



VACANT
Chair

Bill Sandlin
Vice Chair

Council Members:
Amal Baradehi
Jerry Chang
Greta Jacobs
Rachel Owens
Patti Ragland
Myung Suh

AGENDA

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

January 20, 2022
9:00 AM

Lakeview Senior Center
20 Lake Road
Irvine, CA 92604

PARTICIPATION AT IRVINE SENIOR CITIZENS COUNCIL MEETINGS

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON AT THE LAKEVIEW SENIOR CENTER OR WATCHED LIVE THROUGH THE ZOOM APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: SENIOR CITIZENS COUNCIL," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO AMARTINEZ@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA ZOOM. FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE SENIOR CITIZENS COUNCIL ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE SENIOR CITIZENS COUNCIL ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE SENIOR CITIZENS COUNCIL MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE SENIOR CITIZENS COUNCIL. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE SENIOR CITIZENS COUNCIL IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6690, OR VIA EMAIL AT AMARTINEZ@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker’s Form/Request to Speak: If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the Request to Speak Form. Speaker’s Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE – Board Member Baradehi

INTRODUCTIONS

ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

SENIOR COUNCIL MEMBER ANNOUNCEMENTS/UPDATES

PUBLIC COMMENTS

Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker’s Form and submit it to the Recording Secretary.

ADDITIONS AND DELETIONS

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

1. COMMITTEE/GROUP/AGENCY REPORTS

(Please limit Committee Reports to 3 minutes per person)

1.1. Senior Services Support/Interest Groups

- A. EKTA Center: South Asian Senior Association – Harish Murthy, Executive Director
- B. Friends of Outreach – Kathleen Pfeiffer, Vice President
- C. Irvine Adult Day Health Services, Inc. – Kimberly Beeson, Executive Director
- D. Irvine Evergreen Chinese Senior Association – Jerry Chang, Director
- E. NEDA-Association of Iranian American Seniors – Nasser Fathi, President

1.2. Orange County Senior Citizens Advisory Council-Affiliated Committees

- A. Senior Citizens Advisory Council – Senior Council Member Suh
- B. Wellbeing Reimagined – Senior Council Members Baradehi and Chang
- C. Housing/Transportation – Senior Council Members Chang and Jacobs
- D. Senior Citizens Engagement – Vice Chair Sandlin and Senior Council Member Suh

1.3. Senior Citizens Council Committees

- A. Facilities Committee – Senior Council Members Jacobs and Suh
- B. Leadership Committee – Vice Chair Sandlin and Senior Council Member Chang
- C. Nutrition Committee – Senior Council Members Baradehi and Chang

2. COUNCIL BUSINESS

2.1. MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Senior Citizens Council regular meeting held November 18, 2021.

2.2. IRVINE SENIOR CITIZENS COUNCIL COMMITTEE ASSIGNMENTS

RECOMMENDED ACTION:

Designate representatives of Irvine Senior Citizens Council to the Orange County Senior Citizens Advisory Council affiliated committees and the Irvine Senior Citizens Council subcommittees.

2.3. IRVINE SENIOR CITIZENS COUNCIL ELECTION OF OFFICERS

RECOMMENDED ACTION:

Conduct election of Irvine Senior Citizens Council Chair and Vice Chair to serve in these capacities from January 2022 through December 2023.

ADJOURNMENT

Next Meeting: Irvine Senior Citizens Council regular meeting, **Thursday, January 20, 2022, 9 a.m.**, Lakeview Senior Center, 20 Lake Road, Irvine.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Senior Citizens Council will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION AND ELECTRONIC DEVICES

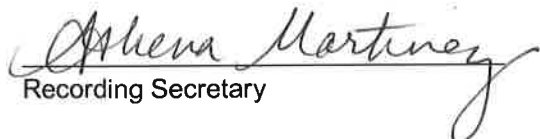
To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at *cityofirvine.org*.

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on January 14, 2022 by 5:30 p.m. as well as on the City's web page.


