



# AGENDA

## IRVINE SPORTS COMMITTEE REGULAR MEETING

October 12, 2021

7:00 PM

QUAIL HILL COMMUNITY CENTER AND ZOOM  
39 SHADY CANYON DRIVE  
IRVINE, CALIFORNIA

### **PARTICIPATION AT IRVINE SPORTS COMMITTEE MEETING**

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR "ZOOM" CAN BE FOUND ONLINE AT [CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS](http://CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: STEVEN STEWART, ONE CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO "ATTN: [SSTEWART@CITYOFIRVINE.ORG](mailto:SSTEWART@CITYOFIRVINE.ORG). YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS](http://CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS).

**REQUEST TO SPEAK IN PERSON:** IF YOU WOULD LIKE TO ADDRESS THE IRVINE SPORTS COMMITTEE ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE REGISTER BY COMPLETING THE REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE SPORTS COMMITTEE ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE SPORTS COMMITTEE MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE SPORTS COMMITTEE. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

**PLEASE TAKE NOTICE THAT** THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

**PLEASE NOTE:** THE IRVINE SPORTS COMMITTEE MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6615, OR VIA EMAIL AT [SSTEWART@CITYOFIRVINE.ORG](mailto:SSTEWART@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

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**Speaker's Card/Request to Speak:** If you would like to address the Sports Committee on a scheduled agenda item, please complete the Request to Speak Form. Please identify on the card your name, address (optional), and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Sports Committee are recognized. Your name will be called at the time the matter is heard by the Sports Committee. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

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## CALL TO ORDER

## ROLL CALL

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	Irvine Baseball Club	Eric Spivey
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Charles Yoon
COMMITTEE MEMBER:	Irvine Soccer Academy*	Frank Fortier
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Brian Tatro
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Irvine Ranch Little League*	Adrian Fan
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Irvine Youth Football*	Paul King
COMMITTEE MEMBER:	Liverpool FC Int'l. Academy*	Dave Brown
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	OC Fury Youth Baseball	Ryan Wood
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Pateadores Irvine*	Ben Forey
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Larry Michaels
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert
COMMITTEE MEMBER:	Southern California Youth Cricket Association*	Shantha Suraweera
COMMITTEE MEMBER:	Member-At-Large*	Phil Wang
COMMITTEE MEMBER:	Member-At-Large*	Faruk Bhagani
COMMITTEE MEMBER:	Member-At-Large*	Miriam Gelfand
COMMITTEE MEMBER:	Member-At-Large*	Kenton Fibel
VICE CHAIR:	Matt Leinart Flag Football*	Ryan Bertoni
CHAIR:	So Cal Elite Sports, Volleyball*	Cary Lambeth

\*Voting Member

## PLEDGE OF ALLEGIANCE

## INTRODUCTIONS

## PRESENTATIONS

### 1. EAT LIKE THE PROS, CUSTOM ATHLETIC NUTRITION

**2. PUBLIC WORKS AND TRANSPORTATION DEPARTMENT UPDATES**

**3. GREAT PARK SOCCER STADIUM RFQ/P UPDATE**

**ANNOUNCEMENTS**

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Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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**PUBLIC COMMENTS**

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Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during Public Comments. However, no action may be taken on matters that are not part of the posted agenda. Public Comments are scheduled for 30 minutes and are limited to 3 minutes per person.

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**CONSENT CALENDAR**

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All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Sports Committee request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Sports Committee on items on the Consent Calendar. Public Comments on any item or items on the Consent Calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speaker's Form and give it to the Recording Secretary.

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**4. MINUTES**

**ACTION:**

Approve the minutes of the regular Irvine Sports Committee meeting held July 13, 2021.

**5. TOURNAMENTS AND EVENTS CALENDAR**

**RECOMMENDED ACTION:**

Receive and file.

**COMMITTEE BUSINESS**

**6. ELECTION OF IRVINE SPORTS COMMITTEE OFFICERS**

**ACTION:**

Conduct elections of Irvine Sports Committee Chair and Vice-Chair.

