommittees.

EXECUTIVE SUMMARY

The Irvine Senior Citizens Council (Senior Council) serves in an advisory capacity to the Irvine City Council on City policy matters that affect older adults and their families in Irvine. Member participation in committees at the County level and local level is important in order to remain informed on matters affecting older adults.

Senior Council is requested to identify representatives for calendar year 2021 to participate on the Orange County Senior Citizens Advisory Council (SCAC) affiliated committees, outlined in Attachment 1, and the Irvine Senior Council subcommittees, outlined in Attachment 2.

ANALYSIS

SCAC advises the Orange County Board of Supervisors and the Office on Aging on matters affecting older adults in Orange County. SCAC brings service providers and advocates together on behalf of the elderly and assists the Board of Supervisors and the Office on Aging in such matters as senior needs assessment, service planning, and legislative advocacy. The following is a description of each of the SCAC committees:

1. Senior Citizens Advisory Council (SCAC) – Consists of 40 volunteer citizens, including local elected officials, representatives of health care and supportive service provider organizations, persons with leadership experience, and members of the public. At least half of SCAC must be older adults and members do not need to be appointed. The Orange County Board of Supervisors appoints 12 members, the California League of Cities appoints 10 members, and SCAC appoints the remaining 18 members. SCAC has three standing committees and an Executive Board.
2. Health/Nutrition Committee – Addresses health issues that impact older adults, including access to health insurance and health care; and nutrition needs of older adults, especially the homebound and others in the greatest social and economic need.
3. Housing/Transportation Committee – Addresses the housing needs of older adults in Orange County including affordable housing and accommodations for individuals with disabilities. This committee also addresses transportation issues affecting older adults who are unable to drive and/or have a functional impairment.
4. Legislative Committee – Researches and tracks legislation affecting older adults.

The Senior Council subcommittees advise Senior Council and staff on matters affecting Irvine seniors, programs, and services offered at Lakeview and Rancho senior centers and Trabuco Center. The following is a description of the Senior Council subcommittees:

1. Facilities Committee – Provides input on safety and maintenance needs of the senior center facilities. Members serve as facility ambassadors by sharing input from facility users and provide recommendations to Senior Council and staff on proposed facility improvement projects.
2. Leadership Committee – Provides input for the coordination of senior center activities and assists with dissemination of program and event information.
3. Nutrition Committee – Raises awareness of senior nutrition topics and provide input on Nutrition program operations and menu. Offers support on nutrition-related special projects and events.

ALTERNATIVES CONSIDERED

Senior Council may decide to delay the selection of committee assignments until a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Senior Council selection of committee representatives.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENTS:

1. 2021 SCAC Full Council Monthly Meeting Schedule
2. Irvine Senior Citizens Council Subcommittees



2021 SCAC Full Council Monthly Meeting Schedule

Office on Aging
1300 S. Grand Avenue, Building B
Santa Ana, CA 92705



SCAC Full Council Monthly Meeting 2 nd Friday 9:30am to 11:30am	
January 8	Via Zoom
February 19*	Via Zoom
March 12	Via Zoom
April 9	Via Zoom
May 14	Via Zoom
June 11	Via Zoom
July 9	Via Zoom
August 13	Via Zoom
September 10	Via Zoom
October 8	Via Zoom
November 12	Via Zoom
December	(DARK)

Legislative Committee Via Zoom 3 rd Monday 9:30am to 11:30am	
January 11*	July 19
February 8*	August 16
March 15	September 20
April 19	October 18
May 17	November 15
June (DARK)	December (DARK)

Housing/Transportation Committee Via Zoom 2 nd Thursday 9:30am to 11:30am	
January 14	July 8
February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 18*
June (DARK)	December (DARK)

Health/Nutrition Committee Via Zoom 3 rd Wednesday 1:00pm to 3:00pm	
January 20	July 21
February 17	August 18
March 17	September 15
April 21	October 20
May 19	November 17
June (DARK)	December (DARK)

Executive Board Via Zoom 4 th Tuesday 9:30am to 11:30am	
January 26	July 27
February 23	August 24
March 23	September 28
April 27	October 26
May 25	November 23
June (DARK)	December (DARK)

