

INVITATION TO AN EXCITING CAREER OPPORTUNITY

IRVINE

CALIFORNIA



CHIEF HEALTH AND WELLBEING STRATEGIST

Salary Range
\$133,411.20 - \$207,854.40
Annually



POSITION

Irvine's leadership believes passionately that in order to be a truly effective organization capable of living out its mission, the City must always start with a focus on people. When we collaborate together, we continue to improve services and expand our thinking to bring new ideas to life and serve the Irvine community. With this in mind, we are seeking an innovative leader to serve as the next Chief Health and Wellbeing Strategist!

The **Chief Health and Wellbeing Strategist** will build and lead a community-focused team to foster and develop program resources for behavioral and mental health, homelessness and at-risk homelessness, housing development, and assistant housing services.

The Health and Wellness division is newly created and seeks to help the City better focus on the critical role of health, wellness, and homelessness programs. It is intended to be a community resource and oversees the prevention and wellness services by ensuring appropriate programs are accessible to the community, executing and delivering program projects, and strengthening partnerships to expand collaborations in advocating for social services and acquiring funding for future sustainability.

- ▶ Manage the development of comprehensive health, wellness, and homelessness programs focused on behavioral and mental health for all age groups.
- ▶ Build and foster partnerships and collaborations with multiple partners, such as regional stakeholders, community partners, and internal staff.
- ▶ Provide a high level of support to the Assistant City Manager on various complex matters, research, and analysis related to managing and improving citywide programs, policies, and procedures.
- ▶ Collaborate with City staff, community partners, outside agencies, and members of the public on various projects and initiatives, including navigating accessibility and multicultural aspects, such as language accessibility and cultural sensitivities.
- ▶ Develop policy recommendations, identify opportunities for operational improvement, and compose comprehensive staff reports, memorandums, resolutions, and briefings on various subject matter, as well as aligning other special projects.
- ▶ Present information to City Council and various committees, commissions, and civic groups.
- ▶ Respond to sensitive and complex citizen complaints and requests for information.



This recruitment will establish an eligibility list and may be used to fill future similar and/or lower level classifications within the organization. Candidates interested in additional subordinate vacancies are encouraged to apply for this recruitment.



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CHIEF HEALTH AND WELLBEING STRATEGIST

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THE IDEAL CANDIDATE

Chief Health and Wellbeing Strategist

Do you have the desire to make a meaningful impact in a vibrant and diverse community? Apply your passion for public service in the City of Irvine, nationally-ranked for safety, educational institutions, business enterprises, and quality of life.

To meet the standards of this high performing organization, Irvine expects more than just someone with sophisticated technical knowledge and skills. The successful candidate will also be an authentic leader who is grounded in humility and appreciates the critical importance people play in building a successful organization.

- * Need to have an ability to facilitate and collaborate among multiple stakeholders.
- * Proactive approach with a demonstrated ability to define and achieve goals, both independently and within a team setting.
- * Exceptional professional judgment and strong report writing, presentation, and interpersonal skills.
- * Personal integrity and dedication to excellent customer service.
- * Strategic and innovative to achieve the City's core objectives.
- * Adaptable and flexible to changing needs.
- * Experience presenting to City Council, and working with elected officials and municipal management, both internal and external to the City.
- * Political acumen and the ability to manage change and foster effective working relationships with a diverse range of individuals.
- * Exhibit critical thinking, sound judgment, and strong decision-making skills.



MINIMUM QUALIFICATIONS

- ▶ Bachelor's degree in public administration, business administration, or a related field.
- ▶ Master's degree preferred.
- ▶ Six (6) years of highly responsible municipal management experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- ▶ Possess, or ability to obtain, a valid California driver's license.

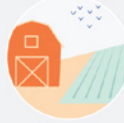




100

Proud to have earned
a perfect score on the
Municipal Equality Index

[HRC.ORG/MEI](https://hrc.org/mei)



DEPARTMENT

The City Manager's Office is responsible for the implementation of decisions established by the Irvine City Council and the coordination of those efforts through the various City departments. The City Manager's Office includes legislative support, policy implementation, budget development and strategic planning, economic development, health and wellness, elections, communication services, and legal service functions of the City. In addition, the office provides leadership for the operational departments.

The City Manager's Office assists the City Council in the development and formulation of policies, goals and objectives, and keeps them informed of important community issues. It provides administrative direction to the City's executive directors and is responsible for managing the activities and operations of the City, ensuring the provision of quality services. The City Manager's Office is also responsible for representing the City's interests throughout the region and beyond through coordination of international activities, receiving foreign officials, and promoting business development with foreign countries.



CITY OF IRVINE

**TOP
WORK
PLACES
2022**

THE ORANGE COUNTY
REGISTER

The City of Irvine is a Charter City, operating under a Council/Manager form of government. Its nine departments include Administrative Services, City Manager's Office, City Clerk's Office, Community Development, Community Services, Human Resources, Project Delivery and Sustainability, Public Safety, and Public Works & Transportation. Since its incorporation in 1971, Irvine has become a nationally recognized City, with a population of over 310,000 that spans 66 square miles and is recognized as one of America's safest and most successfully master-planned urban communities. In 2021, Irvine was the fastest growing city in California, and is now the 13th largest city in the State by population. Irvine is home to more than 20,000 businesses and several robust industry clusters, including life sciences, information technology, aerospace, advanced manufacturing, and digital arts and media. Top-rated educational institutions like UC Irvine, an enterprising business atmosphere, sound environmental stewardship, and respect for diversity, equity, and inclusion all contribute to Irvine's high quality of life. This family-friendly City features more than 16,000 acres of parks, sports fields, and dedicated open space and is the home of Great Park. Other notable attractions include the Irvine Spectrum Center, Irvine Barclay Theatre, and Bommer Canyon.