**ADJOURNMENT**

Next Meeting: Irvine Sports Committee regular meeting, January 11, 2021, 7:00 p.m., Quail Hill Community Center, Multipurpose Room, 39 Shady Canyon, Irvine, California.

**NOTICE TO THE PUBLIC**

At 11:00 p.m., the Irvine Sports Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. and will continue all other items on which additional time is required until a future Sports Committee meeting. All meetings are scheduled to terminate at 12 p.m.

**STAFF REPORTS**

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Sports Committee liaison at (949) 724-6615.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Sports Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Sports Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Sports Committee at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Sports Committee liaison at 949-724-6615 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

**COMMUNICATION AND ELECTRONIC DEVICES**

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Sports Committee are held on the second Tuesday of January, April, July, and October at 7 p.m. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Sports Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California, on October 7, 2021 by 5:30 p.m. as well as on the City's website.

  
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Sports Committee Liaison

**PRESENTATIONS  
ITEM 1**

**EAT LIKE THE PROS,  
CUSTOM ATHLETIC NUTRITION**

(There is no report associated with this item.)

## **ITEM 2**

### **PUBLIC WORKS AND TRANSPORTATION UPDATES**

(There is no report associated with this item.)

## **ITEM 3**

### **GREAT PARK SOCCER STADIUM RFQ/P UPDATE**

(There is no report associated with this item.)

**CONSENT CALENDAR  
ITEM 4  
MINUTES**





# MINUTES

## IRVINE SPORTS COMMITTEE MEETING

July 13, 2021

QUAIL HILL COMMUNITY CENTER AND ZOOM  
39 SHADY CANYON DRIVE  
IRVINE, CALIFORNIA

### CALL TO ORDER

The regular meeting of the Irvine Sports Committee was called to order at 7:04 p.m. by Chair Lambeth.

### ROLL CALL

#### PRESENT:

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	Irvine Soccer Academy*	Frank Fortier
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Brian Tatro
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Irvine Ranch Little League*	Adrian Fan
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Irvine Youth Football*	Paul King
COMMITTEE MEMBER:	Liverpool FC Int'l. Academy*	Dave Brown
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Southern California Youth Cricket Association*	Shantha Suraweera
COMMITTEE MEMBER:	Member-At-Large*	Miriam Gelfand
COMMITTEE MEMBER:	Member-At-Large*	Kenton Fibel
VICE CHAIR:	Matt Leinart Flag Football*	Ryan Bertoni
CHAIR:	So Cal Elite Sports, Volleyball*	Cary Lambeth

#### ABSENT:

COMMITTEE MEMBER:	Irvine Baseball Club	Eric Spivey
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Charles Yoon
COMMITTEE MEMBER:	OC Fury Youth Baseball	Ryan Wood
COMMITTEE MEMBER:	Pateadores Irvine*	Ben Forey
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Larry Michaels

COMMITTEE MEMBER:	Simply Pure Baseball	Edward Park
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert
COMMITTEE MEMBER:	Southern California Youth Cricket Association*	Shantha Suraweera
COMMITTEE MEMBER:	Member-At-Large*	Phil Wang

## **INTRODUCTIONS**

There were no introductions.

## **PRESENTATIONS**

There were no presentations.

## **ANNOUNCEMENTS**

There were no announcements.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT CALENDAR**

### **ACTION:**

**Moved by Vice Chair Bertoni, seconded by Chair Lambeth, and unanimously carried to approve the Consent Calendar as follows:**

### **1. APPROVAL OF IRVINE SPORTS COMMITTEE MINUTES**

#### **ACTION:**

**Approved the minutes of the regular Irvine Sports Committee meeting held April 13, 2021.**

### **2. TOURNAMENTS AND EVENTS CALENDAR**

#### **ACTION:**

**Received and filed.**

## **COMMITTEE BUSINESS**

### **1. PROPOSED REVISIONS TO ALLOCATION PROCEDURE FOR SPORTS FACILITIES**

Superintendent Steven Stewart presented a PowerPoint on updates to the allocation procedure for sports facilities.

Committee members provided a recommendation to add the following: for new organizations, must contact one or more existing organizations within the Irvine Sports Committee to inquire about joining their teams with an existing Sports Committee organization. If a new organization is unable to join an existing Sports Committee Organization, the new organization may proceed with the new organization process.

