



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 10, 2021
8:30 AM

Adam Buchanan
President

Cyril Yu
Vice President

Alan Battenfield
Clerk

Board Member:
Stephanie Bynon
Tammy Kim

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

Zoom Meeting

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE CHILD CARE PROJECT MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE CHILD CARE PROJECT MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606; OR BY EMAIL TO SDINEEN@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [IRVINE CHILD CARE PROJECT](http://IRVINECHILD.CAREPROJECT.COM).

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT SDINEEN@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OR PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approve the minutes of a regular meeting of the Irvine Child Care Project held on March 8, 2021.

2. WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$36,501.79 to Catalyst Family Inc. for child care development services for March 1-31, 2021.

3. WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN'S FUND SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments totaling the amount of \$6,898.38 to ICCP providers for child care services for March 1-31, 2021 funded by ICF Scholarships.

- \$ 5,587.50 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 1,310.88 to Catalyst Family Inc.
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Creekers Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2021.

- \$46,674.67 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support

5. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$14,441.13 to the City of Irvine for Program and Grant Administration for the month of March 2021.

- \$ 13,320.13 for Program Administration
- \$ 1,121.00 for Grant Administration

6. ICCP PAYMENTS FOR APRIL 2021

RECOMMENDED ACTION:

Receive and file approved April 2021 Accounting Sheet and packet for services rendered February 2021.

7. ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$13,460.53 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENTS

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 33,635.00 01-005-50100-8290
- \$ 12,437.00 01-005-50100-8290
- \$ 74,430.00 01-005-50100-8590

9. **DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS ISSUED PURSUANT TO ASSEMBLY BILL 82**

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 27,300.00 01-005-50100-8590
- \$ 1,365.00 01-005-71059-5864

10. **WARRANT REQUEST – CATALYST FAMILY INC.**

RECOMMENDED ACTION:

Approve payment of \$27,300.00 to Catalyst Family Inc. for AB 82 Stipends.

11. **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 19,030.74 01-005-712-00-8689
- \$ 0.00 01-005-701-00-8699

BOARD BUSINESS

12. **RESOLUTION OF INTENTION TO TERMINATE THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS IRVINE CHILD CARE PROJECT**

RECOMMENDED ACTION:

Adopt the Resolution of Intention to Terminate the Contract with CalPERS and authorize Vice President Yu to sign the Resolution on behalf of the ICCP Board of Directors.

13. **IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2021-22 WITH MULTI-YEAR BUDGET PROJECTIONS**

RECOMMENDED ACTION:

Review and discuss.

14. **ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS**

RECOMMENDED ACTION:

Approve one of the options provided:

Option A: Waiver of 50 percent of the rental payments for the month of June 2021, which would be a loss in revenue to ICCP of \$78,870.00.

Option B: No additional waiver for rental payments, or any portion thereof, beyond May 2021.

Option C: Additional rent relief options, as proposed by the Board.

15. DETERMINATION OF FY 2021-22 CHILD CARE PROVIDER RENTAL RATE

RECOMMENDED ACTION:

Approve the current rental rate with no change for the FY 2021-22.

REPORTS

16. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

17. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, June 14, 2021.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City’s website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on May 3, 2021 by 5:30 p.m. as well as on the City's web page.

Rebecca Palmer
Board Liaison

CONSENT

ITEM 1
MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

**March 8, 2021
8:30 AM**

**Irvine Child Resource Center
14341 Yale Avenue
Irvine, California**

WebEx

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, March 8, 2021 at 8:38 a.m. at the Irvine Child Resource Center via WebEx, 14341 Yale Avenue, Irvine, California; President Buchanan presiding.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	BOARD MEMBER:	Tammy Kim
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Cyril Yu
	PRESIDENT:	Adam Buchanan

PLEDGE OF ALLEGIANCE

Supervisor Stubbler led the Pledge of Allegiance.

INTRODUCTIONS

City of Irvine Staff Representatives, IUSD Staff Representatives, and all board members present introduced themselves to Board Member Tammy Kim who also introduced herself.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Ellen England, Director at Stone Creek Creekers' Club, shared an update on the continued low enrollment at her site and the related financial losses. Ellen shared while the past year has been difficult, she has been able to secure PPP loans which allowed the site to remain staffed and operating. Ellen shared without being granted access to additional space on Stone Creek's campus, as well as the ICCP Board waivers and reductions in rent, her program would be facing closure.

CONSENT CALENDAR

Moved by Clerk Battenfield, seconded by Vice President Yu, to approve Consent Calendar items 1 through 11.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approved the minutes of a regular meeting of the Irvine Child Care Project held on January 11, 2021.

2. WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$23,813.98 to Catalyst Family Inc. for child care development services for January 1-31, 2021.

3. WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN'S FUND SCHOLARSHIPS

ACTION:

Approved payments totaling the amount of \$3,954.50 to ICCP providers for child care services for January 1-31, 2021 funded by ICF Scholarships.

- \$ 3,387.00 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 567.50 to Catalyst Family Inc.
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Creekers Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of December 2020.

- \$46,674.67 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$10,395.49 for ICCP Work Order charge backs for October through December 2020.

6. WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$15,819.62 to the City of Irvine for Program and Grant Administration for the month of January 2021.

- \$ 14,698.62 for Program Administration
- \$ 1,121.00 for Grant Administration

7. ICCP PAYMENTS FOR FEBRUARY 2021

ACTION:

Received and filed approved February 2021 Accounting Sheet and packet for services rendered December 2020.

8. ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT

ACTION:

Reviewed and accepted attached invoices in the total amount of \$14,534.98 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENTS

ACTION:

Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 40,745.00 01-005-50100-8290
- \$ 18,730.00 01-005-50100-8290
- \$112,095.00 01-005-50100-8590

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 6,841.25 01-005-712-00-8689
- \$ 0.00 01-005-701-00-8699

11. MEMBER AT LARGE RE-APPOINTMENT

ACTION:

Re-appointed Stephanie Bynon to the ICCP Board of Directors to serve for a regular term of office to commence March 8, 2021 through January 2022.

BOARD BUSINESS

12. FISCAL YEAR 2019-20 FINANCIAL YEAR-END AUDIT

Received and filed FY 2019-20 Year-End Financial Audit.

13. ICCP PROVIDER LEASE RENEWAL

Moved by Vice President Yu, seconded by Board Member Bynon, to approve lease renewal for all existing ICCP provider agencies for the 2021-22 Fiscal Year.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

14. TEMPORARY USE OF ROOMS OWNED BY THE IRVINE UNIFIED SCHOOL DISTRICT BY IRVINE CHILD CARE PROJECT PROVIDERS

Moved by Clerk Battenfield, seconded by Board Member Bynon, to approve the continued use of additional spaces on each IUSD elementary campus, as identified by the School Site Principal, by the ICCP program located on the campus, between dismissal and 6 p.m. on school in-session days, and between 7 a.m.-6 p.m. on non-school days, Monday through Friday until State Mandated spacing requirements related to the COVID-19 pandemic are lifted and ICCP sites are again able to enroll to their full licensed capacity within the child care classrooms owned by ICCP.

This is the extent of the use allowed by IUSD regardless of whether the IUSD spaces are approved by CCLD through temporary waivers or addition to facility license.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

15. IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2021-22 WITH MULTI-YEAR BUDGET PROJECTIONS

John Fogarty, IUSD Assistant Superintendent/Chief Financial Officer, presented the item and responded to board inquiries.

Discussion included: Board Member Kim expressed her thanks to IUSD staff involved in crafting the ICCP budget and also expressed her support for a zero percent rent increase moving forward due to the ongoing economic impact of the pandemic on providers.

ACTION:

Submitted for the Board's review and discussion.

16. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

Public Comment on item 13: Rick Porter, President of the Rainbow Rising Board shared some additional information about the status of Rainbow Rising's finances. Rainbow Rising has received approximately \$1,000,000.00 in grants and loans at this time. In spite of that, their revenue is down approximately 65 percent from last year. Rainbow Rising has not furloughed or laid off any staff since February 2020, and does not plan to through the rest of this school year.

Moved by Vice President Yu, seconded by Board Member Bynon, to approve Option A: Waiver of 50 percent of the rental payments for the months of April and May 2021, which would be a loss in revenue to ICCP of \$157,740.00.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

17. IRVINE CHILD CARE PROJECT (ICCP) BOARD ELECTIONS

Supervisor Stubler opened the floor for nominations of ICCP Board President.

Selection of Irvine Child Care Project President

Moved by Vice President Yu and seconded by Board member Kim to re-appoint President Buchanan.

Motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

Selection of Irvine Child Care Project Vice President

Moved by President Buchanan and seconded by Board Member Kim to re-appoint Vice President Yu.

Motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

Selection of Irvine Child Care Project Clerk

Moved by Board Member Bynon and seconded by President Buchanan to re-appoint Clerk Battenfield.

Motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Kim, Yu

REPORTS

18. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

19. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Board Member Bynon, seconded by Vice President Yu, and unanimously carried to adjourn the meeting at 9:20 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, May 10, 2021**.

ADAM BUCHANAN, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$36,501.79 for child care development services for the month of March. This provider served a total of 51 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$36,501.79 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$36,501.79 to Catalyst Family Inc. for child care development services for March 1-31, 2021.

IRVINE CHILD CARE PROJECT

DATE: May 10, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$36,501.79
	TOTAL	\$36,501.79

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$36,501.79	
	TOTAL	\$36,501.79

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**March 21
(23 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	1 children served 20 child days of enrollment
Oak Creek	4 children served 92 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	19 children served 413 child days of enrollment
Canyon View	2 children served 43 child days of enrollment
Turtle Rock	9 children served 141 child days of enrollment
Springbrook	5 children served 101 child days of enrollment
Deerfield	4 children served 72 child days of enrollment
University Park	7 children served 208 child days of enrollment

**TOTALS: 51 children served
1090 child days of enrollment**

**YEAR-TO-DATE: 527 children served
8,873 child days of enrollment**



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-MAR21

DATE: **April 8, 2021**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>March 1, 2021</u> through <u>March 31, 2021</u>		
Fiscal Year 2020-2021 Contract Type: CCTR-0163		
Service fees of <u>789.50</u> days @ \$49.54	\$39,111.83	
Less Certified Parent fees	- \$1,880.00	
Contract earnings to District	\$37,231.83	
Adjustment for District Indirect Cost $\$37,231.83 \div 1.02 =$	\$730.04	
Balance due to Catalyst Family Inc.		\$36,501.79
Billing Summary:		
Cumulative Prior Period Amount Billed	\$455,647.18	
Current Period Billing	<u>\$36,501.79</u>	
Cumulative Fiscal Year Amount Billed	\$492,148.97	
Contract Maximum Billable	\$688,345.10	
Available remaining balance	\$196,196.13	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$6,898.38 **(CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of March 2021. The warrants to be issued are as follows:

The amounts of:

\$5,587.50 to Rainbow Rising **(CDBG)**

\$ 00.00 to Kids Stuff

\$1,310.88 to Catalyst Family Inc. **(CDBG)**

\$ 00.00 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$6,898.38 **(CDBG)** for child care services for March 1-31, 2021 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: May 10, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 5,587.50
Kids Stuff	00571259-5817	\$ 00.00
Catalyst Family Inc.	00571259-5817	\$ 1,310.88
Dolphin Club	00571259-5817	\$ 00.00
Creekers Club	00571259-5817	\$ 00.00
	TOTAL	\$ 6,898.38

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
March 2021

<i>Alderwood</i>	0 children served		<i>Northwood</i>	2 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	2 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	1 child served
<i>College Park</i>	1 child served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	5 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 child served		<i>Vista Verde</i>	2 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	1 child served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	3 children served			

March 2021:

Number of Children Served: 18
Number of Child Days of Enrollment: 294
Number of Sites Served: 9
Funds Awarded: \$6,898.38
Number of Children Added to Program This Month: 2
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 21
Number of Child Days of Enrollment: 1,558
Number of Sites Served: 9
Funds Awarded: \$37,752.87

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

March 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **March 2021**, reimbursement in the amount of **\$416.50 (CDBG)**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **March 2021**, reimbursement in the amount of **\$350.00 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **March 2021**, reimbursement in the amount of **\$2,171.50 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **March 2021**, reimbursement in the amount of **\$1,582.00 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **March 2021**, reimbursement in the amount of **\$787.50 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **March 2021**, reimbursement in the amount of **\$280.00 (CDBG)**.