Recording Secretary

COUNCIL BUSINESS

ITEM 2.1 MINUTES



MINUTES

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

November 18, 2021
Lakeview Senior Center
20 Lake Road
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Senior Citizens Council (Senior Council) was called to order at 9 a.m. on November 18, 2021, in the Homer Guimond Studio, Lakeview Senior Center, 20 Lake Road, Irvine, California; Vice Chair Sandlin presiding.

ROLL CALL

Present:	7	Senior Council Member	Amal Baradehi
		Senior Council Member	Jerry Chang
		Senior Council Member	Greta Jacobs
		Senior Council Member	Rachel Owens
		Senior Council Member	Patti Ragland
		Senior Council Member	Myung Suh*
		Vice Chair	Bill Sandlin

**arrived at 9:40 a.m.; virtual attendance*

PLEDGE OF ALLEGIANCE

Vice Chair Sandlin led the Pledge of Allegiance.

COVID-19 HEALTH ANNOUNCEMENT

Community Services Superintendent Sandra Salcedo read the COVID-19 public health announcement.

INTRODUCTIONS

Superintendent Salcedo introduced new Members-at-Large, Rachel Owens and Patti Ragland.

Community Services Supervisor Amber Castrey introduced the following new staff:

- Kenneth Tu, Leader II-PT, Facilities
- Heather Henderson, Leader III-EPT, Volunteers
- Steve Mendoza, Leader III-EPT, Front Desk Operations

1. PRESENTATION

1.1. Keeping Your Keys

Pualani Ortiz, Transportation and Traffic Safety Specialist with the American Automobile Association, provided a presentation on safe driving for mature drivers.

ANNOUNCEMENTS

Superintendent Salcedo made the following announcements:

- A Thanksgiving Meal Distribution event, hosted by County Supervisor Donald Wagner, is scheduled at the Civic Center on November 22 from 11 a.m. to 1 p.m. This event is for seniors and Irvine families in need.
- The Civic Center Holiday Tree Lighting event will be held on December 4 from 4 to 6:30 p.m. and will feature “snow fall”, a visit from Santa, live holiday music, games, crafts, and a winter-themed train route.
- The Senior Services Twilight Holiday Social will be held on December 10 at Trabuco Center from 4 to 6 p.m. and will feature entertainment by the band “The Grumps OC”, hors d’oeuvres, gifts, and giveaways. Registration is required at yourirvine.org.
- Two 50th Anniversary Celebrations for Irvine’s incorporation will be held at the Great Park:
 - Party at the Park will be held on December 11 from 2 to 7 p.m. and will include music and dancing, crafts, holiday activities, and a nighttime spectacular.
 - Mini Celebration events will be held at various sites throughout the City, including Lakeview Senior Center, on incorporation day, December 28, from 2 to 5 p.m.
- The annual Toy Drive in support of the Irvine 2/11 Marine Corps Battalion is underway through December 13. Collection sites are at the Civic Center, the Police Department, and the Great Park Visitors Center during each site’s normal business hours.
- The City is conducting a Utensils & Condiments Drive through December 15 to support Second Harvest Food Bank OC and their partners in meal programs. Donate accumulated condiment packets and wrapped, unused plastic utensil packs from takeout or delivered meals at the Civic Center, Great Park Visitors Center, Lakeview Senior Center, Portola and University Community Centers.

SENIOR COUNCIL MEMBER ANNOUNCEMENTS/UPDATES

Community Services Manager Cory Hilderbrand reminded Senior Council Members this would be the time in the meeting for Senior Council Members to report items, make general announcements, or make general inquiries on items not listed under Senior Council Business.

Vice Chair Sandlin announced the Irvine 2/11 Marine Corps Adoption Committee is seeking volunteers to serve at the holiday event at Camp Pendleton, date to be announced.

Senior Council Member Jacobs reported the October Irvine Global Village Festival was well attended with an estimated 23,000 attendees.

Senior Council Member Baradehi inquired about efforts to address gap in senior housing.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS AND DELETIONS

There were no additions or deletions.

