



# MINUTES

## IRVINE CHILD CARE COMMITTEE REGULAR MEETING

**March 9, 2021**

Irvine Child Resource Center  
14341 Yale Avenue  
Irvine, California 92604

### CALL TO ORDER

A regular meeting of the Irvine Child Care Committee was called to order on March 9, 2021, at 9:06 a.m. at the Irvine Child Resource Center via WebEx, 14341 Yale Avenue, Irvine, California; Chair Schwartz presiding.

### Roll Call

Present: 12      Chair: Donna Schwartz  
                         Co-Vice Chair: Wenli Lin  
                         Committee Member: Imithri Bodhinayake  
                         Committee Member: Jen Chiou  
                         Committee Member: Shelby Clatterbuck  
                         Committee Member: Emiliano Guzman  
                         Committee Member: James Mai  
                         Committee Member: Nazy Nassiri  
                         Committee Member: Noha Nour  
                         Committee Member: Michelle Raji  
                         Committee Member: Jessica Winn  
                         Committee Member: Michelle Yost

Absent: 2      Committee Member: Donna King  
                         Committee Member: Shareen Young

### PLEDGE OF ALLEGIANCE

Chair Schwartz lead the Pledge of Allegiance.

### INTRODUCTIONS

No introductions were made.

**IRVINE CHILD CARE COMMITTEE REORGANIZATION**

**ACTION: Moved by Committee Member Winn, seconded by Committee Member Bodhinayake, to approve Donna Schwartz as Chair of the Irvine Child Care Committee.**

Nomination vote carried as follows:

- Ayes: 12 Bodhinayake, Chiou, Clatterbuck, Guzman, Lin, Mai, Nassiri, Nour, Schwartz, Raji, Winn, Yost
- Absent: 2 King, Young

**ACTION: Moved by Committee Member Yost, seconded by Committee Member Chiou, and unanimously carried to approve Jessica Winn as the Vice Chair of the Irvine Child Care Committee.**

Nomination vote carried as follows:

- Ayes: 12 Bodhinayake, Chiou, Clatterbuck, Guzman, Lin, Mai, Nassiri, Nour, Schwartz, Raji, Winn, Yost
- Absent: 2 King, Young

**PRESENTATIONS**

1. Committee Member Shelby Clatterbuck, the Early Learning Specialist from the Irvine Unified School District Early Childhood Learning Center, shared an overview of the Early Development Index Data known as EDI, using Orange County and Irvine specific data.

**ANNOUNCEMENTS**

Supervisor Traci Stubbler announced the following:

- The Orange County Board of Supervisors is seeking candidates to serve on the First 5 Orange County Children and Families Commission. Three Commission positions are open, two in the education category, and one in the health category. Additional information on how to apply will be emailed to the Committee members.
- Orange County is now in Phase 1B, Tier 1 for the COVID-19 vaccine, including those who work in education, child care, and food/agriculture. Child care workers include center-based, before and after school care, family child care, and license-exempt child care. Updated vaccine information for child care providers can be found on the City of Irvine's COVID-19 Related Resources for Child Care Providers webpage.

Program Coordinator Diana Magallón announced the following:

- A Pandemic Generation – What are Kids Thinking, Feeling, and Talking about?

This March 16, 2021 forum will be led by the Honorable Lisa Bartlett, Orange County 5<sup>th</sup> District Supervisor in partnership with the Orange County Children's Partnership from 9-11 a.m. Registration information will be emailed to Committee members.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

**PUBLIC COMMENTS**

There were no public comments.

**COMMITTEE REPORTS**

- 2. Irvine Child Development Center Operating Corporation (ICDCOC) – Committee Member Winn reported the program enrollment at the school is doing well. The program continues to operate safely with the guidance provided.
- 3. Irvine Children, Youth, and Families Advisory Committee – Administrator Buchanan reported the IUSD middle and high school counselors gave a presentation focused on what changes they have seen in the last year during the COVID-19 pandemic titled "The Present Climate, Trends, and Support."

**COMMITTEE BUSINESS**

**4. MINUTES**

**ACTION: Moved by Vice Chair Winn, seconded by Committee Member Nassiri, to approve the regular meeting minutes of the Irvine Child Care Committee held January 12, 2021.**

Motion carried as follows:

Ayes: 12 Bodhinayake, Chiou, Clatterbuck, Guzman, Lin, Mai, Nassiri, Nour,  
Schwartz, Raji, Winn, Yost  
Absent: 2 King, Young

**5. APPOINTMENT OF MEMBER REPRESENTATIVES TO THE IRVINE CHILD DEVELOPMENT CENTER OPERATING CORPORATION AND THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE.**

**ACTION: Moved by Committee Member Nassiri, seconded by Committee Member Bodhinayake to appoint Vice Chair Winn to the Irvine Child Development Center Operating Corporation Board of Directors.**

Motion carried as follows:

Ayes: 12 Bodhinayake, Chiou, Clatterbuck, Guzman, Lin, Mai, Nassiri, Nour,  
Schwartz, Raji, Winn, Yost  
Absent: 2 King, Young

**ACTION: Moved by Committee Member Lin, seconded by Vice Chair Winn to appoint Committee Member Chiou to the Irvine Children, Youth and Families Advisory Committee.**

Motion carried as follows:

Ayes: 12 Bodhinayake, Chiou, Clatterbuck, Guzman, Lin, Mai, Nassiri, Nour,  
Schwartz, Raji, Winn, Yost  
Absent: 2 King, Young

**ADJOURNMENT**

Moved by Committee Member Nassiri, seconded by Vice Chair Winn to adjourn the meeting at 10:31 a.m.

~~Donna Schwartz~~ (Jul 20, 2021 21:15 PDT)

DONNA SCHWARTZE  
CHAIR

*Traci Stubbler*

Traci Stubbler (Jul 21, 2021 15:47 PDT)

TRACI STUBBLER  
CHILD CARE COORDINATION SUPERVISOR

Date Approved: 5/11/2021