



# AGENDA

## IRVINE CHILD CARE PROJECT REGULAR MEETING

November 8, 2021

8:30 AM

Irvine Child Resource Center  
14341 Yale Avenue  
Irvine, CA 92604

Cyril Yu  
Vice President

Alan Battenfield  
Clerk

Board Member:  
Stephanie Bynon  
Tammy Kim  
Corey Lakin

### **VIRTUAL PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETINGS**

**YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606; OR BY EMAIL TO [ICCP@CITYOFIRVINE.ORG](mailto:ICCP@CITYOFIRVINE.ORG). WRITTEN COMMENTS FOR AGENDA ITEMS WILL BE DISTRIBUTED TO COMMITTEE MEMBERS AND STAFF PRIOR TO THE MEETING. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." IF YOU WISH TO SPEAK DURING PUBLIC COMMENTS DURING THE MEETING, PLEASE VISIT [CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION](http://CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION) FOR INSTRUCTIONS.**

**PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT [ICCP@CITYOFIRVINE.ORG](mailto:ICCP@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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**Speaker's Form/Request to Speak** - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Meeting Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

**PRESENTATIONS**

**ANNOUNCEMENTS**

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Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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**PUBLIC COMMENTS**

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Any member of the public may address the Board on items within the Board’s subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please **complete a Speaker’s Form and submit it to the Recording Secretary.**

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**ADDITIONS AND DELETIONS TO THE AGENDA**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

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**1. CONSENT CALENDAR**

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All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

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**1.1 MINUTES**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Child Care Project meeting held on October 18, 2021.

**1.2 WARRANT REQUEST – CATALYST FAMILY INC.**

**RECOMMENDED ACTION:**

Approve payment of \$49,193.22 to Catalyst Family Inc. for child care development services for September 1-30, 2021.

**1.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$9,637.00 (CDBG) for child care services for September 1-30, 2021 funded by ICF scholarships.

- \$ 1,829.50 to Catalyst Family Inc. (CDBG)
- \$ 360.00 to Creekers Club (CDBG)
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 7,447.50 to Rainbow Rising (CDBG)

**1.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$16,788.02 (CDBG-CV) for child care services for September 1-30, 2021 funded by CV scholarships.

- \$ 3,613.38 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 00.00 to Kids Stuff
- \$11,540.89 to Rainbow Rising (CDBG-CV)

**1.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICCP) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$78.00 (ICCP) for child care services for September 1-30, 2021 funded by ICCP scholarships.

- \$ 00.00 to Catalyst Family Inc.
- \$ 00.00 to Creekers Club
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 78.00 to Rainbow Rising (ICCP)

**1.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**RECOMMENDED ACTION:**

Approve payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2021.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

**1.7 WARRANT REQUEST – CITY OF IRVINE**

**RECOMMENDED ACTION:**

Approve payment of \$21,323.04 to the City of Irvine for Program and Grant Administration for the month of September 2021.

- \$ 20,339.17 for Program Administration
- \$ 983.87 for Grant Administration

**1.8 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 27,995.00 01-005-712-00-8699

**1.9 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from the ICF into the appropriate account as follows:

- \$ 35,108.09 01-005-712-00-8699

**2. BOARD BUSINESS**

**2.1 ICCP 2022 MEETING SCHEDULE**

**RECOMMENDED ACTION:**

Approve the ICCP 2022 meeting schedule.

**3. REPORTS**

**3.1 FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

**ACTION:**

Receive and File.

**3.2 ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

**ACTION:**

Receive and File.

**ADJOURNMENT**

The next Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on Monday, January 10, 2022.

**NOTICE TO THE PUBLIC**

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 p.m.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

**AMERICANS WITH DISABILITIES ACT**: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**COMMUNICATION AND ELECTRONIC DEVICES**

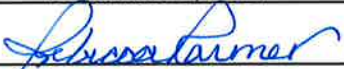
To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Project are held on the second Monday of January, March, May, June, September, October, and November, at 8:30 a.m. unless otherwise noted. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on November 2, 2021 by 5:30 p.m. as well as on the City's web page.

  
\_\_\_\_\_  
Board Liaison

# CONSENT

**ITEM 1.1**  
**MINUTES**



# MINUTES

## IRVINE CHILD CARE PROJECT REGULAR MEETING

October 18, 2021  
Irvine Child Resource Center  
14341 Yale Avenue  
Irvine, CA 92604

### CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:33 a.m. by President Buchanan.

### ROLL CALL

Present:	4	BOARD MEMBER:	Stephanie Bynon
		CLERK:	Alan Battenfield
		VICE PRESIDENT:	Cyril Yu
		PRESIDENT:	Adam Buchanan

Absent:	1	BOARD MEMBER:	Tammy Kim
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### PLEDGE OF ALLEGIANCE

President Buchanan led the Pledge of Allegiance.

### INTRODUCTIONS

Cory Hilderbrand, Community Services Manager, and Sandra Salcedo, Community Services Superintendent, introduced themselves to the members of the ICCP Board.

### PRESENTATIONS

There were no presentations.

### ANNOUNCEMENTS

Adam Buchanan, Community Services Administrator, announced his retirement from the City of Irvine, and his resignation serving as President of the Irvine Child Care Project Board.



