



Cyril Yu
President

Alan Battenfield
Vice President

Stephanie Bynon
Clerk

Board Member:
Tammy Kim
Sandra Salcedo

AGENDA

IRVINE CHILD CARE PROJECT MEETING

**May 9, 2022
8:30 AM**

**Irvine City Hall, B203
1 Civic Center Plaza
Irvine, CA 92604**

PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETING

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE ZOOM APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO ICCP@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA ZOOM. FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE REGISTER BY COMPLETING THE REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE **REQUEST TO SPEAK FORM** ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6632, OR VIA EMAIL AT ICCP@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Meeting Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATIONS

PUBLIC COMMENTS – AGENDIZED ITEMS (Limited to 3 minutes per speaker per item)

PUBLIC COMMENTS – NON-AGENDIZED ITEMS (Limited to 3 minutes per speaker.)

Any member of the public may address the Irvine Child Care Project on items within the Irvine Child Care Project subject matter jurisdiction but which are not listed on this agenda; however, no action may be taken on matters that are not part of the posted agenda. **If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.**

INTRODUCTIONS

ANNOUNCEMENTS/BOARD REPORTS

Announcements and Board Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954-2 of the Brown Act, and are limited to 15 minutes, 3 minutes per member of the Irvine Child Care Project. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

1. BOARD REPORTS

1.1 FINANCIAL REPORT

1.2 ADMINISTRATOR'S REPORT

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

2. CONSENT CALENDAR

2.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project meeting held on March 14, 2022.

2.2 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Special Irvine Child Care Project meeting held on April 12, 2022.

2.3 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$79,044.21 to Catalyst Family Inc. for child care development services for March 1-31, 2022.

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$12,784.00 (ICF) for child care services for March 1-31, 2022 funded by ICF scholarships.

- \$ 2,926.50 to Catalyst Family Inc. (ICF)
- \$ 397.50 to Creekers Club (ICF)
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 9,460.00 to Rainbow Rising (ICF)

2.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$23,277.61 (CDBG-CV) for child care services for March 1-31, 2022 funded by CV scholarships.

- \$ 5,524.86 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 652.50 to Kids Stuff (CDBG-CV)
- \$15,466.50 to Rainbow Rising (CDBG-CV)

2.6 WARRANT REQUEST – IRVINE CHILD CARE PROJECT SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$948.80 for child care services for March 1-31, 2022 funded by ICCP scholarships.

- \$ to Catalyst Family Inc.
- \$ to Creekers Club
- \$ to Dolphin Club
- \$ to Kids Stuff
- \$ 948.80 to Rainbow Rising (ICCP)

2.7 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of March 2022.

- \$ 47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

2.8 WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$21,278.91 to the City of Irvine for Program and Grant Administration for the month of March 2022.

- \$ 19,698.02 for Program Administration
- \$ 1,580.89 for Grant Administration

2.9 ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$22,411.00 paid by IUSD on behalf of ICCP.

2.10 ICCP PAYMENTS ISSUED APRIL 2022

RECOMMENDED ACTION:

Receive and file attached record of payments issued April 2022 for service month February 2022.

2.11 DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$ 5,983.00 01-005-50100-8290
- \$ 38,701.00 01-005-50100-8290
- \$ 17,790.00 01-005-50100-8290
- \$132,460.00 01-005-50100-8590

2.12 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 24,524.75 01-005-712-00-8290

2.13 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 47,780.40 01-005-712-00-8699

3. BOARD BUSINESS

3.1 DETERMINATION OF FY 2022-23 GENERAL CHILD CARE AND DEVELOPMENT GRANT ADMINISTRATIVE FEE

RECOMMENDED ACTION:

Approve a two percent Administrative Fee for the CCTR grant for FY 2022-23.

3.2 DETERMINATION OF FY 2022-23 CHILD CARE PROVIDER RENTAL RATE

RECOMMENDED ACTION:

Approve the current rental rate with no change for FY 2022-23.

4.3 PROPOSED BUDGET FOR FY 2022-23 WITH MULTI-YEAR BUDGET PROJECTIONS

RECOMMENDED ACTION:

Submitted for the Board’s review and discussion.

ADJOURNMENT

ADJOURNMENT

At 11 p.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12 midnight and will continue all other items on which additional time is required until a future Irvine Child Care Project meeting. All meetings are scheduled to terminate at 12 midnight.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org at least 72 hours prior to the scheduled Irvine Child Care Project meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care project liaison at (949) 724-6635.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of select months at 8:30 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on May 4, 2022 by 5:30 p.m. as well as on the City's web page.

Rebecca Farmer, Committee Liaison

1. REPORTS

ITEM 1.1

FACILITIES AND BUDGET REPORT

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of March 31, 2022

Fiscal Year 2021-22 Budget

Percentage of Year Completed: 75%

OPERATING FUND Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$1,340,795	\$552,092	71%
8650 Portable Fees Waived - Covid 19	\$0	(\$78,870)	\$0	\$0	(\$78,870)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$5,869	\$42,776	12%
Total Revenue:	\$1,941,532	\$1,862,662	\$0	\$1,346,664	\$515,998	72%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$3,670	\$3,670	\$0	\$0	\$3,670	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$41,217	(\$1,217)	103%
5450 Insurance	\$92,762	\$92,762	\$0	\$103,699	(\$10,937)	112%
5500 Utilities	\$96,086	\$96,086	\$0	\$63,676	\$32,410	66%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5810 Services/Contracts (Water testing Req)	\$0	\$28,000	\$0	\$0	\$28,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$1,000	\$29,000	3%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$756	\$1,444	34%
5838 Audit	\$11,000	\$11,000	\$0	\$12,000	(\$1,000)	109%
5861 Facilities & Financial Support / IUSD	\$84,000	\$84,000	\$0	\$49,000	\$35,000	58%
5862 Custodial Services	\$572,221	\$572,221	\$0	\$333,796	\$238,425	58%
5864 Program Coordination / City	\$371,500	\$371,500	\$0	\$147,761	\$223,739	40%
Total Operating Expenditures:	\$1,370,439	\$1,398,439	\$0	\$752,905	\$645,534	54%
Total Excess (Deficiency):	\$571,093	\$464,223	\$0	\$593,759		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$25K Threshold	\$125,000	\$125,000	\$0	\$13,330	\$111,670	11%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$0	\$0	\$0	\$0	\$0	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$78,851	\$56,322	58%
Total Capital Expenditures:	\$260,173	\$260,173	\$0	\$92,181	\$167,992	35%
Net Increase (Decrease):	\$310,921	\$204,050		\$501,578		
Beginning Balance, July 1	\$1,141,154	\$1,141,154		\$1,141,154		
Ending Balance, June 30	\$1,452,075	\$1,345,204		\$1,642,732		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,403,157	\$1,295,445		\$1,617,379		
3% Operation Reserve	\$48,918	\$49,758		\$25,353		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of March 31, 2022

