



Cyril Yu
President

Alan Battenfield
Vice President

Stephanie Bynon
Clerk

Board Members:
Tammy Kim
Sandra Salcedo

AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 9, 2023
8:30 AM

Irvine City Hall, L102
1 Civic Center Plaza
Irvine, CA 92604

PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETING

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO ICCP@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM, OR NON-AGENDA ITEM PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE [REQUEST TO SPEAK FORM](#) ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS ARE HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE IRVINE CHILD CARE PROJECT AT 949-724-6632, OR VIA EMAIL AT ICCP@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – AGENDIZED ITEMS

Public Comments on agendized items (excluding Public Hearing items) will be heard no sooner than 8:30 a.m. Public Comments on Public Hearing items shall occur during the public hearing. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes per item. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes per item. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit of the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Irvine Child Care Project Board.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Public comments on non-agendized items will be heard no sooner than 8:30 a.m. Any member of the public may address the Irvine Child Care Project on items within the Irvine Child Care Project Board's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, as the discretion of the President or by a majority vote of the Irvine Child Care Project Board.

INTRODUCTIONS

1. PRESENTATION

1.1 EXPANDED LEARNING OPPORTUNITIES PROGRAM

ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

Announcements, Committee Reports, and Commission Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes, 3 minutes per member of the Irvine Child Care Project. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

2. BOARD REPORTS

2.1 FINANCIAL REPORT

2.2 ADMINISTRATOR'S REPORT

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

3. CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

3.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project regular meeting held on November 14, 2022.

3.2 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$13,339.25 Community Development Block Grant (CDBG) for child care services for November 1-30, 2022 funded by ICF scholarships.

- \$ 2,433.75 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 535.00 to Kids Stuff (CDBG)
- \$ 10,370.50 to Rainbow Rising (CDBG)

3.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$31,775.86 (CDBG-CV) for child care services for November 1-30, 2022 funded by CV scholarships.

- \$ 8,406.50 to Catalyst Family Inc. (CDBG-CV)
- \$ 1,545.00 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 0.00 to Kids Stuff
- \$ 20,674.36 to Rainbow Rising (CDBG-CV)

3.4 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$75,483.08 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2022.

- \$ 48,669.83 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,407.50 for Utilities
- \$ 7,141.33 for Facilities & Financial Support

3.5 WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$24,008.03 to the City of Irvine for Program and Grant Administration for the month of November 2022.

- \$ 24,008.03 for Program Administration

3.6 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 12,406.00 01-005-50100-8290

3.7 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 24,226.87 01-005-50100-8290

3.8 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$34,738.64 paid by IUSD on behalf of ICCP.

3.9 IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED DECEMBER 2022

RECOMMENDED ACTION:

Receive and file attached record of payments issued December 2022 for service month October 2022.

4. BOARD BUSINESS

4.1 MEMBER-AT-LARGE REAPPOINTMENT

RECOMMENDED ACTION:

Reappoint Stephanie Bynon to the ICCP Board of Directors to serve for a regular term of office to commence February 1, 2023 through January 2024.

4.2 ACCEPTANCE OF ADDITIONAL FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2022-23 FISCAL YEAR

RECOMMENDED ACTION:

Accept the additional award of \$35,000 for the 2022-23 Fiscal Year from ICF to support the ICCP Scholarship Program.

4.3 ICF 2022-2023 SCHOLARSHIP FUNDING LEVEL INCREASE

RECOMMENDED ACTION:

Receive and file.

4.4 FISCAL YEAR 2021-22 FINANCIAL YEAR-END AUDIT

RECOMMENDED ACTION:

Receive and file FY 2021-22 Year-end Financial Audit.

4.5 RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS

RECOMMENDED ACTION:

Adopt resolution to authorize designated ICCP personnel to sign contract documents with the California Department of Social Services.

4.6 REVISED ICCP LOGO

RECOMMENDED ACTION:

Approve the updated and revised ICCP logo.

ADJOURNMENT

ADJOURNMENT

At 11 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. noon and will continue all other items on which additional time is required until a future Irvine Child Care Project meeting. All meetings are scheduled to terminate at 12 p.m. noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org at least 7 days prior to the scheduled Irvine Child Care Project meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Child Care Project liaison at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of select months at 8:30 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on December 22, 2022 by 5:30 p.m. as well as on the City's web page.

, Committee Liaison

1. PRESENTATION

ITEM 1.1

EXPANDED LEARNING OPPORTUNITIES PROGRAM

(There is no report associated with this item.)



Expanded Learning Opportunities Program

IUSD & ELOP

...ELOP: Intent

All LEAs offer all unduplicated pupils in grades PK-6 classroom-based instructional programs access to comprehensive after school and intersessional expanded learning opportunities.

California Education Code Section 46120



...Expanded Learning

“Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences.

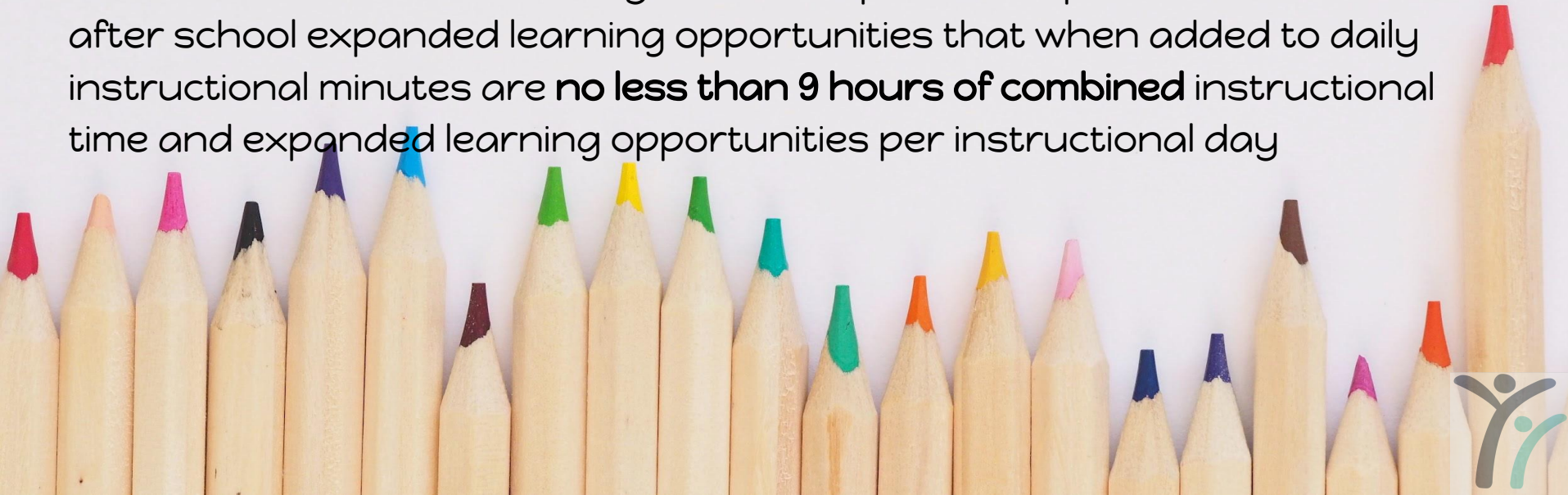
It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.



...ELOP Programming

*Core Instructional Day (includes recess/lunch) +
Expanded Learning (before and/or after school) = 9 HOURS*

On IUSD's 180 instructional days, we must provide in-person before and/or after school expanded learning opportunities that when added to daily instructional minutes are **no less than 9 hours of combined** instructional time and expanded learning opportunities per instructional day



...ELOP Programming

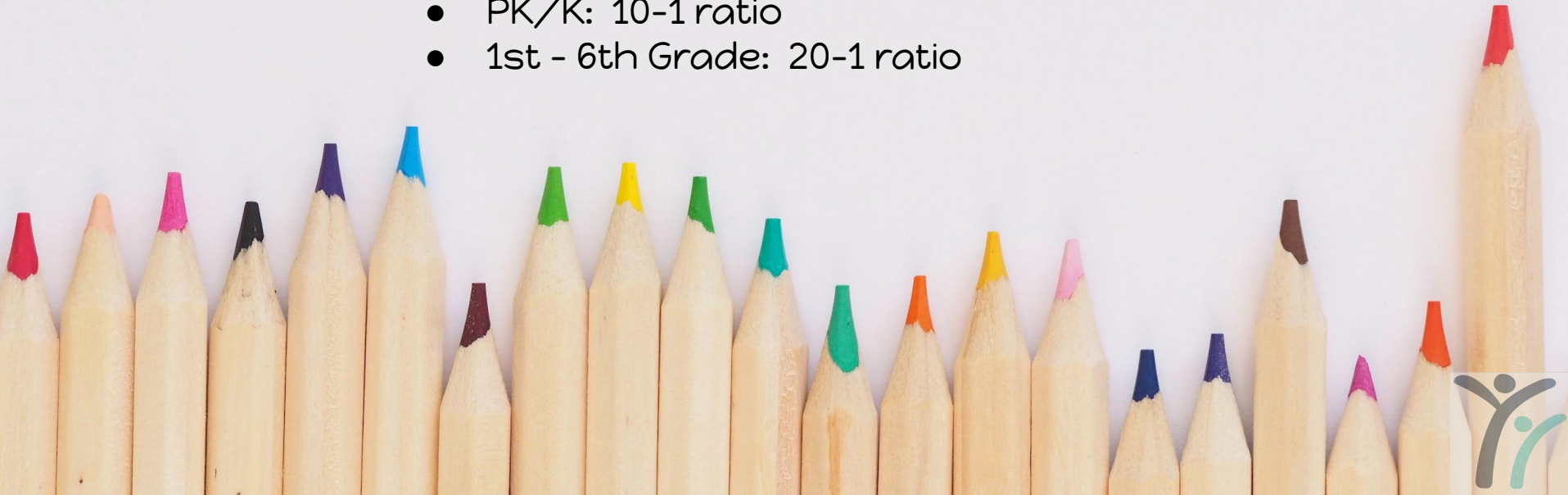
- For **at least 30 non-instructional days**, during intersessional periods, **no less than 9 hours** of in-person expanded learning opportunities per day
- This requirement aligns with the state fiscal year (Starts July 1st and ends June 30th).



