



VACANT  
Chair

Bill Sandlin  
Vice Chair

Council Members:  
Amal Baradehi  
Jerry Chang  
Greta Jacobs  
Rachel Owens  
Patti Ragland  
Myung Suh

# AGENDA

## IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

**NOVEMBER 18, 2021  
9:00 AM**

**Lakeview Senior Center and ZOOM  
20 Lake Road  
Irvine, CA 92604**

### **PARTICIPATION AT IRVINE SENIOR CITIZENS COUNCIL MEETINGS**

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON AT THE LAKEVIEW SENIOR CENTER OR WATCHED LIVE THROUGH THE ZOOM APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT [CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL](http://CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: SENIOR CITIZENS COUNCIL," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO [AMARTINEZ@CITYOFIRVINE.ORG](mailto:AMARTINEZ@CITYOFIRVINE.ORG). YOU MAY ALSO PROVIDE LIVE COMMENTS VIA ZOOM. FOR MORE INFORMATION, VISIT [CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL](http://CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL).

**REQUEST TO SPEAK IN PERSON:** IF YOU WOULD LIKE TO ADDRESS THE IRVINE SENIOR CITIZENS COUNCIL ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE SENIOR CITIZENS COUNCIL ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE SENIOR CITIZENS COUNCIL MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE SENIOR CITIZENS COUNCIL. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

**PLEASE TAKE NOTICE THAT** THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

**PLEASE NOTE:** THE IRVINE SENIOR CITIZENS COUNCIL IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6690, OR VIA EMAIL AT [AMARTINEZ@CITYOFIRVINE.ORG](mailto:AMARTINEZ@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

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**Speaker's Form/Request to Speak:** If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE – Vice Chair Sandlin**

**INTRODUCTIONS**

New Members-at-Large

- Rachel Owens
- Patti Ragland

**1. PRESENTATION**

- 1.1. *Keeping Your Keys – Pualani Ortiz, American Automobile Association Transportation and Traffic Safety Specialist***

**ANNOUNCEMENTS**

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Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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**SENIOR COUNCIL MEMBER ANNOUNCEMENTS/UPDATES**

**PUBLIC COMMENTS**

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Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

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**ADDITIONS AND DELETIONS**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

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**2. COMMITTEE/GROUP/AGENCY REPORTS**  
*(Please limit Committee Reports to 3 minutes per person)*

**2.1. Senior Services Support/Interest Groups**

- A. Friends of Outreach – Kathleen Pfeiffer, Vice President
- B. Irvine Adult Day Health Services, Inc. – Kimberly Beeson, Executive Director
- C. Irvine Evergreen Chinese Senior Association – Jerry Chang, Director
- D. NEDA-Association of Iranian American Seniors – Nasser Fathi, President

**2.2. Orange County Senior Citizens Advisory Council-Affiliated Committees**

- A. Senior Citizens Advisory Council – Senior Council Member Suh
- B. Health Re-imagined – Senior Council Members Baradehi and Chang
- C. Housing/Transportation – Senior Council Members Chang and Jacobs
- D. Senior Citizens Engagement – Vice Chair Sandlin and Senior Council Member Suh

**2.3. Senior Citizens Council Committees**

- A. Facilities Committee – Senior Council Members Jacobs and Suh
- B. Leadership Committee – Vice Chair Sandlin and Senior Council Member Chang
- C. Nutrition Committee – Senior Council Members Baradehi and Chang

**3. COUNCIL BUSINESS**

**3.1. MINUTES**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Senior Citizens Council regular meeting held October 21, 2021.

**3.2. IRVINE SENIOR CITIZENS COUNCIL 2022 MEETING SCHEDULE**

**RECOMMENDED ACTION:**

Approve the Irvine Senior Citizens Council meeting schedule for calendar year 2022.

**ADJOURNMENT**

Next Meeting: Irvine Senior Citizens Council regular meeting, **Thursday, January 20, 2022, 9 a.m.**, Lakeview Senior Center, 20 Lake Road, Irvine.

