



MINUTES

IRVINE CHILD CARE COMMITTEE REGULAR MEETING

May 10, 2022
**Irvine Conference and Training Center
and Zoom**
1 Civic Center Plaza
Irvine, California

CALL TO ORDER

The regular meeting of the Irvine Child Care Committee was called to order at 9 a.m. on May 10, 2022 via zoom; Chair Schwartz presiding.

ROLL CALL

Present: 12 Chair: Donna Schwartz
Vice Chair: Imithri Bodhinayake
Committee Member: Jen Chiou
Committee Member: Shelby Clatterbuck
Committee Member: Myra Firth
Committee Member: Diane Gale
Committee Member: Wenli Lin
Committee Member: James Mai
Committee Member: Nazy Nassiri
Committee Member: Michelle Raji
Committee Member: Jessica Winn
Committee Member: Shareen Young

Absent: 2 Committee Member: Phyllis Agran
Committee Member: Donna King

PLEDGE OF ALLEGIANCE

Chair Schwartz lead the Pledge of Allegiance.

1. PRESENTATION

1.1 IUSD EARLY CHILDHOOD LEARNING TEAM UPDATE

Stan Machesky, Executive Director of Elementary Education, Irvine Unified School District, provided an update on IUSD’s Early Childhood Learning and Universal Pre-Kindergarten.

PUBLIC COMMENTS – AGENDIZED ITEMS

There were no agendized public comments.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no non-agendized public comments.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/COMMITTEE REPORTS

Traci Stubbler, Child Care Coordination Supervisor, announced over 800 child care providers attended the Orange County Child Care Task Force Provider Appreciation drive-through event on April 30, 2022 at the Orange County Department of Education.

Committee Member Clatterbuck was also recognized for her service to the committee. She has accepted a position with Irvine Valley College and will no longer be the IUSD representative on the Committee.

2. COMMITTEE REPORTS

- 2.1** Irvine Child Development Center Operating Corporation (ICDCOC) – Committee Member Winn reported enrollment at the school is doing well. The school has hired a new Assistant Director. Registration for the 2022-23 school year has begun.
- 2.2** Irvine Children, Youth and Families Advisory Committee (ICYFAC) – Committee Member Gale indicated the City has completed the Request for Proposal process and has selected a contractor to develop the updated Strategic Plan for Children, Youth and Families.
- 2.3** 2022 Irvine Child Care Provider Survey Adhoc Subcommittee – Vice Chair Bodhinyake provided an update on the Survey.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. COMMITTEE BUSINESS

3.1 MINUTES

ACTION: Moved by Committee Member Young, seconded by Committee Member Gale, and unanimously carried by those members present (Committee Members Agran and King absent) to approve the minutes of the Irvine Child Care Committee meeting held March 8, 2022.

3.2 IRVINE CHILD CARE COMMITTEE RECRUITMENT

- 1) **ACTION:** Moved by Committee Member Lin, seconded by Committee Member Mai, and unanimously carried by those members present (Committee Members Agran and King absent) to open a recruitment for two Irvine Child Care Committee parent representatives to serve two-year terms commencing January 2023 and continuing through December 2024.
- 2) **ACTION:** Moved by Committee Member Lin, seconded by Committee Member Mai, and unanimously carried by those members present (Committee Members Agran and King absent) to appoint Committee Members Firth, Vice Chair Bodhinayake, and Committee Member Gale to the subcommittee.

ADJOURNMENT

Moved by Committee Member Gale, seconded by Vice Chair Bodhinayake and unanimously carried by those members present (Committee Members Agran and King absent) to adjourn the meeting at 10:09 a.m.

Donna Schwartz

[Donna Schwartz \(Sep 15, 2022 09:26 PDT\)](#)

DONNA SCHWARTZE
CHAIR

Traci Stubbler

[Traci Stubbler \(Sep 15, 2022 10:39 PDT\)](#)

TRACI STUBBLER
CHILD CARE COORDINATION SUPERVISOR

Date Approved: September 13, 2022