



# AGENDA

## IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

June 8, 2021  
6:00 PM

Zoom Meeting

### **IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE AQUATICS ADVISORY BOARD MEETINGS**

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM, OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA EMAIL TO [CPAWAR@CITYOFIRVINE.ORG](mailto:CPAWAR@CITYOFIRVINE.ORG). EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM". FOR MORE INFORMATION, VISIT [WWW.CITYOFIRVINE.ORG/DISABILITY-SERVICES/IRVINE-RESIDENTS-DISABILITIES-ADVISORY-BOARD](http://WWW.CITYOFIRVINE.ORG/DISABILITY-SERVICES/IRVINE-RESIDENTS-DISABILITIES-ADVISORY-BOARD).

PLEASE NOTE: THE IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT DISABILITY SERVICES AT 949-724-6637, OR VIA EMAIL AT [CPAWAR@CITYOFIRVINE.ORG](mailto:CPAWAR@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Form/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete a Request to Speak Form, located on the table at the entrance to the meeting room. Please return completed form to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. City policy is to limit public testimony to three minutes per speaker (unless extended by Chair) which includes the presentation of electronic or audio visual information.

**CALL TO ORDER**

**ROLL CALL**

BOARD MEMBER:	RYAN BERGER
BOARD MEMBER:	MEENA CHOCKALINGAM
BOARD MEMBER:	PATRICIA DALEY
BOARD MEMBER:	BRENDA DEELEY
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	TALA FAZELI
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	LIZA KRASSNER
BOARD MEMBER:	JAMES MORGAN
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	JENNIFER KIM
CHAIR:	KAY KALRA

**INTRODUCTIONS**

**ANNOUNCEMENTS/REPORTS/BOARD MEMBER UPDATES**

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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**Announcements/Reports**

1. Staff Announcements/Reports
2. Board Member Updates

**ADDITIONS AND DELETIONS TO THE AGENDA**

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

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**PUBLIC COMMENTS**

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

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## **BOARD BUSINESS**

### **1. MINUTES**

#### **RECOMMENDED ACTION:**

Approve the minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held May 4, 2021.

### **2. AMEND IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MEETING SCHEDULE**

#### **RECOMMENDED ACTION:**

1. Approve amending frequency of Irvine Residents with Disabilities Advisory Board meetings from 20 meetings per year to a quarterly schedule.
2. Approve amending Irvine Residents with Disabilities Advisory Board 2021 meeting schedule as presented (Attachment1).

### **3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – REVIEW AND UPDATE**

#### **RECOMMENDED ACTION:**

Review and update the Irvine Residents with Disabilities Advisory Board Work Plan goals and assignments.

## **END OF BOARD BUSINESS**

## **ADJOURNMENT**

Adjourn to a regular meeting of the Irvine Residents with Disabilities Advisory Board on **Tuesday, August 3, 2021, 6:00 PM.**

### **NOTICE TO THE PUBLIC**

**At 7:30 p.m.**, the Irvine Residents with Disabilities Advisory Board (Board) will determine which of the remaining agenda items can be considered and acted upon prior to 8 p.m. and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate at 8 p.m.

### **STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Board liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Board meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Board liaison at (949) 724-6633.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

**AMERICANS WITH DISABILITIES ACT:** It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is *normally* provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Board liaison at 949-724-6633 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

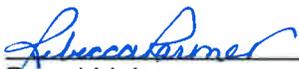
**COMMUNICATION DEVICES**

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Residents with Disabilities Advisory Board are held on the first Tuesday of each month at 6:00 p.m. unless otherwise noted. The Irvine Residents with Disabilities Advisory Board Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Residents with Disabilities Advisory Board meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on June 4 by 5:30 p.m., well as on the City's web page.