Total amount due to Rainbow Rising is \$5587.50 (CDBG).

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

March 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Oak Creek** School, Irvine, for **March 2021**, reimbursement in the amount of **\$515.00 (CDBG)**.

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Springbrook** School, Irvine, for **March 2021**, reimbursement in the amount of **\$532.50 (CDBG)**.

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Vista Verde** School, Irvine, for **March 2021**, reimbursement in the amount of **\$263.38 (CDBG)**.

Total amount due to Catalyst Family Inc. is \$1,310.88 (CDBG).

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of March 2021.

The specific breakdown is as follows:

- \$46,674.67 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of March 2021.

IRVINE CHILD CARE PROJECT

DATE: *May 10, 2021*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$46,674.67
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,625.92
IUSD	00571059-5861	\$ 6,858.33
	TOTAL	\$72,423.34

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$46,674.67	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,625.92	
00571059-5861	\$ 6,858.33	
	TOTAL	\$72,423.34



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75PI0087
DIVISION:	75GN
TERM:	2021
INVOICE DATE:	03/01/21
DUE DATE:	03/31/21
AMOUNT DUE	\$72,423.34

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	MARCH 2021 - SALES OF IUSD OWNED PORTABLES	10,589.42
2	1	7,625.92		0100000000 8650	MARCH 2021 - UTILITIES	7,625.92
3	1	6,858.33		0100000000 8699	MARCH 2021 - FACILITIES & FINANCIAL SUPPORT SERVICES	6,858.33
4	1	675.00		0100000000 8699	MARCH 2021 - CUSTODIAL EQUIPMENT	675.00
5	1	46674.67		0100505400 8699	MARCH 2021 - CUSTODIAL SVCS	46,674.67
Tax						
INVOICE TOTAL						\$72,423.34

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75PI0087
DIV:	75GN
TERM:	2021
Due Date	03/31/21
Amount Due	\$72,423.34
Amount Paid	\$ _____

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$14,441.13 for Program and Grant Administration for the month of March 2021.

The specific breakdown is as follows:

- \$ 13,320.13 for Program Administration
- \$ 1,121.00 for Grant Administration

RECOMMENDATION: Approve payment of \$14,441.13 to the City of Irvine for Program and Grant Administration for the month of March 2021.

IRVINE CHILD CARE PROJECT

DATE: *May 10, 2021*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 13,320.13
CITY OF IRVINE	005501-59-5810	\$ 1,121.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$14,441.13

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 13,320.13	
005501-59-5810	\$ 1,121.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$14,441.13



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 207513
INVOICE DATE 04/06/2021

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

MARCH 2021

STAFFING: ADMINISTRATION = \$13,120.13
 STAFFING: GRANT ADMINISTRATION = \$1,121.00
 SUPPLIES = \$0.00
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0.00
 CONTRACT SERVICES = \$0.00
 LOCAL TRAVEL = \$0.00

TOTAL = \$14,441.13

Original Amount \$14,441.13

Total Due: \$14,441.13

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)
 Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



SEND CHECKS TO:
 Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:
 Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 207513
INVOICE DATE: 04/06/2021
TOTAL AMOUNT DUE: \$14,441.13

TOTAL PAYMENT:
 \$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR April 2021**

DESCRIPTION: The ICCP Board was not scheduled to meet in April 2021, therefore, the following invoices were approved for payment by ICCP President Adam Buchanan and Vice President Cyril Yu to ensure timely reimbursements for services rendered in February 2021.

The accounting sheet and supporting documentation is attached for review.

RECOMMENDATION: Receive and file approved April 2021 Accounting Sheet and packet for services rendered February 2021.

IRVINE CHILD CARE PROJECT

Service Month: 21-Feb	Board Approval Date: 3/24/21	Date Delivered to Accounting: 3/24/21	
ICCP Contact Person: Traci Stubbler 949-724-6635, tstubler@cityofirvine.org			
IUSD Contact Person: Sharon Marcacchi, 949-936-5018, SharonMarcacchi@iusd.org			

VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE
V4100123	State CCTR Grant	01-005-501-59-5810	5040-FEB21	\$ 25,457.71
Catalyst Family Inc.				
V4100007	Scholarships - ICF	01-005-712-59-5817	Jan-21	\$ 4,423.85
V4100005	Scholarships - ICF	01-005-712-59-5817		
V4100001	Scholarships - ICF	01-005-712-59-5817		
V4100003	Scholarships - ICF	01-005-712-59-5817	Jan-21	\$ 867.26
V4100002	Scholarships - ICF	01-005-712-59-5817		
Creekers Club				
V4100007	Scholarships-ICCP	01-005-710-59-5817		
V4100005	Scholarships-ICCP	01-005-710-59-5817		
V4100003	Scholarships-ICCP	01-005-710-59-5817		
Rainbow Rising Kid's Stuff Dolphin Club				
V4100011	Custodial Service	01-005-710-59-5862	75PI0071	\$ 46,674.67
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00
V4100011	Debt Service on Portable Purchase Utilities	01-005-710-91-7439		\$ 10,589.42
V4100011	Utilities	01-005-710-81-5500		\$ 7,625.92
V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 6,858.33
V4100011	Work Order Charges	01-005-710-81-4306		
V4100011	Site improvement	01-005-710-85-6110		
V4100011	Rehab & Repair	01-005-710-85-5601		
V4100011	Portable Replacement	01-005-710-85-6230		
Irvine Unified School District				
V4100010	Program Administration	01-005-710-59-5864	207297	\$ 14,479.90
V4100010	State CCTR Grant Administration	01-005-501-59-5810	207297	\$ 1,121.00
City Of Irvine				
				\$ 72,423.34

Total \$ 118,773.06

This is to certify that the above items were approved for payment on _____

Approved by Board President Buchanan and Board VP Cyril Yu via email on 3/26/21

Traci Stubbler

From: Adam Buchanan
Sent: Friday, March 26, 2021 9:46 AM
To: Traci Stubbler
Subject: RE: ICCP Monthly Accounting Sheet - Approval Needed

Approved "as-is".

Thanks,

ADAM BUCHANAN | COMMUNITY SERVICES ADMINISTRATOR |
City of Irvine | One Civic Center Plaza, Irvine, CA
949-724-6644 | abuchanan@cityofirvine.org | www.cityofirvine.org



From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Friday, March 26, 2021 9:08 AM
To: Adam Buchanan <abuchanan@cityofirvine.org>
Subject: ICCP Monthly Accounting Sheet - Approval Needed
Importance: High

Adam,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. Typically the approval of the ICCP Board Chair and Vice Chair is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

I've attached the April Accounting Sheet for services rendered in February and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

Traci Stubbler
Community Services Supervisor and Irvine Child Care Project Administrator
City of Irvine Child Resource Center
14341 Yale Ave.
Irvine, CA 92604
949-724-6635

Traci Stubbler

From: Cyril Yu <CyrilYu@iusd.org>
Sent: Friday, March 26, 2021 2:16 PM
To: Traci Stubbler
Subject: RE: ICCP Monthly Accounting Sheet - Approval Needed

I have reviewed the documents and approve the payments as recorded. Thank you Traci.

Cyril

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Friday, March 26, 2021 9:09 AM
To: Cyril Yu <CyrilYu@iusd.org>
Subject: ICCP Monthly Accounting Sheet - Approval Needed
Importance: High

Cyril,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. Typically the approval of the ICCP Board Chair and Vice Chair is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

I've attached the April Accounting Sheet for services rendered in February and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

Traci Stubbler
Community Services Supervisor and Irvine Child Care Project Administrator
City of Irvine Child Resource Center
14341 Yale Ave.
Irvine, CA 92604
949-724-6635
tstubbler@cityofirvine.org



IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$25,457.71 for child care development services for the month of February. This provider served a total of 52 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$25,457.71 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$25,457.71 to Catalyst Family Inc. for child care development services for February 1-28, 2021.

ICCP/Stubler
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$25,457.71
	TOTAL	\$25,457.71

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$25,457.71	
	TOTAL	\$25,457.71

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**February 21
(19 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	1 children served 19 child days of enrollment
Oak Creek	4 children served 76 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	19 children served 329 child days of enrollment
Canyon View	2 children served 37 child days of enrollment
Turtle Rock	9 children served 102 child days of enrollment
Springbrook	5 children served 80 child days of enrollment
Deerfield	4 children served 50 child days of enrollment
University Park	7 children served 109 child days of enrollment
<u>TOTALS:</u>	51 children served 802 child days of enrollment
<u>YEAR-TO-DATE:</u>	476 children served 6,958 child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-FEB21

DATE: **March 8, 2021**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>February 1, 2021</u> through <u>February 28, 2021</u>		
Fiscal Year 2020-2021 Contract Type: CCTR-0163		
Service fees of <u>562.27</u> days @ \$49.54	\$27,854.86	
Less Certified Parent fees	- \$1,888.00	
Contract earnings to District	\$25,966.86	
Adjustment for District Indirect Cost	\$25,966.86 + 1.02 =	\$509.15
Balance due to Catalyst Family Inc.		\$25,457.71
Billing Summary:		
Cumulative Prior Period Amount Billed	\$430,189.47	
Current Period Billing	<u>\$25,457.71</u>	
Cumulative Fiscal Year Amount Billed	\$455,647.18	
Contract Maximum Billable	\$679,864.71	
Available remaining balance	\$224,217.53	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$5,291.11 **(CDBG)** are submitted for the Board's review and approval for ICF Scholarships during the month of February 2021. The warrants to be issued are as follows:

The amounts of:

\$ 4,423.85 to Rainbow Rising **(CDBG)**

\$ 00.00 to Kids Stuff

\$ 867.26 to Catalyst Family Inc. **(CDBG)**

\$ 00.00 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$5,291.11 **(CDBG)** for child care services for February 1-28, 2021 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: April 1, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 4,423.85
Kids Stuff	00571259-5817	\$ 00.00
Catalyst Family Inc.	00571259-5817	\$ 867.26
Dolphin Club	00571259-5817	\$ 00.00
Creekers Club	00571259-5817	\$ 00.00
	TOTAL	\$ 5,291.11

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
February 2021

<i>Alderwood</i>	0 children served		<i>Northwood</i>	2 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	2 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	1 child served
<i>College Park</i>	1 child served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	5 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	1 child served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	3 children served			

February 2021:

Number of Children Served: 16
Number of Child Days of Enrollment: 242
Number of Sites Served: 8
Funds Awarded: \$5,291.11
Number of Children Added to Program This Month: 6
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 19
Number of Child Days of Enrollment: 1,264
Number of Sites Served: 8
Funds Awarded: \$30,854.49

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **February 2021**, reimbursement in the amount of **\$416.50 (CDBG)**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **February 2021**, reimbursement in the amount of **\$297.50 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **February 2021**, reimbursement in the amount of **\$1,939.00 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **February 2021**, reimbursement in the amount of **\$963.52 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **February 2021**, reimbursement in the amount of **\$714.00 (CDBG)**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **February 2021**, reimbursement in the amount of **\$93.33 (CDBG)**.

Total amount due to Rainbow Rising is \$4,423.85 (CDBG).

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Oak Creek** School, Irvine, for **February 2021**, reimbursement in the amount of **\$334.76 (CDBG)**.

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Springbrook** School, Irvine, for **February 2021**, reimbursement in the amount of **\$532.50 (CDBG)**.

Total amount due to Catalyst Family Inc. is \$867.26 (CDBG).

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of February 2021.

The specific breakdown is as follows:

- \$46,674.67 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of February 2021.