IRVINE REMAINS THE

SAFEST CITY IN AMERICA

FOR THE 17TH CONSECUTIVE YEAR, BASED
UPON FBI STATISTICS FOR VIOLENT CRIMES.





SALARY:
\$133,411.20 – \$207,850.40
Annually Depending on Qualifications

BENEFITS PACKAGE*

The City of Irvine offers a highly competitive compensation and benefits package including:



RETIREMENT

CalPERS 2% at 62 formula for new CalPERS members; or 2% at 55 formula for existing CalPERS members with less than a six-month break in service from another CalPERS or CalPERS reciprocal agency.



HEALTH PLAN

The City currently offers medical, dental, and vision insurance coverage for employees and their dependents. In addition, the City provides life insurance and a disability plan for employees.



LEAVE TIME

120 to 200 hours of annual vacation accrual, depending on years of service; 12 paid holidays per year; 96 hours of sick leave per year; 60 hours of administrative leave per year; and 80 hours of annual personal leave.



CAR ALLOWANCE

The City provides a monthly car allowance of \$550.



MANAGEMENT INCENTIVE COMPENSATION

The City offers additional compensation in the amount of 3% above base salary.



PARENTHOOD LEAVE

160 hours of paid parenthood leave within 1 year of birth or adoption.



CELLULAR PHONE ALLOWANCE

The City provides a monthly cellular phone allowance of \$100 plus a reimbursement of up to \$1,000 for cellular equipment once every two years.



EMPLOYEE DISCOUNTS

Entertainment discounts available for many theme parks and attractions throughout Orange County and San Diego.



FLEXIBLE SCHEDULE

City employees may work a 9/80 hour work week schedule.



EMPLOYEE DEVELOPMENT

Health and Wellness Benefit of \$1,000 per year for work-related expenses, training costs, and other unreimbursed expenses.



WELLNESS PROGRAM

City Wellness program that includes on-site fitness centers.



DEFERRED COMPENSATION

The City shall contribute an amount equal to 4% of an employee's base salary in a deferred compensation account.

*Please note that benefits may vary depending on timing of hire and individual circumstances.

Nosotros Somos Irvine 私たちは、Irvine 出身です
우리가 어바인입니다 Împreună formăm Irvine
Irvine نحن
DIVERSITY
ਅਸੀਂ ਇਰਵਿਨ ਹਾਂ
我们就是尔湾
ما ارواين هستيم
CHÚNG TÔI LÀ IRVINE ਕਧੰ ਝਰਿੰਨੇ ਸਸ: ਝਰਗਾਝਨ GREAT PARK Biz Irvine'iz
हम अरवाइन हैं LIVE, WORK, PLAY Excellence in Education No. 1 in Fiscal Strength open space
ما Somos Irvine আমরা Irvine-এর

WE ARE IRVINE



The City of Irvine is recognized as one of the most ethnically diverse and fully integrated cities in the country. With a population of more than 310,000 residents, the City has grown significantly since its incorporation in 1971. Many residents, businesses, and employees have selected Irvine to live and work because of its history of celebrating diversity, equity, and inclusion. The City is committed to ensuring that every person living and working in our community is treated with fairness, and has access to equitable services and opportunities.

Our commitment is to promote diversity in the City of Irvine workforce by recruiting highly qualified candidates and fostering meaningful collaborative partnerships with City departments and the community. The City of Irvine is taking steps to ensure we embrace and celebrate diversity in all aspects of our community and foster a workplace environment that is inclusive of all cultures, backgrounds, races, and ethnicities.

OUR COMMITMENT

To provide exceptional municipal services that foster inclusiveness of all cultures, backgrounds, races, and ethnicities.



One Team, with One Focus...As



THE ONE IRVINE FRAMEWORK

We strive to be different from other cities!

- ★ We are One Team that exists to serve our community in the continual pursuit of a City that offers an exceptional quality of life.
- ★ We have One Focus...to differentiate ourselves by maintaining an intense focus on establishing Irvine as a learning organization that will serve as an incubative launching pad for people, ideas, programs, and careers.

HUMILITY

Consistently put the needs of the team ahead of individual self-interest.

INNOVATION

Ensure process discipline, while also embracing a continuous improvement philosophy.

EMPATHY

Include everyone by respecting, listening, helping, and appreciating others.

PASSION

Show initiative and courage while staying enthusiastic about our people and work.

INTEGRITY

Communicate candidly, work hard, and hold ourselves accountable for our role in the delivery of results.



THE IMPORTANCE OF ORGANIZATIONAL CULTURE & FIT IN IRVINE

- ★ The leadership team at the City has spent time working to articulate the kind of organizational culture that we want to create in Irvine.
- ★ Internally, we use the phrase One Irvine to articulate how we've organized our purpose and our values as an organization.

In Irvine, we have worked to develop a workplace culture built around the premise that people are the most important foundational element that will drive long-term success for our community. To further that objective, we have spent time identifying explicitly that we expect members of our team to embrace a team-oriented model, as defined through our **One Irvine** values framework.



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CHIEF HEALTH AND WELLBEING STRATEGIST



APPLY HERE

To be considered for this position, please submit an online application and attach a **resume** and **cover letter** by **June 2, 2023**.

FOR QUESTIONS AND INQUIRIES, CONTACT:

Lauren Hirano
Human Resources
1 Civic Center Plaza Irvine, CA 92606

Telephone: 949-724-7219
Email: recruit@cityofirvine.org
An Equal Opportunity/ADA Employer

