



AGENDA

IRVINE COMMUNITY ALLIANCE FUND REGULAR MEETING

December 2, 2021
2:00 PM

Patty Vidovich
President

Patricia Fierro
Vice President

Mike Cribbin
Chief Financial Officer

Michael Dominguez
Secretary

Board Members:
Pamela Baird
Wendy Bokota
James Mai

Irvine Civic Center and ZOOM
Conference Room B-203
One Civic Center Plaza
Irvine, CA 92606

PARTICIPATION IN IRVINE COMMUNITY ALLIANCE FUND MEETING

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR "ZOOM" CAN BE FOUND ONLINE AT [IRVINE COMMUNITY ALLIANCE FUND](#). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE COMMUNITY ALLIANCE FUND," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606; BY EMAIL TO CS@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [IRVINE COMMUNITY ALLIANCE FUND](#).

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE COMMUNITY ALLIANCE FUND ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE REGISTER BY COMPLETING THE REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE COMMUNITY ALLIANCE FUND ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE COMMUNITY ALLIANCE FUND MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE COMMUNITY ALLIANCE FUND. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE COMMUNITY ALLIANCE FUND IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT CS@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OR PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Card/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the conference room. Please identify on the card your name, address (optional), and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

INTRODUCTIONS

ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during public comments. However, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

1. PRESENTATION

1.1 CITY OF IRVINE COMMUNITY SERVICES DEPARTMENT DONATION SUMMARY

2. BOARD BUSINESS

2.1 IRVINE COMMUNITY ALLIANCE FUND REORGANIZATION

RECOMMENDED ACTION:

- 1) Selection of Irvine Community Alliance Fund Board of Directors President: Chair or designee declares nominations open for President and calls for Board vote.
- 2) Selection of Vice President, Chief Financial Officer, and Secretary: Newly-elected or reappointed Irvine Community Alliance Fund President declares nominations open for Vice President, Chief Financial Officer, and Secretary, and calls for Board vote.

2.2 APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING MINUTES

RECOMMENDED ACTION:

Approve minutes of the Irvine Community Alliance Fund Special Meeting held October 7, 2021.

2.3 CHIEF FINANCIAL OFFICER'S REPORT

RECOMMENDED ACTION:

Receive and file.

ADJOURNMENT

NOTICE TO THE PUBLIC

At 11:00 p.m., the Irvine Community Alliance Fund will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 midnight and will continue all other items on which additional time is required until a future Commission meeting. All meetings are scheduled to terminate at 12:00 midnight.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Community Alliance fund liaison and are available for public inspection and copying once the agenda is publicly posted, at least 72 hours prior to a meeting. Staff reports can also be downloaded from the City's website beginning the Monday prior to the scheduled Irvine Community Alliance Fund meeting on Thursday. If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Community Alliance Fund liaison at (949) 724-6687.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Community Alliance Fund regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Community Alliance Fund. Please provide seven copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Community Alliance Fund Board Members at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Community Alliance Fund Secretary at 949-724-6655 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

MEETING SCHEDULE

Annual meetings of the Irvine Community Alliance Fund are held in accordance with dates selected by the Irvine Community Alliance Fund Board of Directors unless otherwise noted. Agendas are available at the following locations:

- Community Services Lobby
- Public Safety Lobby
- City's web page at www.ci.irvine.ca.us

I hereby certify that the agenda for the Irvine Community Alliance Fund meeting was posted in accordance with law in the posting book located in the Public Safety Lobby of the Civic Center, One Civic Center Plaza, Irvine, California on November 29, 2021 by 2:00 p.m.

/s/Rebecca Parmer
Irvine Community Alliance Fund Liaison

PRESENTATION

ITEM 1.1

(There is no report associated with this item.)