**PUBLIC COMMENTS**

There were no public comments.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**CONSENT CALENDAR**

**Moved by Clerk Battenfield and seconded by Board Member Bynon to approve Consent Calendar items 1 through 9.**

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Yu  
Absent Kim

**1. MINUTES**

**ACTION:**

Approved the minutes of the Irvine Child Care Project meeting held on September 13, 2021.

**2. WARRANT REQUEST – CATALYST FAMILY INC.**

**ACTION:**

Approved payment of \$49,032.47 to Catalyst Family Inc. for child care development services for August 1-31, 2021.

**3. WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$9,181.75 **(CDBG)** for child care services for August 1-31, 2021 funded by ICF scholarships.

- \$ 2,196.75 to Catalyst Family Inc. **(CDBG)**
- \$ 383.00 to Creekers Club **(CDBG)**
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 6,602.00 to Rainbow Rising **(CDBG)**

**4. WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$10,778.57 **(CDBG-CV)** for child care services for August 1-31, 2021 funded by CV scholarships.

- \$ 2,937.98 to Catalyst Family Inc. **(CDBG-CV)**
- \$ 528.75 to Creekers Club **(CDBG-CV)**
- \$ 510.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 6,801.84 to Rainbow Rising **(CDBG-CV)**

**5. WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICCP) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$422.00 **(ICCP)** for child care services for August 1-31, 2021 funded by ICCP scholarships.

- \$ 00.00 to Catalyst Family Inc.
- \$ 00.00 to Creekers Club
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 422.00 to Rainbow Rising **(ICCP)**

**6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Approved payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2021.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

**7. WARRANT REQUEST – CITY OF IRVINE**

**ACTION:**

Approved payment of \$19,692.21 to the City of Irvine for Program and Grant Administration for the month of August 2021.

- \$ 18,711.56 for Program Administration
- \$ 980.65 for Grant Administration

**8. DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF**

**ACTION:**

Authorized the deposit of funds from the ICF into the appropriate account as follows:

- \$ 250.00 01-005-712-00-8699

**9. DEPOSIT OF STATE GRANT APPORTIONMENT**

**ACTION:**

Authorized the deposit of grant funds from the State Department of Social Services into the appropriate account as follows:

- \$ 37,831.00 01-005-50100-8290
- \$ 17,391.00 01-005-50100-8290
- \$ 122,294.00 01-005-50100-859

**REPORTS**

**10. FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

**ACTION:**

Received and Filed.

**11. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

**ACTION:**

Received and Filed.

**ADJOURNMENT**

**Moved by Board Member Bynon and seconded by Clerk Battenfield to adjourn the meeting at 8:42 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on Monday, November 8, 2021.**

\_\_\_\_\_  
CYRIL YU, VICE PRESIDENT  
IRVINE CHILD CARE PROJECT

\_\_\_\_\_  
SHANE DINEEN  
RECORDING SECRETARY

Date Approved: \_\_\_\_\_

## **ITEM 1.2**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$49,193.22** for child care development services for the month of **September 2021**. This provider served a total of 81 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$49,193.22** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$49,193.22** to Catalyst Family Inc. for child care development services for September 1-30, 2021.

**IRVINE CHILD CARE PROJECT**

**DATE: November 8, 2021**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$49,193.22</b>
	<b>TOTAL</b>	<b>\$49,193.22</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$49,193.22</b>	
	<b>TOTAL</b>	<b>\$49,193.22</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**September 2021  
(21 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2	children served
	42	child days of enrollment
Oak Creek	6	children served
	125	child days of enrollment
Vista Verde	0	children served
	0	child days of enrollment
Plaza Vista	38	children served
	587	child days of enrollment
Canyon View	2	children served
	42	child days of enrollment
Turtle Rock	7	children served
	141	child days of enrollment
Springbrook	4	children served
	74	child days of enrollment
Deerfield	10	children served
	187	child days of enrollment
University Park	12	children served
	194	child days of enrollment
<b><u>TOTALS:</u></b>	<b>81</b>	<b>children served</b>
	<b>1,434</b>	<b>child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>218</b>	<b>children served</b>
	<b>3,680</b>	<b>child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-SEP21**

DATE: **October 8, 2021**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604  
 Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>September 1, 2021</u> through <u>September 30, 2021</u>		
Fiscal Year 2021-2022 Contract Type: <b>CCTR-1167</b>		
Service fees of <u>1,012.86</u> days @ <b>\$49.54</b>	\$50,177.08	
Less Certified Parent fees	- <b>\$0.00</b>	
Contract earnings to District	\$50,177.08	
Adjustment for District Indirect Cost $\$50,177.08 \div 1.02 =$	\$983.87	
<b>Balance due to Catalyst Family Inc.</b>		\$49,193.22
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$96,928.42	
Current Period Billing	<u>\$49,193.22</u>	
Cumulative Fiscal Year Amount Billed	\$146,121.64	
Contract Maximum Billable	\$1,048,407.84	
Available remaining balance	\$902,286.20	



## **ITEM 1.3**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$9,637.00 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **September 2021**. The warrants to be issued are as follows:

- \$1,829.50** to Catalyst Family Inc. **(CDBG)**
- \$360.00** to Creekers Club **(CDBG)**
- \$00.00 to Dolphin Club
- \$00.00 to Kids Stuff
- \$7,447.50** to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$9,637.00 (CDBG)** for child care services for September 1-30, 2021 funded by ICF scholarships.

