



Cyril Yu  
President

Alan Battenfield  
Vice President

Stephanie Bynon  
Clerk

Board Members:  
Tammy Kim  
Sandra Salcedo

# AGENDA

## IRVINE CHILD CARE PROJECT REGULAR MEETING

**February 13, 2023  
8:30 AM**

**Irvine City Hall, L102  
1 Civic Center Plaza  
Irvine, CA 92604**

### **PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETING**

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT [CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION](http://CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO [ICCP@CITYOFIRVINE.ORG](mailto:ICCP@CITYOFIRVINE.ORG). YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION](http://CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION).

**REQUEST TO SPEAK IN PERSON:** IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM, OR NON-AGENDA ITEM PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE [REQUEST TO SPEAK FORM](#) ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS ARE HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

**PLEASE TAKE NOTICE THAT** THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

**PLEASE NOTE:** THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE IRVINE CHILD CARE PROJECT AT 949-724-6632, OR VIA EMAIL AT [ICCP@CITYOFIRVINE.ORG](mailto:ICCP@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS – AGENDIZED ITEMS**

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Public Comments on agendized items (excluding Public Hearing items) will be heard no sooner than 8:30 a.m. Public Comments on Public Hearing items shall occur during the public hearing. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes per item. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes per item. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit of the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Irvine Child Care Project Board.

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**PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

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Public comments on non-agendized items will be heard no sooner than 8:30 a.m. Any member of the public may address the Irvine Child Care Project on items within the Irvine Child Care Project Board's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, as the discretion of the President or by a majority vote of the Irvine Child Care Project Board.

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**INTRODUCTIONS**

**PRESENTATION**

**ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

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Announcements, Committee Reports, and Commission Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes, 3 minutes per member of the Irvine Child Care Project. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

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**1. BOARD REPORTS**

**1.1 FINANCIAL REPORT**

**1.2 ADMINISTRATOR'S REPORT**

## **ADDITIONS AND DELETIONS TO THE AGENDA**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

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### **2. CONSENT CALENDAR**

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All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

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#### **2.1 MINUTES**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Child Care Project regular meeting held on January 9, 2023.

#### **2.2 WARRANT REQUEST – CATALYST FAMILY INC.**

**RECOMMENDED ACTION:**

Approve payment of \$59,342.70 to Catalyst Family Inc. for child care development services for November 1-30, 2022.

#### **2.3 WARRANT REQUEST – CATALYST FAMILY INC.**

**RECOMMENDED ACTION:**

Approve payment of \$71,016.01 to Catalyst Family Inc. for child care development services for December 1-31, 2022.

#### **2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$13,274.00 (\$6,622.55 CDBG; \$6,651.45 ICF) for child care services for December 1-31, 2022 funded by ICF scholarships.

- \$ 2,293.50 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 610.00 to Kids Stuff (CDBG)
- \$ 10,370.50 to Rainbow Rising (CDBG)

**2.5 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$33,163.04 (CDBG-CV) for child care services for December 1-31, 2022 funded by CV scholarships.

- \$ 8,051.20 to Catalyst Family Inc. (CDBG-CV)
- \$ 1,545.00 to Creekers Club (CDBG-CV)
- \$ 1,590.00 to Dolphin Club (CDBG-CV)
- \$ 0.00 to Kids Stuff
- \$ 21,976.84 to Rainbow Rising (CDBG-CV)

**2.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**RECOMMENDED ACTION:**

Approve payment of \$75,482.08 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of December 2022.

- \$ 48,669.83 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,407.50 for Utilities
- \$ 7,141.33 for Facilities & Financial Support

**2.7 WARRANT REQUEST – CITY OF IRVINE**

**RECOMMENDED ACTION:**

Approve payment of \$24,398.55 to the City of Irvine for Program and Grant Administration for the month of December 2022.

- \$ 24,398.55 for Program Administration

**2.8 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 19,961.80            01-005-50100-8290
- \$ 6,651.45            01-005-50100-8689

**2.9 DEPOSIT OF COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV) SCHOLARSHIP FUNDS FROM ICF**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 64,938.90                      01-005-50100-8290

**2.10 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**RECOMMENDED ACTION:**

Review and accept attached invoices in the total amount of \$111,833.00 paid by IUSD on behalf of ICCP.

**3. BOARD BUSINESS**

**3.1 IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2023-24 WITH MULTI-YEAR BUDGET PROJECTIONS**

**RECOMMENDED ACTION:**

Submitted for the Board’s review and discussion.

**ADJOURNMENT**

**ADJOURNMENT**

At 11 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. noon and will continue all other items on which additional time is required until a future Irvine Child Care Project meeting. All meetings are scheduled to terminate at 12 p.m. noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City’s website at [cityofirvine.org](http://cityofirvine.org) at least 7 days prior to the scheduled Irvine Child Care Project meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City’s website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Child Care Project liaison at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

**COMMUNICATION AND ELECTRONIC DEVICES**

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Project are held on the second Monday of select months at 8:30 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on February 6, 2022 by 5:30 p.m. as well as on the City's web page.

 \_\_\_\_\_, Committee Liaison

# **1. BOARD REPORTS**

## **ITEM 1.1**

### **FINANCIAL REPORT**

**Irvine Child Care Project**

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2022

**Fiscal Year 2022-23 Budget**

Percentage of Year Completed: 50%

OPERATING FUND Program Description	2022-23 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	Used/ Rec'vd
<b>ICCP - Regular Programs</b>						
<b>COST CENTER 005710</b>						
<b>REVENUE</b>						
8650 Portable Fees Cnty	\$1,957,712	\$1,957,712	\$0	\$975,297	\$982,415	50%
8660 Interest Income Cnty	\$9,497	\$9,497	\$0	\$14,743	(\$5,246)	155%
8662 Net Changes in Investments	\$0	\$0	\$0	\$30,186	(\$30,186)	0%
8699 Other Local Revenue	\$0	\$0	\$0	\$78	(\$78)	0%
<b>Total Revenue:</b>	<b>\$1,967,209</b>	<b>\$1,967,209</b>	<b>\$0</b>	<b>\$1,020,304</b>	<b>\$946,905</b>	<b>52%</b>
<b>OPERATING EXPENDITURES</b>						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Safety and Security	\$9,787	\$9,787	\$0	\$0	\$9,787	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$33,705	\$6,295	84%
4401 Non-Capitalized Equipment	\$0	\$733	\$0	\$767	(\$34)	105%
5450 Insurance	\$108,884	\$108,884	\$0	\$1,438	\$107,446	1%
5500 Utilities	\$100,890	\$100,890	\$0	\$33,630	\$67,260	33%
5601 Non-Cap. Siter/Bidg. Improve./Rehab.	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5810 Services/Contracts (Water testing Req)	\$0	\$28,696	\$0	\$28,665	\$31	100%
5811 Consultants	\$65,000	\$65,000	\$0	\$0	\$65,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$559	\$1,641	25%
5838 Audit	\$12,000	\$12,000	\$0	\$12,000	\$0	100%
5861 Facilities & Financial Support / IUSD	\$65,696	\$65,696	\$0	\$28,565	\$57,131	33%
5862 Custodial Services	\$584,038	\$584,038	\$0	\$194,679	\$389,359	33%
5864 Program Coordination / City	\$310,494	\$310,494	\$0	\$77,130	\$233,364	25%
<b>Total Operating Expenditures:</b>	<b>\$1,388,989</b>	<b>\$1,418,418</b>	<b>\$0</b>	<b>\$411,139</b>	<b>\$1,007,278</b>	<b>29%</b>
<b>Total Excess (Deficiency):</b>	<b>\$578,220</b>	<b>\$548,791</b>	<b>\$0</b>	<b>\$609,165</b>		
<b>CAPITAL EXPENDITURES</b>						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$0	\$125,000	0%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$0	\$35,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$45,058	\$90,115	33%
<b>Total Capital Expenditures:</b>	<b>\$295,173</b>	<b>\$295,173</b>	<b>\$0</b>	<b>\$45,058</b>	<b>\$250,115</b>	<b>15%</b>
<b>Net Increase (Decrease):</b>	<b>\$283,047</b>	<b>\$253,618</b>		<b>\$564,107</b>		
Beginning Balance, July 1	\$1,610,426	\$1,610,426		\$1,610,426		
Ending Balance, June 30	\$1,893,473	\$1,864,044		\$2,174,533		
<b>Components of Ending Balance:</b>						
Capital Facilities (Modular Replacement) Reserve	\$1,842,948	\$1,812,636		\$2,160,847		
3% Operation Reserve	\$50,525	\$51,408		\$13,686		



# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2022

## Fiscal Year 2022-23 Budget

GRANT PROGRAM FUNDS Program Description	2022-23 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
<b>STATE GRANT/CDD</b>						
<b>COST CENTER 005501</b>						
<b>REVENUE</b>						
8290 Child Development Apportionments	\$374,281	\$627,894	\$0	\$358,962	\$268,932	57%
8590 Other State Revenue	\$695,095	\$780,016	\$0	\$515,729	\$264,287	66%
<b>Total Revenue:</b>	<b>\$1,069,376</b>	<b>\$1,407,910</b>	<b>\$0</b>	<b>\$874,691</b>	<b>\$533,219</b>	<b>62%</b>
<b>EXPENDITURES</b>						
5810 Serv./Contracts	\$1,069,376	\$1,407,910	\$0	\$307,688	\$1,100,223	22%
<b>Total Expenditures:</b>	<b>\$1,069,376</b>	<b>\$1,407,910</b>	<b>\$0</b>	<b>\$307,688</b>	<b>\$1,100,223</b>	<b>22%</b>
Deferred Revenue (Carry-over):						
	\$0	\$0	\$0	\$567,004		
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>						
<b>COST CENTER 005712</b>						
<b>REVENUE</b>						
8689 All Other Fees & Contracts/ICF	\$20,000	\$20,000	\$0	\$0	\$20,000	0%
8290 Other Revenue/CDBG	\$773,000	\$773,000	\$0	\$129,898	\$643,102	17%
<b>Total Revenue:</b>	<b>\$793,000</b>	<b>\$793,000</b>	<b>\$0</b>	<b>\$129,898</b>	<b>\$663,102</b>	<b>16%</b>
<b>EXPENDITURES</b>						
5817 Scholarships	\$793,000	\$793,000	\$0	\$134,038	\$658,962	17%
<b>Total Expenditures:</b>	<b>\$793,000</b>	<b>\$793,000</b>	<b>\$0</b>	<b>\$134,038</b>	<b>\$658,962</b>	<b>17%</b>
Fund Balance (U):						
	\$0	\$0	\$0	(\$4,140)		
<b>GRANT PROGRAM FUND SUMMARY</b>						
<b>REVENUE</b>	\$1,862,376	\$2,200,910	\$0	\$1,004,589	\$1,196,321	46%
<b>EXPENDITURES</b>	\$1,862,376	\$2,200,910	\$0	\$441,725	\$1,759,185	20%
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$562,864</b>		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$562,864		
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$1,893,472</b>	<b>\$1,864,044</b>	<b>\$0</b>	<b>\$2,737,396</b>		
(Operating Fund + Grant Program Funds)						

**ITEM 1.2**  
**ADMINISTRATOR'S REPORT**

Irvine Child Care Project Administrator's Report  
February 13, 2023

Scholarships/Financial Assistance:

- Irvine Child Care Project (ICCP) Scholarships funded by the Irvine Children's Fund:
  - ICCP Coronavirus Scholarship
    - As of December 2022, 65 children have received funding for a total of 10,451 days of child care and development services.
    - Application period will remain open through length of contract or until all funds have been allocated.
  - 2022-23 ICCP Scholarship
    - \$200,000 award projected to be expended
    - All potential applicants are directed toward the ICCP Coronavirus Scholarship on the City of Irvine's Child Care Scholarships webpage.
- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at [cityofirvine.org/child-care-development](http://cityofirvine.org/child-care-development).

Program Quality:

- The Quarterly Directors' Forum was held February 2 at the Irvine Civic Center. Staff presented information on the following topics:
  - Assistance resources for parents in need
  - State of California budget trailer bill
  - Expanded Learning Opportunities Program – shared campus/shared space and State Licensing Requirements
- Quality Assessment Site Visits began January 9, 2023 with 10 sites visited throughout the month. Designated YMCA representatives were paired with Child Care Coordination Supervisor or Program Coordinator for multiple assessments in order to provide training on the ICCP Quality Assessment tool and procedures.
- The City continues to provide a list of upcoming professional development events on the online Training Calendar, and links to On-Demand Training and Resources, on the City's [Child Care & Development website](http://cityofirvine.org/child-care-development).

## **2. CONSENT CALENDAR**

### **ITEM 2.1**

### **MINUTES**



# MINUTES

## IRVINE CHILD CARE PROJECT REGULAR MEETING

Cyril Yu  
President

Alan Battenfield  
Vice President

Stephanie Bynon  
Clerk

Board Members:  
Tammy Kim  
Sandra Salcedo

**January 9, 2023  
8:30 AM**

**Irvine City Hall, L102  
1 Civic Center Plaza  
Irvine, CA 92604**

### CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:30 a.m. on January 9, 2023, in Conference room L102, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California via Zoom: President Yu presiding.

### ROLL CALL

Present:	4	PRESIDENT:	Cyril Yu
		VICE PRESIDENT:	Alan Battenfield
		CLERK	Stephanie Bynon
		BOARD MEMBER:	Sandra Salcedo
		BOARD MEMBER:	Tammy Kim

### PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

### PUBLIC COMMENTS – AGENDIZED ITEMS

There were no requests to speak.

### PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

### INTRODUCTIONS

There were no introductions.

## **1. PRESENTATION**

### **1.1 EXPANDED LEARNING OPPORTUNITIES PROGRAM**

Stan Machesky, Executive Director of Elementary Education, Irvine Unified School District (IUSD), presented information on IUSD's Expanded Learning Opportunities Program (ELOP) to begin in the 2023-24 school year and requested access to space in ICCP buildings where available during non-peak hours to assist the district in meeting its mandate to provide care to ELOP eligible TK and K students.

ICCP Board discussion included inquiring if ELOP utilizing ICCP spaces would cause conflict with State child care licensing requirements, the feasibility of utilizing ICCP child care space at two room programs and/or the four independent ICCP providers, and the need for a contract or MOU to specifically outline the parameters of the agreement.

## **ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

There were no announcements, committee reports, or committee updates.

## **2. BOARD REPORTS**

### **2.1 FINANCIAL REPORT**

John Fogarty, IUSD Assistant Superintendent/CFO, updated the ICCP Board on the budget for Fiscal Year 2022-23.

### **2.2 ADMINISTRATOR'S REPORT**

Traci Stubbler, ICCP Administrator, provided an update on the following items:

- ICCP Scholarship funding
- The December ICCP Directors' Forum at which the 2022-23 Quality Assessment program was reviewed and the new Quality Assessment consultants were introduced.
- Recommendation for lease renewals, for ICCP providers for the 2023-24 Fiscal year, will be based on compliance with state licensing.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions and deletions.

## **3. CONSENT CALENDAR**

**ACTION: Moved by Board Member Kim, seconded by Clerk Bynon, and unanimously carried by those members present to approve Consent Calendar items 3.1 through 3.9.**

**3.1 MINUTES**

**ACTION:**

Approved the minutes of the Irvine Child Care Project regular meeting held on November 14, 2022.

**3.2 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$13,339.25 Community Development Block Grant (CDBG) for child care services for November 1-30, 2022 funded by ICF scholarships.

- \$ 2,433.75 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 535.00 to Kids Stuff (CDBG)
- \$ 10,370.50 to Rainbow Rising (CDBG)

**3.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$31,775.86 (CDBG-CV) for child care services for November 1-30, 2022 funded by CV scholarships.

- \$ 8,406.50 to Catalyst Family Inc. (CDBG-CV)
- \$ 1,545.00 to Creekers Club (CDBG-CV)
- \$ 1,150.00 to Dolphin Club (CDBG-CV)
- \$ 0.00 to Kids Stuff
- \$ 20,674.36 to Rainbow Rising (CDBG-CV)

**3.4 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Approved payment of \$75,483.08 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2022.

- \$ 48,669.83 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,407.50 for Utilities
- \$ 7,141.33 for Facilities & Financial Support

**3.5 WARRANT REQUEST – CITY OF IRVINE**

**ACTION:**

Approved payment of \$24,008.03 to the City of Irvine for Program and Grant Administration for the month of November 2022.

- \$ 24,008.03 for Program Administration

**3.6 DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF**

**ACTION:**

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 12,406.00            01-005-50100-8290

**3.7 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF**

**ACTION:**

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 24,226.87            01-005-50100-8290

**3.8 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Reviewed and accepted attached invoices in the total amount of \$34,738.64 paid by IUSD on behalf of ICCP.

**3.9 IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED DECEMBER 2022**

**ACTION:**

Received and filed attached record of payments issued December 2022 for service month October 2022.

**4. BOARD BUSINESS**

**4.1 MEMBER-AT-LARGE REAPPOINTMENT**

**ACTION:** Moved by Board Member Salcedo, seconded by Board Member Kim, and unanimously carried by those members present to reappoint Stephanie Bynon to the ICCP Board of Directors to serve for



a regular term of office to commence February 1, 2023 through January 2024.

**DISCUSSION INCLUDED:** President Yu thanked Clerk Bynon on behalf of the ICCP Board for her service.

**4.2 ACCEPTANCE OF ADDITIONAL FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND TO SUPPORT THE ICCP SCHOLARSHIP PROGRAM FOR THE 2022-23 FISCAL YEAR**

**ACTION:**

Moved by Board Member Kim, seconded by Vice President Battenfield, and unanimously carried by those members present to accept the additional award of \$35,000 for the 2022-23 Fiscal Year from ICF to support the ICCP Scholarship Program.

