



# AMENDED

## AGENDA

### IRVINE SPORTS COMMITTEE REGULAR MEETING

January 10, 2023  
7:00 PM

Quail Hill Community Center  
39 Shady Canyon Drive  
Irvine, California

#### **PARTICIPATION AT IRVINE SPORTS COMMITTEE MEETING**

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR "ZOOM" CAN BE FOUND ONLINE AT [CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS-COMMITTEE](http://CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS-COMMITTEE). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: STEVEN STEWART, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO "ATTN: [SSTEWART@CITYOFIRVINE.ORG](mailto:SSTEWART@CITYOFIRVINE.ORG). YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS-COMMITTEE](http://CITYOFIRVINE.ORG/ATHLETICS-SPORTS/IRVINE-SPORTS-COMMITTEE).

**REQUEST TO SPEAK IN PERSON:** IF YOU WOULD LIKE TO ADDRESS THE IRVINE SPORTS COMMITTEE ON A SCHEDULED AGENDA ITEM, OR NON-AGENDA ITEM PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE SPORTS COMMITTEE ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE SPORTS COMMITTEE MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE SPORTS COMMITTEE. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

**PLEASE TAKE NOTICE THAT** THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

**PLEASE NOTE:** THE IRVINE SPORTS COMMITTEE MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6615, OR VIA EMAIL AT [SSTEWART@CITYOFIRVINE.ORG](mailto:SSTEWART@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

**CALL TO ORDER**

**ROLL CALL**

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	CBA Spartans	Todd Tristan
COMMITTEE MEMBER:	Irvine Baseball Club	Alicia Wright
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Brad Perry
COMMITTEE MEMBER:	Irvine Soccer Academy*	Frank Fortier
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Brian Tatro
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Irvine Ranch Little League	Roger Armstrong
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Liverpool FC Int'l. Academy*	Dave Brown
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	Orange County Trojans Youth Football	Chandrea Teran
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Pateadores Irvine*	Kevin Elson
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Larry Michaels
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Strikers FC Irvine	Don Ebert
COMMITTEE MEMBER:	Southern California Cricket Association Youth	Srinivasa Nori
COMMITTEE MEMBER:	Southern California Youth Cricket Association*	Shantha Suraweera
COMMITTEE MEMBER:	Zeta Sports Academy	Leo Furquim
COMMITTEE MEMBER:	Member-At-Large*	Adam Go
COMMITTEE MEMBER:	Member-At-Large*	Mariam Gelfand
COMMITTEE MEMBER:	Member-At-Large*	Michelle Herdrich
COMMITTEE MEMBER:	Member-At-Large*	Phil Wang
VICE CHAIR:	So Cal Elite Sports, Volleyball*	Cary Lambeth
CHAIR:	Matt Leinart Flag Football*	Ryan Bertoni

\*Voting Member

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS – AGENDIZED ITEMS**

---

Public comments on agendized items (excluding Public Hearing items) will be heard no sooner than 8:30 a.m. Public comments on Public Hearing items shall occur during the public hearing. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes per item. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes per item. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90

---

---

seconds. These time limits may be shortened or extended, or a cumulative limit of the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Irvine Sports Committee.

---

## **PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

---

Public comments on non-agendized items will be heard no sooner than 7:00 p.m. Any member of the public may address the Irvine Sports Committee on items within the Irvine Sports Committee's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, as the discretion of the Chair or by a majority vote of the Irvine Sports Committee.

---

## **INTRODUCTIONS**

## **ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

---

Announcements and Committee Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954-2 of the Brown Act and are limited to 3 minutes per member of the Irvine Sports Committee. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

---

## **ADDITIONS AND DELETIONS TO THE AGENDA**

---

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

---

## **1. CONSENT CALENDAR**

---

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Irvine Sports Committee request specific items to be removed from the Consent Calendar for separate discussion.

---

### **1.1 MINUTES**

#### **ACTION:**

Approve the minutes of a regular meeting of the Irvine Sports Committee held on October 11, 2022.

### **1.2 TOURNAMENTS AND EVENTS CALENDAR**

#### **ACTION:**

Receive and provide input to the Community Services Department.

## **2. COMMITTEE BUSINESS**

### **2.1 DISCUSSION ON BYLAW UPDATES FOR IRVINE SPORTS COMMITTEE VOTING**

#### **ACTION:**

Provide recommendations to the Community Services Commission for updating the Sports Committee Bylaws as they pertain to voting members.

## **ADJOURNMENT**

### **ADJOURNMENT**

At 11 p.m., the Irvine Sports Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12 midnight and will continue all other items on which additional time is required until a future Irvine Sports Committee meeting. All meetings are scheduled to terminate at 12 midnight.

### **STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Sports Committee liaison and are available for public inspection and copying once the agenda is publicly posted (at least seven days prior to a regular Irvine Sports Committee meeting). Staff reports can also be downloaded from the City's website at [cityofirvine.org](http://cityofirvine.org) at least 7 days prior to the scheduled Irvine Sports Committee meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Sports Committee liaison at (949) 724-6615.

### **SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Sports Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Sports Committee liaison at (949) 724-6615.

### **SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

#### **Written Materials/Handouts:**

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Sports Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Sports Committee at the time testimony is given.