**ACTION:**

**Moved by Committee Member Dallas, seconded by Chair Lambeth, and unanimously carried to approve recommendation on revisions to the Allocation Procedure for Sports Facilities.**

**ADJOURNMENT**

**Moved by Committee Member Dallas, seconded by Vice Chair Bertoni, to adjourn the meeting at 8:00 p.m.**

Next Meeting: Irvine Sports Committee regular meeting, October 12, 2021, 7:00 p.m., Quail Hill Community Center, Multipurpose Room, 39 Shady Canyon, Irvine, California.

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CARY LAMBETH, CHAIR

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STEVEN STEWART  
SUPERINTENDENT OF COMMUNITY SERVICES

Date Approved: \_\_\_\_\_

**ITEM 5**

**TOURNAMENTS AND EVENTS CALENDAR**



# REQUEST FOR IRVINE SPORTS COMMITTEE ACTION

**MEETING DATE:** OCTOBER 12, 2021

**TITLE:** TOURNAMENTS AND EVENTS CALENDAR

*Samula Beaud*  
Director of Community Services

## **RECOMMENDED ACTION:**

Receive and provide input to the Community Services Department.

## **EXECUTIVE SUMMARY**

Established in 1979, the Irvine Sports Committee (Committee) serves as an advisory body reporting to the Community Services Commission. The Committee's purpose is to provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities, and services. The Committee also strives to ensure the equitable allocation of athletic facilities.

The Committee is made up of voting and non-voting organizations representing youth recreation and club sports programs. There are no term limits for committee members as the members serve at the pleasure of their respective agencies.

The Committee meets quarterly to review field allocations, event calendars, and reservation and allocation policies and procedures. The Tournaments and Events Calendar (Calendar) is presented (Attachment) for the Committee's review, discussion, and input.

## **ANALYSIS**

Tournaments and large events are reserved in accordance with the Public Facilities Reservation and Fee Policies. These policies provide priorities and methodologies for approving tournaments and large events while meeting the needs of the Irvine community.

The Calendar is created to document tournament and large event requests that extend beyond the activities in the seasonal allocation process. While events remain in the planning process, the Committee reviews the Calendar to ensure facilities are adequate to meet the needs of the event and the needs of local programs.

**ALTERNATIVES CONSIDERED**

The Committee may request a modification of one or more events.

**FINANCIAL IMPACT**

Modifications to the Calendar resulting in a reduction of tournament hours may have a financial impact.

