



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 14, 2022
8:30 AM
Irvine City Hall, B203 and Zoom
One Civic Center Plaza
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project was called to order at 8:31 a.m. by Vice President Yu.

ROLL CALL

Present:	3	BOARD MEMBER:	Sandra Salcedo
		BOARD MEMBER:	Anthony Kuo
		VICE PRESIDENT:	Cyril Yu
Absent:	2	CLERK:	Alan Battenfield
		BOARD MEMBER:	Stephanie Bynon

PLEDGE OF ALLEGIANCE

Vice President Yu led the Pledge of Allegiance.

INTRODUCTIONS

ICCP Board Vice President Cyril Yu introduced Community Services Superintendent Sandra Salcedo as the new City of Irvine Staff Representative on the ICCP Board.

PRESENTATIONS

There were no presentations.

ANNOUNCEMENTS

Sharon Wellikson with the Irvine Children’s Fund (ICF) announced ICF will host the 33rd Irvine Junior Games at Irvine High School on May 18, 2022 after a 2-year hiatus due to the Covid-19 pandemic. Currently there are over 1,000 children signed up to participate.

PUBLIC COMMENTS

Rick Porter, Chief Executive Office of Rainbow Rising expressed his personal, and his organizations professional excitement at the prospect of potentially being selected as the ICCP program to operate on the new Solis Park elementary school campus.

ADDITIONS AND DELETIONS TO THE AGENDA

At the request of the ICCP Board and subsequent to the posting of the agenda originally posted on March 9, 2022, a motion was made by Board Member Kuo, seconded by Board Member Salcedo and unanimously carried by those members present, (Clerk Battenfield, and Board Member Bynon, absent), to remove Items 2.3, 2.4, 2.5, and 2.6 form the agenda for separate discussion at a special meeting date to be determined.

1. CONSENT CALENDAR

ACTION:

Moved by Board Member Kuo, seconded by Board Member Salcedo, and unanimously carried by those members present (Clerk Battenfield, and Board Member Bynon, absent) to approve Consent Calendar items 1.1 through 1.13

1.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project meeting held on January 10, 2022.

1.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$70,294.31 to Catalyst Family Inc. for child care development services for January 1-31, 2022.

1.3 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$34,452.30 to Catalyst Family Inc. for Quarter 2 adjustment for child care development services provided in the period July 1, 2021 – December 31, 2021.

1.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$11,739.50 (\$644.25 CDBG; \$11,095.25 ICF) for child care services for January 1-31, 2022 funded by ICF scholarships.

- \$ 1,829.50 to Catalyst Family Inc. (ICF)
- \$ 397.50 to Creekers Club (ICF)
- \$ 00.00 to Dolphin Club
- \$ 212.50 to Kids Stuff (ICF)
- \$ 9,300.00 to Rainbow Rising (\$644.25 CDBG; \$8,655.75 ICF)

1.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$24,425.29 (CDBG-CV) for child care services for January 1-31, 2022 funded by CV scholarships.

- \$ 5,524.86 to Catalyst Family Inc. (CDBG-CV)
- \$ 483.75 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 652.50 to Kids Stuff
- \$16,614.18 to Rainbow Rising (CDBG-CV)

1.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of January 2022.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

1.7 ICCP EXPENSES PAID BY IUSD

ACTION:

Reviewed and accepted attached invoices in the total amount of \$13,330.00 paid by IUSD on behalf of ICCP.

1.8 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$9,232.30 for ICCP Work Order charge backs for 2021-2022 Fiscal Year – 1st Quarter.

1.9 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$21,848.36 to the City of Irvine for Program and Grant Administration for the month of January 2022.

- \$ 19,753.45 for Program Administration
- \$ 2,094.91 for Grant Administration

1.10 ICCP PAYMENTS ISSUED FEBRUARY 2022

ACTION:

Received and filed attached record of payments issued February 2022 for service month December 2021.

1.11 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$ 4,672.00 01-005-50100-8290
- \$ 10,164.00 01-005-50100-8290
- \$ 16,225.00 01-005-50100-8290
- \$ 52,799.00 01-005-50100-8590

1.12 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 31,749.75 01-005-712-00-8290

1.13 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 67,833.19 01-005-712-00-8699

2. BOARD BUSINESS

2.1 ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AWARDED BY THE IRVINE CHILDREN’S FUND (ICF) TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2021-22 FISCAL YEAR

ACTION:

Moved by Board Member Salcedo, seconded by Board Member Kuo, and unanimously carried by those members present (Clerk Battenfield, and Board Member Bynon, absent) to accept the additional award of \$102,000 ARPA funding for the 2021-22 Fiscal Year to support the ICCP Scholarship Program

2.2 ICCP PROVIDER LEASE RENEWAL

ACTION:

Moved by Vice President Yu, seconded by Board Member Kuo, and unanimously carried by those members present (Clerk Battenfield, and Board Member Bynon, absent) to approve lease renewal for all existing ICCP provider agencies for the 2022-23 Fiscal Year.

3. REPORTS

3.1 FACILITIES AND BUDGET REPORT – JOHN FOGARTY

ACTION:

Received and Filed.

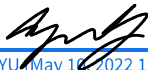
3.2 ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ACTION:

Received and Filed.

ADJOURNMENT

Moved by Board Member Salcedo, and seconded by Board Member Kuo, to adjourn the meeting at 8:50 a.m.


CYRIL YU (May 10, 2022 17:21 PDT)
CYRIL YU, PRESIDENT
IRVINE CHILD CARE PROJECT


Shane Dineen (May 11, 2022 10:22 PDT)
SHANE DINEEN
RECORDING SECRETARY

Date Approved: 5/10/2022