...ELOP Programming

Staff to Student Ratios

- PK/K: 10-1 ratio
- 1st - 6th Grade: 20-1 ratio





...ELOP & IUSD

Number of UPP Students

- 2021-22: a total of 6,891 students PK-6th grade or 34% of the total population
- Percentage by schools range from 19% to 66%





...ELOP & IUSD

IUSD interviewed and selected 3 vendors to provide ELOP services:

- 1) Rainbow Rising (15 sites)
- 2) Catalyst Kids (10 sites)
- 3) Irvine Public Schools Foundation (4 sites)





...ELOP & IUSD

- For the 2023-24 school year, we will offer ELOP services to all PK-6 students that qualify and provide these services at each of our 29 elementary and PK-8 schools
- We will provide ELOP services after school (not before) for the minimum of 9 hours total using IUSD facilities





...Pre-K & Kindergarten

- In order to provide care for our Pre-K and Kindergarten students that participate in our PM programs, we are asking to use one ICCP room at most of our school sites for care that occurs during the instructional day.
- This will be a small number of students only requiring one space.





...Pre-K & Kindergarten

- Many of IUSD's schools do not have any open classrooms available during the instructional day.
- IUSD can provide smaller, conference-style rooms to be made available for any ICCP staff planning and preparation work.
- Local site collaboration with the school principal and ICCP director can identify any needs that may exist and find solutions that work for all parties.





...Pre-K & Kindergarten

Proposal:

Depending upon site need, ELOP requests access one ICCP classroom during the instructional day (times to be locally determined and will follow ICCP licensing guidelines).

IUSD will provide rent relief to ICCP for facility use in direct proportion to the rent charged to the provider





Questions?

...ELOP Resources

- System of Support
<https://www.cde.ca.gov/ls/ex/sosexplearncontacts.asp>
- Preliminary Entitlements
<https://www.cde.ca.gov/fg/aa/pa/elop2122.asp>
- FAQs will be updated (current FAQs can be found at
<https://www.cde.ca.gov/ls/ex/elofaq.asp>)
- Questions regarding apportionments (fiscal)
PASE@cde.ca.gov



2. BOARD REPORTS

ITEM 2.1

FINANCIAL REPORT

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of November 30, 2022

Fiscal Year 2022-23 Budget

Percentage of Year Completed: 42%

OPERATING FUND	2022-23	Current	Encumbered	Actual		%
Program Description	Adopted	(Adjusted)	Funds	Recvd/Spent	Balance	Used/
ICCP - Regular Programs	Budget	Budget	(PO's)	To Date		Rec'vd
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,957,712	\$1,957,712	\$0	\$811,074	\$1,146,638	41%
8660 Interest Income Cnty	\$9,497	\$9,497	\$0	\$9,528	(\$31)	100%
8662 Net Changes in Investments	\$0	\$0	\$0	\$30,186	(\$30,186)	0%
8699 Other Local Revenue	\$0	\$0	\$0	\$78	(\$78)	0%
Total Revenue:	\$1,967,209	\$1,967,209	\$0	\$850,867	\$1,116,342	43%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Safety and Security	\$9,787	\$9,787	\$0	\$0	\$9,787	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$33,705	\$6,295	84%
4401 Non-Capitalized Equipment	\$0	\$733	\$0	\$767	(\$34)	105%
5450 Insurance	\$108,884	\$108,884	\$0	\$0	\$108,884	0%
5500 Utilities	\$100,890	\$100,890	\$0	\$16,815	\$84,075	17%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5810 Services/Contracts (Water testing Req)	\$0	\$28,696	\$0	\$28,665	\$31	100%
5811 Consultants	\$65,000	\$65,000	\$0	\$0	\$65,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$434	\$1,766	20%
5838 Audit	\$12,000	\$12,000	\$0	\$0	\$12,000	0%
5861 Facilities & Financial Support / IUSD	\$85,696	\$85,696	\$0	\$14,283	\$71,413	17%
5862 Custodial Services	\$584,038	\$584,038	\$0	\$97,340	\$486,698	17%
5864 Program Coordination / City	\$310,494	\$310,494	\$0	\$34,919	\$275,575	11%
Total Operating Expenditures:	\$1,388,989	\$1,418,418	\$0	\$226,928	\$1,191,489	16%
Total Excess (Deficiency):	\$578,220	\$548,791	\$0	\$623,938		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$0	\$125,000	0%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$0	\$35,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$22,529	\$112,644	17%
Total Capital Expenditures:	\$295,173	\$295,173	\$0	\$22,529	\$272,644	8%
Net Increase (Decrease):	\$283,047	\$253,618		\$601,409		
Beginning Balance, July 1	\$1,610,426	\$1,610,426		\$1,610,426		
Ending Balance, June 30	\$1,893,473	\$1,864,044		\$2,211,835		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,842,948	\$1,812,636		\$2,204,351		
3% Operation Reserve	\$50,525	\$51,408		\$7,484		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of November 30, 2022

Fiscal Year 2022-23 Budget

GRANT PROGRAM FUNDS	2022-23	Current	Encumbered	Actual		%
Program Description	Adopted	(Adjusted)	Funds	Recvd/Spent	Balance	Used/ Rec'vd
	Budget	Budget	(PO's)	To Date		
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$374,281	\$578,414	\$0	\$160,135	\$418,279	28%
8590 Other State Revenue	\$695,095	\$780,016	\$0	\$487,699	\$292,317	63%
Total Revenue:	\$1,069,376	\$1,358,430	\$0	\$647,834	\$710,596	48%
EXPENDITURES						
5810 Serv./Contracts	\$1,069,376	\$1,358,430	\$0	\$175,237	\$1,183,193	13%
Total Expenditures:	\$1,069,376	\$1,358,430	\$0	\$175,237	\$1,183,193	13%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$472,597		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts/ICF	\$20,000	\$20,000	\$0	\$0	\$20,000	0%
8290 Other Revenue/CDBG	\$773,000	\$773,000	\$0	\$57,475	\$715,525	7%
Total Revenue:	\$793,000	\$793,000	\$0	\$57,475	\$735,525	7%
EXPENDITURES						
5817 Scholarships	\$793,000	\$793,000	\$0	\$61,615	\$731,385	8%
Total Expenditures:	\$793,000	\$793,000	\$0	\$61,615	\$731,385	8%
Fund Balance (U):	\$0	\$0	\$0	(\$4,140)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$1,862,376	\$2,151,430	\$0	\$705,309	\$1,446,121	33%
EXPENDITURES	\$1,862,376	\$2,151,430	\$0	\$236,851	\$1,914,579	11%
Total Excess (Deficiency):	\$0	\$0	\$0	\$468,457		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$468,457		
TOTAL ICCP FUND BALANCE:	\$1,893,472	\$1,864,044	\$0	\$2,680,292		
(Operating Fund + Grant Program Funds)						

ITEM 2.2
ADMINISTRATOR'S REPORT

Irvine Child Care Project Administrator's Report
January 9, 2023

Scholarships/Financial Assistance:

- Irvine Child Care Project (ICCP) Scholarships funded by the Irvine Children's Fund:
 - ICCP Coronavirus Scholarship
 - As of November 3, 2022, 63 children have received funding for a total of 9,960 days of child care and development services.
 - Application period will remain open through length of contract or until all funds have been allocated.
 - 2022-23 ICCP Scholarship
 - \$200,000 award projected to be expended
 - All potential applicants are directed toward the ICCP Coronavirus Scholarship on the City of Irvine's Child Care Scholarships webpage.
- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at cityofirvine.org/child-care-development.

Program Quality:

- The Quarterly Directors' Forum was held December 1, 2022 at Portola Community Center. Staff presented the revised ICCP Quality Assessment process, which will take place January through May 2023, and introduced YMCA Quality Assessment Consultants to ICCP Directors.
 - Recommendations for 2023-24 lease renewals for ICCP providers will be based on continued compliance with State of California Community Care Licensing Requirements and all health and safety best practices as indicated by the Orange County Health Care Agency and the California Department of Public Health.
- The City continues to provide a list of upcoming professional development events on the online Training Calendar, and links to On-Demand Training and Resources, on the City's [Child Care & Development website](#).

3. CONSENT CALENDAR

ITEM 3.1

MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 14, 2022
8:30 AM

Irvine City Hall, B204
1 Civic Center Plaza
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:30 a.m. on November 14, 2022, in Conference room B204, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California via Zoom: President Yu presiding.

ROLL CALL

Present:	4	PRESIDENT:	Cyril Yu
		CLERK	Stephanie Bynon
		BOARD MEMBER:	Sandra Salcedo
		ALTERNATE BOARD MEMBER:	Anthony Kuo
Absent:	1	VICE PRESIDENT:	Alan Battenfield

PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

PUBLIC COMMENTS – AGENDIZED ITEMS

There were no requests to speak.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

There were no announcements, committee reports, or committee updates.

1. BOARD REPORTS

1.1 FINANCIAL REPORT

John Fogarty, IUSD Assistant Superintendent/CFO, updated the ICCP Board on the budget for Fiscal Year 2022-23.

1.2 ADMINISTRATOR'S REPORT

Traci Stubbler, ICCP Administrator, provided an update on the following items:

- YMCA selected as Quality Assessment consultant for ICCP.
- Next ICCP Directors' Forum to be held December 1, 2022 at Portola Springs Community Center to introduce new consultants and review quality assessment process.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

2. CONSENT CALENDAR

ACTION: Moved by Board Member Salcedo, seconded by Clerk Bynon, and unanimously carried by those members present (Vice President Battenfield absent) to approve Consent Calendar items 2.1 through 2.9.

2.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project regular meeting held on October 17, 2022.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$59,491.06 to Catalyst Family Inc. for child care development services for September 1-31, 2022.

2.3 WARRANT REQUEST – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$12,170.25 (CDBG) for child care services for September 1-31, 2022 funded by ICF scholarships.

- \$ 2,305.50 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 236.25 to Kids Stuff (CDBG)
- \$ 9,628.50 to Rainbow Rising (CDBG)

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$23,620.02 (CDBG-CV) for child care services for September 1-31, 2022 funded by CV scholarships.