2. COMMITTEE/GROUP/AGENCY REPORTS

2.1. Senior Services Support/Interest Groups

A. Friends of Outreach (FOO)

Senior Council Member Jacobs reported shopping for the holiday gift bags begins today. Delivery of 250 gift bags will be done the beginning of December to all Meals on Wheels participants. FOO will be conducting Board election of officers this afternoon.

B. Irvine Adult Day Health Services, Inc.

Kimberly Beeson, Executive Director, reported the following:

- The annual, *Take a Chance on Seniors* fundraiser, held virtually this year, generated \$75,000.
- Volume of in-person activities is gradually increasing.
- Social Workers are reaching out to waitlisted individuals to begin enrollment process.
- Exploring grant opportunities to bridge fiscal gaps.

C. Irvine Evergreen Chinese Senior Association (IECSA):

Anne Wu, Co-President, reported the following:

- IECSA has been conducting in-person meetings since August, and all activities are gradually being restored.
- The annual appreciation luncheon will be held on December 15 at 11:30 a.m. at J. Zhou Oriental Cuisine restaurant at The District in Tustin. All Senior Council Members are invited as special guests as a thank you for support of IECSA through the year.
- The Chinese New Year event will be held on February 2, 2022 and will feature live entertainment, food, and dancing.

D. NEDA-Association of Iranian American Seniors

President Nasser Fathi reported in-person activities will resume today with a 2 p.m. poetry/dance/music program.

2.2. Orange County Senior Citizens Advisory Council-Affiliated Committees

A. Orange County Senior Citizens Advisory Council – No report.

B. Health Re-imagined

Senior Council Member Chang reported a presentation was given on Orange County Office on Aging Services programs and resources offered throughout the County.

Senior Council Member Baradehi reported the topic with the most interest/demand is housing.

C. Housing/Transportation – No report.

D. Senior Citizens Engagement

Vice Chair Sandlin reported on the communication process for moving senior legislation for consideration/approval and how decisions are made.

2.3. Senior Citizens Council Committees

A. Facilities Committee

Senior Council Member Jacobs reported new landscaping has been installed at the Lakeview Senior Center entrance, and new LED lighting has been installed throughout the facility. Upcoming project will be new flooring.

B. Leadership Committee – No report.

C. Nutrition Committee – No report.

3. COUNCIL BUSINESS

3.1. MINUTES

ACTION: Moved by Senior Council Member Jacobs, seconded by Senior Council Member Chang, and unanimously carried by those members present to approve the minutes of the Irvine Senior Citizens Council regular meeting held October 21, 2021.

3.2. IRVINE SENIOR CITIZENS COUNCIL 2022 MEETING SCHEDULE

ACTION: Moved by Senior Council Member Owens, seconded by Senior Council Member Ragland, and unanimously carried by those members present to approve the Irvine Senior Citizens Council meeting schedule for calendar year 2022.

ADJOURNMENT

Moved by Senior Council Member Owens, seconded by Senior Council Member Ragland, and carried by those members present to adjourn the meeting at 10:31 a.m.

CHAIR

Athena Martinez
Recording Secretary

Date Approved

COUNCIL BUSINESS

ITEM 2.2

**IRVINE SENIOR CITIZENS COUNCIL
COMMITTEE ASSIGNMENTS**



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: JANUARY 20, 2022

TITLE: IRVINE SENIOR CITIZENS COUNCIL COMMITTEE ASSIGNMENTS

Crystalline Lind for Pam Baird
Director of Community Services

RECOMMENDED ACTION

Designate representatives of Irvine Senior Citizens Council to the Orange County Senior Citizens Advisory Council affiliated committees and the Irvine Senior Citizens Council subcommittees.

EXECUTIVE SUMMARY

Irvine Senior Citizens Council (Senior Council) serves as an advisory body to City Council on City policy matters affecting Irvine's older adults and their families. Member participation in committees at both the County and local level is important to remain informed on matters affecting older adults.