ICCP/Fogarty
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$46,674.67
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,625.92
IUSD	00571059-5861	\$ 6,858.33
	TOTAL	\$72,423.34

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$46,674.67	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,625.92	
00571059-5861	\$ 6,858.33	
	TOTAL	\$72,423.34



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75PI0071
DIVISION:	75GN
TERM:	2021
INVOICE DATE:	02/01/21
DUE DATE:	02/28/21
AMOUNT DUE	\$72,423.34

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	FEBRUARY 2021 - SALES OF IUSD OWNED PORTABLES	10,589.42
2	1	7,625.92		0100000000 8650	FEBRUARY 2021 - UTILITIES	7,625.92
3	1	6,858.33		0100000000 8699	FEBRUARY 2021 - FACILITIES & FINANCIAL SUPPORT SERVICES	6,858.33
4	1	675.00		0100000000 8699	FEBRUARY 2021 - CUSTODIAL EQUIPMENT	675.00
5	1	46674.67		0100000000 8699	FEBRUARY 2021 - CUSTODIAL SVCS	46,674.67
Tax						
INVOICE TOTAL						\$72,423.34

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75PI0071
DIV: 75GN
TERM: 2021
Due Date 02/28/21
Amount Due \$72,423.34

Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$15,600.90 for Program and Grant Administration for the month of February 2021.

The specific breakdown is as follows:

- \$ 14,479.90 for Program Administration
- \$ 1,121.00 for Grant Administration

RECOMMENDATION: Approve payment of \$15,600.90 to the City of Irvine for Program and Grant Administration for the month of February 2021.

ICCP/Stubbler
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 14,479.90
CITY OF IRVINE	005501-59-5810	\$ 1,121.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$15,600.90

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 14,479.90	
005501-59-5810	\$ 1,121.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$15,600.90



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 207297
INVOICE DATE 03/16/2021

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

FEBRUARY 2021

STAFFING: ADMINISTRATION = \$14,279.90
 STAFFING: GRANT ADMINISTRATION = \$1,121.00
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

TOTAL \$15,600.90

Original Amount \$15,600.90

Total Due: \$15,600.90

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)
 Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



SEND CHECKS TO:
 Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:
 Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 207297
INVOICE DATE: 03/16/2021
TOTAL AMOUNT DUE: \$15,600.90

TOTAL PAYMENT:

\$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$13,460.53, have been paid by IUSD on behalf of ICCP:

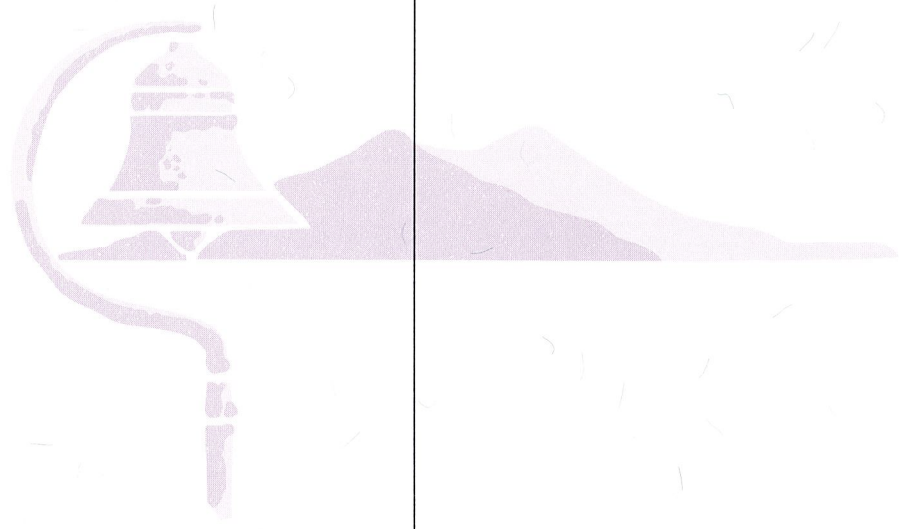
- \$11,000.00 paid to Eide Bailly LLP- FY 2019-20 Audit Fees
- \$2,460.53 paid to Fuller Truck Accessories – Custom Shelving for ICCP Vehicle

RECOMMENDATION: Review and accept attached invoices in the total amount of \$13,460.53 paid by IUSD on behalf of ICCP.

NON-NEGOTIABLE

LEDGER: 41 DATE ISSUED: 03/09/21 VENDOR NAME: EIDE BAILLY LLP VENDOR: V4100117 CHECK: 41003701

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/02/21	EI01101246		1,500.00
03/02/21	EI01101252		9,500.00
TOTAL AMOUNT OF INVOICES			11,000.00



PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5838 11,000.00

NON-NEGOTIABLE

▼ DETACH CHECK ALONG PERFORATION ▼

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A MICROPRINTED BORDER AND INCLUDES A HIDDEN WORD - DO NOT CASH IF THE WORD VOID IS VISIBLE

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT


No. 41003701
 Date: 03/09/21
 Acct#: 9600058619

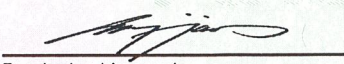
56-382
412

Pay ELEVEN Thousand Dollars and ZERO Cents

\$*****11,000.00

To The Order of
 EIDE BAILLY LLP
 SUITE 300
 10681 FOOTHILL BLVD
 RANCHO CUCAMONGA, CA 91730-3831


 John Fogarty


 Examined and Approved
 Al Mijares, Ph.D, Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.

⑈41003701⑈ ⑆041203824⑆ 9600058619⑈

Security features. Details on back.



Lodger 41

INVOICE

Irvine Unified School District
5050 Barranca Pkwy
Irvine CA 92604

Invoice #: EI01101246
Client #: 207117
Invoice Total: \$1,500.00

Please return top portion with payment

Invoice Is Due Upon Receipt

Final billing related to the filing of the Special Districts Financial Transaction Report of the Irvine Child Care Project to the State Controller's Office for the year ended June 30, 2020. 1,500.00

Invoice Total

\$ 1,500.00

OK to pay
BW

0100571059-5838

Date: 03/02/21 Invoice #: EI01101246 Irvine Unified School District Page: 1

Pay by Mail:
Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831
Phone 909.466.4410 | Fax 909.466.4431

Pay Online: www.eidebailly.com/PayBill
Pay by ACH:
ACH Routing # 091310521
Bell Bank Checking Acct # 6520865897
Acct Name: Eide BAILLY LLP-CA OFFICE

(A surcharge will be applied to any payments made by credit card)



Lodger 41

INVOICE

Irvine Unified School District
5050 Barranca Pkwy
Irvine CA 92604

Invoice #: EI01101252
Client #: 207117
Invoice Total: \$9,500.00

Please return top portion with payment

Invoice Is Due Upon Receipt

Final billing related to the audit of the Irvine Child Care Project's financial statements for the year ended June 30, 2020. 9,500.00

Invoice Total

\$ 9,500.00

OK to pay
BW

01005 71059-5838

Date: 03/02/21 Invoice #: EI01101252 Irvine Unified School District Page: 1

Pay by Mail:
Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831
Phone 909.466.4410 | Fax 909.466.4431

Pay Online: www.eidebailly.com/PayBill
Pay by ACH:
ACH Routing # 091310521
Bell Bank Checking Acct # 6520865897
Acct Name: Eide BAILLY LLP-CA OFFICE

(A surcharge will be applied to any payments made by credit card)

LEDGER: 41 DATE ISSUED: 03/26/21 VENDOR NAME: FULLER TRUCK ACCE VENDOR:V4100124 CHECK: 41003708

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/16/21	W 48953	P41R0007	2,460.53
TOTAL AMOUNT OF INVOICES			2,460.53
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6410 2,460.53	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003708
Date: 03/26/21
Acct#: 9600058619

56-382
412

Pay TWO Thousand FOUR Hundred SIXTY Dollars and FIFTY THREE Cents

\$*****2,460.53

To The
Order
of
FULLER TRUCK ACCESSORIES
1900 WEST COMMONWEALTH AVE
FULLERTON, CA 92833

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



Fuller Truck Accessories
 1900 W. Commonwealth Ave.
 Fullerton CA 92833-3016
 714-879-4481 FAX 714-879-4850
 www.fullertruck.com

INVOICE W 48953
Date 03/16/21
Date Open 02/08/21



W/O 262 ¹⁸⁵~~050~~
 VEA # ~~7~~
 161

Page: 1 of 1

Sold To : 936-5210 949	Ship To :
IRVINE UNIFIED SCHOOL DISTRI 100 NIGHTMIST IRVINE CA 92618 USA	

Written By G/S	Terms N30	Time 08:38:01	Customer Po # P41R0007	Promised	Phone	Ship Via	
Unit # 161	Plate #	Year 2020	Make EXPRESS	Model	Mileage/Hrs 0/0.0	VIN 1GCWGA77M1189231	Engine

Qty	Description	Price	Amount
1.000	KNA96101-3-01 BULKHEAD FSV	521.00	521.00
1.000	KNA975401-3-01 Van Shelf Mounting Kit for Chevy Express 135" WB	192.08	192.08
3.000	KNA9345-3-03 52W X 16D X46H 3 SHELVES 2 ON THE DRIVER SIDE 1 ON THE PASS SIDE	375.00	1125.00
		SubTotal	1838.08
	LABOR		480.00
		SubTotal	480.00
	THANK YOU JOHN 949-936-5346 ORDER TIME IS 2 TO 3 WEEKS		
	 MAR 22 2021 IRVINE UNIFIED SCHOOL DISTRICT MAINTENANCE & OPERATIONS		

PLEASE CHECK INSTALLTION HARDWARE EVERY 3 MONTHS. ALL GUARANTEES ARE BY THE MANUFACTURER. DUE TO THE NUMBER OF VARIANCES, EXACT COLOR MATCH IS NOT GUARANTEED. MERCHANDISE NOT PICKED UP WITHIN 30 DAYS OF NOTIFICATION BECOMES THE PROPERTY OF FULLER TRUCK ACCESSORIES. RETURNS SUBJECT TO A 20% RESTOCK FEE. NO RETURNS ON SPECIAL ORDERS. FULLER TRUCK IS NOT RESPONSIBLE FOR PAINT DAMAGE CAUSED BY PRODUCT. THANK YOU FOR YOUR BUSINESS.

Parts..... 1838.08
 Labor..... 480.00

This invoice is due no later than 30 days after purchase.

Sub Total 2318.08
Sales Tax... 142.45

Authorized By

TOTAL 2460.53

CONFIRMING PO ONLY

PURCHASE ORDER

**IRVINE UNIFIED
SCHOOL DISTRICT**

PURCHASE ORDER NUMBER P41R0007
(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

DELIVERY DUE DATE
REQUESTOR/END USE
RFELIX
BOB G-AUTOSHOP

SHIP VIA/FOB

VENDOR # V4100124
VENDOR ACCT #/TERMS

CONTACT PHONE NUMBER
DELIVERY HOURS

ISSUED/PRINTED 02/11/21
BID/REQUISITION # P4100007
BUYER

FROM/BILL TO:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698


TO: FULLER TRUCK ACCESSORIES
1900 WEST COMMONWEALTH AVE
FULLERTON, CA 92833

SHIP TO: MAINTENANCE & OPERATIONS - IUSD
100 NIGHTMIST
IRVINE, CA 92618

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	CUSTOM SHELVING FOR ICCP VEHICLE #161-P41R0004	1	EA	521.00	521.00
	ITEM #KNA96101-3-01 BULKHEAD FSU				
0002	ITEM #KNA975401-3-01 SHELF MOUNTING KIT	1	EA	192.07	192.07
0003	ITEM #KNA9345-3-03 52Wx16Dx46H SHELF	3	EA	375.00	1,125.00
0004	INSTALLATION LABOR PER ESTIMATE E 6612	1	EA	480.00	480.00

ACCOUNTS AND AMOUNTS

0100571085 6410	2,460.53
Subtotal:	2,318.07
Tax:	142.46
Discount:	
Freight:	0.00
PO Total:	2,460.53

Authorized Signature 

RECEIVING

IRVINE UNIFIED
SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER P41R0007
(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

DELIVERY DUE DATE

ISSUED/PRINTED 02/11/21	BID/REQUISITION # P4100007	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100124	VENDOR ACCT #/TERMS	REQUESTOR/END USE RFELIX	SHIP VIA/FOB
02/11/21	P4100007		DELIVERY HOURS	P: F:		BOB G-AUTOSHOP	

FROM/BILL TO:

IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698

TO: FULLER TRUCK ACCESSORIES
1900 WEST COMMONWEALTH AVE
FULLERTON, CA 92833

SHIP TO: MAINTENANCE & OPERATIONS - IUSD
100 NIGHTMIST
IRVINE, CA 92618


ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	CUSTOM SHELVING FOR ICCP VEHICLE #161-P41R0004	1	EA	521.00	521.00
	ITEM #KNA96101-3-01 BULKHEAD FSV				
0002	ITEM #KNA975401-3-01 SHELF MOUNTING KIT	1	EA	192.07	192.07
0003	ITEM #KNA9345-3-03 52Wx16DX46H SHELF	3	EA	375.00	1,125.00
0004	INSTALLATION LABOR PER ESTIMATE E 6612	1	EA	480.00	480.00

ACCOUNTS AND AMOUNTS

0100571085 6410 2,460.53

Subtotal: 2,318.07
Tax: 142.46
Discount:
Freight: 0.00
PO Total: 2,460.53

ACCOUNTS PAYABLE

Authorized Signature 

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENTS**

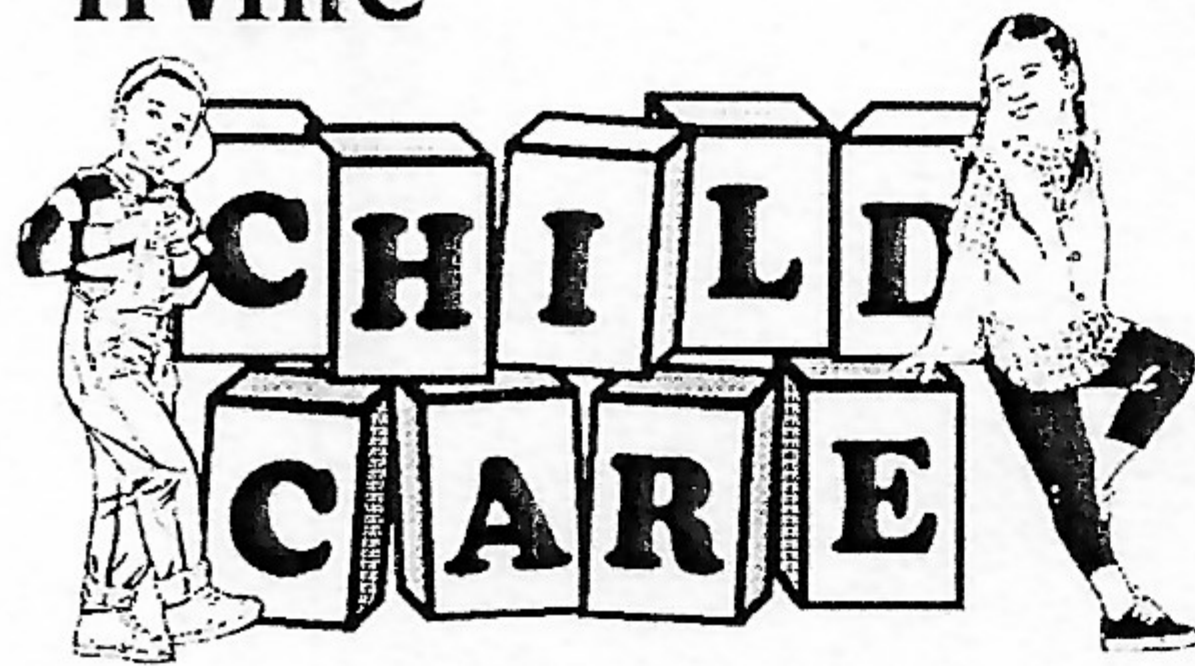
DESCRIPTION: The Irvine Child Care Project (ICCP) has received checks in the total amount \$120,502.00 from the California Department of Education, Child Development Division.

- \$5,388.00 represents the 8th apportionment received for the FY 2020-21 State Grant
- \$115,114.00 represents the 9th apportionment received for the FY 2020-21 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 33,635.00	01-005-50100-8290
\$ 12,437.00	01-005-50100-8290
\$ 74,430.00	01-005-50100-8590

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member

March 12, 2021

To: Becky Myers
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of State Grant Apportionment for CCTR-0163

I have enclosed a check from the State of California to deposit as the 8th State Grant Apportionment, for FY 2020-21, in the amount \$5,388.00.

Please deposit into the following accounts:

8th Apportionment:

\$ 5,388.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 0	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 0	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

Traci Stubbler
ICCP Administrator

Payments by Invoice » Invoice CD-20200803-Q5530

Warrant Amount: \$5,388

Status: Paid

Payment Date: 03/05/2021

Agreement Number	PCA	Amount
<u>CCTR0163</u>	13609	\$5,388

Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

Questions: CPARIS Support | cparissupport@cde.ca.gov | 916-322-8332



STATE OF CALIFORNIA 66-327154

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. | DAY | YR.
03 | 05 | 2021

90-1342/1211

66327154

DOLLARS	CENTS
\$****5388	.00

TO: 327154

--- IRVINE CHILD CARE PROJECT
 ONE CIVIC CNTR PLAZA
 PO BOX 19575
 IRVINE CA 92623-9575

Betty T. Yee
 BETTY T. YEE



CALIFORNIA STATE CONTROLLER

FORM CD-85(1/99) CONTROLLERS WARRANT

⑆12113423⑆ 663271542⑆

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

66-327154

ISSUE DATE: 03/05/2021

DEPARTMENT OF EDUCATION
 CALIFORNIA DEPARTMENT OF EDUCATION/FASD CDEACCOUNTINGOFFICE@CD
 SACRAMENTO CA 95814
 FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/445-3497

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00227483	CD-20200803-Q5530	0000019840

AMOUNT PAID

 \$5388.00

PAYMENT MESSAGE

 CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member

April 20, 2021

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-0163

I have enclosed a check from the State of California to deposit as the 9th State Grant Apportionment, for FY 2020-21, in the amount \$115,114.00.

Please deposit into the following accounts:

9th Apportionment:

\$ 28,247.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 12,437.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 74,430.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

Traci Stubbler
ICCP Administrator

Payments by Invoice » Invoice CD-20200901-Q5530

Warrant Amount: \$115,114

Status: Paid

Payment Date: 03/25/2021

Agreement Number	PCA	Amount
<u>CCTR0163</u>	13609	\$28,247
<u>CCTR0163</u>	15136	\$12,437
<u>CCTR0163</u>	23254	\$74,430

Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

Questions: CPARIS Support | cparissupport@cde.ca.gov | 916-322-8332



STATE OF CALIFORNIA 66-466217

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO. 0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT
MO. | DAY | YR. 03 | 25 | 2021
90-1342/1211
66466217

TO: 466217

--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

DOLLARS CENTS
\$ * * 115114.00

Betty T. Yee
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

FORM CD-85(1/89) CONTROLLERS WARRANT

001211134230 66466217700

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

66-466217

ISSUE DATE: 03/25/2021
DEPARTMENT OF EDUCATION
CALIFORNIA DEPARTMENT OF EDUCATION/FASD CDEACCOUNTINGOFFICE@CD
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/445-3497

VENDOR NAME VENDOR ID

IRVINE CHILD CARE PROJECT 0000052269

VOUCHER ID INVOICE ID PO ID

00230716 CD-20200901-Q5530 0000019840

AMOUNT PAID

\$115114.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS ISSUED PURSUANT TO Assembly Bill (AB) 82**

DESCRIPTION: On March 25, 2021 the Irvine Child Care Project (ICCP) was notified by the California Department of Education that federal Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act stipends in the amount of \$525 per enrolled child, as reported in November 2020, would be allocated to contracted child care providers pursuant AB 82.

The Irvine Child Care Project received a check in the total amount of \$28,665. This includes the following:

- \$27,300 in stipends (52 certified children enrolled in November 2020 x \$525 stipend per child)
- \$1,365 to cover administrative costs (\$27,300 X 5%).

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 27,300.00	01-005-50100-8590
\$ 1,365.00	01-005-71059-5864

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member

April 21, 2021

To: Becky Myers

From: Traci Stubler
ICCP Administrator

Subject: Deposit of SB 82 Stipends for State Grant CCTR-0163

I have enclosed a check from the State of California to deposit the stipends allocated to all California Department of Education contract holders per SB 82, in the amount \$28,665.00. Flat rate stipends of \$525.00 were issued per child enrolled during the month of November 2020 (52 children x \$525 = \$27,300). In addition, contracted agencies were awarded 5% of the stipend total to cover administrative costs (\$27,300 X 5% = \$1,365).

Please deposit into the following accounts:

SB 82 Stipends:

\$ 1,365.00	Grant CDD-deposit to account # 01-005-71059-5864
\$ 27,300.00	Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you,

A handwritten signature in black ink that reads 'Traci Stubler'. The signature is written in a cursive, flowing style.

Traci Stubler
ICCP Administrator



STATE OF CALIFORNIA

WARRANT NUMBER

66-585462

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087

FUND NAME FISCAL CONSOLIDATED PMT

MO. DAY YR. 04 09 2021

90-1342/1211

66585462

DOLLARS CENTS
\$***28665.00

TO: 585462

IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM CD-85(1/99) CONTROLLERS WARRANT

⑆12113423⑆ 665854623⑆

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

66-585462

ISSUE DATE: 04/09/2021
DEPARTMENT OF EDUCATION
CALIFORNIA DEPARTMENT OF EDUCATION/FASD CDEACCOUNTINGOFFICE@CD
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/445-3497

VENDOR NAME VENDOR ID

IRVINE CHILD CARE PROJECT 0000052269

VOUCHER ID INVOICE ID PO ID

00234991 2021 CRRSA STIPEND

AMOUNT PAID

\$28665.00

PAYMENT MESSAGE

PYMT INQUIRIES: (916) 445-3497

ADDITIONAL PAYMENT MESSAGE

ITEM 10

IRVINE CHILD CARE PROJECT

- TOPIC:** **WARRANT REQUEST – CATALYST FAMILY INC.**
- DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of \$27,300.00 to receive child care provider stipends as issued by California Department of Education pursuant to Assembly Bill (AB) 82.
- Catalyst Family Inc. is eligible for \$525 per each of 52 certified children enrolled in November 2020 which totals \$27,300.00.
- RECOMMENDATION:** Approve payment of \$27,300.00 to Catalyst Family Inc. for AB 82 Stipends.

IRVINE CHILD CARE PROJECT

DATE: *May 10, 2021*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	005501-59-5810	\$ 27,300.00
	TOTAL	\$ 27,300.00

EXPENDITURE CLASSIFICATION SUMMARY

005501-59-5810	\$ 27,300.00
TOTAL	\$27,300.00



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

Invoice

DATE	INVOICE #
4/22/2021	1196-ICCP

BILL TO
Irvine Child Care Project 14341 Yale Avenue Irvine, CA. 92604 Attention: Traci Stubbler

DESCRIPTION	AMOUNT																														
Request for the distribution of Assembly Bill (AB) 82 one-time Stipend Allocation amount of \$525 per child enrolled as of November 2020 under your CCTR contract at Catalyst Kids sites.																															
<table> <thead> <tr> <th><u>Catalyst Kids site(s):</u></th> <th><u># of enrolled children per CDE record</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>50551 STONEGATE - Catalyst Kids</td> <td>1</td> <td>\$525</td> </tr> <tr> <td>50576 OAK CREEK - Catalyst Kids</td> <td>3</td> <td>\$1,575</td> </tr> <tr> <td>50585 PLAZA VISTA - Catalyst Kids</td> <td>17</td> <td>\$8,925</td> </tr> <tr> <td>50586 CANYON VIEW - Catalyst Kids</td> <td>2</td> <td>\$1,050</td> </tr> <tr> <td>50588 TURTLE ROCK - Catalyst Kids</td> <td>11</td> <td>\$5,775</td> </tr> <tr> <td>50589 SPRINGBROOK - Catalyst Kids</td> <td>8</td> <td>\$4,200</td> </tr> <tr> <td>50590 DEERFIELD - Catalyst Kids</td> <td>4</td> <td>\$2,100</td> </tr> <tr> <td>50591 UNIVERSITY PARK - Catalyst Kids</td> <td>6</td> <td>\$3,150</td> </tr> <tr> <td>Total enrolled children</td> <td><u>52</u></td> <td></td> </tr> </tbody> </table>	<u>Catalyst Kids site(s):</u>	<u># of enrolled children per CDE record</u>		50551 STONEGATE - Catalyst Kids	1	\$525	50576 OAK CREEK - Catalyst Kids	3	\$1,575	50585 PLAZA VISTA - Catalyst Kids	17	\$8,925	50586 CANYON VIEW - Catalyst Kids	2	\$1,050	50588 TURTLE ROCK - Catalyst Kids	11	\$5,775	50589 SPRINGBROOK - Catalyst Kids	8	\$4,200	50590 DEERFIELD - Catalyst Kids	4	\$2,100	50591 UNIVERSITY PARK - Catalyst Kids	6	\$3,150	Total enrolled children	<u>52</u>		
<u>Catalyst Kids site(s):</u>	<u># of enrolled children per CDE record</u>																														
50551 STONEGATE - Catalyst Kids	1	\$525																													
50576 OAK CREEK - Catalyst Kids	3	\$1,575																													
50585 PLAZA VISTA - Catalyst Kids	17	\$8,925																													
50586 CANYON VIEW - Catalyst Kids	2	\$1,050																													
50588 TURTLE ROCK - Catalyst Kids	11	\$5,775																													
50589 SPRINGBROOK - Catalyst Kids	8	\$4,200																													
50590 DEERFIELD - Catalyst Kids	4	\$2,100																													
50591 UNIVERSITY PARK - Catalyst Kids	6	\$3,150																													
Total enrolled children	<u>52</u>																														
Please make payable to Catalyst Family Inc.	Total	\$27,300																													
For question, please contact Tracy Pham-Trang via email ttrang@catalystfamily.org or (408)556-7392																															