* Reflects revised date due to a County Holiday

**IRVINE SENIOR CITIZENS COUNCIL
2021 COMMITTEE ASSIGNMENTS DISCUSSION**

Orange County Senior Citizens Advisory Council – Affiliated Committees

COMMITTEE	REPRESENTATIVES	LOCATION
<p>Orange County Senior Citizens Advisory Council <i>Meets 2nd Friday, 9:30-11:30 a.m.</i> <i>The Senior Citizens Advisory Council (SCAC) advises the County Board of Supervisors and the Office on Aging on matters affecting senior citizens in Orange County.</i></p> <p><i>SCAC consists of 40 volunteer citizens, including local elected officials, representatives of health care and supportive service provider organizations, persons with leadership experience, and the general public. At least half of SCAC must be older adults. The Board of Supervisors appoints 12 members, the California League of Cities appoints 10 members, and SCAC itself appoints the remaining 18 members. SCAC has three standing committees and an Executive Board.</i></p>	<ol style="list-style-type: none"> 1. Carolyn Inmon 2. 	<p>Various Senior Centers throughout the County</p>
<p>Health and Nutrition <i>Meets 3rd Wednesday, 1-3 p.m.</i> <i>Addresses health issues that impact older adults, including access to health insurance and health care; and nutrition needs of older adults, especially the homebound and others in the greatest social and economic need</i></p>	<ol style="list-style-type: none"> 1. Jerry Chang 2. 	<p>County Offices 1300 S. Grand Building B Santa Ana 92705</p>
<p>Housing and Transportation <i>Meets 2nd Thursday, 9:30-11:30 a.m.</i> <i>Addresses the housing needs of older adults in Orange County including affordable housing and accommodations for the disabled, as well as transportation issues affecting those older adults who are unable to drive and/or functionally impaired.</i></p>	<ol style="list-style-type: none"> 1. Jerry Chang 2. Carolyn Inmon 3. 	
<p>Legislative <i>Meets 3rd Monday, 9:30-11:30 a.m.</i> <i>Researches and tracks legislation affecting older adults.</i></p>	<ol style="list-style-type: none"> 1. Bill Sandlin 2. 	

For discussion on February 18, 2021

ATTACHMENT 2

**IRVINE SENIOR CITIZENS COUNCIL
2021 COMMITTEE ASSIGNMENTS DISCUSSION**

Irvine Senior Citizens Council Subcommittees

COMMITTEE	REPRESENTATIVES	LOCATION
<p>Facilities <i>Meets monthly on the 2nd Wednesday, 2 p.m.</i> To provide input on safety and maintenance needs of the senior center facilities and serve as facility ambassadors by sharing input from facility users regarding any concerns. Provide recommendations to Senior Council on proposed projects to be considered as part of the City's annual budget and Capital Improvement Plan program.</p>	<p>1. Cal Hibrawi 2.</p>	<p>Lakeview Senior Center</p>
<p>Leadership <i>Meets quarterly on the 2nd Thursday, 1:30 p.m.</i> To provide input for the coordination of senior center activities and assist with dissemination of program and event information.</p>	<p>1. Jerry Chang 2. Cal Hibrawi</p>	<p>Rancho Senior Center</p>
<p>Nutrition <i>Meets bi-monthly beginning in March on the 2nd Tuesday, 9:30 a.m.</i> To raise awareness of senior nutrition topics, to solicit input on Nutrition program operations and menu. Provide support to nutrition-related special projects and events.</p>	<p>1. Carolyn Inmon 2.</p>	<p>Lakeview Senior Center</p>

For discussion on February 18, 2021

ITEM 3



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: FEBRUARY 18, 2021

TITLE: CONDUCT ELECTION FOR IRVINE SENIOR CITIZENS COUNCIL
INTERIM CHAIR AND INTERIM VICE CHAIR

Community Services Manager

RECOMMENDED ACTION

Conduct an election for Irvine Senior Citizens Council Interim Chair and Interim Vice Chair to serve in these capacities until the next regularly scheduled January 2022 election.

EXECUTIVE SUMMARY

Due to the Senior Citizens Council (Senior Council) vacancy of the Chair and Vice Chair roles, the Senior Council is requested to conduct an election for these positions to serve the remainder of the two-year term.

In accordance with City Council Resolution No. 10-45, Section 3, Terms of Office, the Senior Council shall elect a Chair and Vice Chair from its membership in January of even-numbered years to each serve a two-year term. The Chair or Vice Chair may not serve more than two consecutive terms in their respective offices.

ANALYSIS

The Senior Council advises the City Council on City policy matters that affect older adults and their families in Irvine. Due to new City Council appointments made to the Senior Council as a result of the November 3, 2020 General Election, the Chair and Vice Chair roles were vacated, and there is no one designated to act as the Chair or Vice Chair on behalf of the Senior Council.

The duties of the Chair include:

- A. Provide general supervision, direction, and control of the business and affairs of the Senior Council.
- B. Preside at the meetings and represent the Senior Council at its direction.
- C. Provide input to staff on setting meeting agendas.

The duties of the Vice Chair include:

- A. In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair.
- B. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Senior Council.

Staff requests the Senior Council elect an interim Chair and interim Vice Chair to serve out the remainder of the vacated two-year terms scheduled to end in January 2022.

ALTERNATIVES CONSIDERED

The Senior Council may delay the election to select an interim Chair and interim Vice Chair for a future meeting, however there will be no designated parties to complete the duties of the Chair or Vice Chair on behalf of the Senior Council.

FINANCIAL IMPACT

There is no financial impact to the Senior Council electing an interim Chair and interim Vice Chair.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENT

1. Irvine City Council Resolution No. 10-45

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral

interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

SECTION 3. TERMS OF OFFICE - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

SECTION 4. DUTIES - The Senior Citizens Council shall have the duty to:

- (a) Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and

(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- o Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.



 MAYOR OF THE CITY OF IRVINE

ATTEST:



 CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) SS
 CITY OF IRVINE)

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang
 NOES: 0 COUNCILMEMBERS: None
 ABSENT: 0 COUNCILMEMBERS: None



 CITY CLERK OF THE CITY OF IRVINE