Senior Council is requested to identify representatives for calendar year 2022 to attend the Orange County Senior Citizens Advisory Council (SCAC) affiliated committees (Attachment 1), and to serve on Senior Council subcommittees (Attachment 2).

ANALYSIS

SCAC advises the Orange County Board of Supervisors and the Office on Aging on matters affecting older adults in Orange County. SCAC holds monthly general meetings, bringing service providers and advocates together to advise on relevant issues such as: senior needs assessments, service planning, and legislative advocacy. SCAC consists of an Executive Board and three standing committees.

Senior Citizens Advisory Council (SCAC) – Consists of 40 volunteer citizens, including local elected officials; representatives of health care and supportive service provider organizations; persons with leadership experience, and members of the general public. SCAC membership is comprised of at least half the members aged 60 and older. The Orange County Board of Supervisors appoints 10 members; the California League of Cities appoints 10 members; and the Executive Board appoints the remaining 20 members.

Housing & Transportation Committee – Addresses the housing needs of older adults in Orange County, including affordable housing and accommodations for individuals with disabilities. This committee also addresses transportation issues affecting older adults who are unable to drive and/or have a functional impairment.

Senior Citizens Engagement Committee – Researches and tracks legislation affecting older adults.

Wellbeing Reimagined Committee – Addresses health issues that impact older adults, including access to health insurance and health care, and nutrition needs of older adults, especially the homebound and others in the greatest social and economic need.

Senior Council subcommittees advise Senior Council and staff on matters affecting Irvine seniors, programs, and services at Lakeview Senior Center, Rancho Senior Center, and Trabuco Center.

Facilities Subcommittee – Provides input on safety and maintenance needs of senior center facilities. Provides recommendations to Senior Council and staff on proposed facility improvement projects.

Nutrition Subcommittee – Raises awareness of senior nutrition topics, solicits input on nutrition program operations, and menus. Provides input on nutrition-related special projects and events.

Strategic Plan for Aging Subcommittee – Remains current on regional and City strategies for the development of programs and services for Irvine seniors. Provides input on yearly action items and serve as ambassadors by sharing input from senior community members. Provides support in the development and implementation of future Irvine aging plan initiatives.

ALTERNATIVES CONSIDERED

Senior Council may decide to delay the selection of committee assignments until a future meeting.

FINANCIAL IMPACT

There is no financial impact as a result of selecting Senior Council committee representatives for 2022.

REPORT PREPARED BY

Amber Castrey, Community Services Supervisor

ATTACHMENTS:

1. 2022 SCAC Full Council Monthly Meeting Schedule
2. 2022 Irvine Senior Citizens Council Subcommittees Meeting Schedule



2022 SCAC Full Council Monthly Meeting Schedule

Office on Aging
1300 S. Grand Avenue, Building B
Santa Ana, CA 92705



SCAC Full Council Monthly Meeting 2 nd Friday at 9:30am (Refer to Agenda for Meeting Location)	
January 14	
February 11	
March 11	
April 8	
May 13	
June (DARK)	
July 8	
August 12	
September 9	
October 14	
November 4*	
December (DARK)	

Senior Citizens Engagement 3 rd Monday at 9:30am (Refer to Agenda for Meeting Location)	
January 10*	July 18
February 14*	August 15
March 21	September 19
April 18	October 17
May 16	November 21
June (DARK)	December (DARK)

Housing & Transportation Committee 2 nd Thursday at 9:30am (Refer to Agenda for Meeting Location)	
January 13	July 14
February 10	August 11
March 10	September 8
April 14	October 13
May 12	November 10
June (DARK)	December (DARK)

Wellbeing Reimagined 3 rd Wednesday 1:00pm (Refer to Agenda for Meeting Location)	
January 19	July 20
February 16	August 17
March 16	September 21
April 20	October 19
May 18	November 16
June (DARK)	December (DARK)

Executive Board 4 th Tuesday 9:30am (Refer to Agenda for Meeting Location)	
January 25	July 26
February 22	August 23
March 22	September 27
April 26	October 25
May 24	November 22
June 28	December (DARK)

* Reflects revised date due to a County Holiday

Updated: 11/3/2021

2022 Irvine Senior Citizens Council Subcommittees Meeting Schedule

Facilities Subcommittee

Meets bi-monthly on Wednesdays at 2 p.m., beginning January 2

To provide input on safety and maintenance needs of the senior center facilities and serve as facility ambassadors by sharing input from facility users regarding any concerns. Provide recommendations to Senior Council on proposed projects to be considered as part of the City's two-year budget and Capital Improvement Plan program.