### **CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally

provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Sports Committee liaison at 949-724-6615.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

**COMMUNICATION AND ELECTRONIC DEVICES**

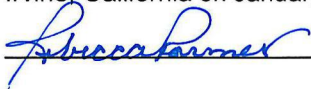
To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Sports Committee are held quarterly on the last Wednesday of every third month at 5:30 p.m. unless otherwise noted. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- Quail Hill Community Center
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Sports Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on January 6, 2023 by 5:30 p.m. as well as on the City's web page.

 \_\_\_\_\_, Committee Liaison

# **1. CONSENT CALENDAR**

## **ITEM 1.1 MINUTES**



# MINUTES

## IRVINE SPORTS COMMITTEE REGULAR MEETING

October 11, 2022  
7:00 PM  
ZOOM  
IRVINE, CALIFORNIA

### CALL TO ORDER

The regular meeting of the Irvine Sports Committee was called to order at 7:05 p.m. on October 11, 2022, at Quail Hill Community Center, 39 Shady Canyon Drive, Irvine, California via Zoom; Vice Chair Bertoni presiding.

### ROLL CALL

#### PRESENT: 19

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	CBA Spartans	Todd Tristan
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Brian Tatro
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Ranch Little League*	Adrian Fan
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Liverpool FC Int'l. Academy*	Dave Brown
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Pateadores Irvine*	Kevin Elson
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Guy Lemmon
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert
COMMITTEE MEMBER:	Southern California Cricket Association Youth	Gary Patel
COMMITTEE MEMBER:	Member-At-Large*	Miriam Gelfand
COMMITTEE MEMBER:	Member-At-Large*	Phil Wang
VICE CHAIR:	Matt Leinart Flag Football*	Ryan Bertoni
CHAIR:	So Cal Elite Sports, Volleyball*	Cary Lambeth

**ABSENT: 8**

COMMITTEE MEMBER:	Irvine Baseball Club	Alicia Wright
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Brad Perry
COMMITTEE MEMBER:	Irvine Soccer Academy*	Frank Fortier
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Orange County Trojans Youth Football	Chandrea Teran
COMMITTEE MEMBER:	Southern California Youth Cricket Association*	Shantha Suraweera
COMMITTEE MEMBER:	Member-At-Large*	Kenton Fibel
COMMITTEE MEMBER:	Member-At-Large*	Michelle Herdrich

**1. PRESENTATION**

**1.1 A LATENT IMPRESSION**

Tunuja Meeks with A Latent Impression gave a presentation on her business which provides mobile live scan services to organizations.

**PUBLIC COMMENTS – AGENDIZED ITEMS**

There were no requests to speak.

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

Nisma Ali, representing UC Irvine women’s basketball, shared the history of the program to bring awareness to the Irvine Community. Nisma Ali shared a schedule for the team’s upcoming season, and invited Sports Committee organizations to attend the games.

**INTRODUCTIONS**

There were no introductions.

**ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

Steven Stewart, Community Services Superintendent, made the following announcements:

- One OC Community Cup is looking for volunteers for their event on October 22, 2022.
- Member-at-Large applications for the Irvine Sports Committee are now open until November 1.



- The following Sports Committee items will be going before the Community Services Commission on Wednesday, November 16:
  - Approve lowering the requirement of Irvine residents from 90% to 85% for recreation-based programs.
  - Expand competitive, club and travel sports programs to include seven-and-under (7U).
  - Approve all Sports Committee members to have voting privileges.
- New organization: Zeta Sports Academy has joined the Sports Committee
- Public Works will paint all fields on Citywide Athletic Facilities.

Joe Dillman, Manager of Public Works, shared updates on maintenance taking place on citywide athletic facilities through the remainder of the year.

### **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

## **2. CONSENT CALENDAR**

**ACTION: Moved by Committee Member Bertoni, seconded by Committee Member Ollmann, and unanimously carried by those members present (Committee Members Wright, Perry, Fortier, Gourley, Teran, Suraweera, Fibel, and Herdrich absent) to approve the Consent Calendar as follows:**

### **2.1 MINUTES**

**ACTION:**

Approved the minutes of a regular meeting of the Irvine Sports Committee held on July 12, 2022.

### **2.2 TOURNAMENTS AND EVENTS CALENDAR**

**ACTION:**

Received and filed.

## **3. COMMITTEE BUSINESS**

### **3.1 ELECTION OF IRVINE SPORTS COMMITTEE OFFICERS**

Selection of Chair: Chair Lambeth opened the call for nominations for the position of Chair of the Irvine Sports Committee.

Committee Member Dallas nominated Committee Member Bertoni to serve as Chair.

**ACTION: Moved by Committee Member Dallas, seconded by Committee Member Gelfand, and unanimously carried by those members present (Committee Members Wright, Perry, Fortier, Gourley, Teran, Suraweera, Fibel, and Herdrich absent) to approve Committee Member Bertoni as Chair of the Irvine Sports Committee.**

Selection of Vice Chair: Committee Member Bertoni, newly-elected Irvine Sports Committee Chair, opened the call for nominations for the position of Vice Chair of the Irvine Sports Committee.

Chair Bertoni nominated Committee Member Lambeth to serve as Vice Chair.