**REPORT PREPARED BY**                      Chris Alfaro, Community Services Supervisor

**ATTACHMENT**

Tournaments and Events Calendar

2021/2022 TOURNAMENTS (October - September)				
START DATE	END DATE	ORGANIZATION NAME	TOURNAMENT/EVENT NAME	FIELD REQUEST(S)
Friday, October 1, 2021	Sunday, October 3, 2021	USA Premier Baseball	Fall Classic Baseball Tournament	Windrow, Cypress
Saturday, October 9, 2021	Sunday, October 10, 2021	Irvine Girls Softball Association	Full Pumpkin Softball Tournament	Bill Barber, David Sills, Portola Spring
Saturday, November 20, 2021	Sunday, November 21, 2021	Surf City Tourneys	Early Thanksgiving Showcase Softball Tournament	Bill Barber, Harvard
<b>TBA - November 2021</b>	-	AYSO Irvine 213	Mayor's Cup Soccer Tournament	TBA
Friday, November 26, 2021	Sunday, November 28, 2021	USA Premier Baseball	Thanksgiving Tournament	Windrow, Cypress
Friday, December 10, 2021	Friday, December 10, 2021	USA Premier Baseball	Christmas Classic Baseball Tournament	Windrow, Cypress
Saturday, December 11, 2021	Sunday, December 12, 2021	Liverpool FC International	Tournament of Champions	All Soccer Fields
Saturday, January 8, 2022	Sunday, January 9, 2022	Pateadores Irvine	Pats Junior Cup	All Soccer Fields
Saturday, January 8, 2022	Sunday, January 9, 2022	Surf City Tourneys	Winter Tournament	Bill Barber
Saturday, January 22, 2022	Sunday, January 23, 2022	Triple Crown Sports (SoCal)	OC Coastal Classic Softball Tournament	Bill Barber, Mark Daily
Thursday, February 10, 2022	Sunday, February 13, 2022	NCAA/PGF	Mark Campbell Collegiate Classic	Bill Barber
Saturday, February 19, 2022	-	Irvine Girls Softball Association	Opening Day	Bill Barber
Saturday, February 19, 2022	-	Irvine Ranch Little League	Opening Day	Las Lomas
Saturday, February 26, 2022	-	Irvine Pony Baseball	Opening Day	Harvard Park
Friday, March 4, 2022	Friday, March 11, 2022	Northwood High School	Timberwolf Classic Softball Tournament (JV - Fridays only)	Bill Barber
Saturday, March 5, 2022	Saturday, March 12, 2022	Northwood High School	Timberwolf Classic Softball Tournament (V - Saturdays only)	Bill Barber
Saturday, March 5, 2022	-	Northwood Little League	Opening Day	Hicks Canyon
<b>TBD - March/April</b>	<b>TBD - March/April</b>	Woodbridge High School	Varsity Softball Tournament	Bill Barber
<b>TBD - March/April</b>	<b>TBD - March/April</b>	Woodbridge High School	JV Softball Tournament	Mark Daily
Saturday, April 2, 2022	Wednesday, April 6, 2022	Ryan Lemmon Foundation	Spring Tournament	Windrow
Friday, May 20, 2022	Saturday, May 21, 2022	CIF-55	Girl's Softball Championships	Bill Barber
<b>TBD - May/June</b>	-	Premier Girls Fastpitch	OC Coaches Softball All-Star Game	Bill Barber
Thursday, May 26, 2022	Monday, May 30, 2022	Irvine Pony Baseball	Memorial Day Tournament	All City Baseball Fields
Saturday, May 28, 2022	Monday, May 30, 2022	Triple Crown Sports (SoCal)	Memorial Day Classic Softball Tournament	Bill Barber
<b>TBD - June</b>	<b>TBD - June</b>	Irvine Ranch Little League	District 55 Tournament	Las Lomas
Friday, June 3, 2022	Sunday, June 5, 2022	Ryan Lemmon Foundation	Senior & Sophomore Baseball Showcase	Windrow
Friday, June 10, 2022	Sunday, June 12, 2022	Irvine Girls Softball Association	Summertime Classic Softball Tournament	All City Softball Fields
Friday, June 17, 2022	Sunday, June 19, 2022	Premier Girls Fastpitch	National Qualifier	Bill Barber, Harvard 1, 2, 3, 4
Friday, June 17, 2022	Sunday, June 19, 2022	Premier Girls Fastpitch	SoCal Athletics	Harvard Park 5, 6, 7
Thursday, June 23, 2022	Friday, July 1, 2022	USA Premier Baseball	4th of July Firecracker Classic 18u, 17u	Windrow, Cypress
Saturday, June 25, 2022	Sunday, June 26, 2022	Triple Crown Sports (SoCal)	Red, White, & Blue Softball Tournament	Bill Barber, Mark Daily
Thursday, July 7, 2022	Monday, July 11, 2022	Champions Cup	Champions Cup 16u	Harvard Park
Thursday, July 7, 2022	Tuesday, July 12, 2022	Irvine Pony Baseball	Pony All-Stars Mustang & Bronco Tournament	Hicks Canyon
Wednesday, July 13, 2022	Sunday, July 17, 2022	Champions Cup	Champions Cup 18u	Harvard Park
Saturday, July 16, 2022	Sunday, July 17, 2022	Pateadores Irvine	Pats Cup	All Soccer Fields
Saturday, July 23, 2022	Sunday, July 24, 2022	Irvine Futbol Club	National Players Cup	All Soccer Fields
Saturday, July 31, 2022	Saturday, July 30, 2022	Premier Girls Fastpitch	National Championship - Week 1	Bill Barber, Harvard
Sunday, August 6, 2022	Sunday, August 7, 2022	Premier Girls Fastpitch	National Championship - Week 2	Bill Barber, Harvard
Saturday, August 13, 2022	Sunday, August 14, 2022	Liverpool FC International	Orange County Summer Invitational	All Soccer Fields
Saturday, August 13, 2022	Sunday, August 14, 2022	West Coast FC	West Coast Futbol Classic	All Soccer Fields
Saturday, August 20, 2022	Sunday, August 21, 2022	OC United	OC Kickoff Classic Soccer Tournament (Girls)	All Soccer Fields
Saturday, August 27, 2022	Sunday, August 28, 2022	OC United	OC Kickoff Classic Soccer Tournament (Boys)	All Soccer Fields
Saturday, September 3, 2022	Sunday, September 4, 2022	Irvine Futbol Club	Irvine World Cup Soccer Showcase	All Soccer Fields
Friday, September 16, 2022	Sunday, September 18, 2022	Irvine Dolphins	Baseball Tournament	Windrow, Cypress