  
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Board Liaison

# Memo

To: Irvine Residents with Disabilities Advisory Board  
From: Ryan McGraw, Community Services Supervisor   
Date: June 4, 2021  
Re: **Errata for IRDAB Agenda Item 2 – Irvine Residents with Disabilities Advisory Board Meeting Schedule**

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Subsequent to the posting of the June 8, 2021, Irvine Residents with Disabilities Advisory Board agenda, a scrivener's error was discovered on the agenda for Item 2 – Amend Irvine Residents with Disabilities Advisory Board Meeting Schedule. The action provided on the staff report is correct as originally posted.

The amendment to the agenda includes:

## **2. AMEND IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MEETING SCHEDULE**

### **RECOMMENDED ACTION:**

1. Approve amending frequency of Irvine Residents with Disabilities Advisory Board meetings from ~~20~~ 10 meetings per year to a quarterly schedule.
2. Approve amending Irvine Residents with Disabilities Advisory Board 2021 meeting schedule as presented (Attachment 1).

A copy of this errata is posted with the original agenda packet on the City's website via this [LINK](#).

# MINUTES

ITEM 1



# MINUTES

## IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

MAY 4, 2021

### Zoom Meeting

#### CALL TO ORDER

The regular meeting of the Irvine Residents with Disabilities Advisory Board (Board) was called to order at 6:01 p.m. by Chair Kalra.

#### ROLL CALL

**Present:**

BOARD MEMBER:	RYAN BERGER
BOARD MEMBER:	MEENA CHOCKALINGAM
BOARD MEMBER:	BRENDA DEELEY*
BOARD MEMBER:	TALA FAZELI
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	LIZA KRASSNER
BOARD MEMBER:	JAMES MORGAN
VICE CHAIR:	JENNIFER KIM
CHAIR:	KAY KALRA

*\*Arrived after roll call*

**Absent:**

BOARD MEMBER:	PATRICIA DALEY
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	BARBARA STERN

#### INTRODUCTIONS

Community Services Supervisor Ryan McGraw introduced Community Services Deputy Director Corey Lakin.

#### PRESENTATIONS

There were no presentations.

## **ANNOUNCEMENTS/REPORTS/BOARD MEMBER UPDATES**

### Announcements/Reports

#### 1. Staff Announcements/Reports

There were no staff announcements.

#### 2. Board Member Updates

Vice Chair Kim announced the following:

- SPAN Parent Leadership and Advocacy Virtual Conference on May 11-13, 2021;
- American Academy of Pediatrics' recruitment of a family liaison to serve on the Executive Committee for the Section of Developmental and Behavioral Pediatrics (SODBP) and acceptance of applications until May 28 2021; and
- Leadership Education in Neurodevelopmental and Related Disabilities (LEND) Program is hosting a graduate and post-graduate training program and will be accepting applications until May 17, 2021.

Vice Chair Kim provided an update on the American Families Plan and Accessible Voting Act.

Chair Kalra announced Board Member Niggli's resignation effective immediately. To ensure quorum at future meetings, Chair Kalra also reminded the Board to confirm meeting attendance by 5 p.m. the Monday before each meeting by responding via email to Athena Martinez when the IRDAB Meeting Packet is received.

Board Member Gibbons provided an update on his daughter who teaches at California School for the Deaf in Fremont. Board Member Gibbons shared that they are now back in person and his daughter has reported students thrived with remote teaching.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

## **PUBLIC COMMENTS**

There were no public comments.

**BOARD BUSINESS**

**1. MINUTES**

**ACTION:** Moved by Board Member Deeley and seconded by Board Member Morgan, to approve the minutes of the regular meeting of the Irvine Residents with Disabilities Advisory Board held on April 6, 2021.

The motion carried as follows:

Ayes:	9	Berger, Chockalingam, Deeley, Fazeli, Gibbons, Kalra, Kim, Krassner, Morgan
Noes:	0	
Absent:	4	Daley, Drayer, Morgan, Stern

**2. REVIEW AND UPDATE BOARD WORK PLAN GOALS AND ASSIGNMENTS**

**ACTION:** Moved by Board Member Gibbons and seconded by Board Member Chockalingam to approve the edits made to the goals and assignments as discussed.