Irvine Community Alliance Fund Community Services Department Donation Summary

Mike Cribbin

ICAF Chief Financial Officer

December 2, 2021



COMMUNITY SERVICES DONATION SUMMARY

July 1, 2018 through June 30, 2021

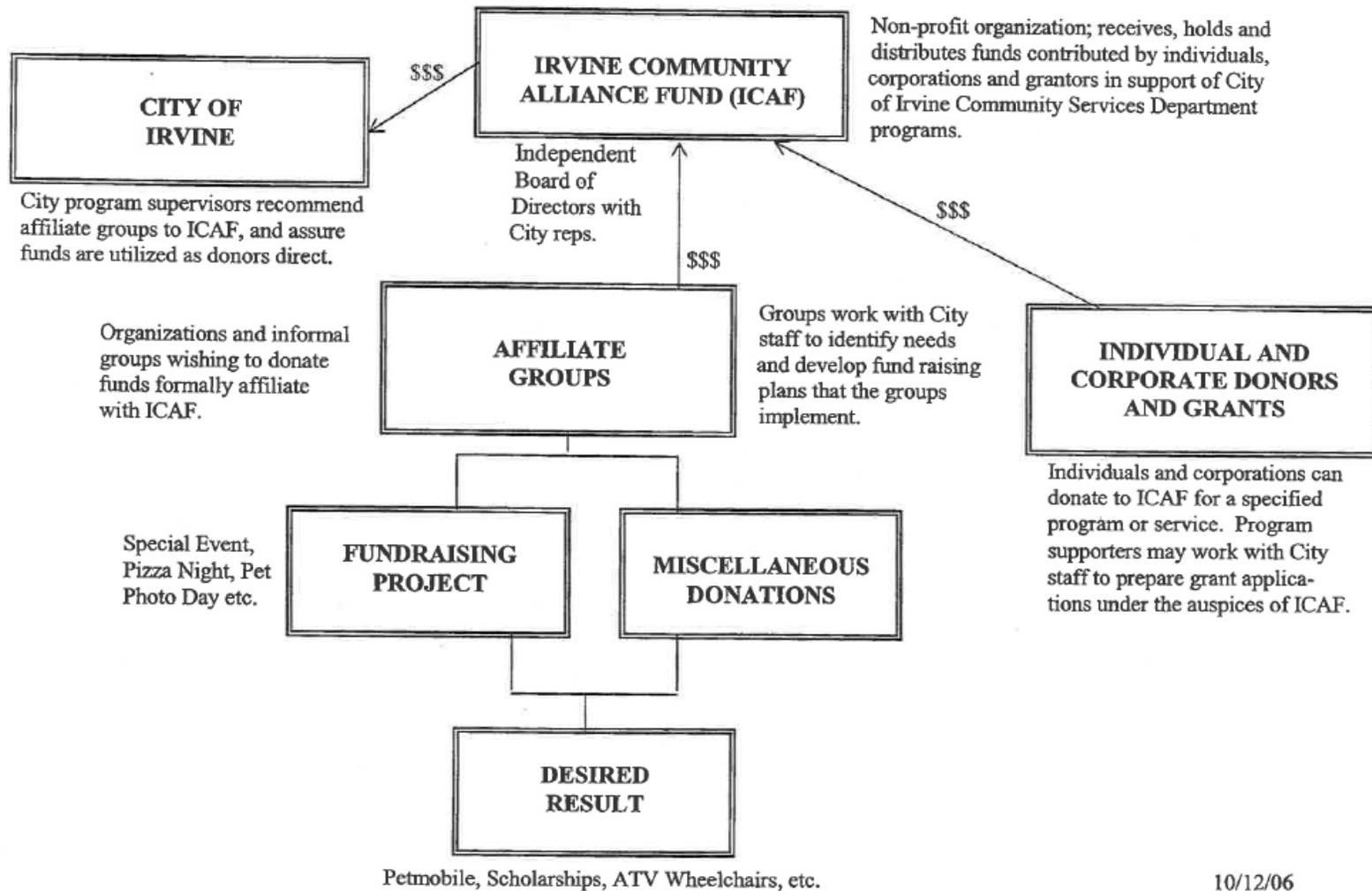
Section	FY18-19	FY19-20	FY20-21
Seniors	\$ 236,198	\$ 133,354	\$ 139,241
Aquatics	40	3,002	-
Irvine Animal Care Center	151,506	163,211	174,864
Child, Youth & Family	634	485	-
Irvine Fine Arts Center	2,431	4,046	250
Special Events	5,895	11	-
Community Parks	1,300	-	-
Great Park	-	-	21,000
Other (Sections less than \$1,000)	275	364	-
Total	\$ 398,279	\$ 304,473	\$ 335,355



COMMUNITY SERVICES DONATION SUMMARY

CITY OF IRVINE COMMUNITY SERVICES DEPARTMENT

IRVINE COMMUNITY ALLIANCE FUND (ICAF) OPERATION



10/12/06



BOARD BUSINESS

ITEM 2.1

ICAF REORGANIZATION

(There is no report associated with this item.)

ITEM 2.2

MINUTES



MINUTES

IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING

October 7, 2021

3:00 PM

Irvine Civic Center and ZOOM
Community Services Conference Room B-203
One Civic Center Plaza
Irvine, California

CALL TO ORDER

The special meeting of the Irvine Community Alliance Fund was called to order at 3:09 p.m. by President Vidovich.

ROLL CALL

Present:	5	President:	Patty Vidovich
		Vice President:	Patricia Fierro
		Board Member:	Pamela Baird
		Chief Financial Officer:	Mike Cribbin
		Secretary:	Michael Dominguez
Absent:	2	Board Member:	Vacant
		Board Member:	Vacant

Also present from Community Services staff: Community Services Manager Jenn Starnes

ANNOUNCEMENTS

There were no announcements.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

1. BOARD BUSINESS

1.1 APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND BOARD MINUTES

ACTION:

Moved by President Vidovich, seconded by Vice President Fierro, to approve the minutes of the special meeting of the Irvine Community Alliance Fund held July 21, 2021.