ITEM 11

IRVINE CHILD CARE PROJECT

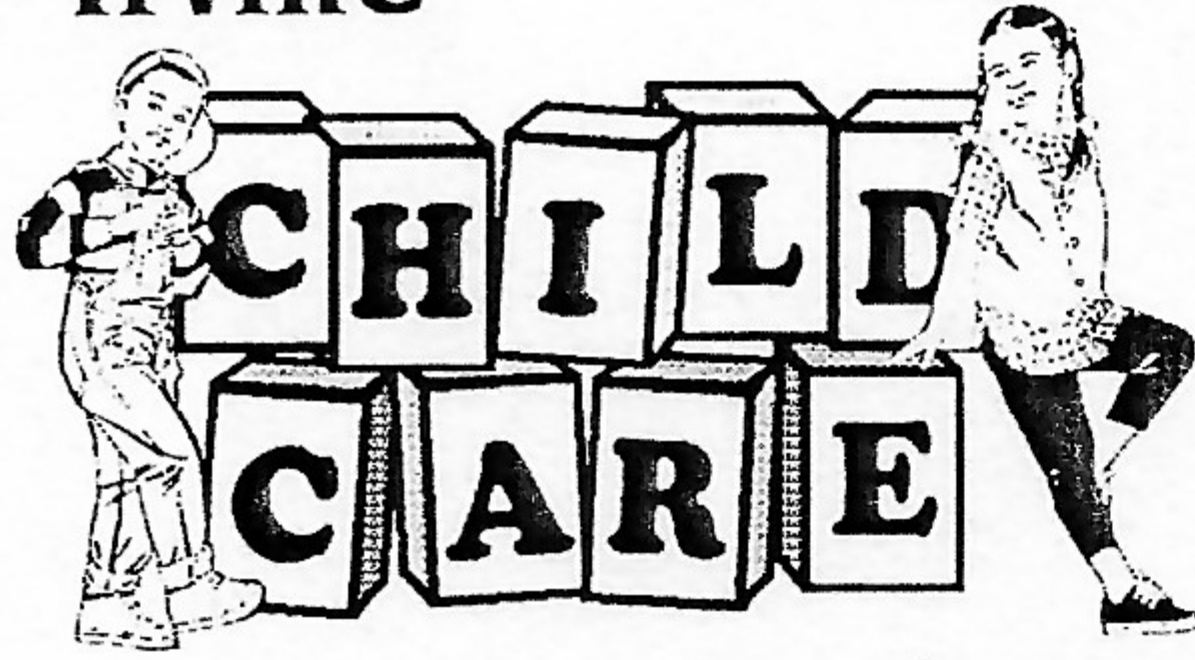
TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$19,030.74 from ICF for child care services provided during the months of January, February and March 2021.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 19,030.74 01-005-712-00-8689
- \$ 0.00 01-005-712-00-8699

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member

March 12, 2021

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5063 in the amount of \$3,954.50 from the Irvine Children's Fund (ICF) for the services month of January 2021.

Please deposit into the following account as follows:

\$ 6,841.25 **CDBG/ICF** - deposit to account # 01-005-712-00-8699
\$ 0 **ICF** - deposit to account # 01-005-712-00-8689

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



Irvine Children's Fund

Irvine Children's Fund
Irvine Junior Games
14301 Yale Avenue
Irvine, CA 92604
(949) 786-6454

WELLS FARGO BANK, NA
Irvine, CA 92604
16-24/1220

5063

2/15/2021

PAY TO THE ORDER OF Irvine Child Care Project

\$ **3,954.50

Three Thousand Nine Hundred Fifty-Four and 50/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
Irvine, CA 92604

MEMO

Ulidy Bohets
Dawn Weckert

⑈005063⑈ ⑆122000247⑆ 3096683101⑈

Irvine Children's Fund

Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 January 2020

2/15/2021

5063

3,954.50

Wells Fargo Checking

3,954.50

© 2011 INTUIT INC. # 225 1-800-433-8810

Details on Back
Intuit® CheckLock™ Secure Check

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member

April 20, 2021

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5066 in the amount of \$5,291.11 and check #5067 in the amount of \$6,898.38 from the Irvine Children's Fund (ICF) for the services months of February and March 2021, respectively.

Please deposit into the following account as follows:

\$ 12,189.49 CDBG/ICF - deposit to account # 01-005-712-00-8699
\$ 0 ICF - deposit to account # 01-005-712-00-8689

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
HOAG

Vice President

Lauren Brooks

IUSD Board of Trustees

Secretary

Susan Whittaker
Whittaker Planning Services

Treasurer

Wendy Bokota
Irvine Prevention Coalition

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President
Citizens Business Bank

Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG Irvine

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Adam Buchanan

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5066 in the amount of \$5,291.11 for the before and after school child care scholarships provided in February 2021. This provided scholarships for 16 children at 8 child care sites. Of this amount, \$5,291.11 is from CDBG 2020-2021 Before and After School Child Care Scholarship Funds and \$0.00 is from ICF 2020 – 2021 Before and After School Child Care Scholarship Funds.

Thank you for your continuing commitment to meeting the child care needs of IUSD families during this difficult time while following all of the CDC guidelines to keep the staff and students safe. We are very excited that 6 children were added to the child care scholarship program.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2020 – 2021 Before and After School Child Care Scholarship Funds \$80,000					
ICF Funds - \$28,200 and CDBG 2020 – 2021 Funds - \$51,800					
Month 2020 – 2021	ICF Funds 2020-2021	CDBG Funds 2020 – 2021	Total	Child Care Days	Check #
July 2020	\$0.00	\$2,750.00	\$2,750.00	97	#5040
August 2020	\$0.00	\$4,491.00	\$4,491.00	150	#5041
September 2020	\$0.00	\$4,641.63	\$4,641.63	168	#5044
October 2020	\$0.00	\$2,885.00	\$2,885.00	158	#5049
November 2020	\$0.00	\$3,113.75	\$3,113.75	141	#5052
December 2020	\$0.00	\$3,727.50	\$3,727.50	128	#5058
January 2021	\$0.00	\$3,954.50	\$3,954.50	180	#5063
February 2021	\$0.00	\$5,291.11	\$5,291.11	242	#5066
March 2021					
April 2021					
May 2021					
June 2021					
Total	\$0.00	\$30,854.49	\$30,854.49	1,264	

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5066

3/15/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

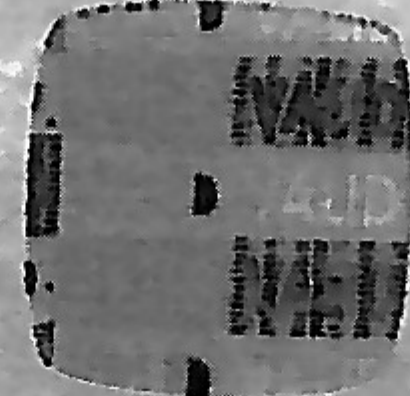
Five Thousand Two Hundred Ninety-One and 11/100*****

\$ **5,291.11

DOLLA

Traci Stubbler
 Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604

MEMO



Wally Bobot
Glenn Wilkinson
 AUTHORIZED SIGNATURE

⑈0000005066⑈ ⑆121042882⑆ 8526717858⑈



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
 Irvine Child Care Project

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 February 2021

3/15/2021

5066

5,291.11

CDBG 2020-2021

Wells Fargo Checking

5,291.11



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
HOAG

Vice President

Lauren Brooks

IUSD Board of Trustees

Secretary

Susan Whittaker
Whittaker Planning Services

Treasurer

Wendy Bokota
Irvine Prevention Coalition

Anthony Kuo
Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President
Citizens Business Bank

Rob Poetsch
Taco Bell

Kelly Reynolds
HOAG Irvine

Sheri Reynolds
SPLATT Design

Honorary

Dan Borland
Pacific Premier Bank

Stan Machesky
Irvine Unified School District

Michael Means
KLAAM-AM 830, Retired

Ex Officio

Farah Khan
Mayor
City of Irvine

Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Adam Buchanan
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5067 in the amount of \$6,898.38 for the before and after school child care scholarships provided in March 2021. This provided scholarships for 18 children at 9 child care sites. Of this amount, \$6,898.38 is from CDBG 2020-2021 Before and After School Child Care Scholarship Funds and \$0.00 is from ICF 2020 - 2021 Before and After School Child Care Scholarship Funds.

Thank you for your continuing commitment to meeting the child care needs of IUSD families during this difficult time while following all of the CDC guidelines to keep the staff and students safe. Thank you for your diligence in working with income eligible families to receive child care scholarship funding at the ICCP programs.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2020 - 2021 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$28,200 and CDBG 2020 - 2021 Funds - \$51,800					
Month 2020 - 2021	ICF Funds 2020-2021	CDBG Funds 2020 - 2021	Total	Child Care Days	Check #
July 2020	\$0.00	\$2,750.00	\$2,750.00	97	#5040
August 2020	\$0.00	\$4,491.00	\$4,491.00	150	#5041
September 2020	\$0.00	\$4,641.63	\$4,641.63	168	#5044
October 2020	\$0.00	\$2,885.00	\$2,885.00	158	#5049
November 2020	\$0.00	\$3,113.75	\$3,113.75	141	#5052
December 2020	\$0.00	\$3,727.50	\$3,727.50	128	#5058
January 2021	\$0.00	\$3,954.50	\$3,954.50	180	#5063
February 2021	\$0.00	\$5,291.11	\$5,291.11	242	#5066
March 2021	\$0.00	\$6,898.38	\$6,898.38	294	#5067
April 2021					
May 2021					
June 2021					
Total	\$0.00	\$37,752.87	\$37,752.87	1,558	

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer



Irvine Children's Fund

IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5067

4/8/2021

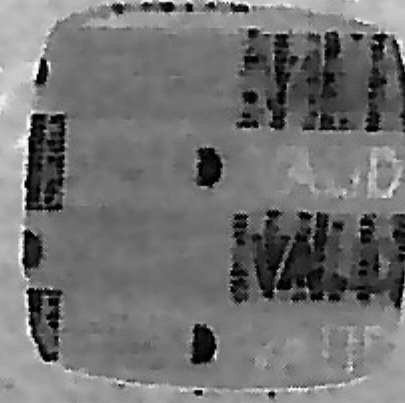
PAY TO THE ORDER OF Irvine Child Care Project

Six Thousand Eight Hundred Ninety-Eight and 38/100*****

\$ 6,898.38

DOLLAR

Traci Stubbler
Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604
MEMO
March 2021



Wendy Becht
D. Sharon W. Bellison
AUTHORIZED SIGNATURE

⑈0000005067⑈ ⑆121042882⑆ 8526717858⑈

HEAT SENSITIVE

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 March 2021

4/8/2021

5067

6,898.38

CDBG 2020-2021

Wells Fargo Checking March 2021

6,898.38

BUSINESS

ITEM 12

IRVINE CHILD CARE PROJECT

TOPIC: **RESOLUTION OF INTENTION TO TERMINATE THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS IRVINE CHILD CARE PROJECT**

DESCRIPTION: In 2015 The Irvine Child Care Project (ICCP) began receiving annual requests for information and reports from the California Public Employees' Retirement System (CalPERS). Staff contacted CalPERS and communicated that ICCP does not have, nor has ever had, any employees. After further investigation by CalPERS it was determined that ICCP entered into a contract with the Board of Administration, Public Employees' Retirement System effective March 1, 1991. No reporting, funding or activities have taken place since.

