



Wendy Bokota*
Chair

Phyllis Agran, MD, MPH*
Vice Chair

Committee Members:

Dina Eletreby, MD*
Mariana Bosch*
Marisa Chacon*
Minai Chundururu*
Diane Gale*
Naz Hamid*
Branda Lin*
Robert Petrosyan*
Valerie Sanchez*
Jing Sun*
Sahra Tanikawa*
Jennifer Wang*
Bill Bingham, Ex Officio
*Voting members

AGENDA

IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REGULAR MEETING

August 23, 2023

5:30 PM

**Irvine Civic Center
Conference and Training Center
1 Civic Center Plaza
Irvine, CA 92606**

PARTICIPATION IN IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE MEETING

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE ZOOM APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILDREN-YOUTH-AND-FAMILIES-ADVISORY-COMMITTEE. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE," 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO CS@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA ZOOM. FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILDREN-YOUTH-AND-FAMILIES-ADVISORY-COMMITTEE.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE ON A SCHEDULED AGENDA ITEM – INCLUDING A REGULAR BUSINESS ITEM OR PUBLIC COMMENTS – PLEASE REGISTER BY COMPLETING THE REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. PLEASE IDENTIFY ON THE FORM YOUR NAME AND THE ITEM ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE MINUTES. YOUR NAME WILL BE CALLED AT THE TIME THE MATTER IS HEARD BY THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER ON AGENDIZED ITEMS, AND THREE MINUTES DURING GENERAL PUBLIC COMMENTS (UNLESS THE TIME LIMIT IS EXTENDED BY THE CHAIR), WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT CS@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. PRESENTATION

1.1 STRATEGIC PLAN FOR CHILDREN, YOUTH AND FAMILIES: OVERVIEW AND NEXT STEPS

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Public Comments on non-agendized items will be heard no sooner than 5:30 p.m. Any member of the public may address the Irvine Children, Youth and Families advisory Committee on items within the Irvine Children, Youth and Families Advisory Committee’s subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Irvine Children, Youth and Families Advisory Committee.

INTRODUCTIONS

Welcome new members:

- Marisa Chacon, Youth Action Team Representative
- Minai Chunduru, Youth Action Team Representative

ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

Announcements and Board Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954-2 of the Brown Act and are limited to 3 minutes per member of the Irvine Children, Youth and Families Advisory Committee. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

2. COMMITTEE REPORTS

2.1 HIGH SCHOOL YOUTH ACTION TEAM REPORT

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

3. COMMITTEE BUSINESS

Public comments on Irvine Child Care Committee items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Irvine Child Care Committee.

3.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Children, Youth and Families Advisory Committee meeting held May 24, 2023.

3.2 IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REORGANIZATION

RECOMMENDED ACTION:

- 1) Selection of Chair: Chair or Designee declares nominations open for Chair and calls for Committee vote.

ADJOURNMENT

ADJOURNMENT

At 11 p.m., the Irvine Children, Youth and Families Advisory Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12 midnight and will continue all other items on which additional time is required until a future Irvine Children, Youth and Families Advisory Committee meeting. All meetings are scheduled to terminate at 12 midnight.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Children, Youth and Families Advisory Committee liaison and are available for public inspection and copying once the agenda is publicly posted (at least seven days prior to a regular Irvine Children, Youth and Families Advisory Committee meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org at least 7 days prior to the scheduled Irvine Children, Youth and Families Advisory Committee meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Children, Youth and Families Advisory Committee liaison at (949) 724-6749.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Children, Youth and Families Advisory Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal

business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Children, Youth and Families Advisory Committee liaison at (949) 724-6749.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC
FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Children, Youth and Families Advisory Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Children, Youth and Families Advisory Committee at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Children, Youth and Families Advisory Committee liaison at 949-724-6647.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

COMMUNICATION AND ELECTRONIC DEVICES


To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Children, Youth and Families Advisory Committee are held quarterly on the last Wednesday of every third month at 5:30 p.m. unless otherwise noted. Agendas are available at the following locations:

- Community Services Department
- Quail Hill Community Center
- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Children, Youth and Families Advisory Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on August 16, 2023 by 5:30 p.m. as well as on the City's web page.

 _____, Committee Liaison

1. PRESENTATION

ITEM 1.1

STRATEGIC PLAN FOR CHILDREN, YOUTH AND FAMILIES: OVERVIEW AND NEXT STEPS

(There is no report associated with this item.)

2. COMMITTEE REPORTS

ITEM 2.1

HIGH SCHOOL YOUTH ACTION TEAM REPORT

(There is no report associated with this item.)

3. COMMITTEE BUSINESS

ITEM 3.1

MINUTES



MINUTES

IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REGULAR MEETING

May 24, 2023

Irvine Civic Center

Conference and Training Center

1 Civic Center Plaza

Irvine, CA 92606

CALL TO ORDER

The regular meeting of the Irvine Children, Youth and Families Advisory Committee (ICYFAC) was called to order at 5:37 p.m. on May 24, 2023, at Irvine Civic Center, Conference and Training Center, 1 Civic Center Plaza, Irvine, California via Zoom: Chair Wendy Bokota presiding.