**4.3 ICF 2022-2023 SCHOLARSHIP FUNDING LEVEL INCREASE**

**ACTION:** Received and filed.

**4.4 FISCAL YEAR 2021-22 FINANCIAL YEAR-END AUDIT**

**ACTION:** Received and filed FY 2021-22 Year-end Financial Audit.

**DISCUSSION INCLUDED:** President Yu asked for clarification about the audit results, John Fogarty, IUSD Assistant Superintendent/CFO confirmed there were no findings which is the best outcome possible.

**4.5 RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS**

**ACTION:** Moved by Vice President Battenfield, seconded by Board Member Kim, and unanimously carried by those members present to adopt resolution to authorize designated ICCP personnel to sign contract documents with the California Department of Social Services.

**4.6 REVISED ICCP LOGO**

**ACTION:** Moved by Clerk Bynon, seconded by Vice President Battenfield, and unanimously carried by those members present to approve the updated and revised ICCP logo.

**DISCUSSION INCLUDED:** President Yu and Clerk Bynon expressed their approval of the new logo.

**ADJOURNMENT**

**Moved by President Yu, seconded by Board Member Kim, and unanimously carried by those members present to adjourn the meeting at 9:14 a.m.**

\_\_\_\_\_  
CYRIL YU, PRESIDENT  
IRVINE CHILD CARE PROJECT

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
SHANE DINEEN  
RECORDING SECRETARY

**ITEM 2.2**  
**WARRANT REQUEST – CATALYST**  
**FAMILY INC. *(November)***

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$59,342.70** for child care development services for the month of **November 2022**. This provider served a total of 82 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$59,342.70** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$59,342.70** to Catalyst Family Inc. for child care development services for November 1-30, 2022.

**IRVINE CHILD CARE PROJECT**

**DATE: February 13, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$59,342.70</b>
	<b>TOTAL</b>	<b>\$59,342.70</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$59,342.70</b>
<b>TOTAL</b>	<b>\$59,342.70</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**November 2022  
(19 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2	children served
	38	child days of enrollment
Oak Creek	11	children served
	167	child days of enrollment
Vista Verde	0	children served
	0	child days of enrollment
Plaza Vista	28	children served
	513	child days of enrollment
Canyon View	3	children served
	57	child days of enrollment
Turtle Rock	8	children served
	148	child days of enrollment
Springbrook	4	children served
	58	child days of enrollment
Deerfield	11	children served
	159	child days of enrollment
University Park	15	children served
	267	child days of enrollment
<b><u>TOTALS:</u></b>	<b>82</b>	<b>children served</b>
	<b>1,407</b>	<b>child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>413</b>	<b>children served</b>
	<b>7,788</b>	<b>child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-NOV22**

DATE: **December 12, 2022**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <b>November 1, 2022</b> through <b>November 30, 2022</b>		
Fiscal Year 2022-2023 Contract Type: <b>CCTR-2168</b>		
Service fees of <b>988.08</b> days @ <b>\$61.26</b>	\$60,529.54	
Less Certified Parent fees	<b>\$0.00</b>	
Contract earnings to District	\$60,529.54	
Adjustment for District Indirect Cost $\$60,529.54 \div 1.02 =$	\$1,186.84	
<b>Total Balance Due to Catalyst Family Inc.</b>		<b><u>\$59,342.70</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$301,601.87	
Current Period Billing	<u>\$59,342.70</u>	
Cumulative Fiscal Year Amount Billed	\$360,944.57	
Contract Maximum Billable	\$1,380,303.92	
Available remaining balance	\$1,019,359.35	

**ITEM 2.3**  
**WARRANT REQUEST – CATALYST**  
**FAMILY INC. (*December*)**



**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$71,016.01** for child care development services for the month of **December 2022**. This provider served a total of 83 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$71,016.01** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$71,016.01** to Catalyst Family Inc. for child care development services for December 1-31, 2022.

**IRVINE CHILD CARE PROJECT**

**DATE: February 13, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$71,016.01</b>
	<b>TOTAL</b>	<b>\$71,016.01</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$71,016.01</b>
<b>TOTAL</b>	<b>\$71,016.01</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**December 2022  
(20 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2	children served
	40	child days of enrollment
Oak Creek	10	children served
	188	child days of enrollment
Vista Verde	0	children served
	0	child days of enrollment
Plaza Vista	28	children served
	532	child days of enrollment
Canyon View	3	children served
	60	child days of enrollment
Turtle Rock	10	children served
	171	child days of enrollment
Springbrook	4	children served
	68	child days of enrollment
Deerfield	11	children served
	185	child days of enrollment
University Park	15	children served
	287	child days of enrollment
<b><u>TOTALS:</u></b>	<b>83</b>	<b>children served</b>
	<b>1,531</b>	<b>child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>496</b>	<b>children served</b>
	<b>9,333</b>	<b>child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-DEC22**

DATE: **January 13, 2023**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>December 1, 2022</u> through <u>December 31, 2022</u>		
Fiscal Year 2022-2023 Contract Type: <b>CCTR-2168</b>		
Service fees of <u>1,182.44</u> days @ <b>\$61.26</b>	\$72,436.35	
Less Certified Parent fees	- <b>\$0.00</b>	
Contract earnings to District	\$72,436.35	
Adjustment for District Indirect Cost $72,436.35 \div 1.02 =$	\$1,420.34	
<b>Total Balance Due to Catalyst Family Inc.</b>		<b><u>\$71,016.01</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$360,944.57	
Current Period Billing	<u>\$71,016.01</u>	
Cumulative Fiscal Year Amount Billed	\$431,960.58	
Contract Maximum Billable	\$1,380,303.92	
Available remaining balance	\$948,343.34	

**ITEM 2.4**

**WARRANT REQUEST – IRVINE CHILDREN’S  
FUND (ICF) SCHOLARSHIPS**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$13,274.00 (\$6,622.55 CDBG; \$6,651.45 ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **December 2022**. The warrants to be issued are as follows:

**\$2,293.50** to Catalyst Family Inc. **(ICF)**

**\$0.00** to Creekers Club **(ICF)**

**\$0.00** to Dolphin Club **(ICF)**

**\$610.00** to Kids Stuff **(ICF)**

**\$10,370.50** to Rainbow Rising **(\$6,622.55 CDBG; \$3,747.95 ICF)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$13,274.00 (\$6,622.55 CDBG; \$6,651.45 ICF)** for child care services for December 1-31, 2022 funded by ICF scholarships.

**IRVINE CHILD CARE PROJECT**

***DATE:* February 13, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$2,293.50</b>
CREEKERS CLUB	00571259-5817	<b>\$0.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$0.00</b>
KIDS STUFF	00571259-5817	<b>\$610.00</b>
RAINBOW RISING	00571259-5817	<b>\$10,370.50</b>
	<b>TOTAL</b>	<b>\$13,274.00</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**December 2022**

<i>Alderwood</i>	2 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	2 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	4 children served
<i>Cypress Village</i>	1 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	1 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	2 children served
<i>Northwood</i>	2 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	1 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	1 children served

**December 2022:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 321  
Number of Sites Served: 15  
Funds Awarded: \$13,274.00  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children On Waiting List: 0

**Year-to-Date:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 2075  
Number of Sites Served: 15  
Funds Awarded: \$70,651.45



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

University Park	\$855.00 (ICF)
Vista Verde	\$990.00 (ICF)
Woodbury	\$448.50 (ICF)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$2,293.50 (ICF)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

Brywood	\$610.00 (ICF)
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<b>Total Amount due to Kids Stuff:</b>	<b>\$610.00 (ICF)</b>
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

Alderwood	\$756.00	(CDBG)
Beacon Park	\$1,150.50	(CDBG)
Bonita Canyon	\$273.00	(CDBG)
Cadence Park	\$683.00	(CDBG)
Culverdale	\$2,883.50	(CDBG)
Cypress Village	\$382.00	(CDBG)
Eastwood	\$638.25	(\$494.55 CDBG; \$143.70 ICF)
Meadow Park	\$827.25	(ICF)
Northwood	\$814.00	(ICF)
Portola Springs	\$512.25	(ICF)
Westpark	\$1,450.75	(ICF)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$10,370.50</b>	<b>(\$6,622.55 CDBG; \$3,747.95 ICF)</b>

**ITEM 2.5**

**WARRANT REQUEST – IRVINE CHILDREN’S  
FUND CORONAVIRUS (CV) SCHOLARSHIP**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND  
CORONAVIRUS (CV) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$33,163.04 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **December 2022**. The warrants to be issued are as follows:

- \$8,051.20** to Catalyst Family Inc. **(CDBG-CV)**
- \$1,545.00** to Creekers Club **(CDBG-CV)**
- \$1,590.00** to Dolphin Club **(CDBG-CV)**
- \$0.00** to Kids Stuff **(CDBG-CV)**
- \$21,976.84** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$33,163.04 (CDBG-CV)** for child care services for December 1-31, 2022 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT  
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

