



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 14, 2022

8:30 AM

Irvine City Hall, B203 and Zoom
One Civic Center Plaza
Irvine, CA 92604

Cyril Yu
Vice President

Alan Battenfield
Clerk

Board Member:
Stephanie Bynon
Tammy Kim
Sandra Salcedo

PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETING

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR "ZOOM" CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, ONE CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO "ATTN: ICCP@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE REGISTER BY COMPLETING THE REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT ICCP@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Meeting Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PRESENTATIONS

ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to 15 minutes per meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, **please complete a Speaker's Form and submit it to the Recording Secretary.**

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

1. CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project meeting held on January 10, 2022.

1.2 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$70,294.31 to Catalyst Family Inc. for child care development services for January 1-31, 2022.

1.3 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$34,452.30 to Catalyst Family Inc. for Quarter 2 adjustment for child care development services provided in the period July 1, 2021 – December 31, 2021.

1.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$11,739.50 (\$644.25 CDBG; \$11,095.25 ICF) for child care services for January 1-31, 2022 funded by ICF scholarships.

- \$ 1,829.50 to Catalyst Family Inc. (ICF)
- \$ 397.50 to Creekers Club (ICF)
- \$ 00.00 to Dolphin Club
- \$ 212.50 to Kids Stuff (ICF)
- \$ 9,300.00 to Rainbow Rising (\$644.25 CDBG; \$8,655.75 ICF)

1.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$24,425.29 (CDBG-CV) for child care services for January 1-31, 2022 funded by CV scholarships.

- \$ 5,524.86 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 652.50 to Kids Stuff
- \$16,614.18 to Rainbow Rising (CDBG-CV)

1.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of January 2022.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

1.7 ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$13,330.00 paid by IUSD on behalf of ICCP.

1.8 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$9,232.30 for ICCP Work Order charge backs for 2021-2022 Fiscal Year – 1st Quarter.

1.9 WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$21,848.36 to the City of Irvine for Program and Grant Administration for the month of January 2022.

- \$ 19,753.45 for Program Administration
- \$ 2,094.91 for Grant Administration

1.10 ICCP PAYMENTS ISSUED FEBRUARY 2022

RECOMMENDED ACTION:

Receive and file attached record of payments issued February 2022 for service month December 2021.

1.11 DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$ 4,672.00 01-005-50100-8290
- \$ 10,164.00 01-005-50100-8290
- \$ 16,225.00 01-005-50100-8290
- \$ 52,799.00 01-005-50100-8590

1.12 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 31,749.75 01-005-712-00-8290

1.13 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 67,833.19 01-005-712-00-8699

2. BOARD BUSINESS

2.1 ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND (ICF) TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2021-22 FISCAL YEAR

RECOMMENDED ACTION:

Accept the additional award of \$102,000 ARPA funding for the 2021-22 Fiscal Year to support the ICCP Scholarship Program

2.2 ICCP PROVIDER LEASE RENEWAL

RECOMMENDED ACTION:

Approve lease renewal for all existing ICCP provider agencies for the 2022-23 Fiscal Year.

2.3 PROVIDER SELECTION FOR SOLIS PARK SCHOOL

RECOMMENDED ACTION:

Approve Rainbow Rising as ICCP child care provider for Solis Park School effective August 18, 2022.

2.4 IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2022-23 WITH MULTI-YEAR BUDGET PROJECTIONS

RECOMMENDED ACTION:

Submitted for the Board's review and discussion.

2.5 ICCP QUALITY CRITERIA AND ASSESSMENT PROCESS

RECOMMENDED ACTION:

Approve one of the following options:

Option A: Allocate a total of up to \$65,000 for FY 2022-23 for Quality Assessment Consulting Services.

Option B: Alternative option as proposed by the Board.

2.6 ICCP BOARD ELECTIONS

RECOMMENDED ACTION:

Conduct elections for the positions of ICCP Board President, Vice President, and Clerk.

3. REPORTS

3.1 FACILITIES AND BUDGET REPORT – JOHN FOGARTY

ACTION:

Receive and File.

3.2 ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ACTION:

Receive and File.

ADJOURNMENT

The next Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on Monday, May 9, 2022.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of January, March, May, June, September, October, and November, at 8:30 a.m. unless otherwise noted. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on

March 9, 2022 by 5:30 p.m. as well as on the City's web page.

Rebecca Turner
Board Liaison

1. CONSENT

ITEM 1.1

MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 10, 2022

8:30 AM

Irvine City Hall, B203 and Zoom
One Civic Center Plaza
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:30 a.m. by Vice President Yu.

ROLL CALL

Present:	5	BOARD MEMBER:	Stephanie Bynon
		BOARD MEMBER:	Tammy Kim*
		BOARD MEMBER:	Corey Lakin
		CLERK:	Alan Battenfield
		VICE PRESIDENT:	Cyril Yu

*Board Member Kim joined the meeting at 8:32 a.m.

PLEDGE OF ALLEGIANCE

Vice President Yu led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

COVID-19 HEALTH ANNOUNCEMENT

Cory Hilderbrand, Community Services Manager, read the COVID-19 public health announcement.

1. PRESENTATIONS

1.1 ***TRANSITIONAL KINDERGARTEN EXPANSION AND IRVINE CHILD CARE PROJECT PROGRAMS***

Cory Hilderbrand, Community Services Manager, provided an update on State of California legislation that will expand age eligibility for Transitional Kindergarten to all four-year old children, regardless of income eligibility by the 2025-26 school year and the possible impacts this may have on ICCP.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

2. CONSENT CALENDAR

ACTION:

Moved by Clerk Battenfield, seconded by Board Member Kim, and unanimously carried by those members present to approve Consent Calendar items 2.1 through 2.8.

There were no public comments.

2.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project meeting held on November 8, 2021.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$57,761.71 to Catalyst Family Inc. for child care development services for November 1-30, 2021.

2.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$9,674.50 (CDBG) for Child care services for November 1-30, 2021 funded by ICF scholarships.

- \$ 1,829.50 to Catalyst Family Inc. (CDBG)
- \$ 397.50 to Creekers Club (CDBG)
- \$ 0.00 to Dolphin Club

- \$ 0.00 to Kids Stuff
- \$ 7,447.50 to Rainbow Rising (CDBG)

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$23,232.86 (CDBG-CV) for child care services for November 1-30, 2021 funded by CV scholarships.

- \$ 5,444.93 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 652.50 to Kids Stuff
- \$15,501.68 to Rainbow Rising (CDBG-CV)

2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2021.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

2.6 ICCP EXPENSES PAID BY IUSD

ACTION:

Reviewed and accepted attached invoices in the total amount of \$14,097.24 paid by IUSD on behalf of ICCP.

2.7 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$21,593.58 to the City of Irvine for Program and Grant Administration for the month of November 2021.

- \$ 19,984.34 for Program Administration
- \$ 1,609.24 for Grant Administration

2.8 MEMBER-AT-LARGE REAPPOINTMENT

ACTION:

Re-appointed Stephanie Bynon to the ICCP Board of Directors to serve for a regular term of office to commence February 1, 2022 through January 2023.

3. BOARD BUSINESS

3.1 FISCAL YEAR 2020-21 FINANCIAL YEAR-END AUDIT

ACTION:

Submitted for the Board's review and discussion. No action taken.

3.2 IRVINE CHILD CARE PROJECT (ICCP) QUALITY CRITERIA AND ASSESSMENT PROCESS

ICCP discussion included: The importance of unannounced quality assessment visits to all ICCP sites, the previous model of an all-volunteer quality assessment committee is no longer viable, the availability of funding in the current ICCP budget, cost projections to hire an outside agency to perform quality assessment checks, request for staff to revisit the Request For Proposal (RFP) process to seek an outside agency to perform quality assessment visits at all ICCP sites.

There were no public comments.

ACTION:

Submitted for the Board's review and discussion. No action taken.

4. REPORTS

4.1 FACILITIES AND BUDGET REPORT – JOHN FOGARTY

There were no public comments.

ACTION:

Received and filed. No action taken.

4.2 ICCP ADMINISTRATOR'S REPORT – CORY HILDERBRAND

There were no public comments.

ACTION:

Received and filed. No action taken.

ADJOURNMENT

Moved by Board Member Kim, and seconded by Clerk Battenfield, to adjourn the meeting at 9:00 a.m.

CYRIL YU, VICE PRESIDENT
IRVINE CHILD CARE PROJECT

SHANE DINEEN
RECORDING SECRETARY

Date Approved: _____

ITEM 1.2

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$70,294.31** for child care development services for the month of **January 2022**. This provider served a total of 95 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$70,294.31** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$70,294.31** to Catalyst Family Inc. for child care development services for January 1-31, 2022.

IRVINE CHILD CARE PROJECT

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$70,294.31
	TOTAL	\$70,294.31

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$70,294.31	
	TOTAL	\$70,294.31

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**January 2022
(20 days of service)**

CATALYST FAMILY INC.:

Stonegate	2 29	children served child days of enrollment
Oak Creek	10 166	children served child days of enrollment
Vista Verde	0 0	children served child days of enrollment
Plaza Vista	36 645	children served child days of enrollment
Canyon View	6 120	children served child days of enrollment
Turtle Rock	10 169	children served child days of enrollment
Springbrook	6 92	children served child days of enrollment
Deerfield	12 186	children served child days of enrollment
University Park	13 224	children served child days of enrollment
<u>TOTALS:</u>	95 1,631	children served child days of enrollment
<u>YEAR-TO-DATE:</u>	592 10,028	children served child days of enrollment



350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

INVOICE NUMBER
5040-JAN22

DATE: **February 10, 2022**

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period January 1, 2022 through January 31, 2022		
Fiscal Year 2021-2022 Contract Type: CCTR-1167		
Service fees of 1,170.42 days @ \$61.26	\$71,700.19	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$71,700.19	
Adjustment for District Indirect Cost $\$71,700.19 \div 1.02 =$	\$1,405.88	
Balance due to Catalyst Family Inc. for January 2022		\$70,294.31
Net Balance Due to Catalyst Family Inc.		\$70,294.31
Billing Summary:		
Cumulative Prior Period Amount Billed	\$384,169.63	
Current Period Billing	\$104,746.61	
Cumulative Fiscal Year Amount Billed	\$488,916.24	
Contract Maximum Billable	\$1,125,400.98	
Available remaining balance	\$636,484.74	

ITEM 1.3

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$34,452.30** for child care development services provided in the period **July 1, 2021 - December 31, 2021**.

