



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

October 17, 2022
8:30 AM

Irvine City Hall, B204
1 Civic Center Plaza
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:30 a.m. on October 17, 2022, in Conference room B204, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California via Zoom: President Yu presiding.

ROLL CALL

Present:	4	PRESIDENT:	Cyril Yu
		CLERK:	Stephanie Bynon
		BOARD MEMBER:	Sandra Salcedo
		BOARD MEMBER:	Tammy Kim
Absent:	1	VICE PRESIDENT:	Alan Battenfield

PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

PUBLIC COMMENTS – AGENDIZED ITEMS

There were no requests to speak.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

There were no announcements, committee reports, or committee updates.

1. BOARD REPORTS

1.1 FINANCIAL REPORT

John Fogarty, IUSD Assistant Superintendent/CFO, updated the ICCP Board on the budget for Fiscal Year 2022-23.

1.2 ADMINISTRATOR'S REPORT

Traci Stubbler, ICCP Administrator, provided an update on the following items:

- Scholarships and Financial Assistance Opportunities
- Program quality

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

2. CONSENT CALENDAR

ACTION: Moved by Board Member Kim, seconded by Clerk Bynon, and unanimously carried by those members present (Vice President Battenfield absent) to approve Consent Calendar items 2.1 through 2.8.

2.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project regular meeting held on September 12, 2022.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$86,684.64 to Catalyst Family Inc. for child care development services for August 1-31, 2022.

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Approved payment of \$86,684.64 to Catalyst Family Inc. for child care development services for August 1-31, 2022.

2.3 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$2,680.40 to Catalyst Family Inc. for the FY 2021-22 Final adjustment for child care development services provided in the period July 1, 2021 - June 30, 2022

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$10,839.70 (CDBG) for child care services for August 1-31, 2022 funded by ICF scholarships.

- \$ 2,523.75 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 435.00 to Kids Stuff (CDBG)
- \$ 7,880.95 to Rainbow Rising (CDBG)

2.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$21,693.63 (CDBG-CV) for child care services for August 1-31, 2022 funded by CV scholarships.

- \$ 7,236.62 to Catalyst Family Inc. (CDBG-CV)
- \$ 840.00 to Creekers Club (CDBG-CV)
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Kids Stuff
- \$13,617.01 to Rainbow Rising (CDBG-CV)

2.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$75,483.08 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2022.

- \$48,669.83 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,407.50 for Utilities
- \$ 7,141.33 for Facilities & Financial Support

2.7 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$20,799.69 to the City of Irvine for Program and Grant Administration for the month of July 2022.

- \$19,012.40 for Program Administration
- \$ 1,787.29 for Grant Administration

2.8 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$21,146.00 01-005-50100-8290
- \$35,051.00 01-005-50100-8590

3. BOARD BUSINESS

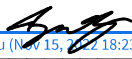
3.1 ICCP 2023 MEETING SCHEDULE

ACTION: Moved by Board Member Kim, seconded by Clerk Bynon, and unanimously carried by those members present (Vice President Battenfield absent) to approve Option A: Approve Proposed ICCP Meeting Schedule 2023.


DISCUSSION INCLUDED: Clarification the new schedule will not take effect until 2023.

ADJOURNMENT

Moved by Clerk Bynon, seconded by Board Member Kim, and unanimously carried by those members present (Vice President Battenfield absent) to adjourn the meeting at 8:40 a.m.


 Cyril Yu (Nov 15, 2022 18:23 PST)

 CYRIL YU, PRESIDENT
 IRVINE CHILD CARE PROJECT


 Shane Dineen (Nov 16, 2022 07:55 PST)

 SHANE DINEEN
 RECORDING SECRETARY

Date Approved: November 14, 2022











2.01 10-17 ICCP MINUTES

Final Audit Report

2022-11-16

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