ROLL CALL

Present: 10	Chair:	Wendy Bokota
	Vice Chair:	Dina Eletreby*
	Committee Member:	Phyllis Agran
	Committee Member:	Diane Gale
	Committee Member:	Naz Hamid
	Committee Member:	Robert Petrosyan
	Committee Member:	Valerie Sanchez
	Committee Member:	Jing Sun
	Committee Member:	Sahra Tanakawa
	Committee Member:	Kristie To
	*Arrived at 5:38 a.m	

Absent: 3	Committee Member:	Mariana Bosch
	Committee Member:	Branda Lin
	Committee Member:	Mia Phelps
	Committee Member:	Jennifer Wang

PLEDGE OF ALLEGIANCE

Vice Chair Eletreby lead the Pledge of Allegiance.

PARTICIPATION IN BOARD MEETING

Rebecca Parmer, Recording Secretary, provided instructions on how to participate in the Committee meeting for those attending via Zoom or in person.

1. PRESENTATION

1.1 STRATEGIC PLAN FOR CHILDREN, YOUTH AND FAMILIES: STAKEHOLDER ENGAGEMENT PLAN

Christina Altmayer from Health Management Associates (HMA) provided an overview and update to ICYFAC regarding the Strategic Plan for Children, Youth and Families. The presentation included the following:

- Project Goal: Produce an updated five-year Strategic Plan for Children, Youth and Families in Irvine
- Stakeholder engagement update included a summary of efforts to gather qualitative input regarding the needs of children, youth, and families through focus groups, town halls, meetings, and interviews. The Summary of survey responses as of May 17, 2023 was also discussed.
- HMA will facilitate meeting with Core Group (June-August) to (1) elicit feedback and ideas emerging from the data and (2) develop recommendations related to plan goals and strategies.
- Work through a process in late summer/early fall to vet recommendations with key stakeholders (e.g., City leadership, Irvine Unified School District (IUSD) leadership, ICYFAC).
- Develop initial strategic plan framework.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

INTRODUCTIONS

Staff made the following introductions:

- Diane Gale, reelected and returning Committee Member-at-Large
- Valerie Sanchez, new Committee Member-at-Large
- Phyllis Agran, MD, MPH, Councilmember Agran’s appointee

ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

- Mia Phelps and Kristie To were thanked for their membership on the Irvine Children, Youth and Families Advisory Committee from May 2022 to May 2023.

2. COMMITTEE UPDATES

2.1 Committee Member To provided an update on High School Youth Action Team (HSYAT) programs:

HSYAT completed over 20,000 hours of service in the past school year, supporting over 650 volunteer opportunities for local nonprofits and City programs and events, with 1,016 high school volunteers. HSYAT hosted three sessions of volunteer camps with 73 participants completed over 700 hours of service during the spring break. During the summer, HSYAT will host 16 week-long sessions of Summer Teen Volunteer Camps serving over 300 students and will be offering college tour throughout the summer.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions.

3. COMMITTEE BUSINESS

3.1 MINUTES

ACTION: Moved by Committee Member Hamid, seconded by Committee Member Eletreby, to approve the minutes of the Irvine Children, Youth and Families Advisory Committee meeting held February 22, 2023.

The motion carried as follows:

- AYES: 8 Bokota, Eletreby, Agran, Gale, Hamid, Petrosyan, Tanikawa, and To
- NOES: 0
- ABSTAIN: 2 Sanchez, Sun
- ABSENT: 4 Bosch, Lin, Phelps, Wang

3.2 IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REORGANIZATION

Kristin Auer, Community Services Manager, declared nominations open for Chairperson of the Irvine Children, Youth and Families Advisory Committee. Vice Chair Eletreby nominated Chair Bokota. Committee member Agran nominated Committee member Gale.

By a vote of hands, their preference was as follows:

<u>Committee Member</u>	<u>Nominee</u>
Agran	Gale
Bokota	Bokota
Eletreby	Bokota
Gale	Gale
Hamid	Bokota
Petrosyan	No
Sanchez	No
Sun	Gale

Tanikawa
To

Bokota
Gale

Bosch, Lin, Phelps, and Wang Absent

ACTION: Following the tie vote of members present, another vote was taken with the same results. Election for the Chair was tabled until the next meeting on August 23, 2023.

Manager Auer declared nominations open for Vice Chair of the Irvine Children, Youth and Families Advisory Committee. Chair Bokota nominated Vice Chair Eletreby. Committee Member Sun nominated Committee Member Agran.

By a vote of hands, each member stated their preference as follows:

<u>Committee Member</u>	<u>Nominee</u>
Agran	Agran
Bokota	Eletreby
Eletreby	Eletreby
Gale	Agran
Hamid	Eletreby
Petrosyan	Agran
Sanchez	Agran
Sun	Agran
Tanikawa	Agran
To	Agran

Bosch, Lin, Phelps, and Wang Absent

ACTION: Following the roll call vote, moved by Committee Member Tanikawa, seconded by Committee Member Gale, Committee Member Agran was selected to serve as Vice Chair.

ADJOURNMENT

Moved by Committee Member Gale, seconded by Committee Member Sun, and unanimously carried by those members present (Committee Members Bosch, Lin, Phelps, and Wang absent), to adjourn the meeting at 6:55 p.m.

WENDY BOKOTA
CHAIR

Date: _____

RECORDING SECRETARY

ITEM 3.2

IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REORGANIZATION

(There is no report associated with this item.)