



MINUTES

IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REGULAR MEETING

May 25, 2022
Los Olivos Community Center
101 Alfonso
Irvine, California 92618

CALL TO ORDER

The regular meeting of the Irvine Children, Youth and Families Advisory Committee (ICYFAC) was called to order at 5:35 p.m. on May 25, 2022, at Los Olivos Community Center, 101 Alfonso, Irvine, California via Zoom: Chair Wendy Bokota presiding.

ROLL CALL

Present: 13	Chair:	Wendy Bokota
	Vice Chair:	Dina Eletreby
	Committee Member:	Phyllis Agran
	Committee Member:	Brooke Cazier
	Committee Member:	Mary Ann Foo
	Committee Member:	Diane Gale
	Committee Member:	Naz Hamid
	Committee Member:	Ameer Mody
	Committee Member:	Mila Nenadic
	Committee Member:	Bardia Safari
	Committee Member:	Jing Sun
	Committee Member:	Sahra Tanikawa
Absent: 1	Committee Member:	Ense Kwan
	Committee Member:	Shelby Clatterbuck

PLEDGE OF ALLEGIANCE

Chair Bokota lead the Pledge of Allegiance.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS – AGENDIZED ITEMS

There were no requests to speak.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

INTRODUCTIONS

Staff introduced Cathy Scherer, Irvine Police Lieutenant, as the Ex Officio representative from the Irvine Public Safety Youth Services Unit.

1. ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

- 1.1 Mila Nenadic and Bardia Safari were thanked for their membership on the Irvine Children, Youth and Families Advisory Committee from May 2021 to May 2022.

2. COMMITTEE UPDATES

- 2.1 Committee Members Nenadic and Safari provided an update on High School Youth Action Team programs:

The High School Youth Action Team (YAT) has surpassed 20,000 Community Service hours. Student mental health continues to be a priority. YAT hosted over 50 on-campus activities to promote mental health and wellness, along with numerous social events.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. COMMITTEE BUSINESS

3.1 MINUTES

ACTION:

Moved by Committee Member Agran, seconded by Committee Member Sun, and unanimously carried by those members present (Committee Members Clatterbuck, and Kwan absent) to approve the minutes of the Irvine Children, Youth and Families meeting held February 23, 2022.

3.2 UPDATE ON THE CHILDREN, YOUTH AND FAMILIES STRATEGIC PLAN REQUEST FOR PROPOSAL PROCESS

Staff provided an update on the Children, Youth and Families Strategic Plan Request for Proposal (RFP) process. He shared the RFP Evaluation Process is ongoing at this

time. The City received six proposals to the RFP. Interviews were conducted for the top 4 highest rated consultants, and a highest rated firm has been identified.

Next steps to move forward with the highest rated consultant include the following:

- Presentation to the Community Services Commission
 - Recommended Action: Receive and file.
- Presentation to the Finance Commission
 - Recommended Action: Recommend the City Council approve a budget adjustment in the amount of the contract.
- Presentation to City Council.
 - Recommended Action: Request approval for a budget adjustment in the amount of the contract.

Once these steps are completed, the Purchasing Agent can award the contract. Work is expected to begin in Fall 2022.

ACTION:

Moved by Committee Member Hamid, seconded by Committee Member Gale, and unanimously carried by those members present (Committee Members Kwan, and Clatterbuck absent) to receive and file the update on the Children, Youth and Families Strategic Plan Request for Proposals evaluation process and estimated timeline to initiate work.

1. ANNOUNCEMENTS

Phyllis Agran, MD, MPH, MA, FAAP, Committee Member, expressed her honor and privilege to serve on the Irvine Children, Youth and Families Advisory Committee.

ADJOURNMENT

Moved by Vice Chair Eletreby, seconded by Committee Member Sun, and unanimously carried by those members present (Committee Member Kwan and Clatterbuck absent) to adjourn the meeting at 6:30 p.m.



 WENDY BOKOTA
 CHAIR



 REBECCA PARMER
 RECORDING SECRETARY

Date Approved: 11-30-22