**DATE: February 13, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$8,051.20</b>
CREEKERS CLUB	00571259-5817	<b>\$1,545.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$1,590.00</b>
KIDS STUFF	00571259-5817	<b>\$0.00</b>
RAINBOW RISING	00571259-5817	<b>\$21,976.84</b>
	<b>TOTAL</b>	<b>\$33,163.04</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**  
**December 2022**

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	1 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	1 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	3 children served
<i>Deerfield</i>	1 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	5 children served
<i>Northwood</i>	4 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	3 children served
<i>Portola Springs</i>	4 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	3 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	3 children served
<i>Woodbury</i>	4 children served

**December 2022:**

Number of Children Served: 44  
Number of Child Days of Enrollment: 491  
Number of Sites Served: 16  
Funds Awarded: \$33,163.04  
Number of Children Added to Program This Month: 2  
Number of Children Removed From Program This Month: 1  
Number of Children On Waiting List: 0

**To-Date:**

Number of Children Served: 65  
Number of Child Days of Enrollment: 10,451  
Number of Sites Served: 22  
Funds Awarded: \$399,956.22

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

Deerfield	\$945.00	(CDBG-CV)
Plaza Vista	\$2,610.00	(CDBG-CV)
University Park	\$1,250.00	(CDBG-CV)
Woodbury	\$3,246.20	(CDBG-CV)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$8,051.20</b>	<b>(CDBG-CV)</b>



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

Stone Creek	\$1,545.00 (CDBG-CV)
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<b>Total Amount due to Creeker's Club:</b>	<b>\$1,545.00 (CDBG-CV)</b>
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

Eastshore	\$1,590.00	(CDBG-CV)
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<b>Total Amount due to Dolphin Club:</b>	<b>\$1,590.00</b>	<b>(CDBG-CV)</b>
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**December 2022**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **December 2022**, reimbursement amounts of:

Beacon Park	\$546.00	(CDBG-CV)
Bonita Canyon	\$546.00	(CDBG-CV)
Cadence Park	\$956.00	(CDBG-CV)
Culverdale	\$4,389.00	(CDBG-CV)
Cypress Village	\$2,531.00	(CDBG-CV)
Eastwood	\$1,754.00	(CDBG-CV)
Meadow Park	\$3,088.84	(CDBG-CV)
Northwood	\$2,732.00	(CDBG-CV)
Portola Springs	\$2,763.00	(CDBG-CV)
Westpark	\$2,671.00	(CDBG-CV)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$21,976.84</b>	<b>(CDBG-CV)</b>

**ITEM 2.6**

**WARRANT REQUEST – IRVINE UNIFIED  
SCHOOL DISTRICT (IUSD)**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of December 2022.

The specific breakdown is as follows:

- \$48,669.83 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,407.50 for Utilities
- \$7,141.33 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of December 2022.

**IRVINE CHILD CARE PROJECT**

**DATE: February 13, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$48,669.83
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,407.50
IUSD	00571059-5861	\$7,141.33
	<b>TOTAL</b>	<b>\$75,483.08</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$48,669.83
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,407.50
00571059-5861	\$7,141.33
<b>TOTAL</b>	<b>\$75,483.08</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0083
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	12/01/22
DUE DATE:	12/31/22
AMOUNT DUE	<b>\$75,483.08</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	DECEMBER 2022: Sale of IUSD- Owned Portables	10,589.42
2	1	8,407.50		0100000000 8650	DECEMBER 2022: Utilities	8,407.50
3	1	7,141.33		0100000000 8699	DECEMBER 2022: Facilities & Financial Support Services	7,141.33
4	1	675.00		0100000000 8699	DECEMBER 2022: Custodian Equipment	675.00
5	1	48669.83		0100505400 8699	DECEMBER 2022: Custodian Services	48,669.83
						Tax
<b>INVOICE TOTAL</b>						<b>\$75,483.08</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75SI0083  
**DIV:** 75GN  
**TERM:** 2223  
**Due Date** 12/31/22  
**Amount Due** \$75,483.08  
**Amount Paid** \$ \_\_\_\_\_

**ITEM 2.7**

**WARRANT REQUEST – CITY OF IRVINE**



**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$24,398.55** for Program and Grant Administration for the month of December 2022.

The specific breakdown is as follows:

\$21,791.37 for Program Administration

\$2,607.18 for Grant Administration

**RECOMMENDATION:** Approve payment of **\$24,398.55** to the City of Irvine for Program and Grant Administration for the month of December 2022.

**IRVINE CHILD CARE PROJECT**

**DATE: February 13, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$21,791.37
IUSD	005501-59-5810	\$2,607.18
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$24,398.55</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$21,791.37
005501-59-5810	\$2,607.18
005710-59-5811	
005710-59-4305	
<b>TOTAL</b>	<b>\$24,398.55</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 215502  
**INVOICE DATE** 01/23/2023

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

	Original Amount	\$24,398.55
<hr/>		
DECEMBER 2022 STAFFING: ADMINISTRATION = \$21,791.37		
STAFFING: GRANT ADMINISTRATION = \$2,607.18		
SUPPLIES = \$0		
DUPLICATING = \$0		
CONTRACT SERVICES PAID ON CARD = \$0		
CONTRACT SERVICES = \$0		
LOCAL TRAVEL = \$0		

**Total Due:** \$24,398.55

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 215502  
**INVOICE DATE:** 01/23/2023  
**TOTAL AMOUNT DUE:** \$24,398.55

**TOTAL PAYMENT:**  
 \$ \_\_\_\_\_

**ITEM 2.8**

**DEPOSIT OF SCHOLARSHIP FUNDS  
FROM IRVINE CHILDREN'S FUND (ICF)**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received checks in the total amount of \$26,613.25 from ICF for scholarships awarded in November and December 2022.

\$13,339.25 November 2022  
\$13,274.00 December 2022  
(\$6,622.55 CDBG; \$6,651.45 ICF)

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

\$19,961.80 01-005-712-00-8290  
\$ 6,651.45 01-005-712-00-8689



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
SANDRA SALCEDO, Member

---

January 10, 2023

**TO: IUSD**

**FROM: TRACI STUBBLER  
ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5215 for \$13,339.25 (CDBG) from the Irvine Children's Fund (ICF) for services in the month of November 2022.

Please deposit into the following account as follows:

\$13,339.25	<b>CDBG/ICF</b>	deposit to account #	01-005-712-00-8290
\$ -	<b>ICF</b>	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

**ICF President**  
**Lauren S. Brooks**  
 IUSD Board of Trustees

**ICF Immediate Past President**  
**Greg S. Goodrich**  
 Wells Fargo Advisors

**ICF Vice President**  
**Kelly Reynolds**  
 HOAG Irvine

**ICF Secretary**  
**Susan Whittaker**  
 Whittaker Planning Services

**ICF Treasurer**  
**Wendy Bokota**  
 Irvine Prevention Coalition

**Marcy Brown**  
 ICF Past President  
 HOAG

**Anthony Kuo**  
 Irvine City Council

**Mary D. Miller**  
 Citizens Business Bank, Retired

**Rob Poetsch**  
 Taco Bell

**Sheri Reynolds**  
 SPLATT Design

**Honorary**

**Dan Borland**  
 Pacific Premier Bank

**Stan Machesky**  
 Irvine Unified School District

**Michael Means**  
 KLAAM 830, Retired

**Ex Officio**

**Farrah Khan**  
 Mayor  
 City of Irvine

**Terry Walker**  
 Superintendent  
 Irvine Unified School District

**Sharon Wellikson**  
 Executive Director  
 Irvine Junior Games  
 Irvine Children's Fund

**Theresa Collins**  
 Director  
 Irvine Junior Games  
 Irvine Children's Fund

Cyril Yu  
 President  
 Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:  
 Check #5215 in the amount of \$13,339.25 for the before and after school child care scholarships provided in November 2022.

This scholarship funding of \$13,339.25 is from CDBG Public Service 2022-2023 funds.

The \$13,339.25 provided scholarships for 23 children at 14 child care sites for 415 child care days. Year to date, The ICF scholarship fund, including CDBG Public Service funds, has provided scholarships totaling \$57,377.45 for 25 children at 15 child care sites and provided 1,754 child care days.