Fiscal Year 2021-22 Budget

GRANT PROGRAM FUNDS Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$500,000	\$367,893	\$0	\$169,449	\$198,444	46%
8590 Other State Revenue	\$500,000	\$780,016	\$0	\$444,437	\$335,579	57%
Total Revenue:	\$1,000,000	\$1,147,909	\$0	\$613,886	\$534,023	53%
EXPENDITURES						
5810 Serv./Contracts	\$1,000,000	\$1,147,909	\$0	\$464,900	\$683,009	40%
Total Expenditures:	\$1,000,000	\$1,147,909	\$0	\$464,900	\$683,009	40%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$148,985		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8699 All Other Fees & Contracts/ICF	\$19,611	\$19,611	\$0	\$13,923	\$5,688	71%
8290 Other Revenue/CDBG	\$1,040,210	\$1,040,210	\$0	\$189,318	\$850,892	18%
Total Revenue:	\$1,059,821	\$1,059,821	\$0	\$203,241	\$856,580	19%
EXPENDITURES						
5817 Scholarships	\$1,059,821	\$1,059,821	\$0	\$203,241	\$856,580	19%
Total Expenditures:	\$1,059,821	\$1,059,821	\$0	\$203,241	\$856,580	19%
Fund Balance (U):	\$0	\$0	\$0	\$0		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$2,059,821	\$2,207,730	\$0	\$817,126	\$1,390,604	37%
EXPENDITURES	\$2,059,821	\$2,207,730	\$0	\$668,141	\$1,539,589	30%
Total Excess (Deficiency):	\$0	\$0	\$0	\$148,985		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$148,985		
TOTAL ICCP FUND BALANCE:	\$1,452,074	\$1,345,204	\$0	\$1,791,721		
(Operating Fund + Grant Program Funds)						

ITEM 1.2

ICCP ADMINISTRATOR'S REPORT

Irvine Child Care Project Administrator's Report
May 9, 2022

Scholarships/Financial Assistance:

- ICCP Scholarship funded by the Irvine Children's Fund:
 - ICF Executive Director and ICCP Administrator met with CDBG Analyst to clarify Coronavirus Scholarship qualification and documentation process going forward. Changes to be made will streamline process for ICCP staff.
 - Staff is developing a timeline and procedure for families to apply for the 2022-23 fiscal year.
 - Coronavirus scholarship applications will be accepted on an ongoing basis.
- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at cityofirvine.org/child-care-development.

Program Quality:

- City staff have participated in the IUSD facilitated Emergency Planning Interagency Collaborative (EPIC) representing ICCP since late 2018. The group consists of individuals representing private and public educational institutions throughout Irvine and emergency response agencies. The purpose of the group is to build interagency collaboration through continuous education and partnerships in emergency management for safe Irvine campuses.
 - EPIC is creating a website to educate the community about the work of the group and has requested the logos of all participating organizations to be included. City staff will submit the ICCP logo as soon as it is updated.
- City of Irvine continues to provide a list of upcoming professional development events on the online Training Calendar and links to On-Demand Training and Resources on the City of Irvine's [Child Care & Development website](http://cityofirvine.org/child-care-development).
- City staff members continue to provide technical support to ICCP providers on an as needed basis.
- City staff will conduct a Request for Proposal to select a Program Quality Consultant for the 2022-23 Fiscal Year

Pre-Kindergarten Child Care:

- On March 11, 2022, the Legislative Manager with the Department of Social Services Child Care Licensing Program responded to our inquiry. ICCP providers will not be able to enroll children who turn 5 years old after December 2 for care beginning the first day of school.
 - ICCP providers would need to meet all requirements for a preschool child care license in order to do so.
- Parents looking for full day care for their child enrolled in IUSD's Pre-Kindergarten can contact the City of Irvine's Child Care Resource and Referral Line at 949-724-6635.

2. CONSENT CALENDAR

ITEM 2.1

MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 14, 2022
8:30 AM
Irvine City Hall, B203 and Zoom
One Civic Center Plaza
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project was called to order at 8:31 a.m. by Vice President Yu.

ROLL CALL

Present:	3	BOARD MEMBER:	Sandra Salcedo
		BOARD MEMBER:	Anthony Kuo
		VICE PRESIDENT:	Cyril Yu
Absent:	2	CLERK:	Alan Battenfield
		BOARD MEMBER:	Stephanie Bynon

PLEDGE OF ALLEGIANCE

Vice President Yu led the Pledge of Allegiance.

INTRODUCTIONS

ICCP Board Vice President Cyril Yu introduced Community Services Superintendent Sandra Salcedo as the new City of Irvine Staff Representative on the ICCP Board.

PRESENTATIONS

There were no presentations.

ANNOUNCEMENTS

Sharon Wellikson with the Irvine Children’s Fund (ICF) announced ICF will host the 33rd Irvine Junior Games at Irvine High School on May 18, 2022 after a 2-year hiatus due to the Covid-19 pandemic. Currently there are over 1,000 children signed up to participate.

PUBLIC COMMENTS

Rick Porter, Chief Executive Office of Rainbow Rising expressed his personal, and his organizations professional excitement at the prospect of potentially being selected as the ICCP program to operate on the new Solis Park elementary school campus.

ADDITIONS AND DELETIONS TO THE AGENDA

At the request of the ICCP Board and subsequent to the posting of the agenda originally posted on March 9, 2022, a motion was made by Board Member Kuo, seconded by Board Member Salcedo and unanimously carried by those members present, (Clerk Battenfield, and Board Member Bynon, absent), to remove Items 2.3, 2.4, 2.5, and 2.6 form the agenda for separate discussion at a special meeting date to be determined.

1. CONSENT CALENDAR

ACTION:

Moved by Board Member Kuo, seconded by Board Member Salcedo, and unanimously carried by those members present (Clerk Battenfield, and Board Member Bynon, absent) to approve Consent Calendar items 1.1 through 1.13

1.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project meeting held on January 10, 2022.

1.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$70,294.31 to Catalyst Family Inc. for child care development services for January 1-31, 2022.

1.3 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$34,452.30 to Catalyst Family Inc. for Quarter 2 adjustment for child care development services provided in the period July 1, 2021 – December 31, 2021.

1.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$11,739.50 (\$644.25 CDBG; \$11,095.25 ICF) for child care services for January 1-31, 2022 funded by ICF scholarships.

- \$ 1,829.50 to Catalyst Family Inc. (ICF)
- \$ 397.50 to Creekers Club (ICF)
- \$ 00.00 to Dolphin Club
- \$ 212.50 to Kids Stuff (ICF)
- \$ 9,300.00 to Rainbow Rising (\$644.25 CDBG; \$8,655.75 ICF)

1.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$24,425.29 (CDBG-CV) for child care services for January 1-31, 2022 funded by CV scholarships.

- \$ 5,524.86 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 652.50 to Kids Stuff
- \$16,614.18 to Rainbow Rising (CDBG-CV)

1.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of January 2022.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

1.7 ICCP EXPENSES PAID BY IUSD

ACTION:

Reviewed and accepted attached invoices in the total amount of \$13,330.00 paid by IUSD on behalf of ICCP.

1.8 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$9,232.30 for ICCP Work Order charge backs for 2021-2022 Fiscal Year – 1st Quarter.

1.9 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$21,848.36 to the City of Irvine for Program and Grant Administration for the month of January 2022.

- \$ 19,753.45 for Program Administration
- \$ 2,094.91 for Grant Administration

1.10 ICCP PAYMENTS ISSUED FEBRUARY 2022

ACTION:

Received and filed attached record of payments issued February 2022 for service month December 2021.