**IRVINE CHILD CARE PROJECT**

**DATE: November 8, 2021**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$1,829.50</b>
CREEKERS CLUB	00571259-5817	<b>\$360.00</b>
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	<b>\$7,447.50</b>
	<b>TOTAL</b>	<b>\$9,637.00</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**September 2021**

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	1 children served
<i>Northwood</i>	1 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	1 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	0 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	1 children served

**September 2021:**

Number of Children Served: 17  
 Number of Child Days of Enrollment: 310  
 Number of Sites Served: 10  
 Funds Awarded: \$9,637.00  
 Number of Children Added to Program This Month: 0  
 Number of Children Removed From Program This Month: 0  
 Number of Children On Waiting List: 9

**Year-to-Date:**

Number of Children Served: 17  
 Number of Child Days of Enrollment: 786  
 Number of Sites Served: 10  
 Funds Awarded: \$27,995.00

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Beacon Park	\$607.50 (CDBG)
Culverdale	\$3,815.00 (CDBG)
Eastwood	\$805.00 (CDBG)
Meadow Park	\$720.00 (CDBG)
Northwood	\$405.00 (CDBG)
Portola Springs	\$1,095.00 (CDBG)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$7,447.50 (CDBG)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Plaza Vista	\$305.50 (CDBG)
Vista Verde	\$900.00 (CDBG)
Woodbury	\$624.00 (CDBG)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$1,829.50 (CDBG)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Stone Creek	\$360.00 (CDBG)
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<b>Total Amount due to Creeker's Club:</b>	<b>\$360.00 (CDBG)</b>
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## **ITEM 1.4**



**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND  
CORONAVIRUS (CV) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$16,788.02 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **September 2021**. The warrants to be issued are as follows:

**\$3,613.38** to Catalyst Family Inc. **(CDBG-CV)**

**\$483.75** to Creekers Club **(CDBG-CV)**

**\$1,150.00** to Dolphin Club **(CDBG-CV)**

**\$00.00** to Kids Stuff **(CDBG-CV)**

**\$11,540.89** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$16,788.02 (CDBG-CV)** for child care services for September 1-30, 2021 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT  
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

**DATE: November 8, 2021**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$3,613.38</b>
CREEKERS CLUB	00571259-5817	<b>\$483.75</b>
DOLPHIN CLUB	00571259-5817	<b>\$1,150.00</b>
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	<b>\$11,540.89</b>
	<b>TOTAL</b>	<b>\$16,788.02</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**  
**September 2021**

<i>Alderwood</i>	1 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	2 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	7 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	0 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	5 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	1 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	2 children served

**September 2021:**

Number of Children Served: 35  
Number of Child Days of Enrollment: 552  
Number of Sites Served: 15  
Funds Awarded: \$16,788.02  
Number of Children Added to Program This Month: 11  
Number of Children Removed From Program This Month: 1  
Number of Children On Waiting List: 0

**Year-to-Date:**

Number of Children Served: 36  
Number of Child Days of Enrollment: 1057  
Number of Sites Served: 17  
Funds Awarded: \$35,358.09

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Alderwood	\$334.00	(CDBG-CV)
Beacon Park	\$273.00	(CDBG-CV)
Bonita Canyon	\$263.04	(CDBG-CV)
Cadence Park	\$1,398.75	(CDBG-CV)
Culverdale	\$3,240.00	(CDBG-CV)
Meadow Park	\$2,265.00	(CDBG-CV)
Northwood	\$1,793.14	(CDBG-CV)
Portola Springs	\$260.63	(CDBG-CV)
Westpark	\$1,713.33	(CDBG-CV)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$11,540.89</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Deerfield	\$459.00	(CDBG-CV)
Plaza Vista	\$1,458.70	(CDBG-CV)
Woodbury	\$1,155.68	(CDBG-CV)
University Park	\$540.00	(CDBG-CV)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$3,613.38</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club**. program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Stone Creek	\$483.75 (CDBG-CV)
-------------	--------------------

<b>Total Amount due to Creeker's Club:</b>	<b>\$483.75 (CDBG-CV)</b>
--	---------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club**. program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Eastshore	\$1,150.00 (CDBG-CV)
-----------	----------------------

<b>Total Amount due to Dolphin Club:</b>	<b>\$1,150.00 (CDBG-CV)</b>
--	-----------------------------

## **ITEM 1.5**



**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$78.00** are submitted for the Board’s review and approval for ICCP Scholarships during the month of **September 2021**. The warrants to be issued are as follows:

- \$00.00 to Catalyst Family Inc.
- \$00.00 to Creekers Club
- \$00.00 to Dolphin Club
- \$00.00 to Kids Stuff
- \$78.00** to Rainbow Rising (**ICCP**)

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$78.00** for child care services for September 1-30, 2021 funded by ICCP scholarships.

**IRVINE CHILD CARE PROJECT  
SCHOLARSHIP PROGRAM**

**DATE: November 8, 2021**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$00.00
CREEKERS CLUB	00571259-5817	\$00.00
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	<b>\$78.00</b>
	<b>TOTAL</b>	<b>\$78.00</b>

**IRVINE CHILD CARE PROJECT  
SCHOLARSHIP PROGRAM  
INVOICE**

**October 2021**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **September 2021**, reimbursement amounts of:

Westpark	\$78.00 (ICCP)
----------	----------------

<b>Total Amount due to Rainbow Rising:</b>	<b>\$78.00 (ICCP)</b>
--	-----------------------

## **ITEM 1.6**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2021.

The specific breakdown is as follows:

\$47,685.08 for Custodial Services  
\$675.00 for Custodial Equip Amortization  
\$10,589.42 for Payment of Portable Purchase  
\$8,007.17 for Utilities  
\$7,000.00 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2021.