Sincerely,

Lauren S. Brooks  
 President  
 Irvine Children's Fund

Sharon Wellikson  
 Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
 John Fogarty, ICCP Treasurer

2022- 2023 Before and After School Child Care Scholarship Funds					
Month 2022 - 2023	ICF Funds 2022-2023	CDBG Funds 2022 - 2023	Total	Child Care Days	Check #
July 2022	\$0.00	\$8,622.25	\$8,622.25	191	#5203
August 2022	\$0.00	\$10,839.70	\$10,839.70	332	#5205
September 2022	\$0.00	\$12,170.25	\$12,170.25	426	#5207
October 2022	\$0.00	\$12,406.00	\$12,406.00	415	#5210
November 2022	\$0.00	\$13,339.25	\$13,339.25	390	#5215
December 2022					
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
<b>Total</b>	<b>\$0.00</b>	<b>\$57,377.45</b>	<b>\$57,377.45</b>	<b>1,754</b>	



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
 14301 YALE AVE  
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
 www.wellsfargo.com  
 11-4288/1210

5215

1/4/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

Thirteen Thousand Three Hundred Thirty-Nine and 25/100\*\*\*\*\*

\$ \*\*13,339.25

DOLLARS

Irvine Child Care Project  
 14341 YALE AVE  
 IRVINE, CA 92604

MEMO CDBG PS Nov 2022



*Shaun Wilkinson*  
 AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
 Irvine Child Care Project  
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG P November 2022

1/4/2023

5215

13,339.25

CDBG PS NOV 2022

Wells Fargo Checking 7 CDBG PS Nov 2022

13,339.25





**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
SANDRA SALCEDO, Member

---

January 11, 2023

**TO: IUSD**

**FROM: TRACI STUBBLER  
ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5217 for \$13,274.00 (\$6,622.55 CDBG, \$6,651.45 ICF) from the Irvine Children's Fund (ICF) for services in the month of December 2022.

Please deposit into the following account as follows:

\$6,622.55	<b>CDBG/ICF</b>	deposit to account #	01-005-712-00-8290
\$6,651.45	<b>ICF</b>	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

Lauren S. Brooks  
IUSD Board of Trustees

#### ICF Immediate Past President

Greg S. Goodrich  
Wells Fargo Advisors

#### ICF Vice President

Kelly Reynolds  
HOAG Irvine

#### ICF Secretary

Susan Whittaker  
Whittaker Planning Services

#### ICF Treasurer

Wendy Bokota  
Irvine Prevention Coalition

#### Marcy Brown

ICF Past President  
HOAG

#### Anthony Kuo

Irvine City Council

#### Mary D. Miller

Citizens Business Bank, Retired

#### Rob Poetsch

Taco Bell

#### Sheri Reynolds

SPLATT Design

#### Honorary

#### Dan Borland

Pacific Premier Bank

#### Stan Machesky

Irvine Unified School District

#### Michael Means

KLAA-AM 830, Retired

#### Ex Officio

#### Farrah Khan

Mayor  
City of Irvine

#### Terry Walker

Superintendent  
Irvine Unified School District

#### Sharon Wellikson

Executive Director  
Irvine Junior Games  
Irvine Children's Fund

#### Theresa Collins

Director  
Irvine Junior Games  
Irvine Children's Fund

Cyril Yu  
President  
Irvine Child Care Project  
14341 Yale Avenue  
Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5217 in the amount of \$13,274.00 for the before and after school child care scholarships provided in December 2022.

This scholarship funding of \$\$6,622.55 is from CDBG Public Service 2022-2023 funds and \$6,651.45 is from ARPA funds.

The \$13,274.00 provided scholarships for 25 children at 15 child care sites for 321 child care days. Year to date, The ICF scholarship fund, including CDBG Public Service funds and ARPA funds, has provided scholarships totaling \$70,651.45 for 25 children at 15 child care sites and provided 2,075 child care days.

Sincerely,

Lauren S. Brooks  
President  
Irvine Children's Fund

Sharon Wellikson  
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

2022- 2023 Before and After School Child Care Scholarship Funds					
Month 2022 - 2023	ICF Funds 2022-2023	CDBG Funds 2022 - 2023	Total	Child Care Days	Check #
July 2022	\$0.00	\$8,622.25	\$8,622.25	191	#5203
August 2022	\$0.00	\$10,839.70	\$10,839.70	332	#5205
September 2022	\$0.00	\$12,170.25	\$12,170.25	426	#5207
October 2022	\$0.00	\$12,406.00	\$12,406.00	415	#5210
November 2022	\$0.00	\$13,339.25	\$13,339.25	390	#5215
December 2022	\$6,651.45	\$6,622.55	\$13,274.00	321	#5217
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
<b>Total</b>	<b>\$6,651.45</b>	<b>\$64,000.00</b>	<b>\$70,651.45</b>	<b>2,075</b>	



IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5217

1/8/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*13,274.00

Thirteen Thousand Two Hundred Seventy-Four Only\*\*\*\*\*

DOLLAR

Irvine Child Care Project  
14341 Yale Ave  
Irvine, CA 92604

MEMO Dec 2022



*Debra J. Felton*  
AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project

1/8/2023

5217

ICF:PROGRAMS:SCHOLARSHIPS:CDBG P Dec 2022  
ICF:PROGRAMS:SCHOLARSHIPS:ARPA Dec 2022

6,622.55  
6,651.45

*CDBG Public Service \$ 6,622.55  
ARPA 6,651.45*

*December 2022*

Wells Fargo Checking 7 Dec 2022

13,274.00

**ITEM 2.9**

**DEPOSIT OF COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG-CV) SCHOLARSHIP  
FUNDS FROM IRVINE CHILDREN'S  
FUND (ICF)**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received checks in the amount of \$64,938.90 for CDBG-CV scholarships awarded in November and December 2022.

\$31,775.86 November 2022

\$33,163.04 December 2022

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

\$64,938.90 01-005-712-00-8290



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
SANDRA SALCEDO, Member

---

January 9, 2023

**TO: IUSD**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5214 in the amount of \$31,775.86 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of November 2022.

Please deposit into the following account as follows:

\$ 31,775.86     **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

**Irvine Children's Fund**  
Children Helping Children

## Board of Directors

**ICF President**  
Lauren S. Brooks  
**IUSD Board of Education**  
**ICF Immediate Past President**  
Greg S. Goodrich  
Wells Fargo Advisors  
**ICF Vice President**  
Kelly Reynolds  
**HOAG**  
**ICF Secretary**  
Susan Whittaker  
Whittaker Planning Services  
**ICF Treasurer**  
Wendy Bokota  
Irvine Prevention Coalition

**Marcy Brown**  
ICF Past President  
HOAG  
**Anthony Kuo**  
Irvine City Council  
**Ryan Martz**  
Ryan Martz Events  
**Mary D. Miller**  
Past ICF President  
Citizens Business Bank  
**Rob Poetsch**  
Taco Bell  
**Sheri Reynolds**  
SPLATT Design

**Honorary**  
**Dan Borland**  
Pacific Premier Bank  
**Stan Machesky**  
Irvine Unified School District  
**Michael Means**  
KLAAM-AM 830, Retired

**Ex Officio**  
**Farrah Khan**  
Mayor  
City of Irvine  
**Terry Walker**  
Superintendent  
Irvine Unified School District

**Sharon Wellikson**  
Executive Director  
Irvine Junior Games  
Irvine Children's Fund

**Theresa Collins**  
Director  
Irvine Junior Games  
Irvine Children's Fund

**Cyril Yu**  
President  
Irvine Child Care Project  
14341 Yale Avenue  
Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:  
Check #5214 in the amount of \$31,775.86 for the before and after school child care scholarships provided in November 2022.

The scholarship funding of \$31,775.86 is from the CDBG CV Grant and provided scholarships for 43 children at 16 child care sites for 635 child care days.

Sincerely,

Lauren S. Brooks  
President  
Irvine Children's Fund

Sharon Wellikson  
Executive Director  
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

**CDBG CV Child Care Scholarship Funds \$979,821**

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
<b>Total June 30, 2022</b>	<b>\$245,017.77</b>	<b>49 children at 22 child care sites</b>	<b>6,979</b>	<b>\$734,803.23</b>	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022					
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
<b>TOTAL July 2022 to date</b>	<b>\$121,775.41</b>		<b>2,981</b>		
<b>TOTAL July 2021 to date</b>	<b>\$366,793.18</b>	<b>63 children at 22 child care sites</b>	<b>9,960</b>	<b>\$613,027.82</b>	





**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
 14301 YALE AVE  
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
 www.wellsfargo.com  
 11-4288/1210

5214

1/4/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*31,775.86

Thirty-One Thousand Seven Hundred Seventy-Five and 86/100\*\*\*\*\*

DOLLARS

IRVINE CHILD CARE PROJECT  
 14341 YALE AVE  
 IRVINE, CA 92604

MEMO CDBG CV Nov 2022



*Sue Latta*  
*Deborah E. Ellison*  
 AUTHORIZED SIGNATURE

HEAT SENSITIVE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
 Irvine Child Care Project  
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG C Nov 2022

1/4/2023

5214

31,775.86

*CDBG CV Nov 2022*

Wells Fargo Checking 7 CDBG CV Nov 2022

31,775.86



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
SANDRA SALCEDO, Member

---

January 11, 2023

**TO: IUSD**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5216 in the amount of \$33,163.04 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of December 2022.