**ACTION: Moved by Committee Member Dallas, seconded by Committee Member Brown, and unanimously carried by those members present (Committee Members Wright, Perry, Fortier, Gourley, Teran, Suraweera, Fibel, and Herdrich absent) to approve Committee Member Lambeth as the Vice Chair of the Irvine Sports Committee.**

**ADJOURNMENT**

**Moved by Committee Member Dallas, seconded by Committee Member Gelfand, and unanimously carried by those members present (Committee Members Wright, Perry, Fortier, Gourley, Teran, Suraweera, Fibel, and Herdrich absent) to adjourn the meeting at 7:41 p.m.**

\_\_\_\_\_  
CARY LAMBETH, CHAIR

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
STEVEN STEWART  
COMMUNITY SERVICES SUPERINTENDENT

**ITEM 1.2**  
**TOURNAMENTS AND EVENTS CALENDAR**



# REQUEST FOR IRVINE SPORTS COMMITTEE ACTION

**MEETING DATE:** JANUARY 10, 2023

**TITLE:** TOURNAMENTS AND EVENTS CALENDAR

  
\_\_\_\_\_  
Interim Director of Community Services

## **RECOMMENDED ACTION:**

Receive and provide input to the Community Services Department.

## **EXECUTIVE SUMMARY**

Established in 1979, the Irvine Sports Committee (Committee) serves as an advisory body reporting to the Community Services Commission. The Committee's purpose is to provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities, and services. The Committee also strives to ensure the equitable allocation of athletic facilities.

The Committee is made up of voting and non-voting organizations representing youth recreation and club sports programs. There are no term limits for committee members as the members serve at the pleasure of their respective agencies.

The Committee meets quarterly to review field allocations, event calendars, and reservation and allocation policies and procedures. The Tournaments and Events Calendar (Calendar) is attached and presented for the Committee's review, discussion, and input.

## **ANALYSIS**

Tournaments and large events are reserved in accordance with the Public Facilities Reservation and Fee Policies. These policies provide priorities and methodologies for approving tournaments and large events while meeting the needs of the Irvine community.

The Calendar is created to document tournament and large event requests that extend beyond the activities in the seasonal allocation process. While events remain in the planning process, the Committee reviews the Calendar to ensure facilities are adequate to meet the needs of the event, and the needs of local programs.

**ALTERNATIVES CONSIDERED**

The Committee may request a modification of one or more events.

**FINANCIAL IMPACT**

Modifications to the Calendar resulting in a reduction of tournament hours may have a financial impact.