- \$ 7,105.02 to Catalyst Family Inc. (CDBG-CV)
- \$ 1,158.75 to Creekers Club (CDBG-CV)
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Kids Stuff
- \$ 15,356.25 to Rainbow Rising (CDBG-CV)

2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$75,483.08 for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2022.

- \$ 48,669.83 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,407.50 for Utilities
- \$ 7,141.33 for Facilities & Financial Support

2.6 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$22,767.73 to the City of Irvine for Program and Grant Administration for the month of September 2022.

- \$ 21,577.91 for Program Administration
- \$ 1,189.82 for Grant Administration

2.7 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 31,632.20 01-005-50100-8290

2.8 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 65,772.68 01-005-50100-8290

2.9 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$ 55,823.00 01-005-50100-8290
- \$171,267.00 01-005-50100-8590

ADJOURNMENT

Moved by Board Member Kuo, seconded by Clerk Bynon, and unanimously carried by those members present (Vice President Battenfield absent) to adjourn the meeting at 8:37 a.m.

 CYRIL YU, PRESIDENT
 IRVINE CHILD CARE PROJECT

Date Approved: _____

 SHANE DINEEN
 RECORDING SECRETARY

ITEM 3.2

**WARRANT REQUEST – IRVINE CHILDREN'S
FUND (ICF) SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$13,339.25 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **November 2022**. The warrants to be issued are as follows:

- \$2,433.75** to Catalyst Family Inc. **(CDBG)**
- \$0.00** to Creekers Club **(CDBG)**
- \$0.00** to Dolphin Club **(CDBG)**
- \$535.00** to Kids Stuff **(CDBG)**
- \$10,370.50** to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$13,339.25 (CDBG)** for child care services for November 1-30, 2022 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: January 9, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$2,433.75
CREEKERS CLUB	00571259-5817	\$0.00
DOLPHIN CLUB	00571259-5817	\$0.00
KIDS STUFF	00571259-5817	\$535.00
RAINBOW RISING	00571259-5817	\$10,370.50
	TOTAL	\$13,339.25

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
November 2022

<i>Alderwood</i>	2 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	2 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	4 children served
<i>Cypress Village</i>	1 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	2 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	1 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	1 children served

November 2022:

Number of Children Served: 25
 Number of Child Days of Enrollment: 390
 Number of Sites Served: 15
 Funds Awarded: \$13,339.25
 Number of Children Added to Program This Month: 2
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 25
 Number of Child Days of Enrollment: 1754
 Number of Sites Served: 15
 Funds Awarded: \$57,377.45

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

University Park	\$855.00 (CDBG)
-----------------	-----------------

Vista Verde	\$990.00 (CDBG)
-------------	-----------------

Woodbury	\$588.75 (CDBG)
----------	-----------------

Total Amount due to Catalyst Family Inc.:	\$2,433.75 (CDBG)
--	--------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

Brywood	\$535.00 (CDBG)
---------	-----------------

Total Amount due to Kids Stuff:	\$535.00 (CDBG)
--	------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

Alderwood	\$756.00	(CDBG)
Beacon Park	\$1,150.50	(CDBG)
Bonita Canyon	\$273.00	(CDBG)
Cadence Park	\$683.00	(CDBG)
Culverdale	\$2,883.50	(CDBG)
Cypress Village	\$382.00	(CDBG)
Eastwood	\$638.25	(CDBG)
Meadow Park	\$827.25	(CDBG)
Northwood	\$814.00	(CDBG)
Portola Springs	\$512.25	(CDBG)
Westpark	\$1,450.75	(CDBG)
Total Amount due to Rainbow Rising:	\$10,370.50	(CDBG)

ITEM 3.3

**WARRANT REQUEST – IRVINE CHILDREN'S
FUND CORONAVIRUS (CV) SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$31,775.86 (CDBG-CV)** are submitted for the Board's review and approval for ICF-CV Scholarships during the month of **November 2022**. The warrants to be issued are as follows:

\$8,406.50 to Catalyst Family Inc. **(CDBG-CV)**

\$1,545.00 to Creekers Club **(CDBG-CV)**

\$1,150.00 to Dolphin Club **(CDBG-CV)**

\$0.00 to Kids Stuff

\$20,674.36 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$31,775.86 (CDBG-CV)** for child care services for November 1-30, 2022 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: January 9, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$8,406.50
CREEKERS CLUB	00571259-5817	\$1,545.00
DOLPHIN CLUB	00571259-5817	\$1,150.00
KIDS STUFF	00571259-5817	\$0.00
RAINBOW RISING	00571259-5817	\$20,674.36
	TOTAL	\$31,775.86

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
November 2022

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	3 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	5 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	4 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	3 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	2 children served
<i>Woodbury</i>	4 children served

November 2022:

Number of Children Served: 43
Number of Child Days of Enrollment: 635
Number of Sites Served: 16
Funds Awarded: \$31,775.86
Number of Children Added to Program This Month: 4
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

To-Date:

Number of Children Served: 63
Number of Child Days of Enrollment: 9,960
Number of Sites Served: 22
Funds Awarded: \$366,793.18

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

Deerfield	\$945.00	(CDBG-CV)
Plaza Vista	\$2,610.00	(CDBG-CV)
University Park	\$1,250.00	(CDBG-CV)
Woodbury	\$3,601.50	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$8,406.50	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

Stone Creek	\$1,545.00 (CDBG-CV)
-------------	----------------------

Total Amount due to Creeker's Club:	\$1,545.00 (CDBG-CV)
--	-----------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

Eastshore	\$1,150.00 (CDBG-CV)
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Total Amount due to Dolphin Club:	\$1,150.00 (CDBG-CV)
--	-----------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

November 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **November 2022**, reimbursement amounts of:

Beacon Park	\$546.00	(CDBG-CV)
Bonita Canyon	\$546.00	(CDBG-CV)
Cadence Park	\$917.36	(CDBG-CV)
Culverdale	\$4,389.00	(CDBG-CV)
Cypress Village	\$2,321.00	(CDBG-CV)
Eastwood	\$1,754.00	(CDBG-CV)
Meadow Park	\$2,553.00	(CDBG-CV)
Northwood	\$3,172.00	(CDBG-CV)
Portola Springs	\$2,763.00	(CDBG-CV)
Westpark	\$1,713.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$20,674.36	(CDBG-CV)

ITEM 3.4

**WARRANT REQUEST – IRVINE UNIFIED
SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2022.

The specific breakdown is as follows:

- \$48,669.83 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,407.50 for Utilities
- \$7,141.33 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2022.

IRVINE CHILD CARE PROJECT

DATE: January 9, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$48,669.83
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,407.50
IUSD	00571059-5861	\$7,141.33
	TOTAL	\$75,483.08

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$48,669.83
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,407.50
00571059-5861	\$7,141.33
TOTAL	\$75,483.08



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0051
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	11/01/22
DUE DATE:	11/30/22
AMOUNT DUE	\$75,483.08

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	November 2022: Sale of IUSD -owned Portables	10,589.42
2	1	8,407.50		0100000000 8650	November 2022: Utilities	8,407.50
3	1	7,141.33		0100000000 8699	November 2022: Facilities & Financial Support Svcs	7,141.33
4	1	675.00		0100000000 8699	November 2022: Custodian Equip	675.00
5	1	48669.83		0100505400 8699	November 2022: Custodian Svcs	48,669.83
Tax						
INVOICE TOTAL						\$75,483.08

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75SI0051
DIV:	75GN
TERM:	2223
Due Date	11/30/22
Amount Due	\$75,483.08
Amount Paid	\$ _____

ITEM 3.5

WARRANT REQUEST – CITY OF IRVINE

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$24,008.03** for Program Administration for the month of November 2022.

The specific breakdown is as follows:

24,008.03 for Program Administration

RECOMMENDATION: Approve payment of **\$24,008.03** to the City of Irvine for Program Administration for the month of November 2022.

IRVINE CHILD CARE PROJECT

DATE: January 9, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	24,008.03
IUSD	005501-59-5810	00.00
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$24,008.03

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	24,008.03
005501-59-5810	00.00
005710-59-5811	
005710-59-4305	
TOTAL	\$24,008.03



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 215024
INVOICE DATE 12/06/2022

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

	Original Amount	\$24,008.03
November 2022		
Staffing: Administration = \$23,808.03		
Staffing: Grant Administration = \$0		
Supplies = \$0		
Duplicating = \$200.00		
Contract Services Paid on Card = \$0		
Contract Services = \$0		
Local Travel = \$0		
 Total \$24,008.03		

Total Due: \$24,008.03

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 215024
INVOICE DATE: 12/06/2022
TOTAL AMOUNT DUE: \$24,008.03

TOTAL PAYMENT:
 \$ _____

ITEM 3.6
DEPOSIT OF SCHOLARSHIP FUNDS
FROM ICF

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received a check in the total amount of \$12,406.00 from ICF for scholarships awarded in October 2022.

\$12,406.00 October 2022

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$12,406.00 01-005-712-00-8290

Irvine



Project

BOARD
CYRIL YU, President
ALAN BATTENFIELD, Vice President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
SANDRA SALCEDO, Member

November 28, 2022

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5210 for \$12,406.00 (CDBG) from the Irvine Children's Fund (ICF) for services in the month of October 2022.

Please deposit into the following account as follows:

\$12,406.00	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$ -	ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Mary D. Miller

Citizens Business Bank, Retired

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5210 in the amount of \$12,406.00 for the before and after school child care scholarships provided in October 2022.

This scholarship funding of \$12,406.00 is from CDBG Public Service 2022-2023 funds.