In recognition of the increased costs to child care providers due to COVID-19, Senate Bill (SB) 820 was passed allowing contractors to be reimbursed for net reimbursable program costs up to the maximum reimbursable amount (MRA) rather than the total as calculated based the Standard Reimbursement Rate for the 2020-21 FY.

ICCP was notified via the California Department of Social Services Child Care Bulletin No. 21-07 that due to the ongoing impacts of the pandemic, the above allowance has been extended through June 30, 2022 per Assembly Bill (AB) 131.

Catalyst Family Inc. will be submitting invoices to ICCP quarterly throughout the 2021-22 Fiscal Year for the difference between the Standard Reimbursement Rate, as paid through monthly attendance reports and invoices, and the net reimbursable program costs.

The attached Quarter 2 Adjustment invoice and warrant request in the amount of **\$34,452.30** are submitted for the Board's review and approval.

The attached invoice and warrant request in the amount of **\$34,452.30** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$34,452.30** to Catalyst Family Inc. for the Quarter 2 adjustment for child care development services provided in the period **July 1, 2021 - December 31, 2021**.

IRVINE CHILD CARE PROJECT

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$34,452.30
	TOTAL	\$34,452.30

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$34,452.30	
	TOTAL	\$34,452.30



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040 FY21-22 Q2 Adj

DATE: **February 10, 2022**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubbler

DESCRIPTION			
General child development services provided in period <u>July 1, 2021</u> through <u>December 31, 2021</u>			
Fiscal Year 2021-2022 Contract Type: CCTR-1167			
	Original Invoiced (July - December)	Contract Earnings (Net Reimbursable Expenses) Per DSS Calculation	DSS Calculation vs. Original Invoiced (Variances)
Gross Amount Based on Services (Enrollments)	\$356,711.67	n/a	
Net Reimbursable Expenses for Q1	n/a	\$391,853.00	\$35,141.33
Less Family (Parent) Fees Collected:	\$0.00	\$0.00	\$0.00
Less School District Indirect Cost	(\$6,994.36)	(\$7,683.39)	(\$689.03)
Net Total Invoiced in Q1 (Jul+Aug+Sep) =	\$349,717.31	\$384,169.61	\$34,452.30
Net Billing Adjustment Balance Due to Catalyst Family Inc.			\$34,452.30

ITEM 1.4

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$11,739.50 (\$644.25 CDBG; \$11,095.25 ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **January 2022**. The warrants to be issued are as follows:

\$1,829.50 to Catalyst Family Inc. (ICF)

\$397.50 to Creekers Club (ICF)

\$00.00 to Dolphin Club

\$212.50 to Kids Stuff (ICF)

\$9,300.00 to Rainbow Rising (**\$644.25 CDBG; \$8,655.75 ICF**)

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$11,739.50 (\$644.25 CDBG; \$11,095.25 ICF)** for child care services for January 1-31, 2021 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$1,829.50
CREEKERS CLUB	00571259-5817	\$397.50
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$212.50
RAINBOW RISING	00571259-5817	\$9,300.00
	TOTAL	\$11,739.50

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
January 2022

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	2 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	1 children served
<i>Portola Springs</i>	3 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	1 children served

January 2022:

Number of Children Served: 24
 Number of Child Days of Enrollment: 361
 Number of Sites Served: 13
 Funds Awarded: \$11,739.50
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 6

Year-to-Date:

Number of Children Served: 24
 Number of Child Days of Enrollment: 2,024
 Number of Sites Served: 13
 Funds Awarded: \$71,484.25

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Beacon Park	\$932.50	(\$284.25 CDBG; \$648.25 ICF)
Bonita Canyon	\$390.00	(ICF)
Culverdale	\$3,655.00	(ICF)
Eastwood	\$805.00	(ICF)
Meadow Park	\$1,207.50	(ICF)
Northwood	\$765.00	(\$360.00 CDBG; \$405.00 ICF)
Portola Springs	\$1,545.00	(ICF)
Total Amount due to Rainbow Rising:	\$9,300.00	(\$644.25 CDBG; \$8,655.75 ICF)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Plaza Vista	\$305.50 (ICF)
University Park	\$00.00 (ICF)
Vista Verde	\$900.00 (ICF)
Woodbury	\$624.00 (ICF)
Total Amount due to Catalyst Family Inc.:	\$1,829.50 (ICF)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Stone Creek	\$397.50 (ICF)
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Total Amount due to Creeker's Club:	\$397.50 (ICF)
--	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Brywood	\$212.50 (ICF)
---------	----------------

Total Amount due to Kids Stuff:	\$212.50 (ICF)
--	-----------------------

ITEM 1.5

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$24,425.29 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **January 2022**. The warrants to be issued are as follows:

\$5,524.86 to Catalyst Family Inc. **(CDBG-CV)**

\$483.75 to Creekers Club **(CDBG-CV)**

\$1,150.00 to Dolphin Club **(CDBG-CV)**

\$652.50 to Kids Stuff **(CDBG-CV)**

\$16,614.18 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$24,425.29 (CDBG-CV)** for child care services for January 1-31, 2022 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$5,524.86
CREEKERS CLUB	00571259-5817	\$483.75
DOLPHIN CLUB	00571259-5817	\$1,150.00
KIDS STUFF	00571259-5817	\$652.50
RAINBOW RISING	00571259-5817	\$16,614.18
	TOTAL	\$24,425.29

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
January 2022

<i>Alderwood</i>	1 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	2 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	7 children served
<i>Cypress Village</i>	2 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	1 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	7 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	3 children served

January 2022:

Number of Children Served: 44
 Number of Child Days of Enrollment: 645
 Number of Sites Served: 19
 Funds Awarded: \$24,425.29
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 45
 Number of Child Days of Enrollment: 3,598
 Number of Sites Served: 22
 Funds Awarded: \$127,616.57

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Alderwood	\$334.00	(CDBG-CV)
Beacon Park	\$390.00	(CDBG-CV)
Bonita Canyon	\$480.00	(CDBG-CV)
Cadence Park	\$1,172.68	(CDBG-CV)
Culverdale	\$3,240.00	(CDBG-CV)
Cypress Village	\$425.00	(CDBG-CV)
Eastwood	\$810.00	(CDBG-CV)
Greentree	\$607.50	(CDBG-CV)
Meadow Park	\$2,265.00	(CDBG-CV)
Northwood	\$3,062.50	(CDBG-CV)
Portola Springs	\$1,257.50	(CDBG-CV)
Westpark	\$2,570.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$16,614.18	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Deerfield	\$811.00	(CDBG-CV)
Plaza Vista	\$1,561.18	(CDBG-CV)
University Park	\$1,186.00	(CDBG-CV)
Woodbury	\$1,966.68	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$5,524.86	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Stone Creek	\$483.75 (CDBG-CV)
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Total Amount due to Creeker's Club:	\$483.75 (CDBG-CV)
--	---------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Eastshore	\$1,150.00 (CDBG-CV)
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Total Amount due to Dolphin Club:	\$1,150.00 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **January 2022**, reimbursement amounts of:

Brywood \$652.50 (CDBG-CV)

**Total Amount due to
Kids Stuff: \$652.50 (CDBG-CV)**

ITEM 1.6

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of January 2022.

The specific breakdown is as follows:

- \$47,685.08 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,007.17 for Utilities
- \$7,000.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of January 2022.

IRVINE CHILD CARE PROJECT

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$47,685.08
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,007.17
IUSD	00571059-5861	\$7,000.00
	TOTAL	\$73,956.67

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$47,685.08
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,007.17
00571059-5861	\$7,000.00
TOTAL	\$73,956.67



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0063
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	01/01/22
DUE DATE:	01/31/22
AMOUNT DUE	\$73,956.67

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	January 2022: Sales of IUSD- Owned Portables	10,589.42
2	1	8,007.17		0100000000 8650	January 2022: Utilities	8,007.17
3	1	7,000.00		0100000000 8699	January 2022: Facilities & Financial Support Services	7,000.00
4	1	675.00		0100000000 8699	January 2022: Custodial Equipment	675.00
5	1	47685.08		0100505400 8699	January 2022: Custodial Svcs	47,685.08
Tax						
INVOICE TOTAL						\$73,956.67

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0063
DIV: 75GN
TERM: 2122
Due Date 01/31/22
Amount Due \$73,956.67
Amount Paid \$ _____

ITEM 1.7

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$13,330.00, have been paid by IUSD on behalf of ICCP:

- \$13,330.00 to David M. Bertino Manufacturing.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$13,330.00 paid by IUSD on behalf of ICCP

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
12/15/21	J21101-2469	R41R0001	13,330.00
TOTAL AMOUNT OF INVOICES			13,330.00

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571085 6210 13,330.00

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

No. 41003801
 Date: 02/02/22
 Acct#: 9600058619

Pay THIRTEEN Thousand THREE Hundred THIRTY Dollars and ZERO Cents

\$*****13,330.00

To The Order of DAVID M BERTINO MANUFACTURING
 PO BOX 1820
 COLTON, CA 92324

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

David M. Bertino Manufacturing, Inc.
P.O. BOX 1820
Colton, CA 92324

Invoice

(F)

Date	Invoice #
12/15/2021	J21101-2469

P. Peter

JAN 28 2022

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

Bill To
Irvine USD Maintenance & Operations 14600 Sand Canyon Ave. Irvine, CA 92618

P.O. No.	Terms	Due Date
R41R0001	Net 30	1/14/2022

Item	Description	Amount
Casework	Irvine Child Care Project Vista Verde MS - Cabinets & Countertops per plans & specs/delivered & installed	0.00
Casework	Original Purchase Order Amount \$13,330.00	0.00
Casework	This billing: 100% complete	13,330.00

[Handwritten signature]

RECEIVED
DEC 21 2021
By _____

We appreciate your prompt payment.

