



Donna Schwartz
Chair

Jessica Winn
Vice Chair

Committee Members:
Phyllis Agran
Imithri Bodhinayake
Jen Chiou
Shelby Clatterback
Myra Firth
Emiliano Guzman
Donna King
Wenli Lin
James Mai
Nazy Nassiri
Michelle Raji
Shareen Young

AGENDA

IRVINE CHILD CARE COMMITTEE REGULAR MEETING

September 14, 2021
9:00 AM

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

Zoom Meeting

VIRTUAL PARTICIPATION AT IRVINE CHILD CARE COMMITTEE MEETINGS

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE COMMITTEE," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606; OR BY EMAIL TO MBACKHUS@CITYOFIRVINE.ORG. WRITTEN COMMENTS FOR AGENDA ITEMS WILL BE DISTRIBUTED TO COMMITTEE MEMBERS AND STAFF PRIOR TO THE MEETING. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." IF YOU WISH TO SPEAK DURING PUBLIC COMMENTS DURING THE MEETING, PLEASE VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-COMMITTEE FOR INSTRUCTIONS.

PLEASE NOTE: THE IRVINE CHILD CARE COMMITTEE IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT MBACKHUS@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Card/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the conference room. Please identify on the card your name, address (optional), and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PRESENTATION

1. **IUSD's Partnership with First 5 Orange County - Shelby Clatterbuck, IUSD Early Learning Specialist**

ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during Public Comments; however, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

COMMITTEE REPORTS

2. **Irvine Child Development Center Operating Corporation – Committee Member Winn**
3. **Irvine Children, Youth and Families Advisory Committee – Committee Member Chiou**

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

COMMITTEE BUSINESS

4. **APPROVAL OF IRVINE CHILD CARE COMMITTEE MINUTES FOR MEETING HELD MAY 11, 2021**

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Committee meeting held May 11, 2021

ADJOURNMENT

NOTICE TO THE PUBLIC

At 11:30 a.m., the Irvine Child Care Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate by 12 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Committee liaison and are available for public inspection and copying once the agenda is publicly posted (at least 72 hours prior to a regular Irvine Child Care Committee meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Committee liaison at (949) 724-6647.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC
FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Committee at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Committee liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Committee are held on the second Tuesday of select months at 9 a.m. unless otherwise noted. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on September 3, 2021 by 5:30 p.m. as well as on the City's web page.

Rebecca Farmer, Committee Liaison

ITEM 1 – PRESENTATION

(There is no report associated with this item.)

ITEM 2 – COMMITTEE REPORTS

Irvine Child Development Center Operating
Corporation

(There is no report associated with this item.)

ITEM 3 – COMMITTEE REPORTS

Irvine Children, Youth and Families Advisory
Committee

(There is no report associated with this item.)

**ITEM 4 – COMMITTEE BUSINESS
MINUTES**



MINUTES

IRVINE CHILD CARE COMMITTEE REGULAR MEETING

MAY 11, 2021

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California 92604

Zoom Meeting

CALL TO ORDER

A regular meeting of the Irvine Child Care Committee was called to order at 9:03 a.m. at the Irvine Child Resource Center via Zoom, 14341 Yale Avenue, Irvine, California; Chair Schwartze presiding.

Roll Call

Present: 13 Chair: Donna Schwartze
Vice Chair: Jessica Winn* Committee
Member: Imithri Bodhinayake
Committee Member: Jen Chiou
Committee Member: Shelby Clatterbuck
Committee Member: Myra Firth
Committee Member: Emiliano Guzman
Committee Member: Donna King**
Committee Member: James Mai
Committee Member: Nazy Nassiri
Committee Member: Noha Nour
Committee Member: Michelle Yost
Committee Member: Shareen Young

Absent: 2 Committee Member: Wenli Lin
Committee Member: Michelle Raji

*Departed at *10:25 a.m.*

***10:28 a.m.*

PLEDGE OF ALLEGIANCE

Chair Schwartze lead the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

1. Cynthia Rodriguez, Community Liaison for Help Me Grow Orange County, presented Understanding Developmental Screening and the use of Evidence-Based Tools along with an overview of services provided by Help Me Grow.

ANNOUNCEMENTS

Traci Stubbler, Community Services Supervisor, announced the following:

- On April 27, the Irvine City Council awarded \$60,389 in Community Development Block Grant (CDBG) Public Services Funding to Irvine Children's Fund (ICF) to support the ICCP Scholarship Program for the 2021-22 Fiscal Year. In addition, the Irvine City Council awarded \$979,821 in one-time CDBG Coronavirus Funding to ICF to support families whom the pandemic has negatively impacted economically.
- On March 19, 2021, Community Care Licensing Division released new guidance allowing child care providers operating in Counties in the red, orange, or yellow tiers to serve more children in each classroom. This change will allow most programs to increase enrollment capacities for summer and fall 2021, though not yet to their full pre-COVID-19 licensed capacities.
- Drive-through vaccinations continue to be available at the Orange County Great Park Monday through Friday. For appointments, visit myturn.ca.gov or call 1-833-422-4255.
- COVID-19 testing is available for free at five City of Irvine facilities in partnership with operator 360 Clinic announces the grand opening of five free COVID-19 testing at various City facilities.

Diana Magallón, Community Services Program Coordinator, announced the following:

- The South Coast Chinese Cultural Center will be opening its new mandarin immersion preschool this summer for children ages 3-5. The new program is licensed for 40 children.
- On Thursday, May 6, the Child Care Coordination Office held its first virtual family child care provider workshop. Twelve family child care providers participated in the event on marketing their programs during the pandemic.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions.

PUBLIC COMMENTS

There were no public comments.

COMMITTEE REPORTS

- 2. Irvine Child Development Center Operating Corporation (ICDCOC) – Committee Member Winn reported enrollment at the school is doing well. The program continues to operate safely with the guidance provided. Their PPP loan was 100 percent forgiven.
- 3. Irvine Children, Youth, and Families Advisory Committee – No report

COMMITTEE BUSINESS

4. MINUTES

ACTION: Moved by Committee Member Nassiri, seconded by Committee Member Chiou, to approve the regular meeting minutes of the Irvine Child Care Committee held March 9, 2021.

The motion carried as follows:

- Ayes: 11 Bodhinayake, Chiou, Clatterbuck, Firth, Guzman, King, Mai, Nassiri, Nour, Schwartz, Yost
- Absent: 3 Lin, Raji, Winn
- Abstain: 1 Young

5. IRVINE CHILD CARE COMMITTEE RECRUITMENT

ACTION: Moved by Committee Member Nassiri, seconded by Committee Member Young, to:

- 1) **Open the recruitment for two Community and two center- or home-based Child Care Provider Members to serve two-year terms on the Irvine Child Care Committee from January 2022 through December 2024, and**
- 2) **Appoint Irvine Child Care Committee Members Clatterbuck, Mai, and Young to serve on a selection committee.**

The motion carried as follows:

- Ayes: 11 Bodhinayake, Chiou, Clatterbuck, Firth, Guzman, Mai, Nassiri, Nour, Schwartz, Yost, Young
- Absent: 4 King, Lin, Raji, Winn

ADJOURNMENT

Moved by Committee Member Young, seconded by committee member Clatterbuck, to adjourn the meeting at 10:30 a.m.

DONNA SCHWARTZE
CHAIR

TRACI STUBBLER
CHILD CARE COORDINATION SUPERVISOR

Date Approved: _____