



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 8, 2021
Irvine Child Resource Center
14341 Yale Avenue
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:31 a.m. by Vice President Yu.

ROLL CALL

Present:	5	BOARD MEMBER:	Stephanie Bynon
		BOARD MEMBER:	Tammy Kim
		BOARD MEMBER:	Corey Lakin
		CLERK:	Alan Battenfield
		VICE PRESIDENT:	Cyril Yu

PLEDGE OF ALLEGIANCE

Vice President Yu led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENTS

Sharon Wellikson, Executive Director of Irvine Children's Fund (ICF), expressed her thanks on behalf of ICF to the City of Irvine City Council for allocating American Rescue Plan Act (ARPA) funding to the ICCP scholarship program.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

1. CONSENT CALENDAR

Moved by Board Member Kim, seconded by Clerk Battenfield, to approve Consent Calendar items 1.1 through 1.9.

There were no requests to speak.

The motion carried as follows:

Ayes: Battenfield, Bynon, Kim, Lakin, Yu

1.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project meeting held on October 18, 2021.

1.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$49,193.22 to Catalyst Family Inc. for child care development services for September 1-30, 2021.

1.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$9,637.00 **(CDBG)** for child care services for September 1-30, 2021 funded by ICF scholarships.

- \$ 1,829.50 to Catalyst Family Inc. **(CDBG)**
- \$ 360.00 to Creekers Club **(CDBG)**
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 7,447.50 to Rainbow Rising **(CDBG)**

1.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$16,788.02 **(CDBG-CV)** for child care services for September 1-30, 2021 funded by CV scholarships.

- \$ 3,613.38 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 00.00 to Kids Stuff
- \$11,540.89 to Rainbow Rising (CDBG-CV)

1.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICCP) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$78.00 (ICCP) for child care services for September 1-30, 2021 funded by ICCP scholarships.

- \$ 00.00 to Catalyst Family Inc.
- \$ 00.00 to Creekers Club
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 78.00 to Rainbow Rising (ICCP)

1.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2021.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

1.7 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$21,323.04 to the City of Irvine for Program and Grant Administration for the month of September 2021.

- \$ 20,339.17 for Program Administration
- \$ 983.87 for Grant Administration

1.8 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from the ICF into the appropriate account as follows:

- \$ 27,995.00 01-005-712-00-8699

1.9 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from the ICF into the appropriate account as follows:

- \$ 35,108.09 01-005-712-00-8699

2. BUSINESS

2.1 ICCP 2022 MEETING SCHEDULE

ACTION: Moved by Board Member Kim, seconded by Clerk Battenfield, to approve the ICCP 2022 meeting schedule.

There were no requests to speak.

The motion carried as follows:

Ayes: Battenfield, Bynon, Kim, Lakin, Yu

3. REPORTS

3.1 FACILITIES AND BUDGET REPORT – JOHN FOGARTY

ACTION:

Received and Filed.

3.2 ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ACTION:

Received and Filed.

ADJOURNMENT

Moved by Board Member Kim, and seconded by Clerk Battenfield, to adjourn the meeting at 8:41 a.m.

Cyril Yu

Cyril Yu (Jan 11, 2022 12:14 PST)

CYRIL YU, VICE PRESIDENT
IRVINE CHILD CARE PROJECT

Shane Dineen

Shane Dineen (Jan 11, 2022 12:16 PST)

SHANE DINEEN
RECORDING SECRETARY

Date Approved: January 10, 2022