The \$12,406.00 provided scholarships for 23 children at 14 child care sites for 415 child care days. Year to date, The ICF scholarship fund, including CDBG Public Service funds, has provided scholarships totaling \$44,038.20 for 23 children at 14 child care sites and provided 1,364 child care days. There are no income eligible children on the wait list for scholarship funding.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP

John Fogarty, ICCP Treasurer

2022- 2023 Before and After School Child Care Scholarship Funds \$165,000					
Month 2022 - 2023	ICF Funds 2022-2023	CDBG Funds 2022 - 2023	Total	Child Care Days	Check #
July 2022	\$0.00	\$8,622.25	\$8,622.25	191	#5203
August 2022	\$0.00	\$10,839.70	\$10,839.70	332	#5205
September 2022	\$0.00	\$12,170.25	\$12,170.25	426	#5207
October 2022	\$0.00	\$12,406.00	\$12,406.00	415	#5210
November 2022					
December 2022					
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
Total	\$0.00	\$44,038.20	\$44,038.20	1,364	



Irvine Children's Fund

IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5210

11/14/2022

PAY TO THE ORDER OF Irvine Child Care Project
Twelve Thousand Four Hundred Six Only*****

\$ **12,406.00

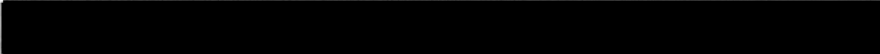
DOLLARS

Irvine Child Care Project
14341 Yale Ave
Irvine, CA 02604

MEMO CDBG PS Oct 2022



Wendy Bolst
D. Shuman
AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

5210

Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG P CDBG PS Oct 2022

11/14/2022

12,406.00

Wells Fargo Checking 7 CDBG PS Oct 2022

12,406.00

ITEM 3.7

**DEPOSIT OF CDBG-CV SCHOLARSHIP
FUNDS FROM ICF**

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received a check in the amount of \$70,768.48 for CDBG-CV scholarships awarded in October 2022.

\$24,226.87 October 2022

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$24,226.87 01-005-712-00-8290

Irvine



Project

BOARD
CYRIL YU, President
ALAN BATTENFIELD, Vice President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
SANDRA SALCEDO, Member

November 28, 2022

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5211 in the amount of \$24,226.87 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of October 2022.

Please deposit into the following account as follows:

\$ 24,226.87 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Education

ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President

Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5211 in the amount of \$24,226.87 for the before and after school child care scholarships provided in October 2022.

The scholarship funding of \$24,226.87 is from the CDBG CV Grant and provided scholarships for 39 children at 15 child care sites for 665 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
Total June 30, 2022	\$245,017.77	49 children at 22 child care sites	6,979	\$734,803.23	

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022					
December 2022					
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
TOTAL July 2022 to date	\$89,999.55		2,346		
TOTAL July 2021 to date	\$335,017.32	59 children at 22 child care sites	9,325	\$644,803.68	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5211

11/14/2022

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

Twenty-Four Thousand Two Hundred Twenty-Six and 87/100*****

\$ **24,226.87

DOLLARS

Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604
MEMO CDBG CV Oct 2022



Mindy Bollet
Debra J. Wilson
AUTHORIZED SIGNATURE

MP

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project

ICF:PROGRAMS:SCHOLARSHIPS:CDBG C CDBG CV Oct 2022

11/14/2022

5211

24,226.87

Wells Fargo Checking 7 CDBG CV Oct 2022

24,226.87

ITEM 3.8

**IRVINE CHILD CARE PROJECT (ICCP)
EXPENSES PAID BY IRVINE UNIFIED
SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$34,738.64 have been paid by IUSD on behalf of ICCP:

- \$19,454.73 to Forensic Analytical Consulting Services for Lead Testing
- \$1,078.75 to Forensic Analytical Consulting Services for Lead Testing
- \$767.16 to Bear Communications for Radios
- \$1,438.00 to Philadelphia Insurance Companies for Fixed Umbrella Liability Insurance Coverage.
- \$12,000.00 to Eide Bailly LLP for Fiscal Year 2021-22 Audit Final Billing

RECOMMENDATION: Review and accept attached invoices in the total amount of \$34,738.64 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 09/26/22 VENDOR NAME: FORSENIC ANALYTIC VENDOR:V4100084 CHECK: 41003894

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
08/05/22	14203	S75R0001	19,454.73
TOTAL AMOUNT OF INVOICES			19,454.73

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5810 19,454.73

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

No. 41003894
 Date: 09/26/22
 Acct#: 9600058619

56-382
 412

Pay NINETEEN Thousand FOUR Hundred FIFTY FOUR Dollars and SEVENTY THREE Cents

\$*****19,454.73

To The
 Order
 of
 FORSENIC ANALYTICAL
 21228 CABOT BLVD
 HAYWARD, CA 94545

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Invoice #	14203
Invoice Date	08/05/2022
Due Date	09/04/2022

Irvine Unified School District
Attn: Badagher, Rosa
100 Nightmist
Irvine, CA 92618
JenniferRazo@iusd.org, RichardFelix@iusd.org

Site Address
Childcare Lead in Water (22 ICCP-
Owned)
Childcare Facilities
Various Facilities
Irvine, CA

Invoice Number: 14203
Date: August 05, 2022
Project Number: PJ68102
P.O. Number: S41R0001
Billing Terms: Net 30 Days

Childcare Lead in Water (22 ICCP-Owned)
For Professional Services Rendered Through: August 05, 2022

P

Jennifer Razo

PROGRESS INVOICE

Professional Services

	Hours	Rate	Amount
Senior Project Manager	51.75	205.00	\$10,608.75
Project Coordinator	1.75	115.00	\$201.25
Senior CIH	1.25	285.00	\$356.25
Technician	55.00	115.00	\$6,325.00
Administrative Support	1.25	90.00	\$112.50
	111.00		\$17,603.75

Laboratory Analysis

	Amount
Misc. Lab Analysis #1	\$1,610.04
Total	\$1,610.04

Reimbursable Expenses / Equipment

R. Felix

	Amount
Personal Vehicle Mileage	\$240.94
Total	\$240.94

SEP 20 2022

**IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS**

Invoice Total

\$19,454.73

Questions regarding your invoice? Email invoicing@forensicanalytical.com or call (510) 266-4600

If interested in paying via ACH and/or receiving electronic invoices and statements, please contact us via email at AR@forensicanalytical.com

or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



Invoice #	14203
Invoice Date	08/05/2022
Due Date	09/04/2022

Forensic Analytical Consulting Services Inc.

P. Felix

Detail

SEP 20 2022

Invoice #:	14203
Date:	August 05, 2022
Firm ID:	PJ68102
P.O.#	S41R0001

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

For Professional Services Rendered Through: August 05, 2022

Professional Services

		Date	Hours	Rate	Amount
Administrative Support					
Sanchez, Vanesa M	Administrative	6/17/2022	.25	90.00	\$22.50
Vendor management					
Sanchez, Vanesa M	Administrative	6/29/2022	.25	90.00	\$22.50
PO Management					
Sanchez, Vanesa M	Administrative	7/5/2022	.25	90.00	\$22.50
PO Management					
Sanchez, Vanesa M	Administrative	7/11/2022	.25	90.00	\$22.50
PO Management					
Sanchez, Vanesa M	Administrative	7/28/2022	.25	90.00	\$22.50
PO Management					
Project Coordinator					
Garcia, Anita C	Coordination	5/20/2022	1.00	115.00	\$115.00
File Initiation/Set-Up					
Garcia, Anita C	Coordination	6/2/2022	.25	115.00	\$28.75
New Agreement (7/1/22-6/30/23) admin					
Garcia, Anita C	Coordination	6/14/2022	.25	115.00	\$28.75
Updated Project.					
Garcia, Anita C	Coordination	6/30/2022	.25	115.00	\$28.75
Project Coordination					
Senior CIH					
Kollmeyer, Benjamin L	Consulting	5/4/2022	1.00	285.00	\$285.00
Coordination call w/ client.					
Kollmeyer, Benjamin L	Technical Oversight	6/14/2022	.25	285.00	\$71.25
Lead Q&A					
Senior Project Manager					
Feng, Lydia	Meeting	5/4/2022	1.50	205.00	\$307.50
Meeting with IUSD, coordinate sampling/scheduling					

Questions regarding your invoice? Email invoicing@forensicanalytical.com or call (510) 266-4600

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Forensic Analytical Consulting Services

Remit to: 21228 Cabot Blvd., Hayward, CA 94545 | (510) 266-4600
Federal Tax ID 20-5804959

Invoice # 14203
Invoice Date 08/05/2022
Due Date 09/04/2022

Feng, Lydia	Meeting	5/6/2022	1.00	205.00	\$205.00
Field work preparation					
Feng, Lydia	Preparation	5/10/2022	.50	205.00	\$102.50
Review project with staff, and order supplies/coordination					
Feng, Lydia	Project Management	5/26/2022	1.00	205.00	\$205.00
Project management					
Feng, Lydia	Coordination	5/31/2022	2.00	205.00	\$410.00
Coordination, mapping/planning sites, lab coordination, order supplies					
Feng, Lydia	Project Management	6/6/2022	1.00	205.00	\$205.00
Coordination of site work, create tracking sheet					
Feng, Lydia	Project Management	6/9/2022	2.00	205.00	\$410.00
Create project shared drive, tracking sheet, upload documents/resources					
Feng, Lydia	Site Assessment	6/11/2022	3.50	205.00	\$717.50
- Sampling/oversight for Culverdale, Meadow Park, Westpark, Springbrook including travel					
Feng, Lydia	Project Management	6/13/2022	1.00	205.00	\$205.00
Organize/upload site documents, update tracking (Meadowpark, Culverdale, Westpark, Sprinbrook)					
Feng, Lydia	Project Management	6/14/2022	1.00	205.00	\$205.00
-project mgmt -draft Q&A document for parents					
Feng, Lydia	Project Management	6/15/2022	.75	205.00	\$153.75
-Project mgmt, update shared drive tracking sheet, start reports					
Feng, Lydia	Project Management	6/16/2022	2.00	205.00	\$410.00
Field work coord, staffing/scheduling, draft Q&A document					
Feng, Lydia	Project Management	6/17/2022	1.00	205.00	\$205.00
Lab analysis coord					
Feng, Lydia	Project Management	6/20/2022	.50	205.00	\$102.50
Project mgmt					
Feng, Lydia	Project Management	6/22/2022	.25	205.00	\$51.25
Scheduling/staffing					
Feng, Lydia	Project Management	6/23/2022	.25	205.00	\$51.25
Project mgmt					

P. K.

SEP 20 2022

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

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or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



FACS Insider Blog

Remember What Used to Concern Us? - Health and Safety in the Workplace during COVID-19 and Returning to work