Please deposit into the following account as follows:

\$ 33,163.04    **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

Irvine Children's Fund  
Children Helping Children

## Board of Directors

### ICF President

Lauren S. Brooks

### IUSD Board of Education

#### ICF Immediate Past President

Greg S. Goodrich

Wells Fargo Advisors

### ICF Vice President

Kelly Reynolds

### HOAG

### ICF Secretary

Susan Whittaker

Whittaker Planning Services

### ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

### Marcy Brown

ICF Past President

HOAG

### Anthony Kuo

Irvine City Council

### Ryan Martz

Ryan Martz Events

### Mary D. Miller

Past ICF President

Citizens Business Bank

### Rob Poetsch

Taco Bell

### Sheri Reynolds

SPLATT Design

### Honorary

#### Dan Borland

Pacific Premier Bank

#### Stan Machesky

Irvine Unified School District

#### Michael Means

KLAA-AM 830, Retired

### Ex Officio

#### Farrah Khan

Mayor

City of Irvine

#### Terry Walker

Superintendent

Irvine Unified School District

#### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

#### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5216 in the amount of \$33,163.04 for the before and after school child care scholarships provided in December 2022.

The scholarship funding of \$33,163.04 is from the CDBG CV Grant and provided scholarships for 44 children at 16 child care sites for 491 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

**CDBG CV Child Care Scholarship Funds \$979,821**

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
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November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
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January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
<b>Total June 30, 2022</b>	<b>\$245,017.77</b>	<b>49 children at 22 child care sites</b>	<b>6,979</b>	<b>\$734,803.23</b>	

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022	\$33,163.04	44 children at 16 sites	491		#5216
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
<b>TOTAL July 2022 to date</b>	<b>\$154,938.45</b>		<b>3,472</b>		
<b>TOTAL July 2021 to date</b>	<b>\$399,956.22</b>	<b>65 children at 22 child care sites</b>	<b>10,451</b>	<b>\$579,864.78</b>	



IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5216

1/8/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*33,163.04

Thirty-Three Thousand One Hundred Sixty-Three and 04/100\*\*\*\*\*

DOLLARS

Irvine Child Care Project  
14341 Yale Ave  
Irvine, CA 92604



*Sharon Wilkerson*  
AUTHORIZED SIGNATURE



MEMO CDBG CV Dec 2022



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C Dec 2022

1/8/2023

5216

33,163.04

*CDBG CV  
December 2022*

Wells Fargo Checking 7 CDBG CV Dec 2022

33,163.04

**ITEM 2.10**

**IRVINE CHILD CARE PROJECT (ICCP)  
EXPENSES PAID BY IRVINE UNIFIED  
SCHOOL DISTRICT (IUSD)**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** The following invoice, in the total amount of \$111,833.00 has been paid by IUSD on behalf of ICCP:

- \$111,833.00 to Philadelphia Insurance Companies for Real Estate Umbrella Insurance Coverage.

**RECOMMENDATION:** Review and accept attached invoice in the total amount of \$111,833.00 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 01/11/23 VENDOR NAME: PHILADELPHIA INSU VENDOR:V4100044 CHECK: 41003928

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
01/01/23	2005211425		111,833.00
TOTAL AMOUNT OF INVOICES			111,833.00

PAID BY:  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698  
 949-651-0444

SUMMARY  
 0100571059 5450 111,833.00

Sub Fund  
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

No. 41003928  
 Date: 01/11/23  
 Acct#: 9600058619

56-382  
 412

Pay ONE Hundred ELEVEN Thousand EIGHT Hundred THIRTY THREE  
 Dollars and ZERO Cents

\$\*\*\*\*\*111,833.00

To The PHILADELPHIA INSURANCE COMPANIES  
 Order P O BOX 70251  
 of PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE





**PHILADELPHIA  
INSURANCE COMPANIES**

A Member of the Tokio Marine Group

**PHLY.com**

Service@phly.com 877-438-7459  
Lines open Monday to Friday: 8:30am - 8:00pm EST

# January Invoice

Irvine Child Care Project  
Account number 102152

➤ Invoice number: 2005211425 Date: 01/01/2023

# \$111,833.00

➤ Amount reflects both Past Due and Current Balance

Please pay \$111,833.00

➤ Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

✉ Or detach the coupon on the last page and return with check made payable to:  
Philadelphia Insurance Companies  
PO Box 70251  
Philadelphia, PA 19176-0251

☎ Or call 877-438-7459 to make a single credit card or EFT payment.

**Managing your policy**

For coverage questions, policy changes or claims please contact your agent at:  
HUB International Insurance Services Inc.  
(310) 568-5900

To pay your invoice online or update your details access your account at  
**PHLY.com/myphly**

**Balance breakdown**

Amount	Due date
\$111,833.00	01/23/2023
\$0.00	Past due Pay immediately
<b>\$111,833.00</b>	<b>Total due</b>

Your account summary

Current month breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$)	Taxes / surcharge (\$)	Fees (\$) <sup>†</sup>	Payment / credits	Current balance due (\$)
<b>102152 Irvine Child Care Project</b>									
Real Estate Schedules Umbrella	PHUB842503	12/01/22 - 23 Fixed Annual	3,639.00	0.00	3,639.00 1 of 1	0.00	0.00	0.00	3,639.00
<b>Fees</b>									
			25.00	0.00	0.00	0.00	25.00	0.00	25.00
			3,664.00	0.00	3,639.00	0.00	25.00	0.00	3,664.00
<b>Real Estate Schedules Package</b>									
	PHPK2493629	12/01/22 - 23 Fixed Annual	108,169.00	0.00	108,169.00 1 of 1	0.00	0.00	0.00	108,169.00
			108,169.00	0.00	108,169.00	0.00	0.00	0.00	108,169.00
								Payments will be allocated towards these charges first	
									<b>Total Balance: 111,833.00</b>

Applications, policy forms, risk management services, and claims management services are available at [www.phly.com](http://www.phly.com)



\*Denotes change in term premium \*\*\*Denotes the 25% down and 1st installment billed together †May include installment fee

## Our risk management services



Philadelphia Insurance Companies' Risk Management Services give you peace of mind with well-developed procedures, action plans and projects that protect your business and improve customer satisfaction.

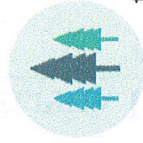
**What can we help you with?**

-  **We help you control risk** through analyzing what's driving up your losses, and assessing your existing management programs to see what can be improved.
-  **We offer training to suit your needs:** whether for onsite defensive driving or online content development, our training is interactive and implementable for everyone that takes part.

We're driven to help prevent loss and help your business achieve measurable results. To find out how we can help you, visit [PHLY.com](http://PHLY.com) or call us on **800.873.4552**



## PHLY Tree Planting Initiative






PHLY is bringing hope and healing to forest and communities nationwide that have been devastated by record wildfires, storms, and other natural disasters by partnering with the Arbor Day Foundation to pledge \$80,000 for the planting of 80,000 trees.

### Help PHLY Reach Our Planting Goals

**Direct Bill Customers:** Switch to paperless billing and PHLY will plant 15 trees in forests or communities in need.

#### Follow these steps to enroll:

-  Login or create a MyPHLY user account at [PHLY.com/myphly](http://PHLY.com/myphly).
-  Choose Create a new account.
-  Once logged in, please follow the eBill instructions.

**All Customers:** You can also donate to the tree planting initiative directly, at: [PHLY.com/trees](http://PHLY.com/trees). \$1 plants 1 tree.



**Billing terms**

**Policy** The program

**Term** The policy length

**Product** Identifies PHLY niche product group

**Bill plan** Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available

**Premium charged** Policy premium at inception plus any additional premium or return premium endorsements

**Premium applied** Payments or adjustments made to date

**Current installment amount** Divided portion of premium invoiced this month based on the Bill Plan

**Taxes/surcharges and fees** State imposed taxes or surcharges based on specific coverage and/or premium

**Payment / credits** Payments or adjustments made for the current month

**Current balance due** Total amount currently due

**Notice** A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

01-005-710-59-5450

Ledger 41

RECEIVED  
JAN 09 2023  
BY: *Pay*

**PHILADELPHIA INSURANCE COMPANIES**

A Member of the Tokio Marine Group  
PO Box 70251 Philadelphia PA 19176-0251

MB 01 002140 19094 H 10 A



IRVINE CHILD CARE PROJECT  
5050 BARRANCA PKWY  
IRVINE CA 92604-4698

Invoice Number: 2005211425  
Account Number: 102152   
Billing Date: 01/01/2023  
Amount Due: **\$111,833.00**

Remittance Amount: \$



PHILADELPHIA INSURANCE COMPANIES  
PO BOX 70251  
PHILADELPHIA PA 19176-0251

POSTED

IRVINE CHILD CARE MON, JAN 09, 2023, 11:04 AM PROOF SXXKAZE41--leg: 41 ---loc: 41FISCAL--job: 71927136 #J381--prog: OH450 <4.26>--report id: OHBPROOF