**NOTICE TO THE PUBLIC**

**At 11:00 a.m.**, the Senior Citizens Council will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12 p.m.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

**AMERICANS WITH DISABILITIES ACT:** It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

**COMMUNICATION AND ELECTRONIC DEVICES**

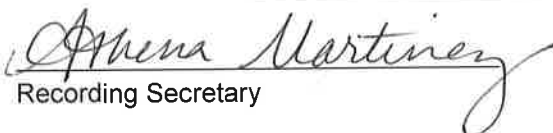
To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on November 10, 2021 by 5:30 p.m. as well as on the City's web page.

  
Recording Secretary

**COUNCIL BUSINESS**  
**MINUTES**

**ITEM 3.1**



# MINUTES

## IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

October 21, 2021  
Lakeview Senior Center and ZOOM  
20 Lake Road  
Irvine, CA 92604

### CALL TO ORDER

A regular meeting of the Irvine Senior Citizens Council (Senior Council) was called to order at 9 a.m. by Chair Inmon.

### ROLL CALL

**Present:**

COUNCIL MEMBER	AMAL BARADEHI	Council Appointee: Khan
COUNCIL MEMBER	JERRY CHANG	Council Appointee: Kuo
COUNCIL MEMBER	GRETA JACOBS	Council Appointee: Agran
COUNCIL MEMBER	MYUNG SUH	Council Appointee: Kim
VICE CHAIR	BILL SANDLIN	Council Appointee: Carroll
CHAIR	CAROLYN INMON	Member-at-Large

**Absent:**

COUNCIL MEMBER	K. CAL HIBRAWI	Member-at-Large
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### PLEDGE OF ALLEGIANCE

Senior Council Member Suh led the Pledge of Allegiance.

### COVID-19 HEALTH ANNOUNCEMENT

Community Services Superintendent Sandra Salcedo read the COVID-19 public health announcement.

### INTRODUCTIONS

Superintendent Salcedo introduced Paula Clarkson, special guest presenter.

Community Services Supervisor Amber Castrey introduced the following new staff:

- Daniel Tan, Leader II - Facilities
- Karen Shasky, Office Assistant I

## **PRESENTATION**

Paula Clarkson, estate planning attorney, provided a presentation on end-of-life decision-making and responded to Senior Council Member inquiries.

Discussion included:

- Differences between wills, healthcare directives, power of attorney, trusts, guardianships
- Healthcare versus financial decisions
- Probate with or without wills, trusts
- Tax benefits

## **ANNOUNCEMENTS**

Superintendent Salcedo made the following announcements:

- The Ektaa Center is presenting Diwali: Festival of Lights from 2 to 4 p.m. on Friday, October 22 at the Lakeview Senior Center. Registration fee is \$5 and includes entertainment and light refreshments.
- The annual intergenerational Trick-or-Treat event will be held on Friday, October 29 from 9:30 to 11 a.m. at the Lakeview Senior Center. This event features special trick-or-treat stations, snacks, and activities, with tours lasting approximately 30 minutes.
- The Nutrition Program will be serving a Diwali-inspired lunch in the Rose Garden Café on Friday, October 29, followed by a bench dedication in honor of the Indian Community at the Lakeview Senior Center entrance at 12:30 p.m.
- Lakeview Senior Center will be hosting Mastering the Master Plan on Friday, November 5 from 8 to 11 a.m., featuring leadership from the state's Master Plan for Aging. Attendees will have the opportunity to engage in a virtual Town hall with elected officials regarding the Master Plan and how Orange County experiences aging. This is an all virtual event, with the exception of 25 in-person seats available. To register for in-person or virtual attendance, please visit <https://bit.ly/Nov-MasterPlan> to register.
- Senior Services will be honoring Irvine Veterans age 50 and older by delivering American flags to their homes on November 9 and 10. To register a Veteran to receive a flag, please visit [myirvine.org](http://myirvine.org). Senior Council Members are invited to take part in the delivery of flags for this program.

- The 39<sup>th</sup> annual Holiday Faire will be held entirely outdoors at the Great Park Palm Court Arts Complex on Saturday, November 6 from 9 a.m. to 4 p.m. This event will feature more than 50 local artisans displaying and selling unique handmade gifts such as holiday decorations, hand-blown glass, ceramics, jewelry, folk crafts, clothing, and more.