**REPORT PREPARED BY**                      Chris Alfaro, Community Services Supervisor

**ATTACHMENT**

Tournaments and Events Calendar

**TOURNAMENTS & EVENTS January - December 2023**

START DATE	END DATE	ORGANIZATION NAME	TOURNAMENT/EVENT NAME	FIELD REQUEST(S)
Saturday, January 7, 2023	Sunday, January 8, 2023	Surf City Tourneys	Winter Tournament	Bill Barber
Saturday, January 7, 2023	Sunday, January 8, 2023	Pateadores Irvine	Pats Junior Cup	All Soccer Fields
Saturday, January 21, 2023	Sunday, January 22, 2023	Triple Crown Sports (SoCal)	OC Coastal Classic Softball Tournament	Bill Barber, Mark Daily
Thursday, February 9, 2023	Sunday, February 12, 2023	NCAA/PGF	Mark Campbell Collegiate Classic	Bill Barber
Saturday, February 25, 2023	-	Irvine Pony Baseball	Opening Day	Harvard Park
Sunday, February 26, 2023	-	Irvine Girls Softball Association	Opening Day	Bill Barber
Saturday, March 4, 2023	-	Northwood Little League	Opening Day	Hicks Canyon
Saturday, March 4, 2023	-	Irvine Ranch Little League	Opening Day	Las Lomas
Friday, February 24, 2023	Saturday, March 4, 2023	Northwood High School	Northwood HS Softball Tournament	Bill Barber (2/24, 2/25, 3/3, 3/4)
Saturday, March 26, 2022	Saturday, April 2, 2022	Woodbridge High School	Woodbridge HS Alan Dugard Classic Softball Tournament	Bill Barber, Mark Daily (3/26, 3/28, 4/2)
Saturday, April 1, 2023	Wednesday, April 5, 2023	Ryan Lemmon Foundation	Spring Invitational	Windrow
Friday, May 19, 2023	Saturday, May 20, 2023	CIF-SS	Girl's Softball Championships	Bill Barber
Friday, May 19, 2023	Saturday, May 20, 2023	Ryan Lemmon Foundation	Senior Showcase	Windrow
Wednesday, May 24, 2023	-	Premier Girls Fastpitch	OC Coaches Softball All-Star Game	Bill Barber
Thursday, May 25, 2023	Monday, May 29, 2023	Irvine Pony Baseball	Memorial Day Tournament	All City Baseball Fields
Saturday, May 27, 2023	Monday, May 29, 2023	Triple Crown Sports (SoCal)	Memorial Day Classic Softball Tournament	Bill Barber
<b>TBD - June</b>	<b>TBD - June</b>	Irvine Ranch Little League	District 55 Tournament	Las Lomas
<b>TBD - June</b>	<b>TBD - June</b>	Northwood Little League	District 55 Tournament(s)	Hicks Canyon
Friday, June 9, 2023	Sunday, June 11, 2023	Irvine Girls Softball Association	Summertime Classic Softball Tournament	All City Softball Fields
Friday, June 16, 2023	Sunday, June 18, 2023	Premier Girls Fastpitch	National Qualifier	Bill Barber, Harvard 1, 2, 3, 4
Friday, June 16, 2023	Sunday, June 18, 2023	Premier Girls Fastpitch	SoCal Athletics	Harvard Park 5, 6, 7
Friday, June 23, 2023	Friday, June 30, 2023	USA Premier Baseball	4th of July Firecracker Classic 18u, 17u	Windrow, Cypress
Saturday, June 24, 2023	Sunday, June 25, 2023	Triple Crown Sports (SoCal)	Red, White, & Blue Softball Tournament	Bill Barber, Mark Daily
Thursday, July 6, 2023	Monday, July 10, 2023	USA Softball of So Cal	Softball Tournament (16u)	Harvard Park
Thursday, July 6, 2023	Tuesday, July 11, 2023	Irvine Pony Baseball	Pony All-Stars Mustang & Bronco Tournament	Hicks Canyon
Wednesday, July 12, 2023	Sunday, July 16, 2023	USA Softball of So Cal	Softball Tournament (18u)	Harvard Park
Saturday, July 15, 2023	Sunday, July 16, 2023	Pateadores Irvine	Pats Cup	All Soccer Fields
Saturday, July 23, 2023	Monday, July 24, 2023	Irvine Futbol Club	National Players Cup	All Soccer Fields
Saturday, July 22, 2023	Saturday, July 29, 2023	Premier Girls Fastpitch	National Championship - Week 1	Bill Barber, Harvard
Sunday, July 30, 2023	Sunday, August 6, 2023	Premier Girls Fastpitch	National Championship - Week 2	Bill Barber, Harvard
Saturday, August 5, 2023	Sunday, August 6, 2023	Liverpool FC International	Orange County Summer Invitational	All Soccer Fields
Saturday, August 12, 2023	Sunday, August 13, 2023	West Coast FC	West Coast Futbol Classic	All Soccer Fields
Saturday, August 19, 2023	Sunday, August 20, 2023	OC United	OC Kickoff Classic Soccer Tournament (Girls)	All Soccer Fields
Saturday, August 26, 2023	Sunday, August 27, 2023	OC United	OC Kickoff Classic Soccer Tournament (Boys)	All Soccer Fields
Saturday, September 2, 2023	Sunday, September 3, 2023	Irvine Futbol Club	Irvine World Cup Soccer Showcase	All Soccer Fields
Friday, September 29, 2023	Sunday, October 1, 2023	USA Premier Baseball	Fall Classic Baseball Tournament	Windrow, Cypress
Saturday, November 4, 2023	Sunday, November 5, 2023	Irvine Girls Softball Association	Softball Tournament	Bill Barber, David Sills, Portola Springs
Saturday, November 18, 2023	Sunday, November 19, 2023	Surf City Tourneys	Early Thanksgiving Showcase Softball Tournament	Bill Barber, Harvard
<b>TBA - November</b>	-	AYSO Irvine 213	Mayor's Cup Soccer Tournament	TBA
Friday, November 24, 2023	Sunday, November 26, 2023	USA Premier Baseball	Thanksgiving Tournament	Windrow, Cypress
Friday, December 8, 2023	Sunday, December 10, 2023	USA Premier Baseball	Christmas Classic Baseball Tournament	Windrow, Cypress
Saturday, December 9, 2023	Sunday, December 10, 2023	Liverpool FC International	Tournament of Champions	All Soccer Fields

## **2. COMMITTEE BUSINESS**

### **ITEM 2.1**

#### **DISCUSSION ON BYLAW UPDATES FOR IRVINE SPORTS COMMITTEE VOTING**



# REQUEST FOR IRVINE SPORTS COMMITTEE ACTION

**MEETING DATE:** JANUARY 10, 2023

**TITLE:** DISCUSSION ON BYLAW UPDATES FOR IRVINE SPORTS  
COMMITTEE VOTING

  
\_\_\_\_\_  
Interim Director of Community Services

## RECOMMENDED ACTION

Provide recommendations to the Community Services Commission for updating the Sports Committee Bylaws as they pertain to voting members.

## EXECUTIVE SUMMARY

The Community Services Commission (Commission) has requested to meet with the Irvine Sports Committee (Committee) to discuss voting updates to the Committee Bylaws.

## COMMISSION/BOARD/COMMITTEE RECOMMENDATION

At its July 12, 2022 meeting, the Committee unanimously voted to recommend the Committee Bylaws be updated to allow for all members of the Committee to have equal voting privileges (one vote per organization).

At its January 4, 2023 meeting, the Commission reviewed this item for consideration. The Commission requested the Committee provide alternatives for updating the Bylaws as they apply to eligible Committee voting members.

## ANALYSIS

During an annual review of its Bylaws, the Committee approved recommending to the Commission, the expansion of voting rights to all members of the Committee. Present Bylaws require each organization to have at least 200 youth participants for its representative to cast a single vote. If an organization does not meet that requirement, the organization with the largest participation in that sport casts its vote for that sport group.