**IRVINE CHILD CARE PROJECT**

**DATE: November 8, 2021**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$47,685.08
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,007.17
IUSD	00571059-5861	\$7,000.00
	<b>TOTAL</b>	<b>\$73,956.67</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$47,685.08
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,007.17
00571059-5861	\$7,000.00
<b>TOTAL</b>	<b>\$73,956.67</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0019
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	09/01/21
DUE DATE:	09/30/21
AMOUNT DUE	<b>\$73,956.67</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	September 2021: Sales of IUSD Owned Portables	10,589.42
2	1	8,007.17		0100000000 8650	September 2021: Utilities	8,007.17
3	1	7,000.00		0100000000 8699	September 2021: Facilities & Financial Support Services	7,000.00
4	1	675.00		0100000000 8699	September 2021: Custodial Equipment	675.00
5	1	47685.08		0100505400 8699	September 2021: Custodial Svcs	47,685.08
						Tax
<b>INVOICE TOTAL</b>						<b>\$73,956.67</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75RI0019  
**DIV:** 75GN  
**TERM:** 2122  
**Due Date** 09/30/21  
**Amount Due** \$73,956.67  
  
**Amount Paid** \$ \_\_\_\_\_

## **ITEM 1.7**



**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$21,323.04** for Program and Grant Administration for the month of September 2021.

The specific breakdown is as follows:

\$20,339.17 for Program Administration

\$983.87 for Grant Administration

**RECOMMENDATION:** Approve payment of **\$21,323.04** to the City of Irvine for Program and Grant Administration for the month of September 2021.

**IRVINE CHILD CARE PROJECT**

**DATE: November 8, 2021**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$20,339.17
IUSD	005501-59-5810	\$983.87
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$21,323.04</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$20,339.17
005501-59-5810	\$983.87
005710-59-5811	
005710-59-4305	
<b>TOTAL</b>	<b>\$21,323.04</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 209864  
**INVOICE DATE** 10/13/2021

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

SEPTEMBER 2021

STAFFING: ADMINISTRATION = \$20,139.17  
 STAFFING: GRANT ADMINISTRATION = \$983.87  
 SUPPLIES = \$0  
 DUPLICATING = \$200.00  
 CONTRACT SERVICES PAID ON PCARD = \$0  
 CONTRACT SERVICES = \$0  
 LOCAL TRAVEL = \$0

TOTAL \$21,323.04

Original Amount \$21,323.04

Total Due: \$21,323.04

**PAYMENT OPTIONS:**



**ELECTRONIC:**

Bank of America  
 275 S Valencia Ave, Brea CA 92823  
 City of Irvine General Account  
 ACH Routing: 121000358  
 Bank Account: 14330-00006  
 \*\* Include Invoice and Customer Number  
 in payment details section



**CREDIT/DEBIT CARDS:**

Please pay online at:  
<https://arpayments.cityofirvine.org>



**SEND CHECKS TO:**

Finance Department  
 PO Box 19575, Irvine CA 92623-9575  
 \*\* Include Payment Slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 209864  
**INVOICE DATE:** 10/13/2021  
**TOTAL AMOUNT DUE:** \$21,323.04

**TOTAL PAYMENT:**

\$ \_\_\_\_\_

## **ITEM 1.8**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received checks in the total amount of \$27,995.00 CDBG for scholarships awarded in July, August, and September 2021.

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

\$27,995.00 01-005-712-00-8699

Irvine



Project

BOARD  
ADAM BUCHANAN, President  
CYRIL YU, Vice President  
ALAN BATTENFIELD, Clerk  
STEPHANIE BYNON, Member  
TAMMY KIM, Member

October 13, 2021

**TO: Becky Meyers**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**  
**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed checks #5088, #5090, and #5095, totaling \$27,995.00 from the Irvine Children's Fund (ICF) for services in the months of July, August, and September 2021.

Please deposit into the following account as follows:

\$9,176.25	<b>CDBG/ICF</b>	deposit to account#	01-005-712-8699
\$9,181.75	<b>CDBG/ICF</b>	deposit to account#	01-005-712-8699
\$9,637.00	<b>CDBG/ICF</b>	deposit to account#	01-005-712-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads 'Traci Stubbler'.