[Read more](#)

Invoice #	14203
Invoice Date	08/05/2022
Due Date	09/04/2022

Feng, Lydia	Project Management	6/24/2022	1.50	205.00	\$307.50
	Review sample results, review notification letter, start reports, update tracking				
Feng, Lydia	Project Management	6/27/2022	.25	205.00	\$51.25
	Lab review				
Feng, Lydia	Project Management	6/29/2022	1.00	205.00	\$205.00
	-Update tracking, upload documents, discuss/research lead concentrations with BK, lab work inv				
Feng, Lydia	Project Management	6/30/2022	.25	205.00	\$51.25
	Project mgmt				
Feng, Lydia	Document Review	7/1/2022	4.00	205.00	\$820.00
	Report review and submission (Culverdale, Westpark, Meadow Park, Westpark)				
Feng, Lydia	Project Management	7/5/2022	1.50	205.00	\$307.50
	Project management, review lab results and provide recommendations (Turtle Rock, Alderwood, Vista Verde, Bonita Canyon), prepare reports				
Feng, Lydia	Document Review	7/6/2022	1.00	205.00	\$205.00
	Report (Bonita Canyon)				
Feng, Lydia	Project Management	7/8/2022	1.00	205.00	\$205.00
	Coordination, review/relay lab results (Stone Creek, Eastshore)				
Feng, Lydia	Project Management	7/11/2022	2.00	205.00	\$410.00
	-Review lab results (University Park, Plaza Park) and send recommendations/next steps, notification letter, update tracking -Lab analysis mgmt				
Feng, Lydia	Project Management	7/12/2022	1.00	205.00	\$205.00
	- Turtle Rock, Plaza Vista action items (Plan of Corrections)				
Feng, Lydia	Document Generation	7/12/2022	3.00	205.00	\$615.00
	Reports (Alderwood, Vista Verde, Turtle Rock)				
Feng, Lydia	Document Generation	7/13/2022	1.00	205.00	\$205.00
	Report (University Park)				
Feng, Lydia	Project Management	7/13/2022	1.00	205.00	\$205.00
	Update tracking, upload docs, field work coordination, Plan of Correction				
Feng, Lydia	Document Generation	7/14/2022	2.00	205.00	\$410.00
	Reports (Plaza Vista, Stone Creek)				

T. K. Kim
SEP 20 2022

IRVINE UNIFIED SCHOOL DISTRICT

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or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



Invoice #	14203
Invoice Date	08/05/2022
Due Date	09/04/2022

Feng, Lydia	Project Management	7/15/2022	.50	205.00	\$102.50
- Coordination with Irvine re site docs, upload docs					
Feng, Lydia	Project Management	7/18/2022	1.00	205.00	\$205.00
Assign reports, talk to Denise (city of Irvine), upload documents, update tracking					
Feng, Lydia	Project Management	7/20/2022	.25	205.00	\$51.25
Project mgmt					
Feng, Lydia	Project Management	7/21/2022	.25	205.00	\$51.25
Coordination					
Feng, Lydia	Project Management	7/25/2022	2.00	205.00	\$410.00
Project management, coordination of field work and lab analysis					
Feng, Lydia	Project Management	7/26/2022	2.00	205.00	\$410.00
Project management, update tracking/folder, reports					
Feng, Lydia	Project Management	7/27/2022	4.00	205.00	\$820.00
Project management, review labs, Oak Creek exceedance notification, reports					
Feng, Lydia	Project Management	7/28/2022	2.00	205.00	\$410.00
Exceedance actions, coordination of follow up testing, reports					
Technician					
Nguyen, Tiffany	Site Assessment	6/18/2022	3.50	115.00	\$402.50
Alderwood, Vista Verde, Bonita Canyon, Turtle Rock					
Nguyen, Tiffany	Site Assessment	6/25/2022	3.50	115.00	\$402.50
University Park, Plaza Vista, Stone Creek, Eastshore					
Phillips, Justin M	Document Generation	6/9/2022	3.00	115.00	\$345.00
generation of lead water testing report					
Phillips, Justin M	Document Generation	6/10/2022	1.00	115.00	\$115.00
generation of lead water testing report					
Phillips, Justin M	Project Management	7/9/2022	.25	115.00	\$28.75
Data download/entry and submittal paperwork					
Phillips, Justin M	Preparation	7/9/2022	4.00	115.00	\$460.00
Lead water sampling					
Phillips, Justin M	Preparation	7/9/2022	.25	115.00	\$28.75
Prep for facility survey (prep equipment and paperwork)					
Phillips, Justin M	Travel	7/9/2022	1.50	115.00	\$172.50
Travel time					

Questions regarding your invoice? Email invoices@forensicanalytical.com or call (510) 266-4600

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Invoice #	14203
Invoice Date	08/05/2022
Due Date	09/04/2022

Phillips, Justin M	Document Generation	7/18/2022	2.00	115.00	\$230.00
Generation of draft lead water report					
Phillips, Justin M	Site Assessment	7/23/2022	1.00	115.00	\$115.00
Lead water sampling					
Phillips, Justin M	Preparation	7/23/2022	.25	115.00	\$28.75
Prep for facility survey (prep equipment and paperwork)					
Phillips, Justin M	Travel	7/23/2022	1.00	115.00	\$115.00
Travel time					
Phillips, Justin M	Document Generation	7/26/2022	1.00	115.00	\$115.00
Generation of draft Lead water Canyon view report					
Phillips, Justin M	Administrative	7/28/2022	2.00	115.00	\$230.00
File updating					
Phillips, Justin M	Document Generation	7/29/2022	.50	115.00	\$57.50
Generation of draft Lead water Canyon view report					
Ramos, Kristina	Preparation	5/12/2022	2.00	115.00	\$230.00
Initial preparation					
Ramos, Kristina	Preparation	5/23/2022	1.00	115.00	\$115.00
Preparation					
Ramos, Kristina	Preparation	6/8/2022	1.50	115.00	\$172.50
Site spreadsheet and schedule					
Ramos, Kristina	Site Assessment	6/11/2022	4.00	115.00	\$460.00
Culverdale, Westpark, Meadow Park, Springbrook					
Ramos, Kristina	Document Generation	6/22/2022	2.75	115.00	\$316.25
Meadow Park, Springbrook, Westpark and Culverdale report drafts					
Ramos, Kristina	Document Generation	6/23/2022	3.25	115.00	\$373.75
Alderwood, bonita canyon, turtle rock, vista verde					
Ramos, Kristina	Document Generation	6/24/2022	5.25	115.00	\$603.75
Meadow Park, Springbrook, Westpark and Culverdale report drafts and Google Drive uploads					
Ramos, Kristina	Document Generation	7/5/2022	1.00	115.00	\$115.00
Generation of draft smoke impact report - add results to report drafts Alderwood, Bonita Canyon, Vista Verde					
Ramos, Kristina	Document Generation	7/12/2022	3.00	115.00	\$345.00
Plaza Vista, Turtle Rock, University Park, Stone Creek					
Ramos, Kristina	Document Generation	7/13/2022	1.50	115.00	\$172.50
Eastshore report					

P. Felix

SEP 20 2022

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATION

Questions regarding your invoice? Email invoicing@forensicanalytical.com or call (510) 266-4600
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or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



Invoice #	14203
Invoice Date	08/05/2022
Due Date	09/04/2022

Ramos, Kristina	Project Management	7/13/2022	.25	115.00	\$28.75
Upload floor plans to folders					
Ramos, Kristina	Preparation	7/16/2022	.25	115.00	\$28.75
Prep equipment and paperwork					
Ramos, Kristina	Site Assessment	7/16/2022	4.00	115.00	\$460.00
Site assessment					
Ramos, Kristina	Project Management	7/18/2022	.50	115.00	\$57.50
Upload field notes and photos					
Totals				111.00	\$17,603.75

\$17,603.75

Laboratory Analysis & Reimbursable Expenses / Equipment

	Date	Qty	Rate	Amount
Misc. Lab Analysis #1	6/24/2022	18.00	14.38	\$258.75
Misc. Lab Analysis #1	7/11/2022	46.00	14.38	\$661.27
Misc. Lab Analysis #1	7/11/2022	1.00	28.75	\$28.75
Misc. Lab Analysis #1	7/11/2022	1.00	57.50	\$57.50
Misc. Lab Analysis #1	7/26/2022	20.00	14.38	\$287.51
Misc. Lab Analysis #1	7/26/2022	1.00	28.75	\$28.75
Misc. Lab Analysis #1	8/1/2022	20.00	14.38	\$287.51
Personal Vehicle Mileage	6/18/2022	69.00	.67	\$46.42
Personal Vehicle Mileage	6/25/2022	65.00	.67	\$43.73
Personal Vehicle Mileage	7/9/2022	60.00	.72	\$43.13
Personal Vehicle Mileage	6/11/2022	97.00	.67	\$65.25
Personal Vehicle Mileage	7/16/2022	59.00	.72	\$42.41
Totals				\$1,850.98

\$1,850.98

Detail Total \$19,454.73

P. Felix

SEP 20 2022

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

Questions regarding your invoice? Email invoicing@forensicanalytical.com or call (510) 266-4600

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or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



LEDGER: 41 DATE ISSUED: 10/19/22 VENDOR NAME: FORSENIC ANALYTIC VENDOR: V4100084 CHECK: 41003896

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/10/22	15111	S41R0001	1,078.75
TOTAL AMOUNT OF INVOICES			1,078.75

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5810 1,078.75

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

56-382
412

No. 41003896
 Date: 10/19/22
 Acct#: 9600058619

Pay ONE Thousand SEVENTY EIGHT Dollars and SEVENTY FIVE Cents

\$*****1,078.75

To The
 Order
 of FORSENIC ANALYTICAL
 21228 CABOT BLVD
 HAYWARD, CA 94545

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



Forensic Analytical Consulting Services

Remit to: 21228 Cabot Blvd., Hayward, CA 94545 | (510) 266-4600
Federal Tax ID 20-5804959

Invoice #	15111
Invoice Date	10/10/2022
Due Date	11/09/2022

Forensic Analytical Consulting Services Inc.