Set ID: A41S010923 Page 1  
O P E N A / P B A T C H P R O O F  
Invoice Amt Batch ID Tax Amt Due Date  
Distribution Amt Tax Discount Amt Tax2 Charge Amt Pst Date  
Retail Amt Chrg Units Duty Ck ID-No Vendor City, State, Zip  
111,833.00 A41S010923 0.00 01/01/2023 41 IRVINE CHILD CARE PROGRAM .0000 DS  
111,833.00 0.00 01/09/2023 V4100044 P AA 01  
OTHER INSURANCE Net Amount: 111,833.00 1  
P O BOX 70251 PHILADELPHIA, PA 19176-0251 NB SXXA 41

Set ID: A41S010923 System Computed Total: 111,833.00 User Computed Total: 111,833.00 TOTALS MATCH  
Distribution Total: 111,833.00  
Net Total: 111,833.00

Ledger 41  
Same

PSEUDO OBJECT	Description	Invoice Number	Secondary Ref	Ench PO# / Pmt	Product ID	Item Description	Invoice Amt	Batch ID	Tax Amt	Due Date	Inv Date	Division Code	Description	Vendor ID / PEDB Cd / Addr Cd	Vendor Name	Vendor Address	Line(s)	Term	Stat
							Discnt	Tax2	Charge Amt	Pst Date	Dsc Date	Vendor ID	Vendor Name	Vendor Address	Sc/Tf	Prep	R1/2	Cktp	

=====  
GRAND TOTAL:                      System Computed Total:      111,833.00                      User Computed Total:      111,833.00                      TOTALS MATCH      =====

=====  
GRAND NET TOTAL:                      111,833.00                      Distribution Total:      111,833.00

### **3. BOARD BUSINESS**

#### **ITEM 3.1**

## **IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2023-24 WITH MULTI-YEAR BUDGET PROJECTIONS**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP)  
PROPOSED BUDGET FOR FY 2023-24 WITH  
MULTI-YEAR BUDGET PROJECTIONS**

**DESCRIPTION:** Submitted for the Board's review and discussion are Proposed Budgets for FY 2023-24 with multi-year Budget Projection for FY 2024-25, FY 2025-26, and FY 2026-27. Three budget scenarios are included, one with a two percent rent increase, one with a one percent rent increase, and one with no rent increase.

Staff will submit Determination of Child Care Provider Rental Rate at the March ICCP meeting based on the Board's direction.

The FY 2023-24 Proposed Budget will be revised to reflect the Board approved 2023-24 Provider Rental Rate and submitted for the Board's final review and approval at the May ICCP meeting.

**RECOMMENDATION:** Submitted for the Board's review and discussion.



# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - No Rent Increase

OPERATING FUND Program Description	2022-23	2023-24	2024-25	2025-26	2026-27
	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,957,712	\$1,970,668	\$1,970,668	\$1,970,668	\$1,970,668
8660 Interest Income Cnty	\$45,000	\$30,000	\$25,000	\$20,000	\$15,000
<b>Total Revenue:</b>	<b>\$2,002,712</b>	<b>\$2,000,668</b>	<b>\$1,995,668</b>	<b>\$1,990,668</b>	<b>\$1,985,668</b>
<b>OPERATING EXPENDITURES</b>					
4305 Campus Safety	\$9,787	\$2,250 (1)	\$2,300 (1)	\$2,300 (1)	\$2,300 (1)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$113,271	\$118,935 (2)	\$124,881 (2)	\$131,125 (2)	\$137,682 (2)
5500 Utilities	\$100,890	\$105,935 (2)	\$111,232 (2)	\$116,793 (2)	\$122,633 (2)
5601 Non-Cap Site/Bldg Improve/Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$65,000	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)
5817 Scholarships	\$0	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
5861 Facilities & Financial Support / IUSD	\$85,696	\$95,225 (4)	\$95,657 (4)	\$96,106 (4)	\$96,106
5862 Custodial Services	\$584,038	\$663,405 (5)	\$671,267 (5)	\$677,254 (5)	\$682,005 (5)
5864 Program Coordination / City	\$331,970	\$370,500 (6)	\$383,585 (6)	\$397,170 (6)	\$411,282 (6)
<b>Total Operating Expenditures:</b>	<b>\$1,384,852</b>	<b>\$1,545,450</b>	<b>\$1,578,122</b>	<b>\$1,609,948</b>	<b>\$1,641,208</b>
<b>Total Excess (Deficiency):</b>	<b>\$617,860</b>	<b>\$455,218</b>	<b>\$417,546</b>	<b>\$380,719</b>	<b>\$344,460</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$35,000	\$0	\$35,000 (7)	\$0	\$35,000 (7)
7439 Debt Service	\$135,173	\$135,173 (8)	\$0	\$0	\$0
<b>Total Capital Expenditures:</b>	<b>\$295,173</b>	<b>\$260,173</b>	<b>\$160,000</b>	<b>\$125,000</b>	<b>\$160,000</b>
<b>Net Increase (Decrease):</b>	<b>\$322,687</b>	<b>\$195,045</b>	<b>\$257,546</b>	<b>\$255,719</b>	<b>\$184,460</b>
Beginning Balance, July 1	\$1,610,426	\$1,933,113	\$2,128,158	\$2,385,704	\$2,641,423
Ending Balance, June 30	\$1,933,113	\$2,128,158	\$2,385,704	\$2,641,423	\$2,825,883
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$1,882,712	\$2,073,989	\$2,333,560	\$2,589,375	\$2,771,847
3% Operation Reserve	\$50,401	\$54,169	\$52,144	\$52,048	\$54,036

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - No Rent Increase

GRANT PROGRAM FUNDS	2022-23	2023-24	2024-25	2025-26	2026-27
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$431,961	\$679,000	\$679,000	\$679,000	\$679,000
8590 Other State Revenue	\$431,961	\$679,000	\$679,000	\$679,000	\$679,000
<b>Total Revenue:</b>	<b>\$863,921</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
<b>EXPENDITURES</b>					
5810 Serv./Contracts	\$863,921	\$1,358,000	\$1,358,000	\$1,358,000	\$1,358,000
<b>Total Expenditures:</b>	<b>\$863,921</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8688 All Other Fees & Contracts	\$86,451	\$136,000	\$136,000	\$136,000	\$136,000
8699 Other Local Revenue/CDBG	\$418,938	\$688,633	\$64,000	\$64,000	\$64,000
<b>Total Revenue:</b>	<b>\$505,390</b>	<b>\$824,633</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$505,390	\$824,633	\$200,000	\$200,000	\$200,000
<b>Total Expenditures:</b>	<b>\$505,390</b>	<b>\$824,633</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$1,369,311	\$2,182,633	\$1,558,000	\$1,558,000	\$1,558,000
<b>EXPENDITURES</b>	\$1,369,311	\$2,182,633	\$1,558,000	\$1,558,000	\$1,558,000
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$1,933,113</b>	<b>\$2,128,158</b>	<b>\$2,385,704</b>	<b>\$2,641,423</b>	<b>\$2,825,883</b>
(Operating Fund + Grant Program Funds)					

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - No Rent Increase

### **Budget Assumptions**

- (1) Budgeted \$8K for AED in FY 2022-23, ID Cards, and potential replacement or addition of one security radio per year.
  - (2) 5% increase year over year.
  - (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff.
  - (4) Increase due to FY 2022-23 IUSD Salary Settlement, and projected increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees.
  - (5) Increase due to FY 2022-23 IUSD Salary Settlement, projected increase for step in column & benefit increases of custodial salaries, and additional fuel costs. Increased custodial supplies \$2K annually starting with FY 2020-21.
  - (6) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement, a 3.5% increase for salaries, and a Quality Consultant as instructed by City's Finance/Payroll department.
  - (7) Starting FY 2020-21, projecting \$35k every other year to replace out dated custodial work vans.
  - (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24.
- Plus yearly payment for purchase of portables from IUSD = \$127,073. Started July 2009 ends June 2024.