## **SENIOR COUNCIL MEMBER ANNOUNCEMENTS/UPDATES**

There were no Senior Council Member announcements.

## **PUBLIC COMMENTS**

There were no public comments.

## **ADDITIONS AND DELETIONS**

There were no additions or deletions.

## **COMMITTEE/GROUP/AGENCY REPORTS**

### **1. Senior Services Support/Interest Groups**

#### **A. Friends of Outreach**

Senior Council Member Jacobs reported shopping has begun to fill 250 bags for the Holiday Gift Bag distribution. Chair Inmon reported the Bingo program has resumed with a slow, but steady growth, and encouraged Senior Council members to participate in the assembly and delivery of holiday gift bags.

#### **B. Irvine Adult Day Health Services, Inc. (IADHS)**

Kimberly Beeson, Executive Director, reported the following:

- IADHS has made 11,500 contacts with participants as of the end of September.
- Two Certified Nurse Assistants have resumed working in-person.
- Offering in-person services on Tuesday, Wednesday, and Thursday from 9 a.m. to noon, and telehealth calls are available all week.
- Recruiting for a Licensed Clinical Social Worker and an Activity Coordinator.
- Virtual fundraising efforts have raised \$72,000 of the \$100,000 goal.
- Seeking volunteers to serve on the IADHS Board of Directors.

#### **C. Irvine Evergreen Chinese Senior Association (IECSA):**

President Chang reported the October 16 Medicare Open Enrollment lecture had 120 attendees. The next monthly meeting will be held on November 20 and will feature live entertainment.

#### **D. NEDA-Association of Iranian American Seniors – No report.**



## **2. Orange County Senior Citizens Advisory Council-Affiliated Committees**

- A. Orange County Senior Citizens Advisory Council – No report.
- B. Health Re-imagined

Senior Council Member Chang reported a presentation on the Medicare Open Enrollment season was provided. Senior Council Member Baradehi reported HICAP representatives as non-biased, reliable sources of information and that local faith-based organizations are offering services such as respite care for families.

- C. Housing/Transportation

Senior Council Member Chang reported committee discussion included homelessness among Veterans. Additional information such as statistics and resources were shared.

- D. Senior Citizens Engagement

Vice Chair Sandlin reported the state’s Master Plan on Aging was discussed and detailed information can be found on the state website.

Senior Council Member Suh reported the following topics were discussed:

- A presentation on broadband infrastructure legislature was presented by a California League of Cities representative.
- Sales tax issues regarding online shopping for local municipalities.
- Zoning changes/limitations for housing throughout the county.
- Tablet distribution and Get Set Up classes for seniors.
- Management of nursing homes and regulation oversight by state versus county.

Vice Chair Sandlin reported updates from the September meeting included a presentation on fraud prevention and human trafficking issues.

## **3. Senior Citizens Council Committees**

- A. Facilities Committee

Senior Council Member Jacobs reported improvements to the Lakeview Senior Center entrance and parking lot will soon be scheduled. New carpet and flooring have been chosen and new chairs for the Rose Garden Café are being ordered.

- B. Leadership Committee

Vice Chair Sandlin reported the following:

- Senior Services Fall Programs are in full swing.
- Participation in the Senior Express shuttle continues to grow.
- Bingo program is steadily growing in participation.

- The Intergenerational Trick-or-Treat event will be held on October 29 at Lakeview Senior Center.
- Irvine Police Department (IPD) has been offering disaster preparedness presentations in the community.
- IPD has installed new high/low siren systems to emergency response vehicles.

C. Nutrition Committee

Senior Council Member Baradehi reported the following:

- Oversight of the Elderly Nutrition Program will be transitioned to a third party over the next few months.
- The Rose Garden Café resumed in-person dining on July 15.
- The Meals on Wheels and Grab-n-Go meal programs remain in effect.
- Rose Garden Café will offer a Halloween themed lunch in October and a Veterans Day themed lunch in November.
- Participation on the Senior Express shuttle continues to grow.