P. Felix

Detail

Invoice #:	15111
Date:	October 10, 2022
Firm ID:	PJ68102
P.O.#:	S41R0001

F

OCT 14 2022

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

For Professional Services Rendered Through: October 10, 2022

Professional Services

	Date	Hours	Rate	Amount
Project Coordinator				
Garcia, Anita C Coordination	9/15/2022	.25	115.00	\$28.75
Project Coordination				
Garcia, Anita C Coordination	9/30/2022	.50	115.00	\$57.50
Review/Project Closeout				
Senior Project Manager				
Feng, Lydia Consulting	9/13/2022	1.50	205.00	\$307.50
Review results, lab work mgmt, upload docs/tracking, report				
Feng, Lydia Consulting	9/15/2022	1.00	205.00	\$205.00
Lab/data upload, facility/sample IDs, provide recs				
Feng, Lydia Document Generation	9/30/2022	1.50	205.00	\$307.50
Northwood report, update shared drive / tracking				
Totals		4.75		\$906.25
				\$906.25

Laboratory Analysis & Reimbursable Expenses / Equipment

	Date	Qty	Rate	Amount
Misc. Lab Analysis #1	9/13/2022	10.00	14.38	\$143.75
Misc. Lab Analysis #1	9/13/2022	1.00	28.75	\$28.75
Totals				\$172.50
				\$172.50

Detail Total \$1,078.75

Questions regarding your invoice? Email invoicing@forensicanalytical.com or call (510) 266-4600

If interested in paying via ACH and/or receiving electronic invoices and statements, please contact us via email at AR@forensicanalytical.com or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



FACS Insider Blog

Remember What Used to Concern Us? - Health and Safety in the Workplace during COVID-19 and Returning to work

[Read more](#)



Forensic Analytical Consulting Services

Remit to: 21228 Cabot Blvd., Hayward, CA 94545 | (510) 266-4600
Federal Tax ID 20-5804959

Invoice #	15111
Invoice Date	10/10/2022
Due Date	11/09/2022

Irvine Unified School District
Attn: Badagher, Rosa
100 Nightmist
Irvine, CA 92618
JenniferRazo@iusd.org, RichardFelix@iusd.org

Site Address
Childcare Lead in Water (22 ICCP-
Owned)
Childcare Facilities
Various Facilities
Irvine, CA

Invoice Number: 15111
Date: October 10, 2022
Project Number: PJ68102
P.O. Number: S41R0001
Billing Terms: Net 30 Days

Childcare Lead in Water (22 ICCP-Owned)
For Professional Services Rendered Through: October 10, 2022

FINAL INVOICE

Professional Services			
	Hours	Rate	Amount
Senior Project Manager	4.00	205.00	\$820.00
Project Coordinator	.75	115.00	\$86.25
	4.75		\$906.25

Laboratory Analysis		Amount
Misc. Lab Analysis #1		\$172.50
Total		\$172.50

Invoice Total **\$1,078.75**

Jennifer Razo
R. Felix

OCT 14 2022

IRVINE UNIFIED SCHOOL DISTRICT

Questions regarding your invoice? Email invoicing@forensicanalytical.com or call (510) 266-4600 **MAINTENANCE & OPERATIONS**
If interested in paying via ACH and/or receiving electronic invoices and statements, please contact us via email at AR@forensicanalytical.com
or by calling (510) 266-4600. Please reference invoice numbers with payment. Thank you! We appreciate your business!



FACS Insider Blog

Remember What Used to Concern Us? - Health and Safety in the Workplace during COVID-19 and Returning to work

[Read more](#)

LEDGER: 41 DATE ISSUED: 11/07/22 VENDOR NAME: BEAR COMMUNICATIO VENDOR:V4100111 CHECK: 41003907

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
09/23/22	5441152	S41R0002	767.16
TOTAL AMOUNT OF INVOICES			767.16
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 4401	767.16

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003907
Date: 11/07/22
Acct#: 9600058619

Pay SEVEN Hundred SIXTY SEVEN Dollars and SIXTEEN Cents

\$*****767.16

To The BEAR COMMUNICATIONS INC
Order PO BOX 670354
of DALLAS, TX 75267-0354

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Ledger 41



Control Code E:	
Branch	20400
Sales ID	7870

INVOICE NUMBER 5441152	SALES ORDER NO. 6231699 SO	PURCHASE ORDER NO. S41R0002	PAGE 1
INVOICE DATE 9/23/22	ORDER DATE 9/1/22	SHIPPED VIA FEDEX GROUND	PAYMENT TERMS NET 30
BILL TO ACCOUNT NO 827403	SHIP TO ACCOUNT NO 874264	ORDER PLACED BY DON GRUDEM	
SOLD TO: IRVINE UNIFIED SCHOOL DISTRICT 5050 BARRANCA PKWY ACCOUNTS PAYABLES IRVINE CA 92604-4652		SHIP TO: IRVINE UNIFIED SCHOOL DISTRICT 4861 MICHELSON DR DON GRUDEM/RISK MANAGEMENT IRVINE CA 92612-2826	

F

Representative: Rick Sall COSTA MESA Branch Office: 800-513-2660

QUANTITY SHIPPED	ITEM NUMBER	DESCRIPTION/SERIAL NUMBER	UNIT PRICE	AMOUNT
1	AAH02JDH9VA1AN	MOT XPR3500E VHF 5W 128C S/N 867TYR1412 WILL PROGRAM ONSITE	679.99	679.99

NET 30	Due Date: 10/23/22	Tax Rate 7.75 %	Sub-Total	679.99
Thank you for your Business! The equipment and/or services included are subject to our terms and conditions: https://bearcom.com/terms-of-sale Equipment returns over 30 days require an approved return authorization. Please call support services 1-800-458-9887 Credit Card Portal: https://invoices.bearcom.com			Shipping and Handling	31.99
REMIT TO Please provide all invoice numbers and payment amounts on remittance In order to ensure correct account updates. PO BOX 670354 Dallas, TX, 75267-0354 214-340-8876			Sales Tax	55.18
			INVOICE TOTAL	USD \$ 767.16

When order received please sign this sheet and return to District Business Office.

Received By: *[Signature]*
Date: 9-28-22

LEDGER: 41 DATE ISSUED: 12/06/22 VENDOR NAME: EIDE BAILLY LLP VENDOR: V4100117 CHECK: 41003918

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
06/30/22	EI01414874		12,000.00
			TOTAL AMOUNT OF INVOICES
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444			SUMMARY 0100571059 5838 12,000.00

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412
No. 41003918
Date: 12/06/22
Acct#: 9600058619

Pay **TWELVE Thousand Dollars and ZERO Cents**

\$*****12,000.00

To The
Order
of
**EIDE BAILLY LLP
SUITE 300
10681 FOOTHILL BLVD
RANCHO CUCAMONGA, CA 91730-3831**

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Ledger 41



CPAs & BUSINESS ADVISORS

INVOICE

Irvine Unified School District
5050 Barranca Pkwy
Irvine CA 92604

Client #: 207117
Online Pay Code: BXQBTB
Invoice #: EI01414874
Invoice Total: \$12,000.00

Please return top portion with payment or

Make a Payment

Invoice Is Due Upon Receipt

Final billing related to the audit of the Irvine Child Care Project's financial statements for the year ended June 30, 2022. 12,000.00

Invoice Total

\$ 12,000.00

Ledger 41

OK TO PAY

Sm

01-005-710-59-5838

12/21/2022

Date: 11/17/22 Invoice #: EI01414874 Irvine Unified School District Page: 1

Pay by Mail:
Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831
Phone 909.466.4410 | Fax 909.466.4431

Pay Online: www.eidebailly.com/PayBill
Pay by ACH:
ACH Routing # 091310521
Bell Bank Checking Acct # 6520865897
Acct Name: Eide BAILLY LLP-CA OFFICE

(A processing fee will be applied to any payments made by credit card)

LEDGER: 41 DATE ISSUED: 12/06/22 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003923

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
11/04/22	2005129671		1,438.00
TOTAL AMOUNT OF INVOICES			1,438.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450	1,438.00

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003923
Date: 12/06/22
Acct#: 9600058619

Pay ONE Thousand FOUR Hundred THIRTY EIGHT Dollars and ZERO Cents

\$*****1,438.00

To The
Order
of
PHILADELPHIA INSURANCE COMPANIES
P O BOX 70251
PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Account number 102152

Billing terms

- Policy** The program
- Term** The policy length
- Product** Identifies PHLI niche product group
- Bill plan** Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available
- Premium charged** Policy premium at inception plus any additional premium or return premium endorsements
- Premium applied** Payments or adjustments made to date
- Current installment amount** Divided portion of premium invoiced this month based on the Bill Plan
- Taxes/surcharges and fees** State imposed taxes or surcharges based on specific coverage and/or premium
- Payment / credits** Payments or adjustments made for the current month
- Current balance due** Total amount currently due
- Notice** A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

Budget # 01005 71059-5450



PHILADELPHIA INSURANCE COMPANIES

A Member of the Tokio Marine Group
PO Box 70251 Philadelphia PA 19176-0251

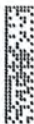
MB 01 001140 39433 H 7 B
IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4698

PHILADELPHIA INSURANCE COMPANIES
PO BOX 70251
PHILADELPHIA, PA 19176-0251

02005129671 00000000102152 1 20221104 20221128 00000000143800

Remittance Amount: \$

Invoice Number:	2005129671
Account Number:	102152
Billing Date:	11/04/2022
Amount Due:	\$1,438.00



2/2 09:11:00

Account number 102152

PHILADELPHIA INSURANCE COMPANIES

Your account summary

Current month breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$)	Taxes / surcharge (\$)	Fees (\$)	Payment / credits	Current balance due (\$)
102152 Irvine Child Care Project									
Flexi Plus Five	PHSD1752661	10/12/22 - 23 Fixed Annual	1,438.00	0.00	1,438.00 Total	0.00	0.00	0.00	1,438.00
			1,438.00	0.00	1,438.00	0.00	0.00	0.00	1,438.00
Payments will be allocated towards these charges first									

Total Balance: 1,438.00

Applications, policy forms, risk management services, and claims management services are available at www.phy.com
*Denotes change in term premium **Denotes the 25% down and 1st installment billed together †May include installment fee



PHILADELPHIA
INSURANCE COMPANIES

Member of the PHLI Group

November Invoice

Irvine Child Care Project
Account number 102152

Invoice number: 2005129671 Date: 11/04/2022

Please pay \$1,438.00

Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

Or detach the coupon on the last page and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia, PA 19176-0251

Or call 877-438-7459 to make a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

HUB International Insurance Services Inc.
(310) 568-5900

To pay your invoice online or update your details access your account at
PHLY.com/myphly

service@phly.com 877-438-7459
Lines open Monday to Friday: 8:30am - 5:00pm EST

\$1,438.00 **\$1,488.33**

ACH / Check Total

Credit Card Total

Includes Convenience Fee

Amount reflects both Past Due and Current Balance

Balance breakdown

Amount	Due date
\$1,438.00	11/28/2022
\$0.00	Past due Pay immediately
\$1,438.00	Total due

* The following states are excluded from credit fees: CT and MA

ITEM 3.9

**IRVINE CHILD CARE PROJECT (ICCP)
PAYMENTS ISSUED DECEMBER 2022**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED DECEMBER 2022**

DESCRIPTION: The ICCP Board did not convene a regular meeting in December 2022, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Vice President Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued December 2022 for service month October 2022.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$70,362.63** for child care development services for the month of **October 2022**. This provider served a total of 83 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$70,362.63** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$70,362.63** to Catalyst Family Inc. for child care development services for October 1 - 31, 2022.