1.11 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$ 4,672.00 01-005-50100-8290
- \$ 10,164.00 01-005-50100-8290
- \$ 16,225.00 01-005-50100-8290
- \$ 52,799.00 01-005-50100-8590

1.12 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 31,749.75 01-005-712-00-8290

1.13 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 67,833.19 01-005-712-00-8699

2. BOARD BUSINESS

2.1 ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AWARDED BY THE IRVINE CHILDREN’S FUND (ICF) TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2021-22 FISCAL YEAR

ACTION:

Moved by Board Member Salcedo, seconded by Board Member Kuo, and unanimously carried by those members present (Clerk Battenfield, and Board Member Bynon, absent) to accept the additional award of \$102,000 ARPA funding for the 2021-22 Fiscal Year to support the ICCP Scholarship Program

2.2 ICCP PROVIDER LEASE RENEWAL

ACTION:

Moved by Vice President Yu, seconded by Board Member Kuo, and unanimously carried by those members present (Clerk Battenfield, and Board Member Bynon, absent) to approve lease renewal for all existing ICCP provider agencies for the 2022-23 Fiscal Year.

3. REPORTS

3.1 FACILITIES AND BUDGET REPORT – JOHN FOGARTY

ACTION:

Received and Filed.

3.2 ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ACTION:

Received and Filed.

ADJOURNMENT

Moved by Board Member Salcedo, and seconded by Board Member Kuo, to adjourn the meeting at 8:50 a.m.

CYRIL YU, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2.2
SPECIAL MEETING MINUTES



MINUTES

IRVINE CHILD CARE PROJECT SPECIAL MEETING

April 12, 2022
8:30 AM

Irvine City Hall
Conference Room B203
One Civic Center Plaza
Irvine, CA 92604

CALL TO ORDER

The special meeting of the Irvine Child Care Project was called to order at 8:30 a.m. by Vice President Yu.

ROLL CALL

Present:	4	BOARD MEMBER:	Stephanie Bynon
		BOARD MEMBER:	Sandra Salcedo
		CLERK:	Alan Battenfield
		VICE PRESIDENT:	Cyril Yu
Absent:	1	BOARD MEMBER:	Tammy Kim

PLEDGE OF ALLEGIANCE

Vice President Yu led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

1. BOARD BUSINESS

1.1 PROVIDER SELECTION FOR SOLIS PARK SCHOOL

ACTION:

Moved by Board Member Bynon, seconded by Clerk Battenfield, and unanimously carried by those members present (Board Member Kim absent) to approve Rainbow Rising as the Irvine Child Care Project provider for Solis Park School effective August 18, 2022.

1.2 IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2022-23 WITH MULTI-YEAR BUDGET PROJECTIONS

ACTION:

Submitted for the Board's review and discussion.

1.3 IRVINE CHILD CARE PROJECT QUALITY CRITERIA AND ASSESSMENT PROCESS

ACTION:

Moved by Board Member Bynon, seconded by Clerk Battenfield, and unanimously carried by those members present (Board Member Kim absent) to approve Option A: Allocate a total of up to \$65,000 for FY 2022-23 for quality assessment consulting services.

1.4 IRVINE CHILD CARE PROJECT BOARD ELECTIONS

Selection of Board President, Vice President, and Clerk: Supervisor Stubbler opened the call for nominations for the Irvine Child Care Project Board President, Vice President, and Clerk.

Selection of Irvine Child Care Project President:

- Board Member Bynon nominated Vice President Yu. Motion seconded by Board Member Salcedo, and unanimously carried by those members present (Board Member Kim absent).

Selection of Irvine Child Care Project Vice President:

- Board Member Bynon nominated Clerk Battenfield. Motion seconded by newly elected President Yu, and unanimously carried by those members present (Board Member Kim absent).

Selection of Irvine Child Care Project Clerk:

- Newly elected Irvine Child Care Project President Yu nominated Board Member Bynon. Motion seconded by newly elected Vice President Battenfield, and carried unanimously by those members present (Board Member Kim absent).

ADJOURNMENT

Moved by Vice President Battenfield, and seconded by Clerk Bynon, to adjourn the meeting at 8:50 a.m.

CYRIL YU, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2.3

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$79,044.21** for child care development services for the month of **March 2022**. This provider served a total of 88 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$79,044.21** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$79,044.21** to Catalyst Family Inc. for child care development services for March 1-31, 2022.

IRVINE CHILD CARE PROJECT

DATE: May 9, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$79,044.21
	TOTAL	\$79,044.21

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$79,044.21
TOTAL	\$79,044.21

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**March 2022
(23 days of service)**

CATALYST FAMILY INC.:

Stonegate	2 46	children served child days of enrollment
Oak Creek	9 207	children served child days of enrollment
Vista Verde	0 0	children served child days of enrollment
Plaza Vista	34 727	children served child days of enrollment
Canyon View	8 184	children served child days of enrollment
Turtle Rock	7 152	children served child days of enrollment
Springbrook	4 81	children served child days of enrollment
Deerfield	12 226	children served child days of enrollment
University Park	12 246	children served child days of enrollment
<u>TOTALS:</u>	88 1,869	children served child days of enrollment
<u>YEAR-TO-DATE:</u>	775 13,470	children served child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-MAR22

DATE: **April 8, 2022**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period March 1, 2022 through March 31, 2022		
Fiscal Year 2021-2022 Contract Type: CCTR-1167		
Service fees of 1,316.11 days @ \$61.26	\$80,625.09	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$80,625.09	
Adjustment for District Indirect Cost $\$80,625.09 \div 1.02 =$	\$1,580.89	
Balance due to Catalyst Family Inc.		<u>\$79,044.21</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$522,252.96	
Current Period Billing	\$79,044.21	
Cumulative Fiscal Year Amount Billed	\$601,297.17	
Contract Maximum Billable	\$1,125,400.98	
Available remaining balance	\$524,103.81	

ITEM 2.4

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$12,784.00 (ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **March 2022**. The warrants to be issued are as follows:

\$2,926.50 to Catalyst Family Inc. **(ICF)**

\$397.50 to Creekers Club **(ICF)**

\$00.00 to Dolphin Club

\$00.00 to Kids Stuff

\$9,460.00 to Rainbow Rising **(ICF)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$12,784.00 (ICF)** for child care services for March 1-31, 2022 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: May 9, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$2,926.50
CREEKERS CLUB	00571259-5817	\$397.50
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	\$9,460.00
	TOTAL	\$12,784.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
March 2022

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	2 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	1 children served
<i>Portola Springs</i>	3 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	1 children served

March 2022:

Number of Children Served: 23
Number of Child Days of Enrollment: 450
Number of Sites Served: 12
Funds Awarded: \$12,784.00
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 1
Number of Children On Waiting List: 2

Year-to-Date:

Number of Children Served: 24
Number of Child Days of Enrollment: 2,860
Number of Sites Served: 13
Funds Awarded: \$97,053.50

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Plaza Vista	\$305.50 (ICF)
University Park	\$1,097.00 (ICF)
Vista Verde	\$900.00 (ICF)
Woodbury	\$624.00 (ICF)
Total Amount due to Catalyst Family Inc.:	\$2,926.50 (ICF)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Stone Creek	\$397.50 (ICF)
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Total Amount due to Creeker's Club:	\$397.50 (ICF)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Beacon Park	\$932.50	(ICF)
Bonita Canyon	\$390.00	(ICF)
Culverdale	\$3,815.00	(ICF)
Eastwood	\$805.00	(ICF)
Meadow Park	\$1,207.50	(ICF)
Northwood	\$765.00	(ICF)
Portola Springs	\$1,545.00	(ICF)
Total Amount due to Rainbow Rising:	\$9,460.00	(ICF)

ITEM 2.5

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$23,277.61 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **March 2022**. The warrants to be issued are as follows:

- \$5,524.86** to Catalyst Family Inc. **(CDBG-CV)**
- \$483.75** to Creekers Club **(CDBG-CV)**
- \$1,150.00** to Dolphin Club **(CDBG-CV)**
- \$652.50** to Kids Stuff **(CDBG-CV)**
- \$15,466.50** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$23,277.61 (CDBG-CV)** for child care services for March 1-31, 2022 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: May 9, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$5,524.86
CREEKERS CLUB	00571259-5817	\$483.75
DOLPHIN CLUB	00571259-5817	\$1,150.00
KIDS STUFF	00571259-5817	\$652.50
RAINBOW RISING	00571259-5817	\$15,466.50
	TOTAL	\$23,277.61

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
March 2022

<i>Alderwood</i>	1 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	7 children served
<i>Cypress Village</i>	2 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	1 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	6 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	3 children served

March 2022:

Number of Children Served: 42
 Number of Child Days of Enrollment: 827
 Number of Sites Served: 19
 Funds Awarded: \$23,277.61
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 45
 Number of Child Days of Enrollment: 5,081
 Number of Sites Served: 22
 Funds Awarded: \$174,249.29

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Deerfield	\$811.00	(CDBG-CV)
Plaza Vista	\$1,561.18	(CDBG-CV)
University Park	\$1,186.00	(CDBG-CV)
Woodbury	\$1,966.68	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$5,524.86	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Stone Creek	\$483.75 (CDBG-CV)
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Total Amount due to Creeker's Club:	\$483.75 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Eastshore	\$1,150.00	(CDBG-CV)
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Total Amount due to Dolphin Club:	\$1,150.00	(CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Brywood \$652.50 (CDBG-CV)

**Total Amount due to
Kids Stuff: \$652.50 (CDBG-CV)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Alderwood	\$344.00	(CDBG-CV)
Beacon Park	\$390.00	(CDBG-CV)
Bonita Canyon	\$480.00	(CDBG-CV)
Cadence Park	\$607.50	(CDBG-CV)
Culverdale	\$3,110.00	(CDBG-CV)
Cypress Village	\$450.00	(CDBG-CV)
Eastwood	\$810.00	(CDBG-CV)
Greentree	\$607.50	(CDBG-CV)
Meadow Park	\$2,265.00	(CDBG-CV)
Northwood	\$2,575.00	(CDBG-CV)
Portola Springs	\$1,257.50	(CDBG-CV)
Westpark	\$2,570.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$15,466.50	(CDBG-CV)

ITEM 2.6

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$948.80** are submitted for the Board’s review and approval for ICCP Scholarships during the month of **March 2022**. The warrants to be issued are as follows:

\$00.00 to Catalyst Family Inc.

\$00.00 to Creekers Club

\$00.00 to Dolphin Club

\$00.00 to Kids Stuff

\$948.80 to Rainbow Rising (**ICCP**)

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$948.80** for child care services for March 1-31, 2022 funded by ICCP scholarships.

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM**

DATE: May 9, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$00.00
CREEKERS CLUB	00571259-5817	\$00.00
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	\$948.80
	TOTAL	\$948.80

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

Apr 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **March 2022**, reimbursement amounts of:

Alderwood	\$298.80 (ICCP)
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Cadence Park	\$650.00 (ICCP)
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Total Amount due to Rainbow Rising:	\$948.80 (ICCP)
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ITEM 2.7

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of March 2022.

The specific breakdown is as follows:

- \$47,685.08 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,007.17 for Utilities
- \$7,000.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of March 2022.

IRVINE CHILD CARE PROJECT

DATE: May 9, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$47,685.08
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,007.17
IUSD	00571059-5861	\$7,000.00
	TOTAL	\$73,956.67

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$47,685.08
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,007.17
00571059-5861	\$7,000.00
TOTAL	\$73,956.67



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0090
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	03/01/22
DUE DATE:	03/31/22
AMOUNT DUE	\$73,956.67

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	MARCH 2022: Sale of IUSD owned Portables	10,589.42
2	1	8,007.17		0100000000 8650	MARCH 2022: Utilities	8,007.17
3	1	7,000.00		0100000000 8699	MARCH 2022: Facilities & Financial Support Svcs	7,000.00
4	1	675.00		0100000000 8699	MARCH 2022: Custodian Equip	675.00
5	1	47685.08		0100505400 8699	MARCH 2022: Custodian Services	47,685.08
Tax						
INVOICE TOTAL						\$73,956.67

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0090
DIV: 75GN
TERM: 2122
Due Date 03/31/22
Amount Due \$73,956.67

Amount Paid \$ _____

ITEM 2.8

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$21,278.91** for Program and Grant Administration for the month of March 2022.

The specific breakdown is as follows:

\$19,698.02 for Program Administration

\$1,580.89 for Grant Administration

RECOMMENDATION: Approve payment of **\$21,278.91** to the City of Irvine for Program and Grant Administration for the month of March 2022.



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604

INVOICE NO. 212048

INVOICE DATE 04/14/2022

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$21,278.91

MARCH 2022
 STAFFING: ADMINISTRATION = \$19,498.02
 STAFFING: GRANT ADMINISTRATION = \$1,580.89
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

 TOTAL \$21,278.91

Total Due: \$21,278.91

PAYMENT OPTIONS:



ELECTRONIC:

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



CREDIT/DEBIT CARDS:

Please pay online at:
<https://arpayments.cityofirvine.org>



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 212048
INVOICE DATE: 04/14/2022
TOTAL AMOUNT DUE: \$21,278.91

TOTAL PAYMENT:

\$ _____

IRVINE CHILD CARE PROJECT

DATE: May 9, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$19,698.02
IUSD	005501-59-5810	\$1,580.89
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$21,278.91

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$19,698.02
005501-59-5810	\$1,580.89
005710-59-5811	
005710-59-4305	
TOTAL	\$21,278.91

ITEM 2.9

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$22,411.00, have been paid by IUSD on behalf of ICCP:

- \$22,411.00 to Irvine Unified School District.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$22,411.00 paid by IUSD on behalf of ICCP

LEDGER: 41 DATE ISSUED: 02/18/22 VENDOR NAME: IRVINE UNIFIED SC VENDOR:V4100011 CHECK: 41003813

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
02/16/22	75RI0101		22,411.00
TOTAL AMOUNT OF INVOICES			22,411.00

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 4306 22,411.00

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

No. 41003813
 Date: 02/18/22
 Acct#: 9600058619

56-382
 412

Pay TWENTY TWO Thousand FOUR Hundred ELEVEN Dollars and ZERC Cents

\$*****22,411.00

To The Order of IRVINE UNIFIED SCHOOL DISTRICT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0101
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	02/16/22
DUE DATE:	02/28/22
AMOUNT DUE:	\$22,411.00

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	22411.00		0100933381 4376	Air Purifiers for ICCP 73 Air Purifiers @ \$307/unit	22,411.00
					Tax	
INVOICE TOTAL						\$22,411.00

Ledger 41
0100571059-4306

Please remit a copy with payment-thank you

OK to pay
(BMO)

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0101
DIV: 75GN
TERM: 2122
Due Date 02/28/22
Amount Due \$22,411.00
Amount Paid \$ _____