On January 4, 2023, the Commission reviewed the recommendations by the Committee (Attachment 1). The Commission requested to meet with the Committee at the January 4, 2023 meeting to discuss voting in more detail.



**ALTERNATIVES CONSIDERED**

The Committee may choose not to recommend changes to the Bylaws.

**FINANCIAL IMPACT**

There is no financial impact with this item.

**REPORT PREPARED BY**            Steven Stewart, Community Services Superintendent

**ATTACHMENT**

Staff Report for Amendments to Sports Committee Bylaws



## REQUEST FOR COMMUNITY SERVICES COMMISSION ACTION

**MEETING DATE:** JANUARY 4, 2023

**TITLE:** CONSIDERATION OF AMENDMENTS TO THE IRVINE SPORTS  
COMMITTEE BYLAWS

Interim Director of Community Services

### RECOMMENDED ACTION

Review and approve amendments to the Irvine Sports Committee Bylaws.

### EXECUTIVE SUMMARY

The Community Services Department provides support to the Irvine Sports Committee (Committee) and other advisory bodies by providing staff liaisons and additional staff members who assist with meetings and board activities.

At its July 12, 2022 meeting, the Committee unanimously voted to recommend the Irvine Sports Committee Bylaws (Bylaws) be updated to allow for all members of the Committee to have equal voting privileges (one vote per organization). The Committee also recommended lowering the recreation-based programs residency requirements. Changes to the Bylaws (Attachment 1) require approval by the Community Services Commission (Commission).

### COMMISSION/BOARD/COMMITTEE RECOMMENDATION

- On July 12, 2022, the Committee approved recommending the Commission approve updating the Committee Bylaws to allow all Committee members to be voting members.
- On July 12, 2022, the Committee approved recommending the Commission approve lowering the requirement of Irvine residents from 90 percent to 85 percent for recreation-based programs within the allocation process.

### ANALYSIS

During an annual review of its Bylaws, the Committee approved recommending to the Commission, the expansion of voting rights to all members of the Committee. Present Bylaws require each organization to have at least 200 youth participants for its representative to cast a single vote. If an organization does not meet that requirement, the organization with the largest participation in that sport casts its vote for that sport group. The proposed amendments

ATTACHMENT

Community Services Commission  
January 4, 2023  
Page 2 of 2

to the Bylaws (Attachment 3) will provide all organizations within the Committee the ability to have one vote regardless of the number of participants within its specific sports organization.

The recommendation to change the voting requirement in the Bylaws may encourage more active participation from smaller organizations that serve on the Committee and may also allow all organizations to vote on items that directly affect its individual sports program. Allowing each organization to have one vote may also streamline processes and create efficiencies, as staff will no longer need to verify individual organization player rosters for voting privileges before each Committee meeting.

The Committee also unanimously approved recommending the Commission lower the requirement of Irvine residents from 90 percent to 85 percent for recreation-based programs. There was discussion within the Committee that some youth who live outside of Irvine, but attend schools in Irvine, may be prevented from participating due to their residency. Lowering the Irvine resident requirement may enable more youth to participate.

#### **ALTERNATIVES CONSIDERED**

The Commission could recommend additional language or changes to the proposed Bylaws.

#### **FINANCIAL IMPACT**

The proposed changes to lower the residency requirement may have a revenue increase up to \$10,000 per year to the General Fund depending on the number of new non-residents joining youth sport programs.

**REPORT PREPARED BY** Steven Stewart, Community Services Superintendent

#### **ATTACHMENTS**

1. Current Irvine Sports Committee Bylaws
2. July 12, 2022 Irvine Sports Committee Minutes (Approved October 11, 2022)
3. Proposed Amendments to Irvine Sports Committee Bylaws



## IRVINE SPORTS COMMITTEE BYLAWS

Community Services Resolution Number: 18-03  
Community Services Commission Approved: 06/06/2018

*Jessie H. Brown*  
\_\_\_\_\_  
Director of Community Services

### 1.0 **NAME**

The name of this advisory body of the City of Irvine shall be the Irvine Sports Committee (hereinafter "Committee").

### 2.0 **LOCATION**

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

### 3.0 **PURPOSE, MISSION, AND DUTIES**

3.1 **Purpose** - The Committee's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Committee shall provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities and services. The Committee shall represent the interest of the entire athletic community in their deliberations and actions.

3.2 **Mission** - The Committee's mission is to ensure an equitable allocation of athletic facilities and maximum participation for all Irvine youth in the athletic endeavor of their choice, regardless of ability.

3.3 **Duties** - The Committee's duties include, but shall not be limited to, reviewing and providing input regarding reservation policies and allocation procedures, architectural drawings and other data for development of new parks and/or the rehabilitation of existing parks with athletic amenities and facilities.

The Committee shall report annually to the Commission on its goals and accomplishments.

### 4.0 **GENERAL STATEMENT OF POLICY**

Provisions of the Irvine Municipal Code, Title 1, Division 4 – Commissions and Committees are applicable to all Commissions and Committees appointed by or otherwise operating under authority of the City of Irvine, City Council and/or its properly appointed delegate.

**5.0 MEMBERSHIP**

The Committee is comprised of voting and non-voting members. There are no term limits for Committee Members as they serve at the will of their agencies. Irvine-based youth sports organizations (hereinafter "Organization") shall be entitled to one representative on the Committee. Organizations shall appoint a representative to serve on the Committee on its behalf. Representatives shall be designated in writing by the Organization president or his or her equivalent. Committee Members must meet all of the requirements below.