Meeting Location: Lakeview Senior Center, 20 Lake Road, Irvine

Nutrition Subcommittee

Meets bi-monthly on Tuesdays at 9:30 a.m., beginning February 1

To raise awareness of senior nutrition topics, to solicit input on Nutrition program operations and menu. Provide support to nutrition-related special projects and events.

Meeting Location: Lakeview Senior Center, 20 Lake Road, Irvine

Strategic Plan for Aging Subcommittee

Meets bi-monthly on Wednesdays at 1:30 p.m., beginning February 2

To remain current on regional and City strategies for the development of programs and services for Irvine seniors. Provide input on yearly action items and serve as ambassadors by sharing input from senior community members. Provide support in the development and implementation of future Irvine aging plan initiatives.

Meeting Location: Rotating between senior centers:

- Lakeview Senior Center, 20 Lake Road, Irvine
- Rancho Senior Center, 3 Ethel Coplen Way, Irvine
- Trabuco Center, 5701 Trabuco Road, Irvine

COUNCIL BUSINESS

ITEM 2.3

**IRVINE SENIOR CITIZENS COUNCIL
ELECTION OF OFFICERS**



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: JANUARY 20, 2022

TITLE: IRVINE SENIOR CITIZENS COUNCIL ELECTION OF OFFICERS

Crystal L. Baird for Pam Baird
Director of Community Services

RECOMMENDED ACTION

Conduct election of Irvine Senior Citizens Council Chair and Vice Chair to serve in these capacities from January 2022 through December 2023.

EXECUTIVE SUMMARY

Irvine Senior Citizens Council (Senior Council) serves as an advisory body to City Council on City policy matters affecting Irvine's older adults and their families. Member participation in committees at both the County and local level is important to remain informed on matters affecting older adults.

In accordance with Irvine Senior Citizens Council Bylaws, attached, the Irvine Senior Citizens Council shall elect a Chair and Vice Chair from its membership in January of even-numbered years to each serve a two-year term. The Chair or Vice Chair may not serve more than two consecutive terms in their respective offices.

ANALYSIS

Senior Council is comprised of seven members; five appointed, one by each City Councilmember, and two at-large members selected through a public recruitment process.

Duties of the Chair include:

1. Provide general supervision, direction and control of the business and affairs of the Senior Council.
2. Preside over meetings and represent Senior Council at its direction.
3. Provide input to staff on creation of meeting agendas.

Duties of the Vice Chair include:

1. In the absence or resignation of the Chair, the Vice Chair shall perform all duties of the Chair, and in so acting shall have all of the powers of the Chair.
2. Provide input to staff and Chair on creation of meeting agendas.

ALTERNATIVES CONSIDERED

The Senior Council may delay the election of Chair and Vice Chair to a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Senior Council conducting its election of officers.

REPORT PREPARED BY Denise Bennett-Arabatzis, Community Services Supervisor

ATTACHMENT:

City Council Resolution No. 10-45 (Irvine Senior Citizens Council Bylaws)

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral

ATTACHMENT

interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

SECTION 3. TERMS OF OFFICE - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

SECTION 4. DUTIES - The Senior Citizens Council shall have the duty to:

- (a) Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and

(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- o Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.



 MAYOR OF THE CITY OF IRVINE

ATTEST:



 CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) SS
 CITY OF IRVINE)

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang
 NOES: 0 COUNCILMEMBERS: None
 ABSENT: 0 COUNCILMEMBERS: None



 CITY CLERK OF THE CITY OF IRVINE