I.U.S.D. DISTRICT
Classroom Air Purifier Distribution

SITE	Large Units Delivered to ICCP
1 ALDERWOOD	3
2 BEACON PARK K-8	3
3 BONITA CANYON	2
4 BRYWOOD	2
5 CADENCE PARK K-8	3
6 CANYON VIEW	4
7 COLLEGE PARK	2
8 CULVERDALE	2
9 CYPRESS VILLAGE	3
10 DEERFIELD	2
11 EASTSHORE	3
12 EASTWOOD	3
13 E.C.L.C.	
14 EL CAMINO REAL	
15 GREENTREE	2
16 LOMA RIDGE	3
17 MEADOW PARK	2
18 NORTHWOOD ELEM	2
19 OAK CREEK	3
20 PLAZA VISTA K-8	3
21 PORTOLA SPRINGS	4
22 SANTIAGO HILLS	2
23 SOLIS PARK	0
24 SPRINGBROOK	2
25 STONE CREEK	2
26 STONEGATE	4
27 TURTLE ROCK	2
28 UNIVERSITY PARK	2
29 VISTA VERDE K-8	3
30 WESTPARK	2
31 WESTWOOD TRAINING CTR	
32 WOODBURY	3
1 JEFFREY TRAIL	
2 LAKESIDE	
3 RANCHO	
4 SIERRA VISTA	
5 SOUTH LAKE	
6 VENADO	
1 CREEKSIDE HIGH	
2 IRVINE HIGH	
3 NORTHWOOD HIGH	
4 PORTOLA HIGH	
5 UNIVERSITY HIGH	
6 WOODBRIDGE HIGH	
1 DISTRICT OFFICE	
2 LEGACY	
3 M&O Ofc/PubSvc/TR/GM/Cust/Paint	
4 Nutrition Services	
5 Facilities & Construction	
6 SPED @ JTMS	
7 Language Development	
8 S & S Office	

73%

R75M0290-\$307.00/UNIT	\$	22,411.00
SALES TAX	\$	1,736.85
TOTAL	\$	24,147.85

ITEM 2.10

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED APRIL 2022**

DESCRIPTION: The ICCP Board did not convene a regular meeting in April 2022, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Vice President Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued April 2022 for service month February 2022.

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$67,789.02** for child care development services for the month of **February 2022**. This provider served a total of 95 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$67,789.02** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$67,789.02** to Catalyst Family Inc. for child care development services for February 1-28, 2022.

IRVINE CHILD CARE PROJECT

DATE: March 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$67,789.02
	TOTAL	\$67,789.02

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$67,789.02
TOTAL	\$67,789.02

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**February 2022
(19 days of service)**

CATALYST FAMILY INC.:

Stonegate	2 36	children served child days of enrollment
Oak Creek	10 172	children served child days of enrollment
Vista Verde	0 0	children served child days of enrollment
Plaza Vista	36 605	children served child days of enrollment
Canyon View	7 123	children served child days of enrollment
Turtle Rock	9 160	children served child days of enrollment
Springbrook	6 87	children served child days of enrollment
Deerfield	12 177	children served child days of enrollment
University Park	13 213	children served child days of enrollment
<u>TOTALS:</u>	95 1,573	children served child days of enrollment
<u>YEAR-TO-DATE:</u>	687 11,601	children served child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-FEB22

DATE: **March 8, 2022**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period February 1, 2022 through February 28, 2022		
Fiscal Year 2021-2022 Contract Type: CCTR-1167		
Service fees of 1,128.71 days @ \$61.26	\$69,144.81	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$69,144.81	
Adjustment for District Indirect Cost $\$69,144.81 \div 1.02 =$	\$1,355.80	
Balance due to Catalyst Family Inc.		<u>\$67,789.02</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$454,463.94	
Current Period Billing	<u>\$67,789.02</u>	
Cumulative Fiscal Year Amount Billed	\$522,252.96	
Contract Maximum Billable	\$1,125,400.98	
Available remaining balance	\$603,148.02	

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$12,785.25 (ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **February 2022**. The warrants to be issued are as follows:

\$2,981.50 to Catalyst Family Inc. **(ICF)**

\$397.50 to Creekers Club **(ICF)**

\$00.00 to Dolphin Club

\$106.25 to Kids Stuff **(ICF)**

\$9,300.00 to Rainbow Rising **(ICF)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$12,785.25 (ICF)** for child care services for February 1-28, 2022 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: March 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$2,981.50
CREEKERS CLUB	00571259-5817	\$397.50
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$106.25
RAINBOW RISING	00571259-5817	\$9,300.00
	TOTAL	\$12,785.25

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
February 2022

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	2 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	1 children served
<i>Portola Springs</i>	3 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	1 children served

February 2022:

Number of Children Served: 24
 Number of Child Days of Enrollment: 386
 Number of Sites Served: 13
 Funds Awarded: \$12,785.25
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 2

Year-to-Date:

Number of Children Served: 24
 Number of Child Days of Enrollment: 2,410
 Number of Sites Served: 13
 Funds Awarded: \$84,269.50

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Plaza Vista	\$360.50 (ICF)
University Park	\$1,097.00 (ICF)
Vista Verde	\$900.00 (ICF)
Woodbury	\$624.00 (ICF)
Total Amount due to Catalyst Family Inc.:	\$2,981.50 (ICF)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Stone Creek	\$397.50 (ICF)
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Total Amount due to Creeker's Club:	\$397.50 (ICF)
--------------------------------------------	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Brywood	\$106.25 (ICF)
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Total Amount due to Kids Stuff:	\$106.25 (ICF)
--------------------------------------------	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Beacon Park	\$932.50	(ICF)
Bonita Canyon	\$390.00	(ICF)
Culverdale	\$3,655.00	(ICF)
Eastwood	\$805.00	(ICF)
Meadow Park	\$1,207.50	(ICF)
Northwood	\$765.00	(ICF)
Portola Springs	\$1,545.00	(ICF)
Total Amount due to Rainbow Rising:	\$9,300.00	(ICF)

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$23,355.11 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **February 2022**. The warrants to be issued are as follows:

- \$5,524.86** to Catalyst Family Inc. **(CDBG-CV)**
- \$483.75** to Creekers Club **(CDBG-CV)**
- \$1,150.00** to Dolphin Club **(CDBG-CV)**
- \$652.50** to Kids Stuff **(CDBG-CV)**
- \$15,544.00** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$23,355.11 (CDBG-CV)** for child care services for February 1-28, 2022 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: March 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$5,524.86
CREEKERS CLUB	00571259-5817	\$483.75
DOLPHIN CLUB	00571259-5817	\$1,150.00
KIDS STUFF	00571259-5817	\$652.50
RAINBOW RISING	00571259-5817	\$15,544.00
	TOTAL	\$23,355.11

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
February 2022

<i>Alderwood</i>	1 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	7 children served
<i>Cypress Village</i>	2 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	1 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	7 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	3 children served

February 2022:

Number of Children Served: 43
 Number of Child Days of Enrollment: 656
 Number of Sites Served: 19
 Funds Awarded: \$23,355.11
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 2
 Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 45
 Number of Child Days of Enrollment: 4,254
 Number of Sites Served: 22
 Funds Awarded: \$150,971.68

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Deerfield	\$811.00	(CDBG-CV)
Plaza Vista	\$1,561.18	(CDBG-CV)
University Park	\$1,186.00	(CDBG-CV)
Woodbury	\$1,966.68	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$5,524.86	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Stone Creek	\$483.75 (CDBG-CV)
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Total Amount due to Creeker's Club:	\$483.75 (CDBG-CV)
--------------------------------------------	---------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Eastshore	\$1,150.00 (CDBG-CV)
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Total Amount due to Dolphin Club:	\$1,150.00 (CDBG-CV)
----------------------------------------------	-----------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Brywood \$652.50 (CDBG-CV)

**Total Amount due to
Kids Stuff: \$652.50 (CDBG-CV)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

March 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **February 2022**, reimbursement amounts of:

Alderwood	\$324.00	(CDBG-CV)
Beacon Park	\$390.00	(CDBG-CV)
Bonita Canyon	\$480.00	(CDBG-CV)
Cadence Park	\$607.50	(CDBG-CV)
Culverdale	\$3,110.00	(CDBG-CV)
Cypress Village	\$450.00	(CDBG-CV)
Eastwood	\$810.00	(CDBG-CV)
Greentree	\$607.50	(CDBG-CV)
Meadow Park	\$2,265.00	(CDBG-CV)
Northwood	\$2,672.50	(CDBG-CV)
Portola Springs	\$1,257.50	(CDBG-CV)
Westpark	\$2,570.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$15,544.00	(CDBG-CV)

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of February 2022.