5.1 Members – Membership on the Committee is comprised of representatives of Organizations meeting the following requirements:

5.1.1 The Organization's primary mission must include youth sports leagues and/or activities.

5.1.2 The Organization is a nonprofit corporation registered with the State of California.

5.1.3 If the Organization is a recreation program, at least 90 percent of its participants must be Irvine residents. If the Organization is a club program, at least 57 percent of its participants must be Irvine residents. In addition, club programs must meet all team residency requirements as outlined in the City's Allocation Procedure for Sports Facilities.

5.1.4 Applications for membership will be considered by the Committee annually. Organizations interested in offering a youth sports program not offered in Irvine may be considered for membership at the next regular meeting of the Committee. Applications must be received by the City of Irvine no less than 30 days prior to the scheduled meeting.

5.2 Members-at-Large – The Commission shall appoint four (4) Members-at-Large. Members-at-Large shall be selected through a public recruitment process annually. The term shall be for a period of two (2) years.

5.3 Resignation and Vacancies

5.3.1 Resignation – Any Committee Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.3.2 Vacancies – In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Committee.

## 6.0 VOTING

- 6.1 One Vote Per Member – Except as set forth in Section 6.3, each Committee Member shall be entitled to one vote. Representatives are not permitted to cast votes representing more than one Organization.
- 6.2 Proxy Votes – When representatives cannot attend, the Organization may send a proxy from its own Organization to cast its vote.
- 6.3 Organizations are categorized by sport into either recreation or club program. Organizations and their representatives on the Committee will have voting privileges as follows:
- 6.3.1 Commission appointed Members-At-Large shall each cast one vote.
- 6.3.2 Representatives of Organizations with youth participation of 200 or more shall each cast one vote.
- 6.3.3 Sports that do not have a large organization with 200 or more participants shall cast one vote on behalf of the sport. The vote shall be cast by the Organization with the largest number of participants.

## 7.0 OFFICERS

Officers of the Committee shall include a Chair and Vice Chair, each of whom shall be a voting member of the Committee. The officers shall be elected by the Committee annually.

- 7.1 Election – Regular election of officers shall be held at the last regular meeting in October. The term of office shall be one (1) year, commencing upon election.
- 7.2 Chair – The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Committee. The Chair shall preside over all meetings and shall represent the Committee to the Commission, the City Council and City staff.
- 7.3 Vice Chair – In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Committee.

## 8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the “Ralph M. Brown Act.”

- 8.1 Agenda – Agenda items may be submitted thirty (30) days in advance by any Committee Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison. When agenda items requiring a vote are distributed less than thirty (30) days prior to a meeting, Committee Members shall have the right to consult their Organization's Board of Directors prior to a final vote.
- 8.2 Procedures – Robert's Rules of Order shall govern the general conduct of meetings.
- 8.3 Quorum – A majority of the voting Committee Members shall constitute a quorum. A majority vote of Committee Members present at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.
- 8.4 Regular Meetings – The Committee shall meet on the second Tuesday in January, April, July and October. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.
- 8.5 Special Meetings – A special meeting may be called at any time by the Chair or by a majority of the members of the Committee, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.
- 8.6 Organizations must be represented at no less than three-fourths of regularly scheduled Committee meetings in a twelve-month period. Failure to adhere to attendance requirements will result in the Organization losing voting privileges and subject to losing field allocation privileges. Organizations will receive written notice and a six-month grace period before allocation privileges and membership will be revoked.

## 9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority vote of the members present at a duly constituted meeting of the Commission.



# MINUTES

## IRVINE SPORTS COMMITTEE REGULAR MEETING

July 12, 2022  
7:00 PM  
ZOOM  
IRVINE, CALIFORNIA

### CALL TO ORDER

The regular meeting of the Irvine Sports Committee (Committee) was called to order at 7:05 p.m. on July 12, 2022 via Zoom; Vice Chair Bertoni presiding.

### ROLL CALL

#### PRESENT: 17

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	Irvine Baseball Club	Alicia Wright
COMMITTEE MEMBER:	Irvine Soccer Academy*	Frank Fortier
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Brian Tatro
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Liverpool FC Int'l. Academy*	Christina Padilla
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert
COMMITTEE MEMBER:	Southern California Cricket Association Youth	Srinivasa Nori
COMMITTEE MEMBER:	Southern California Youth Cricket Association*	Shantha Suraweera
COMMITTEE MEMBER:	Member-At-Large*	Kenton Fibel
COMMITTEE MEMBER:	Member-At-Large*	Michelle Herdrich
VICE CHAIR:	Matt Leinart Flag Football*	Ryan Bertoni
CHAIR:	So Cal Elite Sports, Volleyball*	Cary Lambeth

#### ABSENT: 9

COMMITTEE MEMBER:	CBA Spartans	Todd Tristan
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Charles Yoon
COMMITTEE MEMBER:	Irvine Ranch Little League*	Adrian Fan
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann



COMMITTEE MEMBER:	Pateadores Irvine*	Ben Forey
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Larry Michaels
COMMITTEE MEMBER:	Member-At-Large*	Miriam Gelfand
COMMITTEE MEMBER:	Member-At-Large*	Phil Wang

## 1. PRESENTATION

### 1.1 *PlayMetrics*

Adam Hayes with PlayMetrics gave a presentation on the company's software to help youth organizations manage clubs or teams on one centralized platform, creating more efficient operations, streamline communications, and brand awareness.