Traci Stubbler  
ICCP Administrator

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



Irvine Children's Fund

IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5088

9/17/2021

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*9,176.25

Nine Thousand One Hundred Seventy-Six and 25/100\*\*\*\*\*

DOLLARS

Irvine Child Care Project  
14341 Yale Ave  
Irvine, CA 92604



*Wendy B. ...*  
*Sharon Becken*  
AUTHORIZED SIGNATURE MP

MEMO July 2021 CDBG Public Service

⑈0000005088⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project

9/17/2021

5088

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 July 2021

9,176.25



# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

Lauren S. Brooks  
IUSD Board of Trustees

#### ICF Immediate Past President

Greg S. Goodrich  
Wells Fargo Advisors

#### ICF Vice President

Kelly Reynolds  
HOAG Irvine

#### ICF Secretary

Susan Whittaker  
Whittaker Planning Services

#### ICF Treasurer

Wendy Bokota  
Irvine Prevention Coalition

#### Marcy Brown

ICF Past President  
HOAG

#### Anthony Kuo

Irvine City Council

#### Ryan Martz

Ryan Martz Events

#### Mary D. Miller

Citizens Business Bank

#### Rob Poetsch

Taco Bell

#### Kelly Reynolds

HOAG Irvine

#### Sheri Reynolds

SPLATT Design

#### Honorary

Dan Borland

Pacific Premier Bank

#### Stan Machesky

Irvine Unified School District

#### Michael Means

KLAA-AM 830, Retired

#### Ex Officio

Farah Khan

Mayor

City of Irvine

#### Terry Walker

Superintendent

Irvine Unified School District

#### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

#### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Adam Buchanan

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5088 in the amount of \$9,176.25 for the before and after school child care scholarships provided in July 2021. The scholarship funding is from the CDBG Public Service grant and provided scholarships for 15 children at 9 child care sites for 205 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

2021 - 2022 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$19,611 and CDBG 2021 - 2022 Funds - \$60,389					
Month 2021 - 2022	ICF Funds 2021-2022	CDBG Funds 2021 - 2022	Total	Child Care Days	Check #
<b>July 2021</b>	<b>\$0.00</b>	<b>\$9,176.25</b>	<b>\$9,176.25</b>	<b>205</b>	<b>#5088</b>
August 2021	\$	\$	\$		#
September 2021	\$	\$	\$		#
<b>October 2021</b>	\$	\$	\$		#
November 2021	\$	\$	\$		#
December 2021	\$	\$	\$		#
<b>January 2022</b>	\$	\$	\$		#
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
<b>April 2022</b>	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
<b>Total</b>	<b>\$</b>	<b>\$9,176.25</b>	<b>\$9,176.25</b>	<b>205</b>	



SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5090

10/5/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*9,181.75

Nine Thousand One Hundred Eighty-One and 75/100\*\*\*\*\*

DOLLARS

Traci Stubler

MEMO 14341 Yale Ave  
Irvine, CA 92604  
August 2021



*Mindy Bohner*  
*D. Shannon Wilkinson*  
MP  
AUTHORIZED SIGNATURE

⑈0000005090⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 August 2021

10/5/2021

5090

9,181.75



# Irvine Children's Fund

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HOAG Irvine

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Whittaker Planning Services

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Irvine Junior Games

Irvine Children's Fund

#### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Adam Buchanan

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5090 in the amount of \$9,181.75 for the before and after school child care scholarships provided in August 2021. The scholarship funding is from the CDBG Public Service Grant and provided scholarships for 17 children at 10 child care sites for 271 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

2021-2022 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$19,611 and CDBG 2021-2022 Funds - \$60,389					
Month 2021 - 2022	ICF Funds 2021-2022	CDBG Funds 2021 - 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$	\$	\$		#
October 2021	\$	\$	\$		#
November 2021	\$	\$	\$		#
December 2021	\$	\$	\$		#
January 2022	\$	\$	\$		#
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
<b>Total</b>	<b>\$</b>	<b>\$18,358.00</b>	<b>\$18,358.00</b>	<b>476</b>	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



Irvine Children's Fund

**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5095

10/8/2021

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*9,637.00

Nine Thousand Six Hundred Thirty-Seven Only\*\*\*\*\*

DOLLARS

MEMO  
Traci Stubbler  
Irvine Child Care Project  
14341 Yale Ave  
Irvine, CA 92604  
September 2021



*Tracy Stubbler*  
*Sharon Erickson*

AUTHORIZED SIGNATURE

MP

⑈0000005095⑈ ⑆ 1 2 1 0 4 2 8 8 2 ⑆ 8 5 2 6 7 1 7 8 5 8 ⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project

10/8/2021

5095

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 September 2021

9,637.00



# Irvine Children's Fund

## Irvine Children's Fund

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Executive Director

Irvine Junior Games

Irvine Children's Fund

##### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Adam Buchanan

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5095 in the amount of \$9,637.00 for the before and after school child care scholarships provided in September 2021. The scholarship funding is from the CDBG Public Service Grant and provided scholarships for 17 children at 10 child care sites for 310 child care days.

As of August 17, 2021, due to limited scholarship funding of \$80,000 for July 2021 – June 2022, there are 9 children on the waiting list who meet the income qualifications of the scholarship Fund.

The Irvine Children's Fund would like to thank the ICCP staff for their diligence in qualifying families for the ICF and CDBG Public Service scholarship program. The staff has gone above and beyond to individually help each family.

In addition, we would like to commend the ICCP and the City Staff for providing the new opportunity for families to apply online at the City of Irvine website. The online application has made the process easier for families to apply and the ICCP staff is available to provide any needed help. Once the application is received, the ICCP staff provides each family with assistance in completing the process. ICCP also provides information on available child care and family resources.

The Irvine Children's Fund is proud to be in partnership with the Irvine Child Care Project as we continue to help low income families access this exemplary ICCP child care program at all 28 IUSD elementary schools.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP

John Fogarty, ICCP Treasurer

2021 – 2022 Before and After School Child Care Scholarship Funds \$80,000					
ICF Funds - \$19,611 and CDBG 2021 – 2022 Funds - \$60,389					
Month 2021 – 2022	ICF Funds 2021-2022	CDBG Funds 2021 – 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$ 0.00	\$9,637.00	\$9,637.00	310	#5095
October 2021	\$	\$	\$		#
November 2021	\$	\$	\$		#
December 2021	\$	\$	\$		#
January 2022	\$	\$	\$		#
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
<b>Total</b>	<b>\$</b>	<b>\$32,394.00</b>	<b>\$32,394.00</b>	<b>786</b>	

## **ITEM 1.9**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received checks in the total amount of \$35,108.09 for CDBG-CV scholarships awarded in July, August, and September 2021.