Per the attached information provided by CalPERS the Irvine Child Care Project has no active, terminated or retired members. There are no remaining assets or Unfunded Liability.

Per Government Code Section 20570 the ICCP Board of Directors may terminate the contract between the Board of Administration, Public Employees' Retirement System and the Project by adopting the Resolution of Intention to Terminate the Contract. 90 Days following the adoption of the Resolution of Intention, CalPERS will furnish the documents necessary to effect termination.

Termination of this contract will allow City and IUSD staff members to allocate the administrative time spent annually responding to CalPERS requests for information to other more pressing ICCP matters.

RECOMMENDATION: Adopt the Resolution of Intention to Terminate the Contract with CalPERS and authorize Vice President Yu to sign the Resolution on behalf of the ICCP Board of Directors.



California Public Employees' Retirement System
 Actuarial Office
 400 Q Street, Sacramento, CA 95811
 888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

February 25, 2021

CalPERS ID: 4673464544
 Employer Name: Irvine Child Care Project

Shane M Dineen
 PO Box 19575
 Irvine, CA 92632-9575

Dear Mr. Dineen:

A preliminary termination valuation has been requested for Irvine Child Care Project. Based on the June 30, 2019 data, your agency has no active, terminated or retired members. We also show no remaining assets or Unfunded Liability. As a result, no contributions are required to proceed with termination.

Preliminary Termination Valuation Results

		Annual Valuation	Termination Valuation	Termination Valuation
		As of June 30, 2019 (Actual)	As of June 30, 2020 (Projected)	As of June 30, 2021 (Projected)
(1)	Plan's share of Pool Assets (Market Value)	\$0	\$0	\$0
(2)	Accrued Liability	\$0	\$0	\$0
(3)	5% Contingency Load for Mortality Fluctuations	\$0	\$0	\$0
(4)	Unfunded Liability/(Surplus) = (2)+(3)-(1)	\$0	\$0	\$0
	Investment Return Assumption	7.00%	N/A	N/A
	Rate of Inflation Assumption	2.50%	N/A	N/A

Please notify CalPERS once the termination date has been set. If you have any questions, please contact me at Kerry.Worgan@calpers.ca.gov.

Sincerely,

KERRY J. WORGAN, MAAA, FSA, FCIA
 Supervising Pension Actuary, CalPERS



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

July 30, 2019

CalPERS ID#4673464544

Mr. Shane Dineen
Irvine Child Care Project
One Civic Center Plaza
Irvine, CA 92606-5208

Dear Mr. Dineen,

This is in response to your recent inquiry about termination of your agency's contract with the System.

Please review the enclosed Contract Termination Guidelines, form (CON-34), carefully. This is information about the termination process, the financial obligations of the agency and the potential impact of a contract termination on the agency employees' retirement benefits.

The enclosed Resolution of Intention is for adoption by the governing body declaring your agency's intent to terminate the contract. To initiate the termination process, return an original or certified copy to this office. The contract termination may not be effective earlier than 90 days following adoption of the Resolution of Intention. CalPERS will furnish the documents necessary to effect termination at the end of the ninety-day period.

CalPERS is committed to assisting our members and employers in all matters related to their retirement within the scope of the statutory authority available to us. If you have any questions, please visit our website www.calpers.ca.gov or call our Customer Contact Center at **888 CalPERS** (or **888-225-7737**).

Sincerely,

A handwritten signature in cursive script that reads "Danielle Brooks".

Danielle Brooks

Pension Contract Analyst
Pension Contracts & Prefunding Programs Division

**RESOLUTION OF INTENTION
TO TERMINATE THE CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
IRVINE CHILD CARE PROJECT**

WHEREAS, the Board of Directors of the Irvine Child Care Project entered into a contract with the Board of Administration, Public Employees' Retirement System pursuant to Government Code Section 20460, effective March 1, 1991, for participation of said agency in the Retirement System; and

WHEREAS, Section 20570 provides that the governing body may terminate the contract between the Board of Administration of the Public Employees' Retirement System and the governing body of the contracting agency by the adoption of a resolution giving notice of intention to terminate, and, not less than ninety days later, the adoption by affirmative vote of two-thirds of the members of the governing body of a resolution terminating the contract;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Irvine Child Care Project hereby finds that it is in the best interests of the agency to terminate the contract entered into with the Board of Administration, Public Employees' Retirement System; and

BE IT FURTHER RESOLVED, that the governing body of the above agency does hereby give notice to the Board of Administration, Public Employees' Retirement System, pursuant to Section 20570, of the intention to terminate said contract.

By: _____
Presiding Officer

Title

Date adopted and approved

ITEM 13

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED BUDGET FOR FY 2021-22 WITH
MULTI-YEAR BUDGET PROJECTIONS**

DESCRIPTION: Submitted for the Board's review and discussion are Proposed Budgets for FY 2021-22 with multi-year Budget Projection for FY 2022-23, FY 2023-24 and FY 2024-25. Three budget scenarios are included, one with a two percent rent increase, one with a one percent rent increase, and one with no rent increase.

Staff will submit final copy of the FY 2021-22 Proposed Budget for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for the Board's review and discussion.

No Rent Increase

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - No Rent Increase

OPERATING FUND	2020-21	2021-22	2022-23	2023-24	2024-25
Program Description	Estimated	Proposed	Projected	Projected	Projected
ICCP - Regular Programs	Actuals	Budget	Budget	Budget	Budget
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$1,957,712	\$1,970,677	\$1,970,677
8650 Portable Fees Waived- Covid 19	(\$1,025,317) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$16,000	\$48,645	\$50,311	\$50,644	\$50,644
Total Revenue:	\$883,571	\$1,941,532	\$2,008,023	\$2,021,321	\$2,021,321
OPERATING EXPENDITURES					
4305 Safety and Security	\$2,450	\$3,670 (2)	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$55,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$90,862	\$92,762	\$96,262	\$98,162	\$100,062
5500 Utilities	\$91,511	\$96,086	\$100,890	\$105,935	\$111,232
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)
5817 Scholarships	\$600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$82,300	\$84,000 (4)	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)
5862 Custodial Services	\$560,096	\$572,221 (5)	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)
5864 Program Coordination / City	\$200,000	\$371,500 (6)	\$383,500 (6)	\$395,500 (6)	\$408,329 (6)
Total Operating Expenditures:	\$1,113,419	\$1,368,539	\$1,408,473	\$1,433,458	\$1,467,497
Total Excess (Deficiency):	(\$229,848)	\$572,993	\$599,550	\$587,863	\$553,825
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$85,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$33,845	\$0	\$35,000 (7)	\$0	\$35,000 (7)
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$135,173 (8)	\$0 (8)
Total Capital Expenditures:	\$254,018	\$260,173	\$295,173	\$260,173	\$160,000
Net Increase (Decrease):	(\$483,866)	\$312,820	\$304,377	\$327,690	\$393,825
Beginning Balance, July 1	\$1,557,252	\$1,073,386	\$1,386,206	\$1,690,584	\$2,018,274
Ending Balance, June 30	\$1,073,386	\$1,386,206	\$1,690,584	\$2,018,274	\$2,412,099
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,032,363	\$1,337,345	\$1,639,474	\$1,967,465	\$2,363,274
3% Operation Reserve	\$41,023	\$48,861	\$51,109	\$50,809	\$48,825

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - No Rent Increase

GRANT PROGRAM FUNDS	2020-21	2021-22	2022-23	2023-24	2024-25
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$267,803	\$500,000	\$500,000	\$500,000	\$500,000
8590 Other State Revenue	\$425,657	\$500,000	\$500,000	\$500,000	\$500,000
Total Revenue:	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
EXPENDITURES					
5810 Serv./Contracts	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Total Expenditures:	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$2,000	\$28,200	\$28,200	\$28,200	\$28,200
8699 Other Local Revenue/CDBG	\$51,800	\$51,800	\$51,800	\$51,800	\$51,800
Total Revenue:	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$747,260	\$1,080,000	\$1,080,000	\$1,080,000	\$1,080,000
EXPENDITURES	\$747,260	\$1,080,000	\$1,080,000	\$1,080,000	\$1,080,000
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,073,386	\$1,386,206	\$1,690,584	\$2,018,274	\$2,412,099
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - No Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2020 by 100%, August, Sept, Oct, Nov, Dec, Jan, Feb, & Mar by 50% due to COVID-19. Assumed 50% rent relief for remainder of year 2020/21 April, May & June for estimated actuals.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination/City also includes \$2,800 in program supplies to be distributed to sites to support quality enhancement. Includes \$60K for Quality Assessment Consultant*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024*

1% Rent Increase

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - 1% Rent Increase

OPERATING FUND	2020-21	2021-22	2022-23	2023-24	2024-25
Program Description	Estimated	Proposed	Projected	Projected	Projected
ICCP - Regular Programs	Actuals	Budget	Budget	Budget	Budget
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,911,816	\$1,977,289	\$1,990,384	\$1,990,384
8650 Portable Fees Waived- Covid 19	(\$1,025,317) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$16,000	\$49,132	\$50,814	\$51,151	\$51,151
Total Revenue:	\$883,571	\$1,960,948	\$2,028,103	\$2,041,535	\$2,041,535
OPERATING EXPENDITURES					
4305 Safety and Security	\$2,450	\$3,670 (2)	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$55,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$90,862	\$92,762	\$96,262	\$98,162	\$100,062
5500 Utilities	\$91,511	\$96,086	\$100,890	\$105,935	\$111,232
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)
5817 Scholarships	\$600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$82,300	\$84,000 (4)	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)
5862 Custodial Services	\$560,096	\$572,221 (5)	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)
5864 Program Coordination / City	\$200,000	\$371,500 (6)	\$383,500 (6)	\$395,500 (6)	\$408,329 (6)
Total Operating Expenditures:	\$1,113,419	\$1,368,539	\$1,408,473	\$1,433,458	\$1,467,497
Total Excess (Deficiency):	(\$229,848)	\$592,409	\$619,630	\$608,077	\$574,038
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$85,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$33,845	\$0	\$35,000 (7)	\$0	\$35,000 (7)
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$135,173 (8)	\$0 (8)
Total Capital Expenditures:	\$254,018	\$260,173	\$295,173	\$260,173	\$160,000
Net Increase (Decrease):	(\$483,866)	\$332,236	\$324,457	\$347,904	\$414,038
Beginning Balance, July 1	\$1,557,252	\$1,073,386	\$1,405,622	\$1,730,079	\$2,077,983
Ending Balance, June 30	\$1,073,386	\$1,405,622	\$1,730,079	\$2,077,983	\$2,492,021
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,032,363	\$1,356,760	\$1,678,970	\$2,027,174	\$2,443,196
3% Operation Reserve	\$41,023	\$48,861	\$51,109	\$50,809	\$48,825

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - 1% Rent Increase

GRANT PROGRAM FUNDS	2020-21	2021-22	2022-23	2023-24	2024-25
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$267,803	\$500,000	\$500,000	\$500,000	\$500,000
8590 Other State Revenue	\$425,657	\$500,000	\$500,000	\$500,000	\$500,000
Total Revenue:	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
EXPENDITURES					
5810 Serv./Contracts	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Total Expenditures:	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$2,000	\$28,200	\$28,200	\$28,200	\$28,200
8699 Other Local Revenue/CDBG	\$51,800	\$51,800	\$51,800	\$51,800	\$51,800
Total Revenue:	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$747,260	\$1,080,000	\$1,080,000	\$1,080,000	\$1,080,000
EXPENDITURES	\$747,260	\$1,080,000	\$1,080,000	\$1,080,000	\$1,080,000
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,073,386	\$1,405,622	\$1,730,079	\$2,077,983	\$2,492,021
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - 1% Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2020 by 100%, August, Sept, Oct, Nov, Dec, Jan, Feb, & Mar by 50% due to COVID-19. Assumed 50% rent relief for remainder of year 2020/21 April, May & June for estimated actuals.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination/City also includes \$2,800 in program supplies to be distributed to sites to support quality enhancement. Includes \$60K for Quality Assessment Consultant*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024*