The motion carried as follows:

Ayes: 5 Board Members: Vidovich, Fierro, Cribbin, Dominguez, Baird

1.2 IRVINE COMMUNITY ALLIANCE FUND BOARD MEMBER APPOINTMENTS

ACTION:

Moved by Vice President Fierro, seconded by Board Member Baird, to appoint the following individuals to serve as Irvine Community Alliance Fund (ICAF) Board members to commence on October 8, 2021:

- Wendy Bokota
- James Mai

The motion carried as follows:

Ayes: 5 Board Members: Vidovich, Fierro, Cribbin, Dominguez, Baird

ADJOURNMENT

Moved by Board Member Baird, seconded by Chief Financial Officer Cribbin, to adjourn the meeting at 3:22 p.m.

The next regular meeting of the Irvine Community Alliance Fund is scheduled for December 2, 2021, 2:00 p.m., at the Irvine Civic Center, Community Services, Conference Room B-203, Irvine, California.

PATTY VIDOVICH, PRESIDENT

MICHAEL DOMINGUEZ, SECRETARY

Date Approved: _____

ITEM 2.3

CHIEF FINANCIAL OFFICER'S REPORT



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND ACTION

MEETING DATE: DECEMBER 2, 2021

TITLE: CHIEF FINANCIAL OFFICER'S REPORT

 FOR PAMELA BAIRD
Director of Community Services

RECOMMENDED ACTION

Receive and file.

EXECUTIVE SUMMARY

Irvine Community Alliance Fund (ICAF) is a nonprofit entity that receives and distributes funds, property and other resources to aid, sponsor, promote, advance and assist in the charitable provision of public parks, recreation and community services in and for the City of Irvine and greater Irvine area. ICAF is governed by a Board of Directors consisting of community volunteers and City of Irvine staff representatives.

In accordance with ICAF Bylaws, the Chief Financial Officer of the organization is responsible for records of accounts and preparing the Annual Report regarding the financial condition of the organization.

ANALYSIS

In accordance with ICAF Bylaws, Article X, Section 7 (e), the Chief Financial Officer of the organization is responsible for keeping and maintaining adequate and correct books and records of accounts. ICAF Bylaws, Article XII, Section 3, specifies the requirements pertaining to the organization's Annual Report.

At the meeting, the Chief Financial Officer presents a summary report on the financial condition of the organization for the Fiscal Year 2020-21 with prior year comparison information for FY 2019-20 (Attachment).

FINANCIAL IMPACT

The Statement of Contributions and Expenses report for FY 2020-21 shows program contributions of \$19,571.83. This represents a decrease of \$16,211.80 from the 2019-20 program contributions of \$35,783.63 (Attachment). The contribution decrease of \$16,211.80 is primarily due to the cancellation of the Irvine Improv event, Comedy Unleashed in 2020, as well as reduction of three larger donations totaling \$13,000. All

contributions and expenditures in FY 2020-21 were related to the Irvine Animal Care Center.

FINANCIAL IMPACT

The report is submitted as an information update, detailing contributions and expenses made to the Irvine Community Alliance Fund. The ending fund balance is \$8,275.18.

REPORT PREPARED BY Mike Cribbin, Chief Financial Officer

ATTACHMENT

Statement of Contributions and Expenses

Irvine Community Alliance Fund Statement of Contributions and Expenses
for Two Fiscal Years July 2019 through June 2021

FUND SUMMARY	FYE 06/30/21	FYE 06/30/20	VARIANCE
Beginning Balance	\$ 8,341.44	\$ 8,726.63	\$ (385.19)
Total Contributions	19,571.83	35,783.63	(16,211.80)
Total Expenses	19,638.09	36,168.82	(16,530.73)
Ending Balance	8,275.18	8,341.44	(66.26)

PROGRAM CONTRIBUTION	FYE 06/30/21	FYE 06/30/20	VARIANCE
Irvine Animal Care	19,571.83	35,783.63	(16,211.80)
Irvine Global Village	-	-	-
Senior Services	-	-	-
Total	19,571.83	35,783.63	(16,211.80)

PROGRAM EXPENSE	FYE 06/30/21	FYE 06/30/20	VARIANCE
Irvine Animal Care	19,638.09	36,168.82	(16,530.73)
Irvine Global Village	-	-	-
Senior Services	-	-	-
Total	\$ 19,638.09	\$ 36,168.82	\$ (16,530.73)

ATTACHMENT