The specific breakdown is as follows:

- \$47,685.08 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,007.17 for Utilities
- \$7,000.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of February 2022.

IRVINE CHILD CARE PROJECT

DATE: March 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$47,685.08
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,007.17
IUSD	00571059-5861	\$7,000.00
	TOTAL	\$73,956.67

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$47,685.08
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,007.17
00571059-5861	\$7,000.00
TOTAL	\$73,956.67



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0077
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	02/01/22
DUE DATE:	02/28/22
AMOUNT DUE	\$73,956.67

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	FEBRUARY 2022: Sale of IUSD-owned Portables	10,589.42
2	1	8,007.17		0100000000 8650	FEBRUARY 2022: Utilities	8,007.17
3	1	7,000.00		0100000000 8699	FEBRUARY 2022: Facilities & Financial Support Svcs	7,000.00
4	1	675.00		0100000000 8699	FEBRUARY 2022:Custodian Equip	675.00
5	1	47685.08		0100505400 8699	FEBRUARY 2022:Custodian Svcs	47,685.08
Tax						
INVOICE TOTAL						\$73,956.67

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0077
DIV: 75GN
TERM: 2122
Due Date 02/28/22
Amount Due \$73,956.67
Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$20,360.57** for Program and Grant Administration for the month of February 2022.

The specific breakdown is as follows:

\$19,024.77 for Program Administration

\$1,335.80 for Grant Administration

RECOMMENDATION: Approve payment of **\$20,360.57** to the City of Irvine for Program and Grant Administration for the month of February 2022.

IRVINE CHILD CARE PROJECT

DATE: March 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$19,024.77
IUSD	005501-59-5810	\$1,335.80
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$20,360.57

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$19,024.77
005501-59-5810	\$1,335.80
005710-59-5811	
005710-59-4305	
TOTAL	\$20,360.57



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 211753
INVOICE DATE 03/17/2022

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

FEBRUARY 2022

STAFFING: ADMINISTRATION = \$18,824.77
 STAFFING: GRANT ADMINISTRATION = \$1,335.80
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

TOTAL \$20,360.57

Original Amount \$20,360.57

Total Due: \$20,360.57

PAYMENT OPTIONS:



ELECTRONIC:

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



CREDIT/DEBIT CARDS:

Please pay online at:
<https://arpayments.cityofirvine.org>



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 211753
INVOICE DATE: 03/17/2022
TOTAL AMOUNT DUE: \$20,360.57

TOTAL PAYMENT:

\$ _____

ITEM 2.11

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

DESCRIPTION: The Irvine Child Care Project (ICCP) has received a check in the total amount \$194,934.00 from the California Department of Social Services.

\$194,934.00 Represents the 4th apportionment received for the FY 2021-22 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

\$5,983.00 01-005-50100-8290
\$38,701.00 01-005-50100-8290
\$17,790.00 01-005-50100-8290
\$132,460.00 01-005-50100-8590

Irvine



Project

BOARD

CYRIL YU, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
SANDRA SALCEDO, Member

March 31, 2022

To: Becky Myers
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of State Grant Apportionment for CCTR-1167

I have enclosed a check from the State of California to deposit as the 4th State Grant Apportionment, for FY 2021-22, in the amount of \$194,934.00.

Please deposit into the following accounts:

4th Apportionment:

\$5,983.00	Grant CDD-deposit to account# 01-005-50100-8290/Federal
\$38,701.00	Grant CDD-deposit to account# 01-005-50100-8290/Federal
\$17,790.00	Grant CDD-deposit to account# 01-005-50100-8290/Federal
\$132,460.00	Grant CDD-deposit to account# 01-005-50100-8590/State

Submitted for your action.

Thank you,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



STATE OF CALIFORNIA

61-169781

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. | DAY | YR.
03 | 23 | 2022

90-1342/1211

61169781

TO 169781

--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

DOLLARS	CENTS
**194934	00

Betty T. Yee
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

FORM CD-85(1/99) CONTROLLERS WARRANT

⑆121113423⑆ 611697816⑆

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

61-169781

ISSUE DATE: 03/23/2022

DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES 744 P STREET, MS 9-6-
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/657-1932

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00162062	CD-20210805-Q5530	0000010253

AMOUNT PAID
\$194934.00

PAYMENT MESSAGE
CHILD DEVELOPMENT FISCAL ANALYST: M. OKI 916-322-8330

ADDITIONAL PAYMENT MESSAGE

Payments by Invoice » Invoice CD-20210805-Q5530

Warrant Amount: \$194,934

Status: Paid

Payment Date: 03/23/2022

Department: CDSS

Agreement Number	PCA	Amount
<u>CCTR1167</u>	23254	\$132,460
<u>CCTR1167</u>	15557	\$5,983
<u>CCTR1167</u>	13609	\$38,701
<u>CCTR1167</u>	15136	\$17,790

CDE Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

CDSS Fiscal Analyst: Mary Oki | MOKI@CDE.CA.GOV | 916-322-8330

Questions: CPARIS Technical Support | cparissupport@cde.ca.gov | 916-322-8332

ITEM 2.12

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$24,524.75 CDBG/ICF for scholarships awarded in January and February of 2022.

\$11,739.50 January 2022

\$12,785.25 February 2022

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$24,524.75 01-005-712-00-8290

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
COREY LAKIN, Member

February 28, 2022

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5110 for \$11,739.50 from the Irvine Children's Fund (ICF) for services in the month of January 2022.

Please deposit into the following account as follows:

\$11,739.50 **CDBG/ICF** deposit to account # 01-005-712-8290

Submitted for your action.

Thanks for your help,

Traci Stubbler
Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Citizens Business Bank

Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG Irvine

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

ICCP Board

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5110 in the amount of \$11,739.50 for the before and after school child care scholarships provided in January 2022.

The scholarship funding of \$644.25 is from the CDBG 2021-2022 Public Service Grant and \$11,095.25 is from ICF funds. This completes the expenditure of CDBG Public Service 2021 – 2022 grant funds of \$60,389.

The \$11,739.50 provided scholarships for 24 children at 13 child care sites for 361 child care days. Through January 2022, child care scholarships totaling \$71,484.35 provided 24 child care scholarships at 13 child care sites for a total of 2,024 child care days.