Subtotal	\$13,330.00
Sales Tax (0.0%)	\$0.00
Total	\$13,330.00
Payments/Credits	\$0.00
Balance Due	\$13,330.00

Customer agrees to make full payment as defined in the payment terms. If full payment is not made pursuant to the payment terms, customer shall pay 1.5% per month on the unpaid balance. If collection efforts are commenced the prevailing party shall be entitled to recover all costs and reasonable attorney's fees incurred.

Phone #	Fax #
(909) 888-9122	(909) 381-5577

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: David M. Bertino MFG, Inc. P.O. Box 1820, Colton Ca 92324

Name of Customer: Irvine USD 5050 Barranca Parkway Irvine CA 92604-4698

Job Location: Vista Verde MS - Irvine Child Care Project

Owner: Irvine USD 5050 Barranca Parkway Irvine CA 92604-4698

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: Irvine USD 5050 Barranca Parkway Irvine CA 92604-4698

Amount of Check: \$ 13,330.00

Check Payable to: David M. Bertino MFG, Inc. P.O. Box 1820, Colton Ca 92324

Exceptions

This document does not affect any of the following:
Disputed claims for extras in the amount of: \$ 0.00

Signature

Claimant's Signature:

Cindy Hutton

Claimant's Title: Accounting Manager

Date of Signature: 12/15/2021

IRVINE UNIFIED SCHOOL DISTRICT

PURCHASE ORDER

CONFIRMING PO ONLY

PURCHASE ORDER NUMBER R41R0001

(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

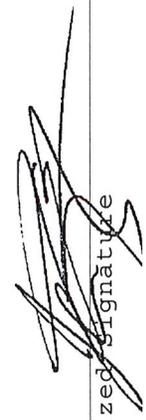
ISSUED/PRINTED 10/05/21 10/08/21	BID/REQUISITION # R41000001	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100121	VENDOR ACCT #/TERMS	DELIVERY DUE DATE	SHIP VIA/FOB
			DELIVERY HOURS	P: F:		REQUESTOR/END USE RFELIX J. GARCIA-ICCP-VVMS	

FROM/BILL TO: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698	TO: DAVID M BERTINO MANUFACTURING UNIT 21 AND 22 1696 WEST MILL STREET COLTON, CA 92324	SHIP TO: IRVINE UNIFIED SCHOOL DISTRICT 5050 BARRANCA PARKWAY IRVINE, CA 92604
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ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	IRVINE CHILD CARE PROJECT VISTA VERDE MIDDLE SCHOOL P-1 FURNISH AND INSTALL PLASTIC LAMINATE CABINETS WITH CORIAN COUNTERTOPS IN THE HEADSTART ROOM PER QUOTE DATED 09/03/21	1	EA	13,330.00	13,330.00

R. Ruiz
 JAN 28 2022
 IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS

ACCOUNTS AND AMOUNTS	0100571085 6210	13,330.00	Subtotal:	13,330.00
			Tax:	0.00
			Discount:	
			Freight:	0.00
			PO Total:	13,330.00


 Authorized Signature

RECEIVING

ITEM 1.8

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST-IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGE BACKS**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$9,232.30 for Irvine Child Care Project (ICCP) Work Order charge backs for 2021-2022 Fiscal Year – 1st Quarter.

The specific breakdown is as follows:

- \$9,232.30 for Work Order charge backs

RECOMMENDATION: Approve payment of \$9,232.30 for ICCP Work Order charge backs for 2021-2022 Fiscal Year – 1st Quarter.

IRVINE CHILD CARE PROJECT

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571081-4306	\$9,232.30
IUSD	00571085-5601	
IUSD	00571085-6210	
IUSD	00571085-6230	
IUSD	00571085-6410	
	TOTAL	\$9,232.30

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$9,232.30	
00571081-7439		
00571081-7439		
00571081-5500		
00571059-5861		
	TOTAL	\$9,232.30



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0098
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	02/08/22
DUE DATE:	02/28/22
AMOUNT DUE	\$9,232.30

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	9,232.30		0100505300 8699	WORKORDER CHARGEBACKS 2021-2022 SCHOOL YEAR - 1ST QUARTER INVOICE	9,232.30
					Tax	
INVOICE TOTAL						\$9,232.30

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0098
DIV: 75GN
TERM: 2122
Due Date 02/28/22
Amount Due \$9,232.30
Amount Paid \$ _____

ITEM 1.9

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$21,848.36** for Program and Grant Administration for the month of January 2022.

The specific breakdown is as follows:

\$19,753.45 for Program Administration

\$2,094.91 for Grant Administration

RECOMMENDATION: Approve payment of **\$21,848.36** to the City of Irvine for Program and Grant Administration for the month of January 2022.

IRVINE CHILD CARE PROJECT

DATE: March 14, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$19,753.45
IUSD	005501-59-5810	\$2,094.91
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$21,848.36

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$19,753.45
005501-59-5810	\$2,094.91
005710-59-5811	
005710-59-4305	
TOTAL	\$21,848.36



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604

INVOICE NO. 211451

INVOICE DATE 02/14/2022

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$21,848.36

JANUARY 2022
 STAFFING: ADMINISTRATION = \$19,553.45
 STAFFING: GRANT ADMINISTRATION = \$2,094.91
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

 TOTAL \$21,848.36

Total Due: \$21,848.36

PAYMENT OPTIONS:



ELECTRONIC:

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



CREDIT/DEBIT CARDS:

Please pay online at:
<https://arpayments.cityofirvine.org>



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 211451
INVOICE DATE: 02/14/2022
TOTAL AMOUNT DUE: \$21,848.36

TOTAL PAYMENT:

\$ _____

ITEM 1.10

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED FEBRUARY 2022**

DESCRIPTION: The ICCP Board did not convene a regular meeting in February 2022, therefore, the following invoices were approved for payment by ICCP Vice President Cyril Yu and Clerk Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued February 2022 for service month December 2021.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$61,351.56** for child care development services for the month of **December 2021**. This provider served a total of 94 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$61,351.56** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$61,351.56** to Catalyst Family Inc. for child care development services for December 1-31, 2021.

IRVINE CHILD CARE PROJECT

DATE: February 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$61,351.56
	TOTAL	\$61,351.56

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$61,351.56	
	TOTAL	\$61,351.56

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**December 2021
(20 days of service)**

CATALYST FAMILY INC.:

Stonegate	2 26	children served child days of enrollment
Oak Creek	9 167	children served child days of enrollment
Vista Verde	0 0	children served child days of enrollment
Plaza Vista	36 643	children served child days of enrollment
Canyon View	6 120	children served child days of enrollment
Turtle Rock	8 148	children served child days of enrollment
Springbrook	6 90	children served child days of enrollment
Deerfield	12 191	children served child days of enrollment
University Park	15 241	children served child days of enrollment
<u>TOTALS:</u>	94 1,626	children served child days of enrollment
<u>YEAR-TO-DATE:</u>	497 8,397	children served child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-DEC21

DATE: January 11, 2022

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>December 1, 2021</u> through <u>December 31, 2021</u>		
Fiscal Year 2021-2022 Contract Type: CCTR-1167		
Service fees of <u>1,213.94</u> days @ \$51.55	\$62,578.60	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$62,578.60	
Adjustment for District Indirect Cost $\$62,578.60 \div 1.02 =$	\$1,227.05	
Balance due to Catalyst Family Inc.		<u>\$61,351.56</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$288,365.77	
Current Period Billing	<u>\$61,351.56</u>	
Cumulative Fiscal Year Amount Billed	\$349,717.33	
Contract Maximum Billable	\$1,125,400.98	
Available remaining balance	\$775,683.65	

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$23,336.59 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **December 2021**. The warrants to be issued are as follows:

\$5,524.86 to Catalyst Family Inc. **(CDBG-CV)**

\$483.75 to Creekers Club **(CDBG-CV)**

\$0.00 to Dolphin Club **(CDBG-CV)**

\$652.50 to Kids Stuff **(CDBG-CV)**

\$16,675.48 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$23,336.59 (CDBG-CV)** for child care services for December 1-31, 2021 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: February 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$5,524.86
CREEKERS CLUB	00571259-5817	\$483.75
DOLPHIN CLUB	00571259-5817	\$0.00
KIDS STUFF	00571259-5817	\$652.50
RAINBOW RISING	00571259-5817	\$16,675.48
	TOTAL	\$23,336.59

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
December 2021

<i>Alderwood</i>	1 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	2 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	7 children served
<i>Cypress Village</i>	2 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	1 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	7 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	3 children served

December 2021:

Number of Children Served: 44
 Number of Child Days of Enrollment: 609
 Number of Sites Served: 19
 Funds Awarded: \$23,336.59
 Number of Children Added to Program This Month: 2
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 45
 Number of Child Days of Enrollment: 2953
 Number of Sites Served: 22
 Funds Awarded: \$103,191.28