ATTACHMENT

**COMMITTEE BUSINESS**  
**ITEM 6**

**ELECTION OF IRVINE SPORTS COMMITTEE**  
**OFFICERS**





# REQUEST FOR IRVINE SPORTS COMMITTEE ACTION

**MEETING DATE:** OCTOBER 12, 2021

**TITLE:** ELECTION OF IRVINE SPORTS COMMITTEE OFFICERS

  
\_\_\_\_\_  
Director of Community Services

## **RECOMMENDED ACTION**

Conduct elections of Irvine Sports Committee Chair and Vice-Chair.

## **EXECUTIVE SUMMARY**

The Irvine Sports Committee (Committee) was established in 1979 to serve as an advisory body for the Community Services Commission (Commission). The Committee provides input to the Commission on Irvine youth sports programs, facilities, and services. The Committee also strives to ensure the equitable allocation of athletic facilities.

The Committee is made up of voting and non-voting organizations representing youth recreation and club sports programs. There are no term limits for Committee members as they serve at the pleasure of their agencies.

In accordance with the Committee Bylaws (Attachment), the Committee shall elect a Chair and Vice Chair at the last regular meeting of the calendar year.

## **COMMISSION/BOARD/COMMITTEE RECOMMENDATION**

Not applicable.

## **ANALYSIS**

In accordance with Committee Bylaws, Section 8, the Committee Chair shall preside over all meetings and is responsible for approval of the final agenda. The Chair shall represent the Committee to the Community Services Commission, the City Council, and City staff. The Vice Chair shall assume these duties in the absence of the Chair.

**ALTERNATIVES CONSIDERED**

The Committee may delay the election of Chair and Vice Chair to a future meeting.

**FINANCIAL IMPACT**

There is no financial impact to the Committee conducting its election of officers.

**REPORT PREPARED BY**            Steven Stewart, Community Services Superintendent

**ATTACHMENT**

Irvine Sports Committee Bylaws



## IRVINE SPORTS COMMITTEE BYLAWS

Community Services Resolution Number: 18-03  
Community Services Commission Approved: 06/06/2018

  
Director of Community Services

### 1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Sports Committee (hereinafter "Committee").

### 2.0 LOCATION

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

### 3.0 PURPOSE, MISSION, AND DUTIES

3.1 Purpose - The Committee's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Committee shall provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities and services. The Committee shall represent the interest of the entire athletic community in their deliberations and actions.

3.2 Mission - The Committee's mission is to ensure an equitable allocation of athletic facilities and maximum participation for all Irvine youth in the athletic endeavor of their choice, regardless of ability.

3.3 Duties - The Committee's duties include, but shall not be limited to, reviewing and providing input regarding reservation policies and allocation procedures, architectural drawings and other data for development of new parks and/or the rehabilitation of existing parks with athletic amenities and facilities.

The Committee shall report annually to the Commission on its goals and accomplishments.

### 4.0 GENERAL STATEMENT OF POLICY

Provisions of the Irvine Municipal Code, Title 1, Division 4 – Commissions and Committees are applicable to all Commissions and Committees appointed by or otherwise operating under authority of the City of Irvine, City Council and/or its properly appointed delegate.