The motion carried as follows:

Ayes:	9	Berger, Chockalingam, Deeley, Fazeli, Gibbons, Kalra, Kim, Krassner, Morgan
Noes:	0	
Absent:	4	Daley, Drayer, Morgan, Stern

**END OF BOARD BUSINESS**

**ADJOURNMENT**

Moved by Board Member Morgan, seconded by Board Member Deeley, and unanimously carried to adjourn the regular Irvine Residents with Disabilities Advisory Board meeting at 6:30 p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Cory Pawar  
Community Services Program Coordinator  
Recording Secretary

\_\_\_\_\_  
Date

**ITEM 2**



## REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

**MEETING DATE:** JUNE 8, 2021

**TITLE:** AMEND IRVINE RESIDENTS WITH DISABILITIES  
ADVISORY BOARD MEETING SCHEDULE

  
Community Services Director

### RECOMMENDED ACTION

1. Approve amending frequency of Irvine Residents with Disabilities Advisory Board meetings from 10 meetings per year to a quarterly schedule.
2. Approve amending Irvine Residents with Disabilities Advisory Board 2021 meeting schedule as presented (Attachment 1).

### EXECUTIVE SUMMARY

The Irvine Residents with Disability Advisory Board's (Board) mission is to identify and recommend programs and services that would meet the social, physical, and emotional needs of residents with disabilities, regardless of age. The Board provides advocacy and support for programs serving persons with disabilities, assesses community needs, and provides appropriate recommendations to City departments and works collaboratively with organizations within Irvine and the surrounding area that have an impact on Irvine residents with disabilities.

Per the Irvine Residents with Disabilities Advisory Board Bylaws, the Board adopts a preset annual schedule to meet on the first Tuesday of designated months. Traditionally, the Board has approved to not hold meetings in July and December, and has opted to move meeting dates of selected months to accommodate holidays and voting days. It is within the Board's discretion to set the meeting frequency and schedule. An amended meeting schedule is presented for Board consideration.

## **ANALYSIS**

Each year the Board determines an annual preset meeting schedule. Board meetings are presently held monthly on the first Tuesday of designated months at 6 p.m. at the Sweet Shade Ability Center, 15 Sweet Shade, unless otherwise noted. An amended meeting schedule is presented for Board consideration.

All Community Services advisory committees, with the exception of this Board, meet at a frequency of every other month or on a quarterly basis. Staff is recommending the Board consider reducing the meeting frequency from 10 meetings per year to a quarterly schedule to align with the other five committees that serve the Community Services Commission in an advisory capacity. Meeting quarterly will lead to increased efficiencies and Board productivity, allowing for activities in the Irvine Residents with Disabilities Advisory Board Work Plan to be accomplished. Special meetings may be called at any time by the Chair, or by a majority of the members of the Board, as specified in the Board Bylaws.

## **ALTERNATIVES CONSIDERED**

The Board may choose to amend the proposed quarterly meeting schedule and/or the proposed changes to the 2021 meeting schedule. The Board may also choose to maintain the present schedule without change.

## **FINANCIAL IMPACT**

There is no financial impact to amending and/or approving the proposed quarterly meeting schedule and the proposed changes to the 2021 meeting schedule.