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Alderwood	\$324.00	(CDBG-CV)
Beacon Park	\$390.00	(CDBG-CV)
Bonita Canyon	\$480.00	(CDBG-CV)
Cadence Park	\$1,398.75	(CDBG-CV)
Culverdale	\$3,240.00	(CDBG-CV)
Cypress Village	\$270.23	(CDBG-CV)
Eastwood	810.00	(CDBG-CV)
Greentree	\$607.50	(CDBG-CV)
Meadow Park	\$2,265.00	(CDBG-CV)
Northwood	\$3,062.50	(CDBG-CV)
Portola Springs	\$1,257.50	(CDBG-CV)
Westpark	\$2,570.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$16,675.48	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Deerfield	\$811.00	(CDBG-CV)
Plaza Vista	\$1,561.18	(CDBG-CV)
University Park	\$1,186.00	(CDBG-CV)
Woodbury	\$1,966.68	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$5,524.86	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Stone Creek	\$483.75 (CDBG-CV)
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Total Amount due to Creeker's Club:	\$483.75 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Brywood \$652.50 (CDBG-CV)

**Total Amount due to
Kids Stuff: \$652.50 (CDBG-CV)**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$12,540.75 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **December 2021**. The warrants to be issued are as follows:

\$3,015.50 to Catalyst Family Inc. **(CDBG)**

\$397.50 to Creekers Club **(CDBG)**

\$00.00 to Dolphin Club

\$230.00 to Kids Stuff **(CDBG)**

\$8,897.75 to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$12,540.75 (CDBG)** for child care services for December 1-31, 2021 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: February 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$3,015.50
CREEKERS CLUB	00571259-5817	\$397.50
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$230.00
RAINBOW RISING	00571259-5817	\$8,897.75
	TOTAL	\$12,540.75

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
December 2021

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	1 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	1 children served
<i>Portola Springs</i>	3 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	1 children served

December 2021:

Number of Children Served: 23
 Number of Child Days of Enrollment: 299
 Number of Sites Served: 13
 Funds Awarded: \$12,540.75
 Number of Children Added to Program This Month: 6
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 6

Year-to-Date:

Number of Children Served: 23
 Number of Child Days of Enrollment: 1,663
 Number of Sites Served: 13
 Funds Awarded: \$59,744.55

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Beacon Park	\$890.25	(CDBG)
Bonita Canyon	\$390.00	(CDBG)
Culverdale	\$3,655.00	(CDBG)
Eastwood	\$805.00	(CDBG)
Meadow Park	\$1,207.50	(CDBG)
Northwood	\$405.00	(CDBG)
Portola Springs	\$1,545.00	(CDBG)
Total Amount due to Rainbow Rising:	\$8,897.75	(CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Plaza Vista	\$305.50 (CDBG)
University Park	\$1,186.00 (CDBG)
Vista Verde	\$900.00 (CDBG)
Woodbury	\$624.00 (CDBG)
Total Amount due to Catalyst Family Inc.:	\$3,015.50 (CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Stone Creek	\$397.50 (CDBG)
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Total Amount due to Creeker's Club:	\$397.50 (CDBG)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **December 2021**, reimbursement amounts of:

Brywood	\$230.00 (CDBG)
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Total Amount due to Kids Stuff:	\$230.00 (CDBG)
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IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of December 2021.

The specific breakdown is as follows:

- \$47,685.08 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,007.17 for Utilities
- \$7,000.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of December 2021.

IRVINE CHILD CARE PROJECT

DATE: February 1, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$47,685.08
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,007.17
IUSD	00571059-5861	\$7,000.00
	TOTAL	\$73,956.67

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$47,685.08
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,007.17
00571059-5861	\$7,000.00

TOTAL	\$73,956.67
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INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0056
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	12/01/21
DUE DATE:	12/31/21
AMOUNT DUE	\$73,956.67

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount	
1	1	10589.42		0100000000 8953	December 2021:Sales of IUSD- Owned Portables	10,589.42	
2	1	8,007.17		0100000000 8650	December 2021:Utilities	8,007.17	
3	1	7,000.00		0100000000 8699	December 2021:Facilities & Financial Support Services	7,000.00	
4	1	675.00		0100000000 8699	December 2021:Custodial Equipment	675.00	
5	1	47685.08		0100505400 8699	December 2021:Custodial Svcs	47,685.08	
						Tax	
						INVOICE TOTAL	\$73,956.67

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0056
DIV: 75GN
TERM: 2122
Due Date 12/31/21
Amount Due \$73,956.67
Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$21,983.11** for Program and Grant Administration for the month of December 2021.

The specific breakdown is as follows:

\$20,593.94 for Program Administration

\$1,389.17 for Grant Administration

RECOMMENDATION: Approve payment of **\$21,983.11** to the City of Irvine for Program and Grant Administration for the month of December 2021.

IRVINE CHILD CARE PROJECT

DATE: February 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$20,593.94
IUSD	005501-59-5810	\$1,389.17
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$21,983.11

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$20,593.94
005501-59-5810	\$1,389.17
005710-59-5811	
005710-59-4305	
TOTAL	\$21,983.11



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 211165
INVOICE DATE 01/20/2022

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

	Original Amount	\$21,983.11
DECEMBER 2021		
STAFFING: ADMINISTRATION = \$20,393.94		
STAFFING: GRANT ADMINISTRATION = \$1,389.17		
SUPPLIES = \$0		
DUPLICATING = \$200.00		
CONTRACT SERVICES PAID ON PCARD = \$0		
CONTRACT SERVICES = \$0		
LOCAL TRAVEL = \$0		
TOTAL \$21,983.11		

Total Due: \$21,983.11

PAYMENT OPTIONS:



ELECTRONIC:

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



CREDIT/DEBIT CARDS:

Please pay online at:
<https://arpayments.cityofirvine.org>



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 211165
INVOICE DATE: 01/20/2022
TOTAL AMOUNT DUE: \$21,983.11

TOTAL PAYMENT:
 \$ _____

ITEM 1.11

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received a check in the total amount \$83,860.00 from the California Department of Social Services.

\$83,860.00 Represents the 3rd apportionment received for the FY 2021-22 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

\$4,672.00 01-005-50100-8290

\$10,164.00 01-005-50100-8290

\$16,225.00 01-005-50100-8290

\$52,799.00 01-005-50100-8590

Irvine



Project

BOARD

CYRIL YU, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
COREY LAKIN, Member

January 28, 2022

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-1167

I have enclosed a check from the State of California to deposit as the 3rd State Grant Apportionment, for FY 2021-22, in the amount of \$83,860.00.

Please deposit into the following accounts:

3rd Apportionment:

\$4,672.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$10,164.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$16,225.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$52,799.00	Grant CDD-deposit to account # 01-005-50100-8290/State

Submitted for your action.

Thank you,

A handwritten signature in blue ink that reads 'Traci Stubbler'. The signature is written in a cursive, flowing style.

Traci Stubbler
ICCP Administrator



STATE OF CALIFORNIA

WARRANT NUMBER

60-660641

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.
0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT
MO. | DAY | YR. 01 | 18 | 2022
90-1342/1211
60660641

TO: 660641
--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

DOLLARS	CENTS
\$***83860	00

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

⑆121113423⑆ 606606417⑆

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

60-660641

ISSUE DATE: 01/18/2022
DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES 744 P STREET, MS 9-6-
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/657-1932

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00150652	CD-20210610-Q5530	0000010253

AMOUNT PAID

\$83860.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: M. OKI 916-322-8330

ADDITIONAL PAYMENT MESSAGE

Payments by Invoice » Invoice CD-20210610-Q5530

Warrant Amount: \$83,860

Status: Paid

Payment Date: 01/18/2022

Department: CDSS

Agreement Number	PCA	Amount
<u>CCTR1167</u>	23254	\$52,799
<u>CCTR1167</u>	15557	\$16,225
<u>CCTR1167</u>	13609	\$10,164
<u>CCTR1167</u>	15136	\$4,672

CDE Fiscal Analyst: Elyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

CDSS Fiscal Analyst: Mary Oki | MOKI@CDE.CA.GOV | 916-322-8330

Questions: CPARIS Technical Support | cparissupport@cde.ca.gov | 916-322-8332

ITEM 1.12

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$31,749.75 CDBG for scholarships awarded in October, November, and December 2021.

\$9,534.50 October 2021

\$9,674.50 November 2021

\$12,540.75 December 2021

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$31,749.75 01-005-712-00-8290

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
COREY LAKIN, Member

January 12, 2022

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed checks #5101, #5104, and #5106 for \$31,749.75 from the Irvine Children's Fund (ICF) for services in the months of October, November, and December 2021.

Please deposit into the following account as follows:

\$9,534.50	CDBG/ICF	deposit to account #	01-005-712-8290
\$9,674.50	CDBG/ICF	deposit to account #	01-005-712-8290
\$12,540.75	CDBG/ICF	deposit to account #	01-005-712-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President
Lauren S. Brooks
 IUSD Board of Trustees

ICF Immediate Past President
Greg S. Goodrich
 Wells Fargo Advisors

ICF Vice President
Kelly Reynolds
 HOAG Irvine

ICF Secretary
Susan Whittaker
 Whittaker Planning Services

ICF Treasurer
Wendy Bokota
 Irvine Prevention Coalition

Marcy Brown
 ICF Past President
 HOAG

Anthony Kuo
 Irvine City Council

Ryan Martz
 Ryan Martz Events

Mary D. Miller
 Citizens Business Bank

Rob Poetsch
 Taco Bell

Kelly Reynolds
 HOAG Irvine

Sheri Reynolds
 SPLATT Design

Honorary
Dan Borland
 Pacific Premier Bank

Stan Machesky
 Irvine Unified School District

Michael Means
 KLAAM 830, Retired

Ex Officio
Farrah Khan
 Mayor
 City of Irvine

Terry Walker
 Superintendent
 Irvine Unified School District

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

ICCP Board
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Dear ICCP Board:

Enclosed please find:
 Check #5101 in the amount of \$9,534.50 for the before and after school child care scholarships provided in October 2021. The scholarship funding is from the CDBG Public Service Grant and provided scholarships for 17 children at 10 child care sites for 299 child care days.