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - 1% Rent Increase

OPERATING FUND Program Description	2022-23	2023-24	2024-25	2025-26	2026-27
	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,957,712	\$1,990,375	\$2,010,278	\$2,030,381	\$2,050,685
8660 Interest Income Cnty	\$45,000	\$30,000	\$25,000	\$20,000	\$15,000
<b>Total Revenue:</b>	<b>\$2,002,712</b>	<b>\$2,020,375</b>	<b>\$2,035,278</b>	<b>\$2,050,381</b>	<b>\$2,065,685</b>
<b>OPERATING EXPENDITURES</b>					
4305 Campus Safety	\$9,787	\$2,250 (1)	\$2,300 (1)	\$2,300 (1)	\$2,300 (1)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$113,271	\$118,935 (2)	\$124,881 (2)	\$131,125 (2)	\$137,682 (2)
5500 Utilities	\$100,890	\$105,935 (2)	\$111,232 (2)	\$116,793 (2)	\$122,633 (2)
5601 Non-Cap Site/Bldg Improve/Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$65,000	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)
5817 Scholarships	\$0	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
5861 Facilities & Financial Support / IUSD	\$85,696	\$95,225 (4)	\$95,657 (4)	\$96,106 (4)	\$96,106
5862 Custodial Services	\$584,038	\$663,405 (5)	\$671,267 (5)	\$677,254 (5)	\$682,005 (5)
5864 Program Coordination / City	\$331,970	\$370,500 (6)	\$383,585 (6)	\$397,170 (6)	\$411,282 (6)
<b>Total Operating Expenditures:</b>	<b>\$1,384,852</b>	<b>\$1,545,450</b>	<b>\$1,578,122</b>	<b>\$1,609,948</b>	<b>\$1,641,208</b>
<b>Total Excess (Deficiency):</b>	<b>\$617,860</b>	<b>\$474,925</b>	<b>\$457,156</b>	<b>\$440,433</b>	<b>\$424,477</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$35,000	\$0	\$35,000 (7)	\$0	\$35,000 (7)
7439 Debt Service	\$135,173	\$135,173 (8)	\$0	\$0	\$0
<b>Total Capital Expenditures:</b>	<b>\$295,173</b>	<b>\$260,173</b>	<b>\$160,000</b>	<b>\$125,000</b>	<b>\$160,000</b>
<b>Net Increase (Decrease):</b>	<b>\$322,687</b>	<b>\$214,752</b>	<b>\$297,156</b>	<b>\$315,433</b>	<b>\$264,477</b>
Beginning Balance, July 1	\$1,610,426	\$1,933,113	\$2,147,865	\$2,445,021	\$2,760,453
Ending Balance, June 30	\$1,933,113	\$2,147,865	\$2,445,021	\$2,760,453	\$3,024,931
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$1,882,712	\$2,093,696	\$2,392,877	\$2,708,405	\$2,970,894
3% Operation Reserve	\$50,401	\$54,169	\$52,144	\$52,048	\$54,036

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - 1% Rent Increase

GRANT PROGRAM FUNDS	2022-23	2023-24	2024-25	2025-26	2026-27
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$431,961	\$679,000	\$679,000	\$679,000	\$679,000
8590 Other State Revenue	\$431,961	\$679,000	\$679,000	\$679,000	\$679,000
<b>Total Revenue:</b>	<b>\$863,921</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
<b>EXPENDITURES</b>					
5810 Serv./Contracts	\$863,921	\$1,358,000	\$1,358,000	\$1,358,000	\$1,358,000
<b>Total Expenditures:</b>	<b>\$863,921</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8688 All Other Fees & Contracts	\$86,451	\$136,000	\$136,000	\$136,000	\$136,000
8699 Other Local Revenue/CDBG	\$418,938	\$688,633	\$64,000	\$64,000	\$64,000
<b>Total Revenue:</b>	<b>\$505,390</b>	<b>\$824,633</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$505,390	\$824,633	\$200,000	\$200,000	\$200,000
<b>Total Expenditures:</b>	<b>\$505,390</b>	<b>\$824,633</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$1,369,311	\$2,182,633	\$1,558,000	\$1,558,000	\$1,558,000
<b>EXPENDITURES</b>	\$1,369,311	\$2,182,633	\$1,558,000	\$1,558,000	\$1,558,000
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$1,933,113</b>	<b>\$2,147,865</b>	<b>\$2,445,021</b>	<b>\$2,760,453</b>	<b>\$3,024,931</b>
(Operating Fund + Grant Program Funds)					

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2023-24 with Multi Year Budget Projection - 1% Rent Increase

#### **Budget Assumptions**

- (1) Budgeted \$8K for AED in FY 2022-23, ID Cards, and potential replacement or addition of one security radio per year.
  - (2) 5% increase year over year.
  - (3) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff.
  - (4) Increase due to FY 2022-23 IUSD Salary Settlement, and projected increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees.
  - (5) Increase due to FY 2022-23 IUSD Salary Settlement, projected increase for step in column & benefit increases of custodial salaries, and additional fuel costs. Increased custodial supplies \$2K annually starting with FY 2020-21.
  - (6) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement, a 3.5% increase for salaries, and a Quality Consultant as instructed by City's Finance/Payroll department.
  - (7) Starting FY 2020-21, projecting \$35k every other year to replace out dated custodial work vans.
  - (8) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24.
- Plus yearly payment for purchase of portables from IUSD = \$127,073. Started July 2009 ends June 2024.

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - 2% Rent Increase

OPERATING FUND Program Description	2022-23	2023-24	2024-25	2025-26	2026-27
	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,957,712	\$2,010,081	\$2,050,283	\$2,091,288	\$2,133,114
8660 Interest Income Cnty	\$45,000	\$30,000	\$25,000	\$20,000	\$15,000
<b>Total Revenue:</b>	<b>\$2,002,712</b>	<b>\$2,040,081</b>	<b>\$2,075,283</b>	<b>\$2,111,288</b>	<b>\$2,148,114</b>
<b>OPERATING EXPENDITURES</b>					
4305 Campus Safety	\$9,787	\$2,250 (1)	\$2,300 (1)	\$2,300 (1)	\$2,300 (1)
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$113,271	\$118,935 (2)	\$124,881 (2)	\$131,125 (2)	\$137,682 (2)
5500 Utilities	\$100,890	\$105,935 (2)	\$111,232 (2)	\$116,793 (2)	\$122,633 (2)
5601 Non-Cap Site/Bldg Improve/Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$65,000	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)	\$65,000 (3)
5817 Scholarships	\$0	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
5861 Facilities & Financial Support / IUSD	\$85,696	\$95,225 (4)	\$95,657 (4)	\$96,106 (4)	\$96,106
5862 Custodial Services	\$584,038	\$663,405 (5)	\$671,267 (5)	\$677,254 (5)	\$682,005 (5)
5864 Program Coordination / City	\$331,970	\$370,500 (6)	\$383,585 (6)	\$397,170 (6)	\$411,282 (6)
<b>Total Operating Expenditures:</b>	<b>\$1,384,852</b>	<b>\$1,545,450</b>	<b>\$1,578,122</b>	<b>\$1,609,948</b>	<b>\$1,641,208</b>
<b>Total Excess (Deficiency):</b>	<b>\$617,860</b>	<b>\$494,632</b>	<b>\$497,161</b>	<b>\$501,340</b>	<b>\$506,907</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
5862 Custodial Vehicles	\$35,000	\$0	\$35,000 (7)	\$0	\$35,000 (7)
7439 Debt Service	\$135,173	\$135,173 (8)	\$0	\$0	\$0
<b>Total Capital Expenditures:</b>	<b>\$295,173</b>	<b>\$260,173</b>	<b>\$160,000</b>	<b>\$125,000</b>	<b>\$160,000</b>
<b>Net Increase (Decrease):</b>	<b>\$322,687</b>	<b>\$234,459</b>	<b>\$337,161</b>	<b>\$376,340</b>	<b>\$346,907</b>
Beginning Balance, July 1	\$1,610,426	\$1,933,113	\$2,167,571	\$2,504,732	\$2,881,072
Ending Balance, June 30	\$1,933,113	\$2,167,571	\$2,504,732	\$2,881,072	\$3,227,979
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$1,882,712	\$2,113,403	\$2,452,588	\$2,829,024	\$3,173,942
3% Operation Reserve	\$50,401	\$54,169	\$52,144	\$52,048	\$54,036

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - 2% Rent Increase

GRANT PROGRAM FUNDS	2022-23	2023-24	2024-25	2025-26	2026-27
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$431,961	\$679,000	\$679,000	\$679,000	\$679,000
8590 Other State Revenue	\$431,961	\$679,000	\$679,000	\$679,000	\$679,000
<b>Total Revenue:</b>	<b>\$863,921</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
<b>EXPENDITURES</b>					
5810 Serv./Contracts	\$863,921	\$1,358,000	\$1,358,000	\$1,358,000	\$1,358,000
<b>Total Expenditures:</b>	<b>\$863,921</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8688 All Other Fees & Contracts	\$86,451	\$136,000	\$136,000	\$136,000	\$136,000
8699 Other Local Revenue/CDBG	\$418,938	\$688,633	\$64,000	\$64,000	\$64,000
<b>Total Revenue:</b>	<b>\$505,390</b>	<b>\$824,633</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$505,390	\$824,633	\$200,000	\$200,000	\$200,000
<b>Total Expenditures:</b>	<b>\$505,390</b>	<b>\$824,633</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$1,369,311	\$2,182,633	\$1,558,000	\$1,558,000	\$1,558,000
<b>EXPENDITURES</b>	\$1,369,311	\$2,182,633	\$1,558,000	\$1,558,000	\$1,558,000
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$1,933,113</b>	<b>\$2,167,571</b>	<b>\$2,504,732</b>	<b>\$2,881,072</b>	<b>\$3,227,979</b>
(Operating Fund + Grant Program Funds)					



# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

## Proposed Budget FY 2023-24 with Multi Year Budget Projection - 2% Rent Increase

### **Budget Assumptions**

- (1) Budgeted \$8K for AED in FY 2022-23, ID Cards, and potential replacement or addition of one security radio per year.
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