**REPORT PREPARED BY** Sandra Salcedo, Community Services Superintendent

## **ATTACHMENTS**

1. Irvine Residents with Disabilities Advisory Board 2021 Meeting Schedule – Proposed

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD  
2021 REGULAR MEETING SCHEDULE – PROPOSED

All meetings to convene at 6 p.m. at  
Sweet Shade Ability Center  
15 Sweet Shade, Irvine

<u>Date</u>	<u>Time</u>
June 8*	6 p.m.
July 6	No Meeting
August 3	6 p.m.
September 7	No Meeting
October 5	No Meeting
November 9**	6 p.m.
December 7	No Meeting

*\*June meeting to be held on the second Tuesday  
due to the Memorial Day holiday*

*\*\*November meeting to be held on the second Tuesday  
due to Election Day on November 2*

**ITEM 3**



## REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

**MEETING DATE:** JUNE 8, 2021

**TITLE:** IRVINE RESIDENTS WITH DISABILITIES ADVISORY  
BOARD WORK PLAN – REVIEW AND UPDATE

  
Community Services Director

### **RECOMMENDED ACTION**

Review and update the Irvine Residents with Disabilities Advisory Board Work Plan goals and assignments.

### **EXECUTIVE SUMMARY**

In May 2017, the City of Irvine contracted with Ersoylu Consulting to conduct a Disability Services Needs Assessment (Needs Assessment) to identify the service needs of individuals living with disabilities in Irvine. The Needs Assessment process included holding key stakeholder and public input meetings, a community survey, and local resource inventory assessment. The Needs Assessment results identified the strengths of Irvine's Disability Services and recommendations for future consideration.

In June 2018, the Irvine Residents with Disabilities Advisory Board (Board) approved a three-year Work Plan to help guide Board activities (Attachment 1). The Work Plan identifies four goals:

- 1) Communication and community awareness;
- 2) Input to City departments and programs on accessibility issues and programs;
- 3) Special projects and collaborations; and
- 4) Board development.

To ensure task oversight and to track progress made in all goal areas, the Board requested the Irvine Residents with Disabilities Advisory Board Work Plan be agenized for discussion at each regular meeting of the Board.

## **ANALYSIS**

The Board developed a Work Plan based on results from the Disability Services Needs Assessment, Board discussions, and Board duties and responsibilities as outlined in Board bylaws. The Work Plan's four goals have 17 corresponding strategies intended to be carried out by Board members with minimal staff support. Board members have committed to working on strategies of their choice by forming subgroups comprised of two to three Board members (Attachment 2). Each subgroup has a designated lead to oversee progress and to coordinate reports to the Board during regularly scheduled meetings.

Since the Board's adoption of the Work Plan, progress has been made in the following areas:

### **Goal 1: Communication and Community Awareness**

- Goal 1.1 – Increase awareness of IRDAB as a community resource: Completed ICTV spot for Sweet Shade Ability Center opening.
- Goal 1.3 – Strengthen relationships between IRDAB and local agencies: Worked with local agencies to bring informative presentations to Board meetings in 2019 and 2020.
- Goal 1.4 – Participate on other boards, committees, and groups to raise awareness: Board members joined and participated in local committees and boards such as, Irvine Housing Task Force, Early Childhood Learning Center Parent Teacher Association, and Regional Center of Orange County Board.

### **Goal 2: Provide Input to City Departments and Programs**

- Goal 2.1 – Inform Community Services Commission on matters related to Disability Services: Board Chair and Vice Chair presented to Community Services Commission in 2019.
- Goal 2.2 Provide input on accessibility and suitability of infrastructure and facility projects: Board received presentations and provided input on City projects including, Turtle Rock Accessibility Improvements and Sweet Shade Universal Playground Update.
- Goal 2.3 Advise Community Services on programs to ensure they meet community needs:

- Board received presentation on the City's TRIPS paratransit program's enhancements in 2019.
- Board provided input to shape Disability Services programming to take place at Sweet Shade Ability Center; input led to the inclusion of new activities such as tennis, bocce ball, and after-school drop-in programs.

As it relates to Work Plan goals three and four, significant delays have occurred as a result of COVID-19 restrictions. When COVID-19 restrictions are removed, the Board may choose to assign members to goal three – Special Projects and Collaborations, and goal four – Board Development.