As of August 17, 2021, due to limited scholarship funding of \$80,000 for July 2021 – June 2022, there are 9 children on the waiting list who meet the income qualifications of the scholarship Fund. In the following months, the wait list grew to 17 children. ICF applied to the City of Irvine for available American Rescue Plan Act funding and received a grant in the amount of \$102,000. ICF is very grateful for this funding that will assist several families who are on the scholarship waiting list.

The Irvine Children's Fund would like to thank the ICCP staff for their diligence in qualifying families for the ICF and CDBG Public Service scholarship program. The staff has gone above and beyond to individually help each family.

In addition, we would like to commend ICCP and City Staff for providing the new opportunity for families to apply online at the City of Irvine website. The online application has made the process easier for families to apply and the ICCP staff is available to provide any needed help. Once the application is received, the ICCP staff provides each family with assistance in completing the process. ICCP also provides information on available child care and family resources.

The Irvine Children's Fund is proud to be in partnership with the Irvine Child Care Project as we continue to help low income families access this exemplary ICCP child care program at all 28 IUSD elementary schools.

Sincerely,

Lauren S. Brooks
 President
 Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

2021 – 2022 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$19,611 and CDBG 2021 – 2022 Funds - \$60,389					
Month 2021 – 2022	ICF Funds 2021-2022	CDBG Funds 2021 – 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$ 0.00	\$9,637.00	\$9,637.00	310	#5095
October 2021	\$ 0.00	\$9,534.50	\$9,534.50	299	# 5101
November 2021	\$	\$	\$		#
December 2021	\$	\$	\$		#
January 2022	\$	\$	\$		#
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
Total	\$	\$37,529.50	\$37,529.50	1,085	

C: Traci Stubler and Shane Dineen, ICCP
 John Fogarty, ICCP Treasurer



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5101

12/21/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **9,534.50

Nine Thousand Five Hundred Thirty-Four and 50/100*****

DOLLARS

Traci Stubler
 Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604



Traci Stubler
 D Sharon Weikson
 AUTHORIZED SIGNATURE

MEMO CDBG PS October 2021

⑈000000510⑈ ⑆⑆21042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

5101

Irvine Child Care Project

12/21/2021

ICF:PROGRAMS:SCHOLARSHIPS:CDBG P October 2021

9,534.50

*CDBG 2021-2022
 Public Service
 Oct. 2021*

Wells Fargo Checking 7 CDBG PS October 2021

9,534.50



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Citizens Business Bank

Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG Irvine

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

ICCP Board
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5104 in the amount of \$9,674.50 for the before and after school child care scholarships provided in November 2021. The scholarship funding is from the CDBG Public Service Grant and provided scholarships for 17 children at 10 child care sites for 279 child care days.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

2021- 2022 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$19,611 and CDBG 2021- 2022 Funds - \$60,389					
Month 2021 - 2022	ICF Funds 2021-2022	CDBG Funds 2021 - 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$ 0.00	\$9,637.00	\$9,637.00	310	#5095
October 2021	\$ 0.00	\$9,534.50	\$9,534.50	299	# 5101
November 2021	\$0.00	\$9,674.50	\$9,674.50	279	#5104
December 2021	\$	\$	\$		#
January 2022	\$	\$	\$		#
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
Total	\$0.00	\$47,204.00	\$47,204.50	1,364	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5104

12/31/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **9,674.50

Nine Thousand Six Hundred Seventy-Four and 50/100*****

DOLLARS

Traci Stubler
 Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604

MEMO CDBG PS 2021-2022 Nov 2021



Traci Stubler
Traci Stubler
 AUTHORIZED SIGNATURE

⑈0000005104⑈ ⑆⑆21042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
 Irvine Child Care Project
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG P November 2021

12/31/2021

5104

9,674.50

CDBG 2021-2022
Public Service
Nov. 2021

Wells Fargo Checking 7 CDBG PS 2021-2022 Nov 2021

9,674.50

Details on Bank
 Security Features Included



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

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Citizens Business Bank

Rob Poetsch

Taco Bell

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Sheri Reynolds

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Honorary

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Farrah Khan

Mayor

City of Irvine

Terry Walker

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Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

ICCP Board
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5106 in the amount of \$12,540.75 for the before and after school child care scholarships provided in December 2021. The scholarship funding is from the CDBG Public Service Grant and provided scholarships for 23 children at 13 child care sites for 299 child care days.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

2021 – 2022 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$19,611 and CDBG 2021 – 2022 Funds - \$60,389					
Month 2021 – 2022	ICF Funds 2021-2022	CDBG Funds 2021 – 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$ 0.00	\$9,637.00	\$9,637.00	310	#5095
October 2021	\$ 0.00	\$9,534.50	\$9,534.50	299	# 5101
November 2021	\$0.00	\$9,674.50	\$9,674.50	279	#5104
December 2021	\$0.00	\$12,540.75	\$12,540.75	299	#5106
January 2022	\$	\$	\$		#
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
Total	\$0.00	\$59,744.75	\$59,744.75	1,663	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5106

12/31/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **12,540.75

Twelve Thousand Five Hundred Forty and 75/100*****

DOLLARS

MEMO Dec 2021 CDBG PS

See letter

 AUTHORIZED SIGNATURE MP

⑈0000005106⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
 Irvine Child Care Project
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG P Dec 2021

12/31/2021

5106

12,540.75

*CDBG 2021-2022
 Public Service
 December 2021*

Wells Fargo Checking 7 Dec 2021 CDBG PS

12,540.75

ITEM 1.13

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$67,833.19 for CDBG-CV scholarships awarded in October, November, and December 2021.

\$21,263.74	October 2021
\$23,232.86	November 2021
\$23,336.59	December 2021

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$67,833.19 01-005-712-00-8290

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
COREY LAKIN, MEMBER

December 16, 2021

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5100 in the amount of \$21,263.74 (CDBG-CV) from the Irvine Children's Fund (ICF) for the services month of October 2021.

Please deposit into the following account as follows:

\$ 21,263.74 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

- ICF President**
Lauren S. Brooks
- IUSD Board of Trustees**
- ICF Immediate Past President**
Greg S. Goodrich
- Wells Fargo Advisors**
- ICF Vice President**
Kelly Reynolds
- HOAG**
- ICF Secretary**
Susan Whittaker
- Whittaker Planning Services**
- ICF Treasurer**
Wendy Bokota
- Irvine Prevention Coalition**

- Marcy Brown**
ICF Past President
HOAG
- Anthony Kuo**
Irvine City Council
- Ryan Martz**
Ryan Martz Events
- Mary D. Miller**
Past ICF President
Citizens Business Bank
- Rob Poetsch**
Taco Bell
- Sheri Reynolds**
SPLATT Design

- Honorary**
- Dan Borland**
Pacific Premier Bank
- Stan Machesky**
Irvine Unified School District
- Michael Means**
KLAAM 830, Retired

- Ex Officio**
- Farrah Khan**
Mayor
City of Irvine
- Terry Walker**
Superintendent
Irvine Unified School District

- Sharon Wellikson**
Executive Director
Irvine Junior Games
Irvine Children's Fund
- Theresa Collins**
Director
Irvine Junior Games
Irvine Children's Fund

Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5100 in the amount of \$21,263.74 for the before and after school child care scholarships provided in October 2021. The scholarship funding is from the CDBG CV Grant and provided scholarships for 38 children at 16 child care sites for 646 child care days. Through October 30, 2021, 39 children at 18 child care sites have received CDBG CV scholarship funding.

The Irvine Children's Fund would like to thank the ICCP staff for their continuing diligence in qualifying families for the CDBG CV scholarship program. The staff has gone above and beyond to individually help each family.

The Irvine Children's Fund is proud to be in partnership with the Irvine Child Care Project as we continue to help low income families access this exemplary ICCP child care program at all 28 IUSD elementary schools.

Please mark your calendars for the 33rd annual Irvine Junior Games Track and Field Event on Sunday, May 15, 2022, to raise funds for before and after school child care at the 28 ICCP child care sites. ICF is looking forward to this very exciting day with 1,200 4th – 8th grade athletes from all 34 IUSD elementary and middle schools.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$ 7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September	\$16,788.02	35 children at 15 child care sites	552	#5094
October	\$21,263.74	38 children at 16 child care sites	646	#5100
November				
December				
January 2022				
February				
March				
April				
May				
June				
Total	\$56,621.83	39 children at 18 child care sites	1,703	



**IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES**
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5100

12/13/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **21,263.74

Twenty-One Thousand Two Hundred Sixty-Three and 74/100*****

DOLLARS

MEMO

Irvine Child Care Project
Traci Subbler
14341 Yale Ave
Irvine, CA 92604



Wendy Boland
Shawn Welleson
AUTHORIZED SIGNATURE

⑈0000005100⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C October 2021

12/13/2021

5100

21,263.74

CDBG CV

Wells Fargo Checking 7

21,263.74

Details on Back.

Security Features Included

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
COREY LAKIN, Member

January 12, 2022

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed checks #5105 and #5107 for a total amount of \$46,569.45 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service months of November and December 2021.