### **PUBLIC COMMENTS – AGENDIZED ITEMS**

There were no public comments on agendized items.

### **PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

There were no public comments on non-agendized items.

### **INTRODUCTIONS**

There were no introductions.

### **ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

Committee Member Bertoni commented on the Great Park Soccer Stadium and field use by the Orange County Soccer Club. He commented on their contract and that their use of the field prohibits access to other groups.

Joe Dillman, Public Works Manager, provided updates on City and Great Park athletic facilities and shared Great Park turf field updates.

Scott Smith, Deputy Director of Public Works, followed up on comments made by Joe Dillman regarding turf fields and requested feedback from the Sports Committee Members. After comments from Sports Committee Members are gathered, he will work with staff to survey the committee.

Steven Stewart, Community Service Superintendent, made the following announcements.

- Due to construction in the William Woollett Jr. Aquatics Center parking lot, Heritage Park will experience parking impacts over the next few months.
- Provided reminders to Sports Committee members about allocation deadlines and the importance of turning in their Allocation documents.
- Irvine Youth Football has dissolved and is no longer a Sports Committee Member.

- A new program, Orange County Trojans Youth Football, has joined the Sports Committee providing recreational tackle football.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

## **2. CONSENT CALENDAR**

**ACTION:** Moved by Committee Member McNabb, seconded by Committee Member Fortier, and unanimously carried by those members present (Committee Members Dallas, Fan, Forey, Gelfand, Michaels, Ollman, Tristan, and Wang absent) to approve the consent Calendar as follows:

### **2.1 MINUTES**

**ACTION:**

Approved the minutes of a regular meeting of the Irvine Sports Committee held on January 11, 2022.

### **2.2 TOURNAMENTS AND EVENTS CALENDAR**

**ACTION:**

Received and filed.

## **3. COMMITTEE BUSINESS**

### **3.1 CONSIDERATION OF A REQUEST BY COMMITTEE MEMBER DICK OWENS TO UPDATE THE IRVINE SPORTS COMMITTEE BYLAWS ON COMMITTEE MEMBER VOTING RECOMMENDATIONS**

After discussion and comments by various Committee Members, direction was given to move forward with the update of the Irvine Sports Committee Bylaws with regard to member voting.

**ACTION:** Moved by Committee Member Fortier, seconded by Committee Member Padilla, and unanimously carried by those members present (Committee Members Dallas, Fan, Forey, Gelfand, Michaels, Ollman, Tristan, and Wang absent) to move forward with recommending the Community Services Commission to update the Irvine Sports Committee Bylaws to allow for all members to be voting members.

### **3.2 CONSIDERATION OF A REQUEST BY COMMITTEE MEMBER ERIC GOURLEY TO LOWER THE LIMIT OF NON-IRVINE RESIDENTS FROM 90 TO 85 PERCENT FOR RECREATION ORGANIZATIONS**

After discussion and comments by various Committee Members, direction was given to move forward to lower the limit of non-Irvine residents from 90 to 85 percent for recreation organizations.

**ACTION:** Moved by Committee Member Padilla, seconded by Committee Member Gourley, and unanimously carried by those members present (Committee Members Dallas, Fan, Forey, Gelfand, Michaels, Ollman, Tristan, and Wang absent) to move forward the recommendation to the Community Services Commission to lower the limit of non-Irvine residents from 90 to 85 percent for recreation organizations within the Allocation Procedures for Sports Facilities.

**3.3 CONSIDERATION OF A REQUEST BY COMMITTEE MEMBER ERIC GOURLEY TO EXPAND CLUB AND TRAVEL PROGRAMS TO INCLUDE 7-AND-UNDER TEAMS**

After discussion and comments by various Committee Members, direction was given to expand club programs to include 7-and-under teams.

**ACTION:** Moved by Committee Member Herdrich, seconded by Committee Member Padilla, and unanimously carried by those members present (Committee Members Dallas, Fan, Forey, Gelfand, Michaels, Ollman, Tristan, and Wang absent) to recommend to the Community Services Commission to expand club programs to include 7-and-under teams within the Allocation Procedures for Sports Facilities.

**ADJOURNMENT**

Moved by Committee Member Padilla, seconded by Chair Lambeth, and unanimously carried by those members present (Committee Members Dallas, Fan, Forey, Gelfand, Michaels, Ollman, Tristan, and Wang absent) to adjourn the meeting at 8:05 p.m.

  
\_\_\_\_\_  
CARY LAMBETH, CHAIR

  
\_\_\_\_\_  
STEVEN STEWART  
COMMUNITY SERVICES SUPERINTENDENT

Date Approved: 10/11/2022



**PROPOSED**  
**IRVINE SPORTS COMMITTEE**  
**BYLAWS**

Community Services Resolution Number: ~~18-03~~

Community Services Commission Approved: ~~06/06/2018~~

\_\_\_\_\_  
 Director of Community Services

**1.0 NAME**

The name of this advisory body of the City of Irvine shall be the Irvine Sports Committee (hereinafter "Committee").