Due to the limited available scholarship funds, there are 6 children that are income qualified for funding that are on the waiting list to receive child care scholarship funding.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

2021– 2022 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$19,611 and CDBG 2021– 2022 Funds - \$60,389					
Month 2021 – 2022	ICF Funds 2021-2022	CDBG Funds 2021 – 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$ 0.00	\$9,637.00	\$9,637.00	310	#5095
October 2021	\$ 0.00	\$9,534.50	\$9,534.50	299	# 5101
November 2021	\$0.00	\$9,674.50	\$9,674.50	279	#5104
December 2021	\$0.00	\$12,540.75	\$12,540.75	299	#5106
January 2022	\$11,095.25	\$644.25	\$11,739.50	361	#5110
February 2022	\$	\$	\$		#
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
Total	\$11,095.25	\$60,389.00	\$71,484.25	2,024	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5110

2/15/2022

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ ****11,739.50**

Eleven Thousand Seven Hundred Thirty-Nine and 50/100*****

DOLLARS

MEMO

Traci Stubler
Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604
CDBG PS Jan 2022



Misty K. Boland
Sharon E. Keon
AUTHORIZED SIGNATURE

⑈0000005110⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project

2/15/2022

5110

ICF:PROGRAMS:SCHOLARSHIPS:CDBG P Jan 2022
ICF:PROGRAMS:SCHOLARSHIPS:ICF 2021 Jan 2022

~~644.00~~ .25
~~11,095.60~~ .25

Wells Fargo Checking 7 CDBG PS Jan 2022

11,739.50

Details on Back
Security Features Included

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
SANDRA SALCEDO, Member

April 8, 2022

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5117 for \$12,785.25 from the Irvine Children's Fund (ICF) for services in the month of February 2022.

Please deposit into the following account as follows:

\$12,785.25 **CDBG/ICF** deposit to account# 01-005-712-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Citizens Business Bank

Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG Irvine

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5117 in the amount of \$12,785.25 for the before and after school child care scholarships provided in February 2022.

The scholarship funding of \$12,785.25 is from ICF funds.

The \$12,785.25 provided scholarships for 24 children at 13 child care sites for 386 child care days. Through February 2022, child care scholarships totaling \$84,269.50 provided 24 child care scholarships at 13 child care sites for a total of 2,410 child care days.

There are 2 children that are income qualified for funding that are on the waiting list to receive child care scholarship funding.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

2021-2022 Before and After School Child Care Scholarship Funds					
Month 2021 - 2022	ICF Funds 2021-2022	CDBG Funds 2021 - 2022	Total	Child Care Days	Check #
July 2021	\$0.00	\$9,176.25	\$9,176.25	205	#5088
August 2021	\$ 0.00	\$9,181.75	\$9,181.75	271	#5090
September 2021	\$ 0.00	\$9,637.00	\$9,637.00	310	#5095
October 2021	\$ 0.00	\$9,534.50	\$9,534.50	299	# 5101
November 2021	\$0.00	\$9,674.50	\$9,674.50	279	#5104
December 2021	\$0.00	\$12,540.75	\$12,540.75	299	#5106
January 2022	\$11,095.25	\$644.25	\$11,739.50	361	#5110
February 2022	\$12,785.25	\$0.00	\$12,785.25	386	#5117
March 2022	\$	\$	\$		#
April 2022	\$	\$	\$		#
May 2022	\$	\$	\$		#
June 2022	\$	\$	\$		#
Total	\$23,880.50	\$60,389.00	\$84,269.50	2,410	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5117

4/4/2022

Irvine Children's Fund

Irvin Child Care Project

PAY TO THE
ORDER OF

Twelve Thousand Seven Hundred Eighty-Five and 25/100*****

**12,785.25

\$

DOLLARS

Traci Stubbler

14341 Yale Ave
Irvine, CA 92604
CDBG PS Feb 2022



Traci Stubbler
Traci Stubbler
AUTHORIZED SIGNATURE

MP

⑈0000005117⑈ ⑆21042882⑆ 8526717858⑈

5117

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvin Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:ICF 2021 Feb 2022

4/4/2022

12,785.25

CDBG PS
Feb 2022

Wells Fargo Checking 7 CDBG PS Feb 2022

12,785.25

Security Features Included

Details on Back

ITEM 2.13

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$47,780.40 for CDBG-CV scholarships awarded in January and February 2022.

\$24,425.29 January 2022
\$23,355.11 February 2022

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$47,780.40 01-005-712-00-8290

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
COREY LAKIN, Member

February 28, 2022

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5109 in the amount of \$24,425.29 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of January 2022.

Please deposit into the following account as follows:

\$ 24,425.29 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

Traci Stubbler
Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President

Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP Board:

Enclosed please find:

Check #5109 in the amount of \$24,425.29 for the before and after school child care scholarships provided in January 2022.

The scholarship funding of \$24,425.29 is from the CDBG CV Grant and provided scholarships for 44 children at 19 child care sites for 645 child care days. Through January 31, 2022, 45 children at 22 child care sites have received CDBG CV scholarship funding for a total of \$127,616.57. This CDBG CV grant through January provided funding for 3,598 child care days.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$ 7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September	\$16,788.02	35 children at 15 child care sites	552	#5094
October	\$21,263.74	38 children at 16 child care sites	646	#5100
November	\$23,232.86	42 children at 18 child care sites	641	#5105
December	\$23,336.59	44 children at 19 child care sites	609	#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645	#5109
February				
March				
April				
May				
June				
Total	\$127,616.57	45 children at 22 child care sites	3,598	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



**IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES**
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5109

2/15/2022

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **24,425.29

Twenty-Four Thousand Four Hundred Twenty-Five and 29/100*****

DOLLARS

Details on Back

Security Features Included

MEMO

Traci Stubbler
Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604
CDBG CV Jan 2022



Wendy K. Betts
Sharon Wilkerson
AUTHORIZED SIGNATURE MP

⑈0000005109⑈ ⑆121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C January 2022

2/15/2022

5109

24,425.29

Wells Fargo Checking 7 CDBG CV Jan 2022

24,425.29

Irvine



Project

BOARD
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member
SANDRA SALCEDO, Member

April 8, 2022

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5118 in the amount of \$23,355.11 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of February 2022.

Please deposit into the following account as follows:

\$ 23,355.11 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President

Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5118 in the amount of \$23,355.11 for the before and after school child care scholarships provided in February 2022.

The scholarship funding of \$23,355.11 is from the CDBG CV Grant and provided scholarships for 43 children at 19 child care sites for 656 child care days. Through February 28, 2022, 45 children at 22 child care sites have received CDBG CV scholarship funding for a total of \$150,971.68. This CDBG CV grant through February provided funding for 4,254 child care days.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821				
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Check #
June 2021	\$250.00	1 child at 1 child care site	3	#5084
July 2022	\$ 7,541.50	14 children at 8 child care sites	189	#5097
August	\$10,778.57	25 children at 10 child care sites	313	#5091
September	\$16,788.02	35 children at 15 child care sites	552	#5094
October	\$21,263.74	38 children at 16 child care sites	646	#5100
November	\$23,232.86	42 children at 18 child care sites	641	#5105
December	\$23,336.59	44 children at 19 child care sites	609	#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645	#5109
February	\$23,355.11	43 children at 19 child care sites	656	#5118
March				
April				
May				
June				
Total	\$150,971.68	45 children at 22 child care sites	4,254	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5118

4/4/2022

Irvine Children's Fund

Irvine Child Care Project

PAY TO THE ORDER OF

Twenty-Three Thousand Three Hundred Fifty-Five and 11/100*****

**23,355.11

\$

DOLLARS

Traci Stubbler

14341 Yale Ave
Irvine, CA 92604
CDBG CV Feb 2022

Traci Stubbler
AUTHORIZED SIGNATURE



⑈0000005118⑈ ⑆121042882⑆ 8526717858⑈

5118

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C February 2022

4/4/2022

23,355.11

CDBG CV
Feb 2022

Details on Back. Security Features Included

3. BOARD BUSINESS

ITEM 3.1

IRVINE CHILD CARE PROJECT

TOPIC: **DETERMINATION OF FY 2022-23 GENERAL CHILD CARE AND DEVELOPMENT GRANT ADMINISTRATIVE FEE**

DESCRIPTION: For over 20 years, the State of California has awarded funds to the Irvine Child Care Project (ICCP) through the General Child Care and Development Program (CCTR). Historically, Catalyst Family Incorporated (Catalyst Kids) has served as the ICCP subcontractor for subsidized child care services.