Please deposit into the following account as follows:

\$ 23,232.86 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290
\$ 23,336.59 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads 'Traci Stubbler'. The signature is written in a cursive, flowing style.

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich
Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President
Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5105 in the amount of \$23,232.86 for the before and after school child care scholarships provided in November 2021. The scholarship funding is from the CDBG CV Grant and provided scholarships for 42 children at 18 child care sites for 641 child care days. Through November 30, 2021, 43 children at 20 child care sites have received CDBG CV scholarship funding.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$ 7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September	\$16,788.02	35 children at 15 child care sites	552	#5094
October	\$21,263.74	38 children at 16 child care sites	646	#5100
November	\$23,232.86	42 children at 18 child care sites	641	#5105
December				
January 2022				
February				
March				
April				
May				
June				
Total	\$79,854.69	39 children at 18 child care sites	2,344	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5105

12/31/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **23,232.86

Twenty-Three Thousand Two Hundred Thirty-Two and 86/100*****

DOLLARS

Traci Stubbler
Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604



Traci Stubbler

Shawn Wilkinson

MP

AUTHORIZED SIGNATURE

MEMO CDBG CV November 2021

⑈0000005105⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project

12/31/2021

5105

ICF:PROGRAMS:SCHOLARSHIPS:CDBG C CDBG CV November 2021

23,232.86

CDBG CV
Nov. 2021



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President

Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5107 in the amount of \$23,336.59 for the before and after school child care scholarships provided in December 2021. The scholarship funding is from the CDBG CV Grant and provided scholarships for 44 children at 19 child care sites for 609 child care days. Through December 31, 2021, 45 children at 22 child care sites have received CDBG CV scholarship funding.

Thank you to the ICCP staff for their work with families and with the child care programs at the 28 IUSD elementary schools during this difficult and long-lasting pandemic.

The ICCP staff is knowledgeable, diligent, kind, caring and provides individual help to each qualifying family. In addition, the ICCP staff provides resources to families who do not qualify for scholarships. The CDBG CV child care funding has provided scholarships to many families who are impacted by the pandemic and has allowed families to return to work.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$ 7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September	\$16,788.02	35 children at 15 child care sites	552	#5094
October	\$21,263.74	38 children at 16 child care sites	646	#5100
November	\$23,232.86	42 children at 18 child care sites	641	#5105
December	\$23,336.59	44 children at 19 child care sites	609	#5107
January 2022				
February				
March				
April				
May				
June				
Total	\$103,191.28	45 children at 22 child care sites	2,953	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5107

12/31/2021

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **23,336.59

Twenty-Three Thousand Three Hundred Thirty-Six and 59/100*****

DOLLARS

MEMO Dec 2021 CDBG CV

VALID VALID
 VALID VALID
 VALID VALID
 VALID VALID
 AUTHORIZED SIGNATURE

Sam Altman
Pharon Williams

⑈0000005107⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
 Irvine Child Care Project
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG C Dec 2021

12/31/2021

5107
 23,336.59

CDBG 2021-2022
CV
December 2021

Wells Fargo Checking 7 Dec 2021 CDBG CV

23,336.59

2. BOARD BUSINESS

ITEM 2.1

IRVINE CHILD CARE PROJECT

TOPIC: **ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (APRA) FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND (ICF) TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2021-22 FISCAL YEAR**

DESCRIPTION: The Irvine Children's Fund has been awarded \$102,000 in ARPA funding for child care scholarships from the City of Irvine. ICF previously committed \$80,000 to fund school age child care scholarships for income eligible working families in Irvine for the 2021-22 Fiscal Year which includes \$19,611 from ICF funds and \$60,389 from CDBG 2021-22 Public Service funds. The additional ARPA funding brings the total ICF child care commitment to \$182,000.

The ICCP Scholarship program will continue to be administered by City staff ensuring adherence to all CDBG and ICF requirements. Quarterly and annual reports will be prepared in collaboration with Irvine Children's Fund and submitted as required to the CDBG Analyst.

RECOMMENDATION: Accept the additional award of \$102,000 ARPA funding for the 2021-22 Fiscal Year to support the ICCP Scholarship Program.



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

Secretary

Susan Whittaker

Whittaker Planning Services

Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President

Citizens Business Bank

Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG Irvine

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-830, Retired

Ex Officio

Mayor Farrah Khan

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

February 14, 2022

Cyril Yu

President

Irvine Child Care Project

14341 Yale Ave.

Irvine, CA 92604

Dear Cyril:

The Irvine Children's Fund has been awarded American Rescue Plan Act (ARPA) funding of \$102,000 for child care scholarships from the City of Irvine. These additional funds will bring the total ICF child care commitment to \$182,000 to fund school age child care scholarships for extremely low – moderate income working families from Irvine from July 1, 2021 – June 30, 2022, at the 28 ICCP child care programs. This includes \$19,611 from ICF funds and \$60,389 from CDBG 2021 - 2022 public service funds and \$102,000 from ARPA funds. In January 2021, due to greater financial needs of families accessing the child care programs, ICF increased the 50% scholarship for income qualifying families to a sliding scale of 50%, 70% and 90%. With even greater need for families, the 2021-2022 school age child care scholarship funding for working families from Irvine is 50% for moderate income families, 75% for low income families and 100% for extremely low income families. The school age scholarship program will serve children in transitional kindergarten through 6th grade.

The above funding is in addition to the the Irvine Children's Fund award of a one-time CDBG CV Coronavirus response grant, a one-time grant over 3 years, which will provide child care scholarship funding in the amount of \$979,821. This funding will be used for child care scholarships at the 28 ICCP child care programs according to the HUD guidelines for the grant and will expand the child care scholarship program to serve extremely low to moderate income families who have been negatively impacted by the pandemic. The sliding scale will be 50%, 75% and 100%.

Due to the cancellation of the 2020 and the 2021 Irvine Junior Games fundraising events, ICF cannot commit to funding grants to the child care sites for 2021 - 2022. We know that the grants enrich the child care programs for over 2,900 children at the 28 child care programs and ICF will continue to look for future funding.

ICF is excited to announce that the 2022 Irvine Junior Games fundraising track and field event will be held on Sunday, May 15th at Irvine Stadium. Please mark your calendars and join with the 35 IUSD elementary and middle schools who will be running and jumping to help ICF fulfill our child care mission.

The ICF Board would like to commend the ICCP child care programs for their exemplary programs for children in transitional kindergarten through 6th grade.

The Irvine Children's Fund is looking forward to working with the Irvine Child Care Project board and staff. ICF is very appreciative of the ICCP staff who work diligently to oversee the child care scholarships and the grants. In this pandemic time, everyone's efforts to provide child care and child care scholarships are even more important to working families in Irvine.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

ITEM 2.2

IRVINE CHILD CARE PROJECT

TOPIC: **ICCP PROVIDER LEASE RENEWAL**

DESCRIPTION: Compliance with the annual ICCP quality assessment process is typically the criteria for approval of annual lease renewal of ICCP child care programs. The typical annual ICCP quality assessment process was modified for the 2021-22 Fiscal Year due to COVID-19 restrictions on visitors to child care sites and the impacts of the pandemic on staffing and work load.

All 28 ICCP programs have implemented all new health and safety requirements put in place by the State Community Care Licensing Division, the Orange County Health Care Agency, and the Irvine Child Care Project, to mitigate the spread of COVID-19. They have also adhered to all new reporting and coordination requirements, have been proactive in their communication and coordination with staff as well as responsive to requests for information and documentation.

Based on the above compliance all ICCP programs have met the criteria for lease renewal for the 2022-23 Fiscal Year.

RECOMMENDATION: Approve lease renewal for all existing ICCP provider agencies for the 2022-23 Fiscal Year.

ITEM 2.3

IRVINE CHILD CARE PROJECT

TOPIC: **PROVIDER SELECTION FOR SOLIS PARK SCHOOL**

DESCRIPTION: On November 19, 2021 the City opened a Request for Proposal (RFP) for a licensed non-profit child care provider to operate the Irvine Child Care Project (ICCP) school age child care program on the Solis Park School campus.

Five agencies submitted applications in response:

- Catalyst Family, Inc.
- Elite Kids Academy dba Home Kids Academy
- Rainbow Rising Child Development Centers
- Right at School
- Young Men's Christian Association of Orange County and Subsidiary

The Provider Selection Committee (Committee) consisted of:

- Stan Machesky, Irvine Unified School District
- Stephanie Bynon, Irvine Child Care Project
- Donna Schwartze, Irvine Child Care Committee
- Heather Phillips, Solis Park School Principal
- Tiffany Mendoza, Solis Park Parent Representative

The Committee reviewed applications and conducted interviews of four applicants, as one applicant did not meet RFP requirement as a For-Profit company.

After careful consideration, the Committee recommends the ICCP Board select Rainbow Rising as the new provider at Solis Park School, effective August 18, 2022.

RECOMMENDATION: Approve Rainbow Rising as ICCP child care provider for Solis Park School effective August 18, 2022.

ICCP/Stubbler
March 14, 2022

ITEM 2.4

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED BUDGET FOR FY 2022-23 WITH
MULTI-YEAR BUDGET PROJECTIONS**

DESCRIPTION: Submitted for the Board's review and discussion are Proposed Budgets for FY 2022-23 with multi-year Budget Projection for FY 2023-24, FY 2024-25 and FY 2025-26. Three budget scenarios are included, one with a two percent rent increase, one with a one percent rent increase, and one with no rent increase.

Staff will submit Determination of Child Care Provider Rental Rate at the May ICCP meeting based on the Board's direction.

The FY 2022-23 Proposed Budget will be revised to reflect the Board approved 2022-23 Provider Rental Rate submitted for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for the Board's review and discussion.