IRVINE CHILD CARE PROJECT

DATE: December 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$70,362.63
	TOTAL	\$70,362.63

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$70,362.63
TOTAL	\$70,362.63

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**October 2022
(21 days of service)**

CATALYST FAMILY INC.:

Stonegate	3 43	children served child days of enrollment
Oak Creek	11 210	children served child days of enrollment
Vista Verde	0 0	children served child days of enrollment
Plaza Vista	28 554	children served child days of enrollment
Canyon View	3 63	children served child days of enrollment
Turtle Rock	8 162	children served child days of enrollment
Springbrook	4 56	children served child days of enrollment
Deerfield	11 205	children served child days of enrollment
University Park	15 296	children served child days of enrollment
<u>TOTALS:</u>	83 1,589	children served child days of enrollment
<u>YEAR-TO-DATE:</u>	331 6,381	children served child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-OCT22

DATE: **November 8, 2022**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period October 1, 2022 through October 31, 2022		
Fiscal Year 2022-2023 Contract Type: CCTR-2168		
Service fees of 1,171.56 days @ \$61.26	\$71,769.87	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$71,769.87	
Adjustment for District Indirect Cost $71,769.87 \div 1.02 =$	\$1,407.24	
Total Balance Due to Catalyst Family Inc.		<u>\$70,362.63</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$231,239.24	
Current Period Billing	<u>\$70,362.63</u>	
Cumulative Fiscal Year Amount Billed	\$301,601.87	
Contract Maximum Billable	\$1,511,041.18	
Available remaining balance	\$1,209,439.31	

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$12,406.00 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **October 2022**. The warrants to be issued are as follows:

- \$2,403.00** to Catalyst Family Inc. **(CDBG)**
- \$0.00** to Creekers Club **(CDBG)**
- \$0.00** to Dolphin Club **(CDBG)**
- \$300.00** to Kids Stuff **(CDBG)**
- \$9,703.00** to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$12,406.00 (CDBG)** for child care services for October 1-31, 2022 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: December 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$2,403.00
CREEKERS CLUB	00571259-5817	\$0.00
DOLPHIN CLUB	00571259-5817	\$0.00
KIDS STUFF	00571259-5817	\$300.00
RAINBOW RISING	00571259-5817	\$9,703.00
	TOTAL	\$12,406.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
October 2022

<i>Alderwood</i>	2 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	1 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	4 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	2 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	1 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	1 children served

October 2022:

Number of Children Served: 23
Number of Child Days of Enrollment: 415
Number of Sites Served: 14
Funds Awarded: \$12,406.00
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 23
Number of Child Days of Enrollment: 1364
Number of Sites Served: 14
Funds Awarded: \$44,038.20

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **October 2022**, reimbursement amounts of:

University Park	\$769.50 (CDBG)
Vista Verde	\$891.00 (CDBG)
Woodbury	\$742.50 (CDBG)
Total Amount due to Catalyst Family Inc.:	\$2,403.00 (CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **October 2022**, reimbursement amounts of:

Brywood	\$300.00 (CDBG)
---------	-----------------

Total Amount due to Kids Stuff:	\$300.00 (CDBG)
--	------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **October 2022**, reimbursement amounts of:

Alderwood	\$756.00	(CDBG)
Beacon Park	\$1,150.50	(CDBG)
Bonita Canyon	\$273.00	(CDBG)
Cadence Park	\$614.70	(CDBG)
Culverdale	\$2,629.30	(CDBG)
Eastwood	\$638.25	(CDBG)
Meadow Park	\$864.25	(CDBG)
Northwood	\$814.00	(CDBG)
Portola Springs	\$512.25	(CDBG)
Westpark	\$1,450.75	(CDBG)
Total Amount due to Rainbow Rising:	\$9,703.00	(CDBG)

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$24,226.87 (CDBG-CV)** are submitted for the Board's review and approval for ICF-CV Scholarships during the month of **October 2022**. The warrants to be issued are as follows:

\$7,238.37 to Catalyst Family Inc. **(CDBG-CV)**

\$1,158.75 to Creekers Club **(CDBG-CV)**

\$0.00 to Dolphin Club **(CDBG-CV)**

\$0.00 to Kids Stuff **(CDBG-CV)**

\$15,829.75 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$24,226.87 (CDBG-CV)** for child care services for October 1-31, 2022 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: December 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$7,238.37
CREEKERS CLUB	00571259-5817	\$1,158.75
DOLPHIN CLUB	00571259-5817	\$0.00
KIDS STUFF	00571259-5817	\$0.00
RAINBOW RISING	00571259-5817	\$15,829.75
	TOTAL	\$24,226.87

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
October 2022

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	3 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	5 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	3 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	2 children served
<i>Woodbury</i>	4 children served

October 2022:

Number of Children Served: 39
Number of Child Days of Enrollment: 665
Number of Sites Served: 15
Funds Awarded: \$24,226.87
Number of Children Added to Program This Month: 1
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

To-Date:

Number of Children Served: 59
Number of Child Days of Enrollment: 9,325
Number of Sites Served: 22
Funds Awarded: \$335,017.32

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

October 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **October 2022**, reimbursement amounts of:

Deerfield	\$945.00	(CDBG-CV)
Plaza Vista	\$1,732.50	(CDBG-CV)
University Park	\$1,250.00	(CDBG-CV)
Woodbury	\$3,310.87	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$7,238.37	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

October 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **October 2022**, reimbursement amounts of:

Stone Creek	\$1,158.75 (CDBG-CV)
-------------	----------------------

Total Amount due to Creeker's Club:	\$1,158.75 (CDBG-CV)
--	-----------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

October 2022

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **October 2022**, reimbursement amounts of:

Beacon Park	\$409.50	(CDBG-CV)
Bonita Canyon	\$546.00	(CDBG-CV)
Cadence Park	\$788.00	(CDBG-CV)
Culverdale	\$3,504.50	(CDBG-CV)
Cypress Village	\$1,822.00	(CDBG-CV)
Eastwood	\$1,515.00	(CDBG-CV)
Meadow Park	\$2,256.25	(CDBG-CV)
Northwood	\$2,326.25	(CDBG-CV)
Portola Springs	\$1,184.25	(CDBG-CV)
Westpark	\$1,478.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$15,829.75	(CDBG-CV)

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of October 2022.

The specific breakdown is as follows:

- \$48,669.83 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,407.50 for Utilities
- \$7,141.33 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of October 2022.

IRVINE CHILD CARE PROJECT

DATE: December 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$48,669.83
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,407.50
IUSD	00571059-5861	\$7,141.33
	TOTAL	\$75,483.08

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$48,669.83
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,407.50
00571059-5861	\$7,141.33
TOTAL	\$75,483.08



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0027
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	10/01/22
DUE DATE:	10/31/22
AMOUNT DUE	\$75,483.08

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	October 2022:Sale of IUSD-owned Portables	10,589.42
2	1	8,407.50		0100000000 8650	October 2022:Utilities	8,407.50
3	1	7,141.33		0100000000 8699	October 2022:Facilities & Financial Support Svcs	7,141.33
4	1	675.00		0100000000 8699	October 2022:Custodian Equip	675.00
5	1	48669.83		0100505400 8699	October 2022:Custodian Svcs	48,669.83
Tax						
INVOICE TOTAL						\$75,483.08

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75SI0027
DIV: 75GN
TERM: 2223
Due Date 10/31/22
Amount Due \$75,483.08
Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of **\$22,040,41** for Program and Grant Administration for the month of October 2022.

The specific breakdown is as follows:

\$20,633.17 for Program Administration

\$1,407.24 for Grant Administration

RECOMMENDATION: Approve payment of **\$22,040,41** to the City of Irvine for Program and Grant Administration for the month of October 2022.

IRVINE CHILD CARE PROJECT

DATE: December 1, 2022

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$20,633.17
IUSD	005501-59-5810	\$1,407.24
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$22,040,41

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$20,633.17
005501-59-5810	\$1,407.24
005710-59-5811	
005710-59-4305	
TOTAL	\$22,040,41



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604

INVOICE NO. 214889

INVOICE DATE 11/15/2022

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$22,040.41

October 2022
 Staffing: Administration = \$20,433.17
 Staffing: Grant Administration = \$1,407.24
 Supplies = \$0
 Duplicating = \$200.00
 Contract Services Paid on Card = \$0
 Contract Services = \$0
 Local Travel = \$0

Total \$22,040.41

Total Due: \$22,040.41

PAYMENT OPTIONS:



ELECTRONIC:

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



CREDIT/DEBIT CARDS:

Please pay online at:
<https://arpayments.cityofirvine.org>



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 214889
INVOICE DATE: 11/15/2022
TOTAL AMOUNT DUE: \$22,040.41

TOTAL PAYMENT:

\$ _____

4. BOARD BUSINESS

ITEM 4.1

MEMBER-AT-LARGE REAPPOINTMENT

IRVINE CHILD CARE PROJECT

TOPIC: MEMBER AT LARGE REAPPOINTMENT

DESCRIPTION: The Irvine Child Care Project (ICCP), established in 1984, is governed by the ICCP Board of Directors (Board). The Board is comprised of two members appointed by the governing board of each of the parties to the joint powers agreement, and one member interested in child care appointed by the remaining board members.