The State of California's Funding Terms and Conditions for CCTR allows contractors to claim administrative costs related to the administration of early learning and care programs. Administrative costs are calculated as a percentage of the amount earned through monthly enrollment.

Reimbursement of administrative costs are not to exceed 15 percent of the net reimbursable program costs or actual administrative costs, whichever is less.

In Fiscal Year 2021-22, 98 percent of reimbursable program costs were issued to Catalyst Kids. ICCP retained the remaining two percent as an administrative fee. ICCP reimburses the City for grant administration with these funds. Administrative fees have remained unchanged since 2008.

In order to prepare the Fiscal Year 2022-23 CCTR subcontract agreement with Catalyst Kids, administrative fees must be determined.

With increased child care costs related to the COVID-19 pandemic incurred by Catalyst Kids, and the healthy reserve maintained by ICCP, it is recommended the CCTR administrative fee remain at two percent for Fiscal Year 2022-23 contract.

RECOMMENDATION: Approve a two percent administrative fee for the General Child Care and Development Program for inclusion in the Fiscal Year 2022-23 contract with Catalyst Family Incorporated.

ICCP/Stubler
May 9, 2022

ITEM 3.2

IRVINE CHILD CARE PROJECT

TOPIC: DETERMINATION OF FY 2022-23 CHILD CARE PROVIDER RENTAL RATE

DESCRIPTION: Traditionally, the Irvine Child Care Project (ICCP) Board has approved an annual three percent rent increase for ICCP providers as part of the budget development process. No rent increase was included in the approved budgets for FY 2009-10 through FY 2011-12 due to the economic climate and declining enrollment at some ICCP sites. A rent increase was approved for FY 2012-13 through FY 2018-19. No rent increase was included in the approved budgets for FY 2019-20, FY 2020-21 and FY 2021-22.

In light of economic impact on providers and families due to the Coronavirus pandemic and given that ICCP is able to maintain a healthy reserve with no projected deficit spending, it is recommended the current rental rate of \$2,160.83 per month be maintained with no change for FY 2022-23.

Following the Board's decision, lease agreements will be prepared and mailed to child care providers for signature. The new leases will take effect July 1, 2022.

RECOMMENDATION: Approve the current rental rate with no change for FY 2022-23.

ITEM 3.3

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2022-23 WITH MULTI-YEAR BUDGET PROJECTIONS**

DESCRIPTION: Submitted for the Board's review is the proposed Irvine Child Care Project (ICCP) Budget for FY 2022-23 with Multi Year Budget Projection for FY 2023-24, FY 2024-25, and FY 2025-26.

Staff will submit final copy of the FY 2022-23 Proposed Budget for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for the Board's review and discussion.

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - No Rent Increase

OPERATING FUND	2021-22	2022-23	2023-24	2024-25	2025-26
Program Description	Estimated	Proposed	Projected	Projected	Projected
ICCP - Regular Programs	Actuals	Budget	Budget	Budget	Budget
REVENUE					
8650 Portable Fees Cnty	\$1,892,887	\$1,957,712	\$1,970,677	\$1,970,677	\$1,970,677
8650 Portable Fees Waived- Covid 19	(\$78,870) (1)	\$0	\$0	\$0	\$0
8660 Interest Income Cnty	\$8,800	\$9,497	\$9,560	\$9,560	\$9,560
Total Revenue:	\$1,822,817	\$1,967,209	\$1,980,237	\$1,980,237	\$1,980,237
OPERATING EXPENDITURES					
4305 Safety and Security	\$1,000	\$9,787 (2)	\$1,600 (2)	\$1,650 (2)	\$1,650 (2)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$103,699	\$108,884	\$114,328	\$120,044	\$126,046
5500 Utilities	\$96,086	\$100,890	\$105,935	\$111,232	\$116,794
5601 Non-Cap Site/Bldg Improve./Rehab	\$20,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)
5817 Scholarships	\$5,600	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,000	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
5861 Facilities & Financial Support / IUSD	\$84,000	\$85,696 (4)	\$87,409 (4)	\$89,158 (4)	\$90,941 (4)
5862 Custodial Services	\$572,221	\$584,038 (5)	\$596,552 (5)	\$608,766 (5)	\$621,184 (5)
5864 Program Coordination / City	\$274,206	\$310,494 (6)	\$319,564 (6)	\$328,854 (6)	\$338,424 (6)
Total Operating Expenditures:	\$1,209,812	\$1,388,989	\$1,414,588	\$1,448,904	\$1,484,239
Total Excess (Deficiency):	\$613,005	\$578,220	\$565,649	\$531,333	\$495,998
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$55,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$0	\$35,000 (7)	\$0	\$35,000 (7)	\$0
7439 Debt Service	\$135,173	\$135,173 (8)	\$135,173 (8)	\$0 (8)	\$0 (8)
Total Capital Expenditures:	\$190,173	\$295,173	\$260,173	\$160,000	\$125,000
Net Increase (Decrease):	\$422,832	\$283,047	\$305,476	\$371,333	\$370,998
Beginning Balance, July 1	\$1,141,154	\$1,563,986	\$1,847,033	\$2,152,508	\$2,523,841
Ending Balance, June 30	\$1,563,986	\$1,847,033	\$2,152,508	\$2,523,841	\$2,894,839
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,521,986	\$1,796,508	\$2,102,265	\$2,475,574	\$2,846,561
3% Operation Reserve	\$42,000	\$50,525	\$50,243	\$48,267	\$48,277

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - No Rent Increase

GRANT PROGRAM FUNDS	2021-22	2022-23	2023-24	2024-25	2025-26
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$284,174	\$374,281	\$374,281	\$374,281	\$374,281
8590 Other State Revenue	\$572,331	\$695,095	\$695,095	\$695,095	\$695,095
Total Revenue:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
EXPENDITURES					
5810 Serv./Contracts	\$1,147,909	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Total Expenditures:	\$856,505	\$1,069,376	\$1,069,376	\$1,069,376	\$1,069,376
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$82,920	\$20,000	\$20,000	\$20,000	\$20,000
8699 Other Local Revenue/CDBG	\$326,898	\$773,000	\$60,000	\$60,000	\$60,000
Total Revenue:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
EXPENDITURES					
5817 Scholarships	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Total Expenditures:	\$409,818	\$793,000	\$80,000	\$80,000	\$80,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
EXPENDITURES	\$1,266,323	\$1,862,376	\$1,149,376	\$1,149,376	\$1,149,376
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,563,986	\$1,847,033	\$2,152,508	\$2,523,841	\$2,894,839
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2022-23 with Multi Year Budget Projection - No Rent Increase

Budget Assumptions

- (1) Approved by ICCP Board to waive rental fees for ICCP providers for the month of July 2021 by 50% due to COVID.*
- (2) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, and potential replacement or addition of one security radio per year.*
- (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff*
- (4) Projected 2% increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees*
- (5) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2K annually starting with FY 2020-21*
- (6) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement and 3% increase for salaries as instructed by City's finance/Payroll department.*
- (7) Starting FY 2020-21 projecting \$35k every other year to replace out dated custodial work vans.*
- (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 Started July 2009 ends June 2024*