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - No Rent Increase

	2021-22	2022-23	2023-24	2024-25	2025-26
OPERATING FUND	Estimated	Proposed	Projected	Projected	Projected
Program Description	Actuals	Budget	Budget	Budget	Budget
ICCP - Regular Programs					
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,957,712	\$1,970,677	\$1,970,677	\$1,970,677
8650 Portable Fees Waived- Covid 19	(\$78,870) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$8,800	\$9,497	\$9,560	\$9,560	\$9,560
Total Revenue:	\$1,822,817	\$1,967,209	\$1,980,237	\$1,980,237	\$1,980,237
OPERATING EXPENDITURES					
4305 Safety and Security	\$1,000	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$103,699	\$108,884	\$114,328	\$120,044	\$126,046
5500 Utilities	\$96,086	\$100,890	\$105,935	\$111,232	\$116,794
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)
5817 Scholarships	\$5,600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,000	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
5861 Facilities & Financial Support / IUSD	\$84,000	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)	\$90,941 (4)
5862 Custodial Services	\$572,221	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)	\$621,184 (5)
5864 Program Coordination / City	\$274,206	\$310,494 (6)	\$319,564 (6)	\$328,854 (6)	\$338,424 (6)
Total Operating Expenditures:	\$1,208,812	\$1,349,989	\$1,375,588	\$1,409,904	\$1,445,239
Total Excess (Deficiency):	\$614,005	\$617,220	\$604,649	\$570,333	\$534,998
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$55,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$0	\$35,000 (7)	\$0	\$35,000 (7)	\$0
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$0 (8)	\$0 (8)
Total Capital Expenditures:	\$190,173	\$295,173	\$260,173	\$160,000	\$125,000
Net Increase (Decrease):	\$423,832	\$322,047	\$344,476	\$410,333	\$409,998
Beginning Balance, July 1	\$1,141,154	\$1,564,986	\$1,887,033	\$2,231,508	\$2,641,841
Ending Balance, June 30	\$1,564,986	\$1,887,033	\$2,231,508	\$2,641,841	\$3,051,839
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,523,016	\$1,837,678	\$2,182,435	\$2,594,744	\$3,004,731
3% Operation Reserve	\$41,970	\$49,355	\$49,073	\$47,097	\$47,107

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - No Rent Increase

GRANT PROGRAM FUNDS	2021-22	2022-23	2023-24	2024-25	2025-26
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$284,174	\$374,281	\$374,281	\$374,281	\$374,281
8590 Other State Revenue	\$572,331	\$695,095	\$695,095	\$695,095	\$695,095
Total Revenue:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
EXPENDITURES					
5810 Serv./Contracts	\$1,147,909	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Total Expenditures:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$82,920	\$20,000	\$20,000	\$20,000	\$20,000
8699 Other Local Revenue/CDBG	\$326,898	\$773,000	\$60,000	\$60,000	\$60,000
Total Revenue:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
EXPENDITURES	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,564,986	\$1,887,033	\$2,231,508	\$2,641,841	\$3,051,839
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - No Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2021 by 50% due to COVID.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement and 3% increase for salaries as instructed by City's finance/Payroll department.*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 Started July 2009 ends June 2024*

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - 1% Rent Increase

	2021-22	2022-23	2023-24	2024-25	2025-26
OPERATING FUND	Estimated	Proposed	Projected	Projected	Projected
Program Description	Actuals	Budget	Budget	Budget	Budget
ICCP - Regular Programs					
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,977,289	\$1,990,384	\$1,990,384	\$1,990,384
8650 Portable Fees Waived- Covid 19	(\$78,870) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$8,800	\$9,592	\$9,655	\$9,655	\$9,655
Total Revenue:	\$1,822,817	\$1,986,881	\$2,000,039	\$2,000,039	\$2,000,039
OPERATING EXPENDITURES					
4305 Safety and Security	\$1,000	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$103,699	\$108,884	\$114,328	\$120,044	\$126,046
5500 Utilities	\$96,086	\$100,890	\$105,935	\$111,232	\$116,794
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)
5817 Scholarships	\$5,600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,000	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
5861 Facilities & Financial Support / IUSD	\$84,000	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)	\$90,941 (4)
5862 Custodial Services	\$572,221	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)	\$621,184 (5)
5864 Program Coordination / City	\$274,206	\$310,494 (6)	\$319,564 (6)	\$328,854 (6)	\$338,424 (6)
Total Operating Expenditures:	\$1,208,812	\$1,349,989	\$1,375,588	\$1,409,904	\$1,445,239
Total Excess (Deficiency):	\$614,005	\$636,892	\$624,451	\$590,135	\$554,800
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$55,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$0	\$35,000 (7)	\$0	\$35,000 (7)	\$0
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$0 (8)	\$0 (8)
Total Capital Expenditures:	\$190,173	\$295,173	\$260,173	\$160,000	\$125,000
Net Increase (Decrease):	\$423,832	\$341,719	\$364,278	\$430,135	\$429,800
Beginning Balance, July 1	\$1,141,154	\$1,564,986	\$1,906,705	\$2,270,983	\$2,701,118
Ending Balance, June 30	\$1,564,986	\$1,906,705	\$2,270,983	\$2,701,118	\$3,130,918
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,523,016	\$1,857,350	\$2,221,910	\$2,654,021	\$3,083,811
3% Operation Reserve	\$41,970	\$49,355	\$49,073	\$47,097	\$47,107

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - 1% Rent Increase

GRANT PROGRAM FUNDS	2021-22	2022-23	2023-24	2024-25	2025-26
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$284,174	\$374,281	\$374,281	\$374,281	\$374,281
8590 Other State Revenue	\$572,331	\$695,095	\$695,095	\$695,095	\$695,095
Total Revenue:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
EXPENDITURES					
5810 Serv./Contracts	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Total Expenditures:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$82,920	\$20,000	\$20,000	\$20,000	\$20,000
8699 Other Local Revenue/CDBG	\$326,898	\$773,000	\$60,000	\$60,000	\$60,000
Total Revenue:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
EXPENDITURES	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,564,986	\$1,906,705	\$2,270,983	\$2,701,118	\$3,130,918
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - 1% Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2021 by 50% due to COVID.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement and 3% increase for salaries as instructed by City's finance/Payroll department.*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 Started July 2009 ends June 2024*

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - 2% Rent Increase

OPERATING FUND	2021-22	2022-23	2023-24	2024-25	2025-26
Program Description	Estimated	Proposed	Projected	Projected	Projected
	Actuals	Budget	Budget	Budget	Budget
ICCP - Regular Programs					
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,996,866	\$2,010,091	\$2,010,091	\$2,010,091
8650 Portable Fees Waived- Covid 19	(\$78,870) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$8,800	\$9,687	\$9,751	\$9,751	\$9,751
Total Revenue:	\$1,822,817	\$2,006,553	\$2,019,841	\$2,019,841	\$2,019,841
OPERATING EXPENDITURES					
4305 Safety and Security	\$1,000	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$103,699	\$108,884	\$114,328	\$120,044	\$126,046
5500 Utilities	\$96,086	\$100,890	\$105,935	\$111,232	\$116,794
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)	\$27,000 (3)
5817 Scholarships	\$5,600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,000	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
5861 Facilities & Financial Support / IUSD	\$84,000	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)	\$90,941 (4)
5862 Custodial Services	\$572,221	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)	\$621,184 (5)
5864 Program Coordination / City	\$274,206	\$310,494 (6)	\$319,564 (6)	\$328,854 (6)	\$338,424 (6)
Total Operating Expenditures:	\$1,208,812	\$1,349,989	\$1,375,588	\$1,409,904	\$1,445,239
Total Excess (Deficiency):	\$614,005	\$656,564	\$644,253	\$609,937	\$574,602
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$55,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$0	\$35,000 (7)	\$0	\$35,000 (7)	\$0
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$0 (8)	\$0 (8)
Total Capital Expenditures:	\$190,173	\$295,173	\$260,173	\$160,000	\$125,000
Net Increase (Decrease):	\$423,832	\$361,391	\$384,080	\$449,937	\$449,602
Beginning Balance, July 1	\$1,141,154	\$1,564,986	\$1,926,377	\$2,310,457	\$2,760,395
Ending Balance, June 30	\$1,564,986	\$1,926,377	\$2,310,457	\$2,760,395	\$3,209,997
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,523,016	\$1,877,022	\$2,261,384	\$2,713,297	\$3,162,890
3% Operation Reserve	\$41,970	\$49,355	\$49,073	\$47,097	\$47,107

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - 2% Rent Increase

GRANT PROGRAM FUNDS	2021-22	2022-23	2023-24	2024-25	2025-26
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$284,174	\$374,281	\$374,281	\$374,281	\$374,281
8590 Other State Revenue	\$572,331	\$695,095	\$695,095	\$695,095	\$695,095
Total Revenue:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
EXPENDITURES					
5810 Serv./Contracts	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Total Expenditures:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$82,920	\$20,000	\$20,000	\$20,000	\$20,000
8699 Other Local Revenue/CDBG	\$326,898	\$773,000	\$60,000	\$60,000	\$60,000
Total Revenue:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
EXPENDITURES	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,564,986	\$1,926,377	\$2,310,457	\$2,760,395	\$3,209,997
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - 2% Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2021 by 50% due to COVID.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement and 3% increase for salaries as instructed by City's finance/Payroll department.*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 Started July 2009 ends June 2024*

ITEM 2.5

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT QUALITY ASSESSMENT PROCESS

DESCRIPTION: Each child care program operating in an Irvine Child Care Project (ICCP) owned facility is required to hold a School Age Child Care License issued by the State of California Department of Social Services, Community Care Licensing Division (CCLD). In order to obtain and retain a State license, providers must continually meet all child care requirements included in Title 22, Division 12 applicable to their license. CCLD ensures continued compliance by completing annual unannounced facility inspections of all licensed child providers

During the annual visit the Licensing Program Analyst (LPA) inspects the facility, including but not limited to, food service areas and procedures, staff and child records, and verifies compliance with staff to child ratios. The LPA completes an inspection tool throughout the visit and provides a summary of the visit to the site director. Documentation on CCLD visits, including annual inspections, complaint investigations, and compliance visits are available for public view on the State of California's transparency website.