Board Member Bynon was appointed as Member at Large to serve a special term of office to commence September 9, 2019 through January 2020. She was reappointed for annual terms 2020, 2021, and 2022. Board Member Bynon was originally selected in response to an open recruitment based on her extensive volunteer experience and unique perspective being familiar with the needs and goals of Irvine Unified School District, the City of Irvine, and ICCP. Board Member Bynon has been a dedicated and active member of the ICCP Board during her service on the Board.

Per the ICCP Agreement for the Joint Exercise of Powers, the annual regular term of office for the Member at Large is February through January and members may be reappointed solely within the discretion of the appointing power.

ICCP Board Vice President Yu recommends the reappointment of Board Member Bynon who has indicated an interest in, and commitment to continuing to serve on the ICCP Board.

RECOMMENDATION: Reappoint Stephanie Bynon to the ICCP Board of Directors to serve for a regular term of office to commence February 1, 2023 through January 2024.

ITEM 4.2

**ACCEPTANCE OF ADDITIONAL FUNDS
AWARDED BY THE IRVINE CHILDREN'S
FUND TO SUPPORT THE ICCP
SCHOLARSHIP PROGRAM FOR THE 2022-
23 FISCAL YEAR**

IRVINE CHILD CARE PROJECT

TOPIC: **ACCEPTANCE OF ADDITIONAL FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2022-23 FISCAL YEAR**

DESCRIPTION: The Irvine Children's Fund (ICF) has committed an additional \$35,000 to fund school age child care scholarships for income eligible working families in Irvine for the 2022-23 Fiscal Year. ICF previously committed \$165,000 for the 2022-23 Fiscal Year which includes \$101,000 from ICF funds and \$64,000 from CDBG 2021-22 Public Service funds. The additional funding brings the total ICF child care commitment to \$200,000.

The ICCP Scholarship program will continue to be administered by City staff ensuring adherence to all CDBG and ICF requirements. Quarterly and annual reports will be prepared in collaboration with ICF and submitted as required to the CDBG Analyst.

RECOMMENDATION: Accept the additional award of \$35,000 for the 2022-23 Fiscal Year from ICF to support the ICCP Scholarship Program.



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks
IUSD Board of Trustees

ICF Past President

Greg S. Goodrich
Wells Fargo Advisors

ICF Vice President

Kelly Reynolds
HOAG Irvine

ICF Secretary

Susan Whittaker
Whittaker Planning Services

ICF Treasurer

Wendy Bokota
Irvine Prevention Coalition

Marcy Brown

HOAG

Anthony Kuo

Irvine City Council

Mary D. Miller

Citizens Business Bank, Retired

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Dear President Yu:

The Irvine Children's Fund Board voted at their November meeting to increase the July 1, 2022 – June 30, 2023 scholarship fund from \$165,000 to \$200,000.

The City of Irvine awarded ICF a CDBG Public Service 2022-2023 grant of \$64,000 for before and after school child care scholarships for low to moderate income families in Irvine. In addition, ICF has committed to funding an additional \$136,000 to bring the total funding to \$200,000. This child care scholarship funding is in addition to the CDBG Coronavirus 2021-2023 scholarship funding that is awarded and invoiced separately.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

ITEM 4.3

**ICF 2022-2023 SCHOLARSHIP FUNDING
LEVEL INCREASE**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILDREN'S FUND 2022-2023 SCHOLARSHIP FUNDING LEVEL INCREASE**

DESCRIPTION: The Irvine Children's Fund (ICF) met on October 19, 2022 and voted to increase the scholarship funding levels for the extremely low-income families who qualify for 2022-2023 CDBG Public Service, ICF, and CDBG Coronavirus scholarships.

CDBG Public Service and ICF scholarships for the extremely low income qualifying families will increase from 90% to 100% coverage. Scholarships for moderate income families will remain at 50% and the low-income families will remain at 75%.

CDBG Coronavirus scholarships will increase from a sliding scale of 50% for moderate income families, 75% for low-income families, and 100% for extremely low-income families to a 100% child care scholarship coverage for all families who qualify for CDBG CV funding.

RECOMMENDATION: Receive and file.



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Past President

Greg S. Goodrich

Wells Fargo Advisors

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

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HOAG

Anthony Kuo

Irvine City Council

Mary D. Miller

Citizens Business Bank, Retired

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

October 25, 2022

Cyril Yu

President

Irvine Child Care Project

14341 Yale Ave

Irvine, CA 92604

Dear President Yu:

The Irvine Children's Fund met on October 19, 2022 and voted to increase the scholarship funding levels for the extremely low-income families who qualify for CDBG Public Service 2022 – 2023 and ICF funding. CDBG Public Service 2022-2023 scholarships will increase from the current 90% for the extremely low-income qualifying families to 100% with no copay for the extremely low-income families. The CDBG Public Service 2022-2023 and the ICF scholarships for moderate income families will remain at 50% and the low-income families will remain at 75%.

Thank you to the ICCP staff who reviews all applications and follows up with the families and child care programs. ICF appreciates the extra efforts that the staff provides for all applicants. We appreciate the time that was needed to process the increased number of applicants for the CDBG Public Service and CDBG CV funding.

We look forward to continuing to work together to make child care accessible and affordable for families in Irvine.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Executive Director
Irvine Children's Fund

C: Traci Stubbler

Community Services Supervisor and Irvine Child Care Project Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

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IUSD Board of Trustees

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Wells Fargo Advisors

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Ex Officio

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

October 25, 2022

Cyril Yu

President

Irvine Child Care Project

14341 Yale Ave

Irvine, CA 92604

Dear President Yu:

The Irvine Children's Fund met on October 19, 2022 and voted to increase the scholarship funding levels for families who qualify for CDBG CV funding. CDBG CV scholarships will increase from a sliding scale of 50% for moderate income families, 75% for low-income families and 100% for extremely low-income families to a 100% child care scholarship with no co-pay for all families who qualify for CDBG CV funding. We hope this increased scholarship funding level will help families recover from their economic losses during the Covid 19 Pandemic.

The Irvine Children's Fund has sent a written request to the CDBG CV HUD administrator to amend the contract and extend the CDBG CV contract from the ending date of June 30, 2023 to June 30, 2024.

Thank you to the ICCP staff who reviews all applications and follows up with the families and child care programs. ICF appreciates the extra efforts that the staff provides for all applicants. We appreciate the time that was needed to process the increased number of applicants for the CDBG Public Service and CDBG CV funding.

We look forward to continuing to work together to make child care accessible and affordable for families in Irvine.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Executive Director
Irvine Children's Fund

C: Traci Stubbler

Community Services Supervisor and Irvine Child Care Project Administrator

ITEM 4.4

**FISCAL YEAR 2021-22 FINANCIAL YEAR-
END AUDIT**

IRVINE CHILD CARE PROJECT

TOPIC: **FISCAL YEAR 2021-22 FINANCIAL YEAR-END AUDIT**

DESCRIPTION: The Irvine Child Care Project Fiscal Year 2021-22 Financial Year-end Audit has been completed by the independent auditing firm of Eide Bailly, LLP as required by the California Department of Education.

There were no significant findings or notations. Tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

RECOMMENDATION: Receive and file Fiscal Year 2021-22 Year-end Financial Audit.

ITEM 4.5

**RESOLUTION TO AUTHORIZE DESIGNATED
ICCP PERSONNEL TO SIGN CALIFORNIA
DEPARTMENT OF SOCIAL SERVICES
CONTRACT DOCUMENTS**

IRVINE CHILD CARE PROJECT

TOPIC: **RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS**

DESCRIPTION: ICCP holds a Child Development Services Center Based (CCTR) contract with the California Department of Social Services (CDSS) to provide subsidized childcare services for income-eligible families at selected ICCP sites, through a subcontract agreement with Catalyst Family, Inc.

A resolution must be adopted to certify the approval of the ICCP Board of Directors to enter into this transaction with CDSS for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-24.

Due to the nature of state grant contract deadlines which sometimes require a turnaround time of less than 24 hours once they are received by City staff, it is requested the Board authorize the following personnel to sign contract documents with the California Department of Social Services for Fiscal Year 2023-24:

- Traci Stubbler, ICCP Administrator
- Cyril Yu, ICCP Board President
- Sandra Salcedo, ICCP Board Member

RECOMMENDATION: Adopt resolution to certify the approval of the ICCP Board of Directors to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-24.

BOARD RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-24.**

RESOLUTION

BE IT RESOLVED that the Governing Board of _____, _____, authorizes entering into local agreement with the State of California and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Cyril Yu	ICCP Board President	
Sandra Salcedo	ICCP Board Member	
Traci Stubbler	ICCP Administrator	

PASSED AND ADOPTED THIS ____ day of _____, 20____, by the Governing Board of _____ of _____ County, California.

I, _____, Clerk of the Governing Board of _____, of _____ County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a _____ meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

 Clerk's Signature Date

ITEM 4.6
REVISED ICCP LOGO

IRVINE CHILD CARE PROJECT (ICCP)

TOPIC: **REVISED ICCP LOGO**

DESCRIPTION: The ICCP logo is utilized on all official communication relating to the ICCP Scholarship, marketing materials for ICCP child care sites and the identification badges provided to all child care staff at ICCP sites.

The current logo is a slight variation on the initial logo created in 1985. Submitted for your consideration is the draft revised ICCP Logo created by the City of Irvine Graphics Team (Attachment 1). Attachment 2 provides a side-by-side comparison of the current logo and the draft revised logo.

RECOMMENDATION: Approve the updated and revised ICCP logo.

ATTACHMENTS:

1. Draft revised ICCP logo
2. Current logo/updated logo side by side comparison



CURRENT LOGO



UPDATED LOGO