**COUNCIL BUSINESS**

**4. MINUTES**

**ACTION: Moved by Senior Council Member Chang and seconded by Senior Council Member Baradehi to approve the minutes of the Senior Citizens Council regular meeting held September 16, 2021.**

The motion carried as follows:

AYES: 6 Baradehi, Chang, Inmon, Jacobs, Sandlin, Suh  
 NOES: 0  
 ABSENT: 1 Hibrawi

Chair Inmon thanked Senior Council Members and staff for support over the past nine years of her service on the Senior Council.

**ADJOURNMENT**

**Moved by Vice Chair Sandlin, seconded by Senior Council Member Chang, and unanimously approved to adjourn the meeting at 10:30 a.m.**

\_\_\_\_\_  
SENIOR CITIZENS COUNCIL CHAIR

\_\_\_\_\_  
Athena Martinez  
Recording Secretary

\_\_\_\_\_  
Date Approved

**COUNCIL BUSINESS**

**IRVINE SENIOR CITIZENS COUNCIL  
2022 MEETING SCHEDULE**

**ITEM 3.2**



# REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

**MEETING DATE:** NOVEMBER 18, 2021

**TITLE:** IRVINE SENIOR CITIZENS COUNCIL 2022 MEETING  
SCHEDULE

  
Director of Community Services

## RECOMMENDED ACTION

Approve the Irvine Senior Citizens Council meeting schedule for calendar year 2022.

## EXECUTIVE SUMMARY

The Senior Citizens Council (Senior Council) acts in an advisory capacity to the City Council on matters pertaining to the special interests and concerns of seniors.

At its November meeting each year, the Senior Council sets an annual meeting schedule to conduct Senior Council duties for the following year. A meeting schedule for calendar year 2022, presented as Attachment 1, is submitted for Senior Council review and approval.

## ANALYSIS

Senior Council meetings are held the third Thursday of each month at 9 a.m. at Lakeview Senior Center, 20 Lake Road, Irvine, California, unless otherwise noted.

Resolution 10-45, presented as Attachment 2, Section 10, Meeting Quorum, directs the Senior Council to set an annual meeting schedule. The attached proposed 2022 meeting schedule is prepared for Senior Council approval in accordance with the Brown Act.

## ALTERNATIVES CONSIDERED

Senior Council may choose to amend the proposed 2022 meeting schedule to change regular meeting dates, add or reduce the number of meetings, and/or change the meeting location.

**FINANCIAL IMPACT**

There is no financial impact to amending and/or approving the proposed Senior Council meeting schedule for 2022.

**REPORT PREPARED BY** Sandra Salcedo, Community Services Superintendent

**ATTACHMENTS:**

1. Irvine Senior Citizens Council Proposed 2022 Meeting Schedule
2. Irvine City Council Resolution 10-45

IRVINE SENIOR CITIZENS COUNCIL  
PROPOSED 2022 REGULAR MEETING SCHEDULE

All meetings to convene at the  
Lakeview Senior Center  
20 Lake Road, Irvine

<u>Date</u>	<u>Time</u>
January 20	9 a.m.
February 17	9 a.m.
March 17	9 a.m.
April 21	9 a.m.
May 19	9 a.m.
June 16	9 a.m.
July 21	9 a.m.
August 18	9 a.m.
September 15	9 a.m.
October 20	9 a.m.
November 17	9 a.m.
December 15	No Meeting

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral

interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

**SECTION 3. TERMS OF OFFICE** - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

**SECTION 4. DUTIES** - The Senior Citizens Council shall have the duty to:

- (a) Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and



(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- o Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.

  
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 MAYOR OF THE CITY OF IRVINE

ATTEST:

  
 \_\_\_\_\_  
 CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA )  
 COUNTY OF ORANGE ) SS  
 CITY OF IRVINE )

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang  
 NOES: 0 COUNCILMEMBERS: None  
 ABSENT: 0 COUNCILMEMBERS: None

  
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 CITY CLERK OF THE CITY OF IRVINE