In order to continue to fulfill the goals outlined in the Work Plan, the Board will continue to dedicate time and efforts to working on strategy activities via subgroups assigned to the respective areas. Board members will have the opportunity to provide updates during Board meetings on any progress or actions taken to meet Work Plan goals.

### **ALTERNATIVES CONSIDERED**

The Board could choose not to designate a business item to receive Work Plan reports from subgroups, and instead allow for Work Plan reporting to take place during Board member updates.

### **FINANCIAL IMPACT**

There are no financial impacts associated with reviewing and updating the Work Plan.

**REPORT PREPARED BY** Sandra Salcedo, Community Services Superintendent

### **ATTACHMENTS**

1. Irvine Residents with Disabilities Advisory Board Work Plan as of November 5, 2018
2. Irvine Residents with Disabilities Advisory Board Work Plan Subgroup Assignments as of April 16, 2021

**IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (2018)**

<b>GOAL 1: COMMUNICATION AND AWARENESS</b>				
<b>WHAT? THE STRATEGIES</b>	<b>HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES</b>	<b>WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES</b>	<b>WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)</b>	<b>NOTES</b>
1. Increase awareness of IRDAB as a community resource.	<ul style="list-style-type: none"> <li>Participate in developing an Irvine TV spot to inform the community about City's Disability Services, including IRDAB.</li> <li>Invite community members to attend IRDAB meetings when there are relevant informational speakers.</li> </ul>		<p align="center">Year 2</p> <p align="center">All years</p>	Example: participants from the Needs Assessment community meeting
2. Outreach to the community to raise awareness of disability services and resources.	<ul style="list-style-type: none"> <li>Participate in community events to provide information about City services.</li> <li>Help facilitate outreach to individuals with limited English proficiency through IRDAB and other community networks.</li> </ul>		<p align="center">All years</p> <p align="center">All years</p>	Examples: Special Olympics, Resource Fairs, Global Village
3. Strengthen relationships between IRDAB and local agencies to share information about services and resources and raise awareness amongst providers and residents.	<ul style="list-style-type: none"> <li>Develop a list of agencies to invite to present at IRDAB meetings.</li> <li>Develop a list of agencies that may share information about Irvine Disability Services (e.g. DS website link).</li> </ul>		<p align="center">All years</p> <p align="center">Year 2</p>	Examples: Regional Center, Irvine Unified School District, Irvine Valley College, Irvine Police

ATTACHMENT 1



**IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (2018)**

<b>GOAL 2: PROVIDE INPUT TO CITY DEPARTMENTS AND PROGRAMS</b>				
<b>WHAT? THE STRATEGIES</b>	<b>HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES</b>	<b>WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES</b>	<b>WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)</b>	<b>NOTES</b>
1. Inform Community Services Commission of matters related to disability services.	<ul style="list-style-type: none"> <li>Update Community Services Commission on board activities and other matters related to disability services through an annual presentation.</li> </ul>	Chair and/or Co-Chair	All years	
2. Continue to provide input on accessibility and suitability of infrastructure and facility projects, including parks.	<ul style="list-style-type: none"> <li>Receive presentations and provide input on City infrastructure and facility projects, as needed (i.e. through public works)</li> </ul>	All	All years	
3. Advise Community Services on programs to ensure they meet community needs.	<ul style="list-style-type: none"> <li>Meet with Special Events staff to provide input on how to make City events more accessible and inclusive for individuals with disabilities.</li> <li>Meet with Youth Outreach staff to discuss ideas for peer buddy programs for children and/or teens.</li> <li>Receive updates and provide input on:                             <ul style="list-style-type: none"> <li>- Changes to the Adaptive Swim program</li> <li>- Disability Services programming at Sweet Shade park</li> <li>- TRIPS transportation program</li> </ul> </li> <li>Submit proposals to Disability Services to recommend activities for consideration (e.g. Adaptive Sports Day, Disability Resource Fair)</li> </ul>	II	Year 1  Year 2  Year 1  All years	Examples for Special Events: representation among performers; accommodations; accessibility issues; early entrance periods, etc.

**IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (2018)**

<b>GOAL 3: SPECIAL PROJECTS AND COLLABORATIONS</b>				
<b>WHAT? THE STRATEGIES</b>	<b>HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES</b>	<b>WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES</b>	<b>WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)</b>	<b>NOTES</b>
1. Co-host and promote safety awareness workshops.	<ul style="list-style-type: none"> <li>Work with Public Safety to cohost and promote safety awareness workshops for individuals with disabilities and their families.</li> </ul>		Year 1	Topics to include how to interact with law enforcement, social media safety, etc. (similar to program at Legacy).
2. Conduct a disability services provider meeting to foster information sharing and collaboration among partner agencies.	<ul style="list-style-type: none"> <li>Help plan and participate in a City-hosted disability services provider meeting.</li> </ul>	Chockalingam, McLaughlin	Year 1 and 3	
3. Continue to promote exemplary efforts of community members who are supportive of individuals with disabilities.	<ul style="list-style-type: none"> <li>Continue to provide awards to outstanding community members and explore ways to increase recognition opportunities.</li> </ul>	All	All years	
4. Promote public safety community activities and events to encourage relationships between law enforcement and individuals with disabilities.	<ul style="list-style-type: none"> <li>Help promote Public Safety events to residents with disabilities through IRDAB and various online social networks.</li> </ul>	All	All years	Example: Meet and greet opportunities

**IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (2018)**

<b>GOAL 4: BOARD DEVELOPMENT</b>				
<b>WHAT? THE STRATEGIES</b>	<b>HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES</b>	<b>WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES</b>	<b>WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)</b>	<b>NOTES</b>
1: Remain informed and up to date on Disability Services programs.	<ul style="list-style-type: none"> <li>Receive annual updates on the City's DS programs.</li> </ul>	All	All years	
2: Review and modify work plan as appropriate.	<ul style="list-style-type: none"> <li>Continue to refine work plan, including identifying priorities, timelines and responsible parties.</li> <li>Conduct annual review of work plan progress and make modifications as desired.</li> </ul>	All  All	Ongoing  All years	
3. Review Board Roles and Procedures	<ul style="list-style-type: none"> <li>Review roles and responsibilities of chair and vice chair, including outlining the specific tasks performed by the positions.</li> <li>Provide new Board Member onboarding orientation that details expectations, history, etc.</li> <li>Receive a review presentation on the Brown Act.</li> </ul>	All  City Staff/Chair  All	Year 1 and 3  Upon new member appointments  Year 2	
4. Identify Board strengths and expertise	<ul style="list-style-type: none"> <li>Each board member completes a summary sheet outlining his/her areas of interest and expertise.</li> </ul>	All	Year 1; and upon new member appointments.	

### Current Subgroup Assignments & Leads: April 16, 2021

Goal #	Description	Proposed Lead	Members
1.1	Awareness of IRDAB as Resource	?	Meena, Brenda*
1.2	Outreach	Jennifer	David
1.3,3.1, 3.4	Safety	David	Jennifer, Andy, Kay
1.4	Info. to IRDAB	Jennifer	Need members
1.5	Legislation	Jennifer	Barbara, Kay, Dennis
1.6	Housing	Jim	Brenda*
1.7	Employment/ Volunteers	Tala	Meena, Dennis, Kay
2.3	Advise on Programs	David	Ryan
3.2	Agency Collaboration	?	Meena, Barbara

### Lead Responsibilities:

1. Establish meeting cadence (how often, when and where)
2. Create a mode of communication (Email, group chat, text etc.)
3. Run/Drive the meetings
4. Create a concrete action plan with dates to achieve the sub group goal
5. Share updates to the Board at every Board meeting

NOTE: Members who are no longer with IRDAB are deleted \*Brenda is here till May 2021 only