## ATTACHMENT

## 5.0 MEMBERSHIP

The Committee is comprised of voting and non-voting members. There are no term limits for Committee Members as they serve at the will of their agencies. Irvine-based youth sports organizations (hereinafter "Organization") shall be entitled to one representative on the Committee. Organizations shall appoint a representative to serve on the Committee on its behalf. Representatives shall be designated in writing by the Organization president or his or her equivalent. Committee Members must meet all of the requirements below.

5.1 Members – Membership on the Committee is comprised of representatives of Organizations meeting the following requirements:

5.1.1 The Organization's primary mission must include youth sports leagues and/or activities.

5.1.2 The Organization is a nonprofit corporation registered with the State of California.

5.1.3 If the Organization is a recreation program, at least 90 percent of its participants must be Irvine residents. If the Organization is a club program, at least 57 percent of its participants must be Irvine residents. In addition, club programs must meet all team residency requirements as outlined in the City's Allocation Procedure for Sports Facilities.

5.1.4 Applications for membership will be considered by the Committee annually. Organizations interested in offering a youth sports program not offered in Irvine may be considered for membership at the next regular meeting of the Committee. Applications must be received by the City of Irvine no less than 30 days prior to the scheduled meeting.

5.2 Members-at-Large – The Commission shall appoint four (4) Members-at-Large. Members-at-Large shall be selected through a public recruitment process annually. The term shall be for a period of two (2) years.

5.3 Resignation and Vacancies

5.3.1 Resignation – Any Committee Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.3.2 Vacancies – In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Committee.

## **6.0 VOTING**

- 6.1 One Vote Per Member – Except as set forth in Section 6.3, each Committee Member shall be entitled to one vote. Representatives are not permitted to cast votes representing more than one Organization.
- 6.2 Proxy Votes – When representatives cannot attend, the Organization may send a proxy from its own Organization to cast its vote.
- 6.3 Organizations are categorized by sport into either recreation or club program. Organizations and their representatives on the Committee will have voting privileges as follows:
  - 6.3.1 Commission appointed Members-At-Large shall each cast one vote.
  - 6.3.2 Representatives of Organizations with youth participation of 200 or more shall each cast one vote.
  - 6.3.3 Sports that do not have a large organization with 200 or more participants shall cast one vote on behalf of the sport. The vote shall be cast by the Organization with the largest number of participants.

## **7.0 OFFICERS**

Officers of the Committee shall include a Chair and Vice Chair, each of whom shall be a voting member of the Committee. The officers shall be elected by the Committee annually.

- 7.1 Election – Regular election of officers shall be held at the last regular meeting in October. The term of office shall be one (1) year, commencing upon election.
- 7.2 Chair – The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Committee. The Chair shall preside over all meetings and shall represent the Committee to the Commission, the City Council and City staff.
- 7.3 Vice Chair – In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Committee.

## **8.0 MEETINGS**

All meetings shall be open to the public and shall conform to the provisions of the “Ralph M. Brown Act.”

- 8.1 Agenda – Agenda items may be submitted thirty (30) days in advance by any Committee Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison. When agenda items requiring a vote are distributed less than thirty (30) days prior to a meeting, Committee Members shall have the right to consult their Organization’s Board of Directors prior to a final vote.
- 8.2 Procedures – Robert’s Rules of Order shall govern the general conduct of meetings.
- 8.3 Quorum – A majority of the voting Committee Members shall constitute a quorum. A majority vote of Committee Members present at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.
- 8.4 Regular Meetings – The Committee shall meet on the second Tuesday in January, April, July and October. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.
- 8.5 Special Meetings – A special meeting may be called at any time by the Chair or by a majority of the members of the Committee, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.
- 8.6 Organizations must be represented at no less than three-fourths of regularly scheduled Committee meetings in a twelve-month period. Failure to adhere to attendance requirements will result in the Organization losing voting privileges and subject to losing field allocation privileges. Organizations will receive written notice and a six-month grace period before allocation privileges and membership will be revoked.

## **9.0 BYLAWS**

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority vote of the members present at a duly constituted meeting of the Commission.