In 1985, shortly after the creation of ICCP, the ICCP Board (Board) established the Program Assessment and Review Committee (PARC) for the purpose of conducting annual reviews to ensure continuous quality at all ICCP sites. Site visits continued to be completed by the volunteer members of PARC from 1985 through 2018 during which period the number of ICCP sites grew from 3 to 28.

While the State Licensing criteria focus mainly on health and safety, the criteria included on the ICCP Assessment tools include indicators of curriculum quality, quality of interactions, collaboration between the ICCP program and the School site, support of children having special needs, and program administration.

The annual process included two site visits per year to each ICCP site to complete an observational assessment

tool, follow up visits as needed, and the review of one Site Administration Notebook submitted by each site to verify compliance with quality administration criteria required approximately 189 volunteer hours annually.

In 2018, it became apparent that the volunteer quality assessment model became unsustainable. It had become increasingly difficult for volunteers to commit the necessary time to complete assessments. During the 2018-19 fiscal year, numerous visits were cancelled and rescheduled, due to availability of PARC members. Several PARC members indicated they would not be able to participate on PARC beyond 2019.

In response the Board voted to allocate \$60,000 in the FY 2019-20 budget, and going forward, to fund consultant services to complete all ICCP quality assessment reviews including on-site observations, completion of assessment tools, drafting written communication with ICCP sites and writing and maintaining all necessary reports.

The City of Irvine released a Request for Proposal (RFP) for Quality Assessment Services in June 2019. Zero applications were received in response to the RFP. The City released a second Request for Proposal in November 2019. One application was received and was deemed qualified. The selected agency was unable to meet contract requirements and therefore the contract could not be executed.

Quality assessment for agencies providing school age child care is typically provided “in-house” by employees of the agency, as such this is a very unique service to seek an external contractor to perform. Agencies that provide quality assessment services on a fee-for-service basis for preschool programs utilize assessment tools that are not applicable/appropriate for school age programs.

At its January 10, 2022, meeting the ICCP indicated an interest in ICCP continuing to implement its own quality assessment program to ensure compliance with criteria of high quality programming over and above State Licensing requirements.

The following options are provided for the Board’s consideration:

Option A: Allocate a total of up to \$65,000 for FY 2022-23 for Quality Assessment Consulting Services.

Option B: Alternative option as proposed by the Board.

Following the Board's decision the proposed 2022-23 budget will be revised.

RECOMMENDATION: Approve one of the following options:

Option A: Allocate a total of up to \$65,000 for FY 2022-23 for Quality Assessment Consulting Services.

Option B: Alternative option as proposed by the Board.

ITEM 2.6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT BOARD ELECTIONS**

DESCRIPTION: Conduct election of officers for the following Irvine Child Care Project (ICCP) Board positions effective immediately and continuing through February 2023.

President
Vice President
Clerk

RECOMMENDATION: Conduct elections for the positions of ICCP Board President, Vice President, and Clerk.

3. REPORTS

ITEM 3.1

FACILITIES AND BUDGET REPORT

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of January 31, 2022

Fiscal Year 2021-22 Budget

Percentage of Year Completed: 58%

OPERATING FUND Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
<i>COST CENTER 005710</i>						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$1,025,314	\$867,573	54%
8650 Portable Fees Waived - Covid 19	\$0	(\$78,870)	\$0	\$0	(\$78,870)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$4,515	\$44,130	9%
Total Revenue:	\$1,941,532	\$1,862,662	\$0	\$1,029,828	\$832,833	55%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$3,670	\$3,670	\$0	\$0	\$3,670	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$9,574	\$30,426	24%
5450 Insurance	\$92,762	\$92,762	\$0	\$103,699	(\$10,937)	112%
5500 Utilities	\$96,086	\$96,086	\$0	\$47,662	\$48,424	50%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$1,000	\$29,000	3%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$567	\$1,633	26%
5838 Audit	\$11,000	\$11,000	\$0	\$10,500	\$500	95%
5861 Facilities & Financial Support / IUSD	\$84,000	\$84,000	\$0	\$35,000	\$49,000	42%
5862 Custodial Services	\$572,221	\$572,221	\$0	\$238,425	\$333,796	42%
5864 Program Coordination / City	\$371,500	\$371,500	\$0	\$107,414	\$264,086	29%
Total Operating Expenditures:	\$1,370,439	\$1,370,439	\$0	\$553,841	\$816,598	40%
Total Excess (Deficiency):	\$571,093	\$492,223	\$0	\$475,987		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$25K Threshold	\$125,000	\$125,000	\$0	\$13,330	\$111,670	11%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$0	\$0	\$0	\$0	\$0	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$56,322	\$78,851	42%
Total Capital Expenditures:	\$260,173	\$260,173	\$0	\$69,652	\$190,521	27%
Net Increase (Decrease):	\$310,921	\$232,050		\$406,335		
Beginning Balance, July 1	\$1,141,154	\$1,141,154		\$1,141,154		
Ending Balance, June 30	\$1,452,075	\$1,373,204		\$1,547,489		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,403,157	\$1,324,285		\$1,528,784		
3% Operation Reserve	\$48,918	\$48,918		\$18,705		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of January 31, 2022

Fiscal Year 2021-22 Budget

GRANT PROGRAM FUNDS	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$500,000	\$367,893	\$0	\$138,388	\$229,505	38%
8590 Other State Revenue	\$500,000	\$780,016	\$0	\$391,638	\$388,378	50%
Total Revenue:	\$1,000,000	\$1,147,909	\$0	\$530,026	\$617,883	46%
EXPENDITURES						
5810 Serv./Contracts	\$1,000,000	\$1,147,909	\$0	\$295,318	\$852,591	26%
Total Expenditures:	\$1,000,000	\$1,147,909	\$0	\$295,318	\$852,591	26%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$234,708		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8699 All Other Fees & Contracts/ICF	\$19,611	\$19,611	\$0	\$13,923	\$5,688	71%
8290 Other Revenue/CDBG	\$1,040,210	\$1,040,210	\$0	\$153,153	\$887,057	15%
Total Revenue:	\$1,059,821	\$1,059,821	\$0	\$167,076	\$892,745	16%
EXPENDITURES						
5817 Scholarships	\$1,059,821	\$1,059,821	\$0	\$131,199	\$928,622	12%
Total Expenditures:	\$1,059,821	\$1,059,821	\$0	\$131,199	\$928,622	12%
Fund Balance (U):	\$0	\$0	\$0	\$35,877		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$2,059,821	\$2,207,730	\$0	\$697,102	\$1,510,628	32%
EXPENDITURES	\$2,059,821	\$2,207,730	\$0	\$426,517	\$1,781,213	19%
Total Excess (Deficiency):	\$0	\$0	\$0	\$270,585		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$270,585		
TOTAL ICCP FUND BALANCE:	\$1,452,074	\$1,373,204	\$0	\$1,818,090		
(Operating Fund + Grant Program Funds)						

ITEM 3.2

ICCP ADMINISTRATOR'S REPORT

Irvine Child Care Project Administrator's Report
March 14, 2022

Scholarships/Financial Assistance:

- ICCP Scholarship funded by the Irvine Children's Fund:
 - Forty-five CDBG-Coronavirus Scholarships have been awarded this fiscal year assisting income eligible families who have lost income due to the pandemic.
 - Twenty-nine Irvine Child Care Project (ICCP) Scholarships have been awarded this fiscal year assisting income eligible working families, 24 funded by ICF and 5 funded by ICCP.
 - Irvine Children's Fund CDBG-CV funding remains available.
 - Staff is developing a timeline and procedure for families to apply for the 2022-23 fiscal year.
 - It is anticipated that a large quantity of applications will be received in a short period due to the rollover to the 2022-23 fiscal year; staff is working to get systems in place to handle the influx.
 - ICF Executive Director and ICCP Administrator to meet with CDBG Analyst to clarify acceptable types of COVID impact verification documentation needed from 2022-23 clients.
- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at cityofirvine.org/child-care-development.

Program Quality:

- City of Irvine continues to provide a list of upcoming professional development events on the online Training Calendar and links to On-Demand Training and Resources on the City of Irvine's [Child Care & Development website](#).
- City staff members continue to provide technical support to ICCP providers on an as needed basis. Program quality assessment site visits will not be able to take place until resources are allocated/attained to provide these services.

Pre-Kindergarten/ICCP/City of Irvine Child Care Coordination:

- On January 5, 2022, the Legislative Manager with the Department of Social Services Child Care Licensing Program indicated they have received the question regarding school age licensees being allowed to serve four year olds in Transitional Kindergarten (IUSD Pre-Kindergarten) and their legal department is reviewing it.
 - Please note: at this time, ICCP sites are only able to enroll incoming IUSD Pre-K students whose birthday falls on or before December 2 for after school care beginning the next school year (August 18, 2022).
- ICCP Administrator/Child Care Coordination Supervisor will be meeting with IUSD Pre-Kindergarten team to continue collaboration to identify opportunities for Irvine families to have their early education and full-day child care needs met.
- Child Care Coordination staff disseminated information on IUSD's TK Parent Information Night to all Irvine Preschools and Family Child Care Providers.