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

\$35,108.09 01-005-712-00-8699

Irvine



Project

BOARD  
ADAM BUCHANAN, President  
CYRIL YU, Vice President  
ALAN BATTENFIELD, Clerk  
STEPHANIE BYNON, Member  
TAMMY KIM, Member

October 13, 2021

**TO: Becky Meyers**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**  
**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5097, #5091, and #5094 in the amount of \$35,108.09 (CDBG-CV) from the Irvine Children's Fund (ICF) for services in the months of July, August, and September 2021.

Please deposit into the following account as follows:

\$7,541.50	<b>CDBG-CV/ICF</b>	deposit to account #	01-005-712-8699
\$10,778.57	<b>CDBG-CV/ICF</b>	deposit to account #	01-005-712-8699
\$16,788.02	<b>CDBG-CV/ICF</b>	deposit to account #	01-005-712-8699

Submitted for your action.

Thanks for your help,

Traci Stubbler  
ICCP Administrator

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5097

9/17/2021

**Irvine Children's Fund**

PAY TO THE ORDER OF Irvine Child Care Project

\$ **\*\*7,541.50**

Seven Thousand Five Hundred Forty-One and 50/100\*\*\*\*\*

DOLLARS

MEMO Traci Stubbler  
Irvine Child care Project  
14341 Yale Ave  
Irvine, CA 92604  
July 2021 CDBG CV



*Wesley B. ...*  
*Oliver W. Beckson*  
AUTHORIZED SIGNATURE

⑈0000005097⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C July 2021

9/17/2021

5097  
7,541.50





# Irvine Children's Fund

**Irvine Children's Fund**  
Children Helping Children

## Board of Directors

**ICF President**  
Lauren S. Brooks  
**IUSD Board of Trustees**  
**ICF Immediate Past President**  
Greg S. Goodrich  
Wells Fargo Advisors  
**ICF Vice President**  
Kelly Reynolds  
**HOAG**  
**ICF Secretary**  
Susan Whittaker  
Whittaker Planning Services  
**ICF Treasurer**  
Wendy Bokota  
Irvine Prevention Coalition

**Marcy Brown**  
ICF Past President  
HOAG  
**Anthony Kuo**  
Irvine City Council  
**Ryan Martz**  
Ryan Martz Events  
**Mary D. Miller**  
Past ICF President  
Citizens Business Bank  
**Rob Poetsch**  
Taco Bell  
**Sheri Reynolds**  
SPLATT Design

**Honorary**  
**Dan Borland**  
Pacific Premier Bank  
**Stan Machesky**  
Irvine Unified School District  
**Michael Means**  
KLAAM-AM 830, Retired

**Ex Officio**  
**Farah Khan**  
Mayor  
City of Irvine  
**Terry Walker**  
Superintendent  
Irvine Unified School District

**Sharon Wellikson**  
Executive Director  
Irvine Junior Games  
Irvine Children's Fund

**Theresa Collins**  
Director  
Irvine Junior Games  
Irvine Children's Fund

Adam Buchanan  
President  
Irvine Child Care Project  
14341 Yale Avenue  
Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5097 in the amount of \$7,541.50.50 for the before and after school child care scholarships provided in July 2021. The scholarship funding is from the CDBG CV grant and provided scholarships for 14 children at 8 child care site for 189 child care days.

Sincerely,

Lauren Brooks  
President  
Irvine Children's Fund

Sharon Wellikson  
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds				
\$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$7,541.50	14 children at 8 child care sites	189	#5097
August				
September				
October				
November				
December				
January 2022				
February				
March				
April				
May				
June				
<b>Total</b>	<b>\$7,791.50</b>	<b>14 children at 8 child care sites</b>	<b>192</b>	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



Irvine Children's Fund

IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5091

10/5/2021

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*10,778.57

Ten Thousand Seven Hundred Seventy-Eight and 57/100\*\*\*\*\*

DOLLARS

Traci Stubbler

MEMO 14341 Yale Ave  
Irvine, CA 92604  
August 2021



*Wally Bolant*  
*D. Shawn Weirjeson*  
AUTHORIZED SIGNATURE MP

⑈0000005091⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C August 2021

10/5/2021

5091

10,778.57



# Irvine Children's Fund

Irvine Children's Fund  
Children Helping Children

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HOAG

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ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President

Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

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Irvine Unified School District

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Mayor

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Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Adam Buchanan

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5091 in the amount of \$10,778.57 for the before and after school child care scholarships provided in August 2021. The scholarship funding is from the CDBG CV Grant and provided scholarships for 25 children at 10 child care site for 313 child care days.