**2.0 LOCATION**

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

**3.0 PURPOSE, MISSION, AND DUTIES**

3.1 Purpose - The Committee's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Committee shall provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities and services. The Committee shall represent the interest of the entire athletic community in their deliberations and actions.

3.2 Mission - The Committee's mission is to ensure an equitable allocation of athletic facilities and maximum participation for all Irvine youth in the athletic endeavor of their choice, regardless of ability.

3.3 Duties - The Committee's duties include, but shall not be limited to, reviewing and providing input regarding reservation policies and allocation procedures, architectural drawings and other data for development of new parks and/or the rehabilitation of existing parks with athletic amenities and facilities.

The Committee shall report annually to the Commission on its goals and accomplishments.

**4.0 GENERAL STATEMENT OF POLICY**

Provisions of the Irvine Municipal Code, Title 1, Division 4 – Commissions and Committees are applicable to all Commissions and Committees appointed by or otherwise operating under authority of the City of Irvine, City Council and/or its properly appointed delegate.

**ATTACHMENT 3**

## 5.0 MEMBERSHIP

~~The Committee is comprised of voting and non-voting members.~~ There are no term limits for Committee Members as they serve at the will of their agencies. Irvine-based youth sports organizations (hereinafter "Organization") shall be entitled to one representative on the Committee. Organizations shall appoint a representative to serve on the Committee on its behalf. Representatives shall be designated in writing by the Organization president or his or her equivalent. Committee Members must meet all of the requirements below.

5.1 Members – Membership on the Committee is comprised of representatives of Organizations meeting the following requirements:

5.1.1 The Organization's primary mission must include youth sports leagues and/or activities.

5.1.2 The Organization is a nonprofit corporation registered with the State of California.

5.1.3 If the Organization is a recreation program, at least ~~90-85~~ percent of its participants must be Irvine residents. If the Organization is a club program, at least 57 percent of its participants must be Irvine residents. In addition, club programs must meet all team residency requirements as outlined in the City's Allocation Procedure for Sports Facilities. Organizations that provide recreation and club programs shall be represented by the same Committee Member.

5.1.4 Applications for membership will be considered by the Committee annually. Organizations interested in offering a youth sports program not offered in Irvine may be considered for membership at the next regular meeting of the Committee. Applications must be received by the City of Irvine no less than 30 days prior to the scheduled meeting.

5.2 Members-at-Large – The Commission shall appoint four (4) Members-at-Large. Members-at-Large shall be selected through a public recruitment process annually. The term shall be for a period of two (2) years.

5.3 Resignation and Vacancies

5.3.1 Resignation – Any Committee Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.3.2 Vacancies – In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Committee.

## 6.0 VOTING

- 6.1 One Vote Per Member – ~~Except as set forth in Section 6.3, e~~Each Committee Member and Commission appointed Members-At-Large shall be entitled to one vote. Representatives are not permitted to cast votes representing more than one Organization.
- 6.2 Proxy Votes – When representatives cannot attend, the Organization may send a proxy from its own Organization to cast its vote.
- ~~6.3 Organizations are categorized by sport into either recreation or club program. Organizations and their representatives on the Committee will have voting privileges as follows:~~
- ~~6.3.1 Commission appointed Members-At-Large shall each cast one vote.~~
- ~~6.3.2 Representatives of Organizations with youth participation of 200 or more shall each cast one vote.~~
- ~~6.3.3 Sports that do not have a large organization with 200 or more participants shall cast one vote on behalf of the sport. The vote shall be cast by the Organization with the largest number of participants.~~

## 7.0 OFFICERS

Officers of the Committee shall include a Chair and Vice Chair, each of whom shall be a voting member of the Committee. The officers shall be elected by the Committee annually.

- 7.1 Election – Regular election of officers shall be held at the last regular meeting in October. The term of office shall be one (1) year, commencing upon election.
- 7.2 Chair – The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Committee. The Chair shall preside over all meetings and shall represent the Committee to the Commission, the City Council and City staff.
- 7.3 Vice Chair – In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Committee.

## 8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the “Ralph M. Brown Act.”

- 8.1 Agenda – Agenda items may be submitted thirty (30) days in advance by any Committee Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison. When agenda items requiring a vote are distributed less than thirty (30) days prior to a meeting, Committee Members shall have the right to consult their Organization’s Board of Directors prior to a final vote.
- 8.2 Procedures – Robert’s Rules of Order shall govern the general conduct of meetings.
- 8.3 Quorum – A majority of the ~~voting~~ Committee Members shall constitute a quorum. A majority vote of Committee Members present at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.
- 8.4 Regular Meetings – The Committee shall meet on the second Tuesday in January, April, July and October. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.
- 8.5 Special Meetings – A special meeting may be called at any time by the Chair or by a majority of the members of the Committee, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.
- 8.6 Organizations must be represented at no less than three-fourths of regularly scheduled Committee meetings in a twelve-month period. Failure to adhere to attendance requirements will result in the Organization losing voting privileges and subject to losing field allocation privileges. Organizations will receive written notice and a six-month grace period before allocation privileges and membership will be revoked.

## 9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority vote of the members present at a duly constituted meeting of the Commission.