



# MINUTES

## IRVINE CHILD CARE COMMITTEE REGULAR MEETING

January 11, 2022  
Irvine Conference and Training Center  
and Zoom  
1 Civic Center Plaza  
Irvine, California

### CALL TO ORDER

The regular meeting of the Irvine Child Care Committee was called to order at 9:00 a.m. by Chair Schwartze.

### ROLL CALL

Present: 13      Chair: Donna Schwartze  
Vice Chair: Jessica Winn  
Committee Member: Phyllis Agran  
Committee Member: Imithri Bodhinayake  
Committee Member: Jen Chiou  
Committee Member: Shelby Clatterbuck\*  
Committee Member: Myra Firth  
Committee Member: Emiliano Guzman  
Committee Member: Donna King\*\*  
Committee Member: James Mai  
Committee Member: Nazy Nassiri  
Committee Member: Michelle Raji  
Committee Member: Shareen Young  
*\*Arrived at 9:10 a.m.*  
*\*\*Left at 10:00 a.m.*

Absent: 1      Committee Member: Wenli Lin

### PLEDGE OF ALLEGIANCE

Chair Schwartze lead the Pledge of Allegiance.

### INTRODUCTIONS

There were no introductions.

**1. IRVINE CHILD CARE COMMITTEE REORGANIZATION**

- 1.1 Selection of Chair: Diana Magallón, Program Coordinator, opened the call for nominations for the position of Chair of the Irvine Child Care Committee.

Committee Member King nominated Committee Member Schwartz to serve as Chair.

**ACTION: Moved by Committee Member King, seconded by Committee Member Young, to approve Donna Schwartz as Chair of the Irvine Child Care Committee.**

Nomination vote carried as follows:

Ayes:	9	Chiou, Clatterbuck, Firth, Mai, Nassiri, Schwartz, Raji, Winn, Young
Abstain:	4	Agran, Bodhinayake, Gale, King
Absent:	1	Lin

- 1.2 Selection of Vice Chair: Donna Schwartz, newly-elected Irvine Child Care Committee Chair, opened the call for nominations for the position of Vice Chair of the Irvine Child Care Committee.

Committee Member Gale nominated Committee Member Bodhinayake to serve as Vice Chair.

**ACTION: Moved by Committee Member Gale, seconded by Committee Member Young, and unanimously carried by those members present (Committee Member Lin absent) to approve Imithri Bodhinayake as the Vice Chair of the Irvine Child Care Committee.**

**2. PRESENTATION**

**2.1 SUPPORT FROM REGIONAL CENTER OF ORANGE COUNTY**

Kathleen McFarlin, Manager of the Comfort Connection Family Resource Center, presented Support from Regional Center Orange County, In Service to People with Developmental Disabilities.

**ANNOUNCEMENTS**

Diana Magallón, Program Coordinator, announced the Child Resource Center is now taking appointments for in-person services.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

## **PUBLIC COMMENTS**

There were no public comments.

## **3. COMMITTEE REPORTS**

- 3.1 Irvine Child Development Center Operating Corporation (ICDCOC) – Vice Chair Winn reported enrollment continues to do well. The school is currently maintaining classroom cohorts for health and safety.
- 3.2 Irvine Children, Youth, and Families Advisory Committee (ICYFAC) – Committee Member Chiou reported ICYFAC viewed a presentation from the Irvine Unified School District Nurses on students' mental health during the pandemic. ICYFAC has received funding to update the Strategic Plan for families and children.

## **COMMITTEE BUSINESS**

### **4. MINUTES**

- 4.1 **ACTION: Moved by Committee Member Firth, seconded by Committee Member Young, and unanimously carried by those members present (Committee Member Lin absent) to approve the minutes of the Irvine Child Care Committee meeting held November 10, 2021.**

There were no public comments.

- 4.2 **ACTION: Moved by Chair Schwartze, seconded by Committee Member Agran, and unanimously carried by those members present (Committee Member Lin absent) to appoint Committee member Winn as the representative to the Irvine Child Development Operating Corporation Board of Directors.**

There were no public comments.

- 4.3 **ACTION: Moved by Committee Member Young, seconded by Committee Member Agran, and unanimously carried by those members present (Committee Member Lin absent) to appoint Committee member Gale as the representative of the Irvine Children, Youth and Families Advisory Committee.**

There were no public comments.

- 4.4 **ACTION: Moved Committee Member Nassiri, seconded by Committee Member Firth and unanimously carried by those members present (Committee Member Lin absent) to approve the Irvine Child Care Committee Annual Goals and work plan.**

There were no public comments.

**ADJOURNMENT**

**Moved by Committee Member Nassiri, and seconded by Committee Member Young, to adjourn the meeting at 10:22 a.m.**

  
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TRACI STUBBLER  
CHILD CARE COORDINATION SUPERVISOR

  
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DONNA SCHWARTZE  
CHAIR

Date Approved: 3/8/22