Sincerely,

Lauren Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds				
\$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September				
October				
November				
December				
January 2022				
February				
March				
April				
May				
June				
<b>Total</b>	<b>\$18,570.07</b>	<b>25 children at 12 child care sites</b>	<b>505</b>	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



Irvine Children's Fund

IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5094

10/8/2021

PAY TO THE ORDER OF Irvine Child Care Project

\$\*\*16,788.02

Sixteen Thousand Seven Hundred Eighty-Eight and 02/100\*\*\*\*\*

DOLLARS

MEMO Traci Stubler  
Irvine Child Care Project  
14341 Yale Ave  
Irvine, CA 92604  
CDBG CV September 2021



*Wendy Baker*  
*Sharon W. Erickson*  
AUTHORIZED SIGNATURE MP

⑈0000005094⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

5094

Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C September 2021

10/8/2021

16,788.02



# Irvine Children's Fund

**Irvine Children's Fund**  
Children Helping Children

## Board of Directors

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### IUSD Board of Trustees

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Wells Fargo Advisors

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Irvine Prevention Coalition

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ICF Past President  
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### Anthony Kuo

Irvine City Council

### Ryan Martz

Ryan Martz Events

### Mary D. Miller

Past ICF President  
Citizens Business Bank

### Rob Poetsch

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### Sheri Reynolds

SPLATT Design

### Honorary

### Dan Borland

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### Stan Machesky

Irvine Unified School District

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KLAA-AM 830, Retired

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Mayor  
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Superintendent  
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### Sharon Wellikson

Executive Director  
Irvine Junior Games  
Irvine Children's Fund

### Theresa Collins

Director  
Irvine Junior Games  
Irvine Children's Fund

Adam Buchanan

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5094 in the amount of \$16,788.02 for the before and after school child care scholarships provided in September 2021. The scholarship funding is from the CDBG CV Grant and provided scholarships for 35 children at 15 child care sites for 552 child care days. Through September 30, 2021, 36 children at 17 child care sites have received CDBG CV scholarship funding.

The Irvine Children's Fund would like to thank the ICCP staff for their diligence in qualifying families for the CDBG CV scholarship program. The staff has gone above and beyond to individually help each family.

In addition, we would like to commend the ICCP and the City Staff for providing the new opportunity for families to apply online at the City of Irvine website. The online application has made the process easier for families to apply and the ICCP staff is available to provide any needed help. Once the application is received, the ICCP staff provides each family with assistance in completing the process. ICCP also provides information on available child care and family resources.

The Irvine Children's Fund is proud to be in partnership with the Irvine Child Care Project as we continue to help low income families access this exemplary ICCP child care program at all 28 IUSD elementary schools.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$ 7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September	\$16,788.02	35 children at 15 child care sites	552	#5094
October				
November				
December				
January 2022				
February				
March				
April				
May				
June				
<b>Total</b>	<b>\$35,358.09</b>	<b>36 children at 17 child care sites</b>	<b>1,057</b>	

# **BOARD BUSINESS**

## **ITEM 2.1**

## **IRVINE CHILD CARE PROJECT (ICCP)**

**TOPIC:** **ICCP 2022 MEETING SCHEDULE**

**DESCRIPTION:** Submitted for approval is the ICCP Board Meeting schedule for calendar year 2022.

During the final meeting of each calendar year, the Board approves the meeting schedule for the subsequent year.

The meeting dates for calendar year 2022 are presented in the attachment.

Meetings will take place in room L-102, unless otherwise noted.

It is requested that Board members remain available on the date listed for months with no meetings should a special meeting need to be called.

**RECOMMENDATION:** Approve the ICCP 2022 meeting schedule.

**ATTACHMENT:**

ICCP Meeting Schedule 2022



**ICCP MEETING SCHEDULE  
2022**

<b><u>Date</u></b>	<b><u>Meeting Status</u></b>	<b><u>Board Business</u></b>
<b>January 10, 2022</b>	2nd Monday	
February 14, 2022	No Meeting	Hold
<b>March 14, 2022</b>	2nd Monday	Election of Officers; Preliminary Review of Multi-Year Budget
April 11, 2022	No Meeting	Hold
<b>May 9, 2022</b>	2nd Monday	Review of Budget and Goals
<b>June 13, 2022</b>	2nd Monday	Approval of Budget and Goals
July 11, 2022	No Meeting	Hold
August 8, 2022	No Meeting	Hold
<b>September 12, 2022</b>	2nd Monday	
<b>October 17, 2022</b>	3rd Monday	Site Tours
<b>November 14, 2022</b>	2nd Monday	Approval of 2023 Meeting Schedule
December 12, 2022	No Meeting	

**All Meetings begin at 8:30 a.m. and will take place in room L-102, unless otherwise noted.**

Board members shall remain available on the date listed for months with no meetings scheduled should a special meeting need to be called.