2% Rent Increase

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - 2% Rent Increase

OPERATING FUND	2020-21	2021-22	2022-23	2023-24	2024-25
Program Description	Estimated	Proposed	Projected	Projected	Projected
	Actuals	Budget	Budget	Budget	Budget
ICCP - Regular Programs					
<i>COST CENTER 005710</i>					
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,930,745	\$1,996,866	\$2,010,091	\$2,010,091
8650 Portable Fees Waived- Covid 19	(\$1,025,317) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$16,000	\$49,618	\$51,317	\$51,657	\$51,657
Total Revenue:	\$883,571	\$1,980,363	\$2,048,184	\$2,061,748	\$2,061,748
OPERATING EXPENDITURES					
4305 Safety and Security	\$2,450	\$3,670 (2)	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$55,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$90,862	\$92,762	\$96,262	\$98,162	\$100,062
5500 Utilities	\$91,511	\$96,086	\$100,890	\$105,935	\$111,232
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)
5817 Scholarships	\$600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$82,300	\$84,000 (4)	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)
5862 Custodial Services	\$560,096	\$572,221 (5)	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)
5864 Program Coordination / City	\$200,000	\$371,500 (6)	\$383,500 (6)	\$395,500 (6)	\$408,329 (6)
Total Operating Expenditures:	\$1,113,419	\$1,368,539	\$1,408,473	\$1,433,458	\$1,467,497
Total Excess (Deficiency):	(\$229,848)	\$611,824	\$639,711	\$628,290	\$594,251
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$85,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$33,845	\$0	\$35,000 (7)	\$0	\$35,000 (7)
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$135,173 (8)	\$0 (8)
Total Capital Expenditures:	\$254,018	\$260,173	\$295,173	\$260,173	\$160,000
Net Increase (Decrease):	(\$483,866)	\$351,651	\$344,538	\$368,117	\$434,251
Beginning Balance, July 1	\$1,557,252	\$1,073,386	\$1,425,037	\$1,769,575	\$2,137,691
Ending Balance, June 30	\$1,073,386	\$1,425,037	\$1,769,575	\$2,137,691	\$2,571,943
Components of Ending Balance:					
<i>Capital Facilities (Modular Replacement) Reserve</i>	\$1,032,363	\$1,376,176	\$1,718,465	\$2,086,883	\$2,523,118
<i>3% Operation Reserve</i>	\$41,023	\$48,861	\$51,109	\$50,809	\$48,825

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - 2% Rent Increase

GRANT PROGRAM FUNDS	2020-21	2021-22	2022-23	2023-24	2024-25
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$267,803	\$500,000	\$500,000	\$500,000	\$500,000
8590 Other State Revenue	\$425,657	\$500,000	\$500,000	\$500,000	\$500,000
Total Revenue:	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
EXPENDITURES					
5810 Serv./Contracts	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Total Expenditures:	\$693,460	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$2,000	\$28,200	\$28,200	\$28,200	\$28,200
8699 Other Local Revenue/CDBG	\$51,800	\$51,800	\$51,800	\$51,800	\$51,800
Total Revenue:	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$53,800	\$80,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$747,260	\$1,080,000	\$1,080,000	\$1,080,000	\$1,080,000
EXPENDITURES	\$747,260	\$1,080,000	\$1,080,000	\$1,080,000	\$1,080,000
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,073,386	\$1,425,037	\$1,769,575	\$2,137,691	\$2,571,943
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2021-22 with Multi Year Budget Projection - 2% Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2020 by 100%, August, Sept, Oct, Nov, Dec, Jan, Feb, & Mar by 50% due to COVID-19. Assumed 50% rent relief for remainder of year 2020/21 April, May & June for estimated actuals.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination/City also includes \$2,800 in program supplies to be distributed to sites to support quality enhancement. Includes \$60K for Quality Assessment Consultant*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024*

ITEM 14

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

DESCRIPTION: The Coronavirus (COVID-19) Pandemic has had a devastating economic impact on Irvine Child Care Project Providers (ICCP). Periods of closure of different lengths for different agencies, changing regulations and guidelines, new health and safety procedures, sanitization requirements, reduced group sizes, and overall capacity have all impacted the financial viability of child care, however the greatest impact on child care providers in Irvine has been the consistently low enrollment as many families keep their children at home for a variety of reasons.

Enrollment has remained low throughout this school year, with minor variances from month to month. Based on data collected, April 12, 2021 average enrollment across all 28 ICCP sites is at approximately 34 percent of 2019 school year enrollment. Yet enrollment at individual sites varies, based on the child care needs of that community. Therefore each ICCP provider is impacted differently. Below is a breakdown of average enrollment across sites for each agency as a percentage of total enrollment in the fall of 2019:

Agency	Number of Sites	April 12, 2021 enrollment as compared to fall 2019
Catalyst Family Inc.	10	35%
Creekers' Club	1	44%
Dolphin Club	1	18%
Kids Stuff	2	21%
Rainbow Rising	14	36%

To date the ICCP Board has approved the waiver of rental payments from ICCP providers for April through July 2020, and waiver of 50 percent of rental payments from ICCP providers for August 2020 through May 2021.

As requested by the ICCP Board, each agency has provided updated financial information which includes all revenue and expenditures from April 1, 2020 through March 31, 2021.

Each balance sheet includes all grants, loans or gifts received due to the COVID-19 pandemic.

The completed ICCP Agency Budget Forms are attached as follows:

- Catalyst Family Inc. - ATTACHMENT 1
- Creekers' Club - ATTACHMENT 2
- Dolphin Club - ATTACHMENT 3
- Kids Stuff - ATTACHMENT 4
- Rainbow Rising - ATTACHMENT 5

Each of the five agencies has received a loan from the Small Business Administration (SBA) through the Paycheck Protection Program (PPP). While it is anticipated that at least a portion of the funds received through the PPP will be forgiven, for most agencies, it is unknown at this time what percentage of funds will need to be repaid. In addition, each of the five agencies received funds through the County of Orange Covid-19 Child Care Relief Program (awarded November 2020).

Based on the data included in the attached completed ICCP Agency Budget Forms, three of the five agencies are still operating at a deficit, one was approximately breaking even as of March 31, 2021, and one appears to be operating at a net increase. As of March 31 these three agencies were operating at a deficit ranging from approximately \$12,000 to \$40,000, as opposed to \$6,000 to \$25,000 per site at the end of November. The net decrease for each agency has fluctuated between reports depending on the timing of receipt of one-time assistance funds from various grant and loan programs.

ICCP's budgeted 2020-21 ending fund balance is currently projected to be \$1,797,061. This balance reflects all rental waivers that have been approved by the ICCP Board to date.

In order to continue to provide some financial relief, to support child care providers' continued recovery from the economic impact of the COVID-19 pandemic, and to help ensure the availability of continued on-campus child care after this emergency, the following options are provided for the Board's consideration:

Option A: Waiver of 50 percent of rental payments for the month of June 2021, which would be a loss in revenue to ICCP of \$78,870.00

Option B: No additional waiver for rental payments, or any portion thereof, beyond May 2021.

Option C: Additional rent relief options as proposed by the Board.

RECOMMENDATION: Approve one of the following options:

Option A: Waiver of 50 percent of rental payments for the month of June 2021, which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond May 2021.

Option C: Additional rent relief options as proposed by the Board.

ATTACHMENTS:

1. ICCP Agency Budget Form: April 1 through March 31, 2021 - Catalyst Family Inc.
2. ICCP Agency Budget Form: April 1 through March 31, 2021 - Creekers' Club
3. ICCP Agency Budget Form: April 1 through March 31, 2021 - Dolphin Club
4. ICCP Agency Budget Form: April 1 through March 31, 2021 - Kids Stuff
5. ICCP Agency Budget Form: April 1 through March 31, 2021 - Rainbow Rising

ICCP/Stubbler/Fogarty
Board Agenda
May 10, 2021

ICCP Agency Budget Form: April 1 2020 through March 31 2021

Agency Name: Catalyst Family Inc. **Number of ICCP Sites :** 10

REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 1,806,631.60
*Other (Indicate source of funds below)	\$ 1,111,312.70
TOTAL REVENUE:	\$ 2,917,944.30
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 2,061,652.33
Health Insurance	\$ 368,212.27
Payroll Tax	\$ 145,152.95
Worker's Comp	\$ 33,449.01
**Other Employee Benefits (Provide detail below)	\$ (46,102.94)
Office Supplies	\$ 10,625.36
Program Supplies	\$ 40,932.36
Furniture/Equipment	\$ 21,992.92
Food and Related Expenses	\$ 67,501.31
Staff Training	\$ 6,170.47
Management/Licensing Fees	\$ 9,392.40
Rent	\$ 246,332.96
Insurance	\$ 11,561.64
Telephone	\$ 22,420.95
Internet and Tech Support	\$ 5,097.04
Licenses/Related Fees	\$ 402.42
***Other (Provide detail below)	\$ 37,218.53
TOTAL EXPENDITURES:	\$ 3,042,011.98
NET INCREASE/(DECREASE):	\$ (124,067.68)

ATTACHMENT 1

<p>*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:</p>	<p>Total Other Income came from: Reimbursed from Food Program (CCFP); payments from ICCP for childcare services under CCTR contract; In-Kind Gifts; funds received from Children's Home Society for Childcare Supplies & Cleaning Program (CSCP); grant received thru OC COVID-19 Child Care Relief Program. Please note the total Other Income amount of \$1,111,312.70 is <u>including</u> an anticipated reimbursement from CCTR contract through ICCP for childcare services incurred in February (\$25,457.71, <i>if payment has not processed</i>) and March (\$36,501.79). The total is also including an estimated amount of \$300,000 from PPP fund to partially cover expenses that pertains to certified children under the CCTR contract. We have applied for forgiveness of the PPP loan and are waiting for feedback.</p>
<p>**Description of "other employee benefits":</p>	<p>Vacation accruals & employee discounts for childcare service</p>
<p>***Description of "other operating expenses":</p>	<p>Utilities, janitorial services, bank charges.</p>

3/26/2021

ICCP Agency Budget Form: April 1 2020 through March 31 2021

Agency Name: Creekers' Club	Number of ICCP Sites :	1
REVENUE	TOTAL AMOUNT	
Parent Program Fees	\$	218,784.12
*Other (Indicate source of funds below)	\$	142,684.97
TOTAL REVENUE:	\$	361,469.09
EXPENDITURES	TOTAL AMOUNT	
Staffing	\$	251,405.66
Health Insurance	\$	12,792.88
Payroll Tax	\$	50,008.90
Worker's Comp	\$	13,478.00
**Other Employee Benefits (Provide detail below)	\$	-
Office Supplies	\$	1,727.50
Program Supplies	\$	3,275.00
Furniture/Equipment	\$	550.00
Food and Related Expenses	\$	1,215.00
Staff Training	\$	360.00
Management/Licensing Fees	\$	3,807.00
Rent	\$	17,405.05
Insurance	\$	12,100.00
Telephone	\$	3,600.00
Internet and Tech Support	\$	1,440.00
Licenses/Related Fees	\$	1,375.00
***Other (Provide detail below)	\$	-
TOTAL EXPENDITURES:	\$	374,539.99
NET INCREASE/(DECREASE):	\$	(13,070.90)

ATTACHMENT 2

<p>*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:</p>	<p>CHS: \$4809.97 PPP#1: 63317. PPP#2: \$61100 PPP Loan is not yet known to be forgiven but is included in income per instructions. County of Orange Grant : \$12775.</p>
<p>**Description of "other employee benefits":</p>	
<p>***Description of "other operating expenses":</p>	<p>Summer onsite Activites: Game Truck, Laser Tag, Lizard Wizard, Pizza Party, Puppy Party</p>

3/26/2021

ICCP Agency Budget Form: April 1 2020 through March 31 2021

Agency Name:

Number of ICCP Sites :

REVENUE	TOTAL AMOUNT	
Parent Program Fees	\$	167,690.86
*Other (Indicate source of funds below)	\$	104,117.15
TOTAL REVENUE:	\$	271,808.01
EXPENDITURES	TOTAL AMOUNT	
Staffing	\$	171,553.97
Health Insurance	\$	9,588.35
Payroll Tax	\$	57,256.07
Worker's Comp	\$	4,599.03
**Other Employee Benefits (Provide detail below)	\$	7,940.89
Office Supplies	\$	1,592.26
Program Supplies	\$	4,029.16
Furniture/Equipment	\$	79.14
Food and Related Expenses	\$	2,995.38
Staff Training	\$	-
Management/Licensing Fees	\$	-
Rent	\$	25,929.93
Insurance	\$	7,824.23
Telephone	\$	1,891.17
Internet and Tech Support	\$	480.00
Licenses/Related Fees	\$	3,691.47
***Other (Provide detail below)	\$	12,495.99
TOTAL EXPENDITURES:	\$	311,947.04
NET INCREASE/(DECREASE):	\$	(40,139.03)

ATTACHMENT 3

<p>*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:</p>	<p>CHS Grant - \$8895.15 Aldi Grant - \$1000 PPP - \$70597 (Forgiven) Resilience Fund - \$23,625</p>
<p>**Description of "other employee benefits":</p>	<p>Retirement</p>
<p>***Description of "other operating expenses":</p>	<p>Professional Services, Credit Card Processing, Tuition Refund, Dues & Subscriptions, Payroll Fees</p>

3/26/2021

ICCP Agency Budget Form: April 1 2020 through March 31 2021

Agency Name: Kids Stuff

Number of ICCP Sites :

2

REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 118,691.17
*Other (Indicate source of funds below)	\$ 328,563.53
TOTAL REVENUE:	\$ 447,254.70
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 140,946.37
Health Insurance	\$ 18,000.00
Payroll Tax	\$ 32,977.72
Worker's Comp	\$ 14,976.00
**Other Employee Benefits (Provide detail below)	\$ -
Office Supplies	\$ 500.00
Program Supplies	\$ 1,050.00
Furniture/Equipment	\$ 200.00
Food and Related Expenses	\$ 3,350.00
Staff Training	\$ 950.00
Management/Licensing Fees	\$ 1,694.00
Rent	\$ 34,570.00
Insurance	\$ -
Telephone	\$ 1,172.00
Internet and Tech Support	\$ 480.00
Licenses/Related Fees	\$ 685.20
***Other (Provide detail below)	\$ 195,538.25
TOTAL EXPENDITURES:	\$ 447,089.54
NET INCREASE/(DECREASE):	\$ 165.16

ATTACHMENT 4

<p>*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:</p>	<p>PPP Loan: \$143,000 CHS/Dept. of Ed: \$3,363.53 Child Care Relief Grant: \$32,200 EIDL Loan: \$150,000 (Goal is to NOT use this source of funding)</p>
<p>**Description of "other employee benefits":</p>	<p>N/A</p>
<p>***Description of "other operating expenses":</p>	<p>\$25,000: Portion of PPP loan that may need to be repaid. (this is a lower amount due to changes in foregiveness rules. We will know within 60 days if this portion needs to be repaid) \$19,045.25: Refunded tuition deposits from families that have dropeed out of our program. \$1,493: Property Taxes (County), \$150,000: EIDL Loan if we use this funding</p>

3/26/2021

ICCP Agency Budget Form: April 1 2020 through March 31 2021

Agency Name: Rainbow Rising

Number of ICCP Sites : 14

REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 3,001,644.00
*Other (Indicate source of funds below)	\$ 2,455,050.66
TOTAL REVENUE:	\$ 5,456,694.66
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 2,599,555.00
Health Insurance	\$ 198,112.00
Payroll Tax	\$ 346,593.00
Worker's Comp	\$ 46,949.00
**Other Employee Benefits (Provide detail below)	\$ 36,521.23
Office Supplies	\$ 84,025.00
Program Supplies	\$ 57,782.00
Furniture/Equipment	\$ -
Food and Related Expenses	\$ 41,871.00
Staff Training	\$ -
Management/Licensing Fees	\$ 142,544.00
Rent	\$ 347,159.00
Insurance	\$ 126,658.80
Telephone	\$ 9,375.00
Internet and Tech Support	\$ -
Licenses/Related Fees	\$ 151,862.00
***Other (Provide detail below)	\$ 252,531.00
TOTAL EXPENDITURES:	\$ 4,441,538.03
NET INCREASE/(DECREASE):	\$ 1,015,156.63

ATTACHMENT 5

*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:	\$790,500 1stPPP Loan, \$790,500 2ndPPP loan, \$58,710.66 OAEYS CHS Cleaning Grant, \$447,136 Scholarships Reimbursement, \$256,200 Orange County Sharities
**Description of "other employee benefits":	\$30,692 401K, Employee Apprec.\$5,559
***Description of "other operating expenses":	\$52,463 Parent Refunds, Merchant Svc. \$38,700, Payroll, Accounting, HR \$109,305

3/26/2021

ITEM 15

IRVINE CHILD CARE PROJECT

TOPIC: DETERMINATION OF FY 2021-22 CHILD CARE PROVIDER RENTAL RATE

DESCRIPTION: Traditionally, the Irvine Child Care Project (ICCP) Board has approved an annual three percent rent increase for ICCP providers as part of the budget development process. No rent increase was included in the approved budgets for FY 2009-10 through FY 2011-12 due to the economic climate and declining enrollment at some ICCP sites. A rent increase was approved for FY 2012-13 through FY 2018-19. No rent increase was included in the approved budgets for FY 2019-20 and FY 2020-21.

In light of economic impact on providers and families due to the Coronavirus pandemic and given ICCP is able to maintain a healthy reserve with no projected deficit spending, it is recommended the current rental rate of \$2,160.83 per month be maintained with no change for FY 2021-22.

Following the Board's decision, lease agreements will be prepared and mailed to child care providers for signature. The new leases will take effect July 1, 2021.

RECOMMENDATION: Approve the current rental rate with no change for FY 2021-22.

ITEM 16

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of April 30, 2021

Fiscal Year 2020-21 Budget

Percentage of year Completed: 83%

OPERATING FUND Program Description	2020-21 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$709,833	\$1,183,054	37%
8650 Portable Fees Waived - Covid 19 (1)	\$0	(\$946,443)	\$0	\$0	(\$946,443)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$11,272	\$37,373	23%
Total Revenue:	\$1,941,532	\$995,089	\$0	\$721,104	\$273,984	72%
OPERATING EXPENDITURES						
4305 Saftey and Security	\$2,450	\$2,450	\$0	\$0	\$2,450	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$54,383	(\$14,383)	136%
5450 Insurance	\$89,351	\$89,351	\$0	\$90,316	(\$965)	101%
5500 Utilities	\$91,511	\$91,511	\$0	\$61,007	\$30,504	67%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$546	\$39,454	1%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$500	\$29,500	2%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$19	\$2,181	1%
5838 Audit	\$9,100	\$9,100	\$0	\$11,000	(\$1,900)	121%
5861 Facilities & Financial Support / IUSD	\$82,300	\$82,300	\$0	\$54,867	\$27,433	67%
5862 Custodial Services	\$560,096	\$560,096	\$0	\$373,397	\$186,699	67%
5864 Program Coordination / City	\$432,500	\$432,500	\$0	\$122,539	\$309,961	28%
Total Operating Expenditures:	\$1,406,508	\$1,406,508	\$0	\$768,574	\$637,934	55%
Total Excess (Deficiency):	\$535,024	(\$411,419)	\$0	(\$47,469)		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$53,393	\$71,607	43%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$33,845	\$1,155	97%
7439 Debt Service	\$135,173	\$135,173	\$0	\$90,115	\$45,058	67%
Total Capital Expenditures:	\$295,173	\$295,173	\$0	\$177,354	\$117,819	60%
Net Increase (Decrease):	\$239,852	(\$706,592)		(\$224,823)		
Beginning Balance, July 1	\$1,557,209	\$1,557,209		\$1,557,209		
Ending Balance, June 30	\$1,797,061	\$850,616		\$1,332,386		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,746,010	\$799,566		\$1,304,008		
3% Operation Reserve	\$51,050	\$51,050		\$28,378		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of April 30, 2021

Fiscal Year 2020-21 Budget

GRANT PROGRAM FUNDS Program Description	2020-21 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$237,902	\$348,498	\$0	\$214,093	\$134,405	61%
8590 Other State Revenue	\$448,376	\$736,712	\$0	\$415,016	\$321,696	56%
Total Revenue:	\$686,278	\$1,085,210	\$0	\$629,109	\$456,101	58%
EXPENDITURES						
5810 Serv./Contracts	\$686,278	\$1,085,210	\$0	\$571,678	\$513,532	53%
Total Expenditures:	\$686,278	\$1,085,210	\$0	\$571,678	\$513,532	53%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$57,431		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$28,200	\$28,200	\$0	\$0	\$28,200	0%
8699 Other Local Revenue/CDBG	\$51,800	\$51,800	\$0	\$25,563	\$26,237	49%
Total Revenue:	\$80,000	\$80,000	\$0	\$25,563	\$54,437	32%
EXPENDITURES						
5817 Scholarships	\$80,000	\$80,000	\$0	\$30,854	\$49,146	39%
Total Expenditures:	\$80,000	\$80,000	\$0	\$30,854	\$49,146	39%
Fund Balance (U):	\$0	\$0	\$0	(\$5,291)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$766,278	\$1,165,210	\$0	\$654,672	\$510,538	56%
EXPENDITURES	\$766,278	\$1,165,210	\$0	\$602,532	\$562,678	52%
Total Excess (Deficiency):	\$0	\$0	\$0	\$52,140		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$52,140		
TOTAL ICCP FUND BALANCE:	\$1,797,060	\$850,616	\$0	\$1,384,572		
(Operating Fund + Grant Program Funds)						

Notes:

1. ICCP Board approved rental fees waived to providers due to COVID. July waived 100%, August waived 50%, September waived 50%, October waived 50%.

ITEM 17

**Irvine Child Care Project Administrator's
Report**

Irvine Child Care Project (ICCP) Administrator's Report
May 10, 2021

Scholarships/Financial Assistance:

- ICCP Scholarship funded by the Irvine Children's Fund:
 - At their March 17 meeting the City of Irvine Community Services Commission (CSC) heard presentations from all applicants for the 2021-22 Community Development Block Grant (CDBG) and Related CARES Act (Coronavirus) Programs.
 - CSC recommended a slate of funding to the Irvine City Council that includes two applications from the Irvine Children's Fund:
 - \$60,389 in CDBG Public Services Funding to support the ICCP Scholarship Program for the 2021-22 Fiscal Year.
 - \$979,821 in one-time CDBG Coronavirus (CV) Funding to respond to, recover from, and mitigate the impact of the COVID-19 pandemic.
 - If awarded this funding, it would fund scholarships to income eligible families who have been negatively financially impacted by the Coronavirus to help pay for child care at an ICCP program.
 - It is anticipated ICCP would have up to three years to expend these funds, with the goal of distributing to the community as soon as possible.
- ICCP Scholarship funded through the California Department of Education (CDE) Early Learning and Care Division:
 - We continue to await the executed contract amendment 03 that will increase the ICCP CCTR 2020-21 to \$1,085,210. It is anticipated the annual CCTR contract will be awarded in this approximate amount going forward.

Program Quality:

- On March 19, 2021 State Community Care Licensing Division released new guidance allowing child care providers operating in Counties in the red, orange or yellow tiers, to serve more children in each classroom. This has allowed ICCP sites to increase enrollment capacities for summer 2021 and fall 2021, however additional clarification is needed to assess if/when programs are able to enroll to their full pre-COVID licensed capacities.
- City staff are working to develop an interim quality technical support process for the 2021-22 Fiscal Year as guidance continues to evolve and we anticipate individuals will be permitted, per State licensing, to visit child care sites beginning in fall 2021.
- City staff continue to provide support and information on resources to help ICCP providers continue to deliver high quality programs to the families they serve.