**ATTACHMENT**

# REPORTS

## **ITEM 3.1**

# **Facilities and Budget Report**

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2021

## Fiscal Year 2021-22 Budget

Percentage of Year Completed: 25%

OPERATING FUND Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
<b>ICCP - Regular Programs</b>						
<b>COST CENTER 005710</b>						
<b>REVENUE</b>						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$394,351	\$1,498,536	21%
8650 Portable Fees Waived - Covid 19	\$0	(\$78,870)	\$0	\$0	(\$78,870)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$1,446	\$47,199	3%
<b>Total Revenue:</b>	<b>\$1,941,532</b>	<b>\$1,862,662</b>	<b>\$0</b>	<b>\$395,797</b>	<b>\$1,466,865</b>	<b>21%</b>
<b>OPERATING EXPENDITURES</b>						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$3,670	\$3,670	\$0	\$0	\$3,670	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$8,005	\$31,995	20%
5450 Insurance	\$92,762	\$92,762	\$0	\$0	\$92,762	0%
5500 Utilities	\$96,086	\$96,086	\$0	\$15,633	\$80,453	16%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$8,292	\$21,709	28%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$178	\$2,022	8%
5838 Audit	\$11,000	\$11,000	\$0	\$0	\$11,000	0%
5861 Facilities & Financial Support / IUSD	\$84,000	\$84,000	\$0	\$7,000	\$77,000	8%
5862 Custodial Services	\$572,221	\$572,221	\$0	\$47,685	\$524,536	8%
5864 Program Coordination / City	\$371,500	\$371,500	\$0	\$18,467	\$353,034	5%
<b>Total Operating Expenditures:</b>	<b>\$1,370,439</b>	<b>\$1,370,439</b>	<b>\$0</b>	<b>\$105,258</b>	<b>\$1,265,181</b>	<b>8%</b>
<b>Total Excess (Deficiency):</b>	<b>\$571,093</b>	<b>\$492,223</b>	<b>\$0</b>	<b>\$290,539</b>		
<b>CAPITAL EXPENDITURES</b>						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$0	\$125,000	0%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$0	\$0	\$0	\$0	\$0	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$11,264	\$123,909	8%
<b>Total Capital Expenditures:</b>	<b>\$260,173</b>	<b>\$260,173</b>	<b>\$0</b>	<b>\$11,264</b>	<b>\$248,909</b>	<b>4%</b>
<b>Net Increase (Decrease):</b>	<b>\$310,921</b>	<b>\$232,050</b>		<b>\$279,274</b>		
Beginning Balance, July 1	<b>\$1,141,154</b>	<b>\$1,141,154</b>		<b>\$1,141,154</b>		
Ending Balance, June 30	<b>\$1,452,075</b>	<b>\$1,373,204</b>		<b>\$1,420,428</b>		
<b>Components of Ending Balance:</b>						
Capital Facilities (Modular Replacement) Reserve	\$1,403,157	\$1,324,285		\$1,416,933		
3% Operation Reserve	\$48,918	\$48,918		\$3,496		

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2021

### Fiscal Year 2021-22 Budget

GRANT PROGRAM FUNDS Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
<b>STATE GRANT/CDD</b>						
COST CENTER 005501						
<b>REVENUE</b>						
8290 Child Development Apportionments	\$500,000	\$500,000	\$0	\$83,166	\$416,834	17%
8590 Other State Revenue	\$500,000	\$500,000	\$0	\$270,156	\$229,844	54%
<b>Total Revenue:</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$353,322</b>	<b>\$646,678</b>	<b>35%</b>
<b>EXPENDITURES</b>						
5810 Serv./Contracts	\$1,000,000	\$1,000,000	\$0	\$50,201	\$949,799	5%
<b>Total Expenditures:</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$50,201</b>	<b>\$949,799</b>	<b>5%</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$303,121		
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>						
COST CENTER 005712						
<b>REVENUE</b>						
8689 All Other Fees & Contracts	\$19,611	\$19,611	\$0	\$13,673	\$5,938	70%
8699 Other Local Revenue/CDBG	\$1,040,210	\$1,040,210	\$0	(\$9,533)	\$1,049,743	-1%
<b>Total Revenue:</b>	<b>\$1,059,821</b>	<b>\$1,059,821</b>	<b>\$0</b>	<b>\$4,140</b>	<b>\$1,055,681</b>	<b>0%</b>
<b>EXPENDITURES</b>						
5817 Scholarships	\$1,059,821	\$1,059,821	\$0	\$13,316	\$1,046,505	1%
<b>Total Expenditures:</b>	<b>\$1,059,821</b>	<b>\$1,059,821</b>	<b>\$0</b>	<b>\$13,316</b>	<b>\$1,046,505</b>	<b>1%</b>
<b>Fund Balance (U):</b>	\$0	\$0	\$0	(\$9,176)		
<b>GRANT PROGRAM FUND SUMMARY</b>						
<b>REVENUE</b>	\$2,059,821	\$2,059,821	\$0	\$357,462	\$1,702,360	17%
<b>EXPENDITURES</b>	\$2,059,821	\$2,059,821	\$0	\$63,517	\$1,996,304	3%
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$293,944</b>		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$293,944		
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$1,452,074</b>	<b>\$1,373,204</b>	<b>\$0</b>	<b>\$1,714,373</b>		
<b>(Operating Fund + Grant Program Funds)</b>						

**ITEM 3.2**

**Irvine Child Care Project Administrator's  
Report**

Irvine Child Care Project (ICCP) Administrator's Report  
November 8, 2021

Scholarships/Financial Assistance:

ICCP Scholarship funded by the Irvine Children's Fund:

- Continuing to process applications in the order in which received.
- Wait list for eligible applicants for the 2021-22 ICCP Scholarship funded by the Irvine Children's Fund (\$80,000 award – projected expended).
- Irvine Children's Fund CDBG-CV funding remains available.

Program Quality:

- Solis Park School Request for Provider application to open on November 19.
- December Directors' Forums will be held virtually, topics include:
  - State of California Community Care Licensing Updates;
  - Facilities Maintenance; and
  - ICCP Scholarship Updates.
- Informal site visits will continue throughout the 2021-22 Fiscal Year to ensure compliance with State of California COVID Guidance for child care providers, and to provide technical support to help child care providers continue to provide high quality programs, and meet the changing needs of the children in their care.