



COMMUNITY INITIATED PUBLIC ARTS APPLICATION

Requests for review may be submitted at any time. The Public Arts Panel meets periodically to review submittals. No fees are required at the time of form submission. Proponents will need to submit all relative details and separate attachments, and artwork specifications with application before further consideration may be given by Public Arts Panel.

APPLICANT INFORMATION

NAME			
LAST	FIRST	MI	
ADDRESS*	APT/UNIT#*	PHONE*	
CITY	STATE	ZIP	EMAIL*
APPLICANT TYPE			
<input type="checkbox"/> DONOR <input type="checkbox"/> ARTIST <input type="checkbox"/> PROJECT SPONSOR <input type="checkbox"/> OTHER:			
REASON FOR APPLICATION SUBMISSION			
<input type="checkbox"/> DONATION TO CITY (Complete Section A) <input type="checkbox"/> COMMISSIONED ARTWORK PROJECT (Complete Section B)			

SECTION A - Proposed Artwork Donation to City

TITLE OF ARTWORK		
ARTWORK TYPE		
DIMENSIONS	WEIGHT	EDITION/SERIES NUMBER (If applicable)
ARTWORK DESCRIPTION		
CURRENT ARTWORK CONDITION		

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IF ARTWORK HAS BEEN CONSERVED, DESCRIBE CONSERVATION TREATMENT

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FAIR MARKET VALUE (\$)	HOW WAS MARKET VALUE DETERMINED AND BY WHOM?
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COPYRIGHT INFORMATION OF PROPOSED ARTWORK DONATION

OWNER NAME

LAST	FIRST	MI
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ADDRESS*	PHONE*

CITY	STATE	ZIP	EMAIL*

SECTION B - Proposed Commissioned Artwork Project (Self-Funded)

About Community Initiated Public Art

The goal of this program is to support community and/or artist-led projects that happen in city-owned parks and facilities. All proposed projects must be self-funded. Community public art projects can include, but are not limited to murals, two-dimensional works, artist designed functional art, and free-standing sculptures. If you would like to lead a community public art project, the first step is completing this application and including the list of documents identified below. A staff member will then contact you to outline the application review process and discuss next steps.

Please submit this Application with the items listed below:

- Project Title/Name
- Summary of proposed project
- Proposed artwork location; Be specific and where possible attach a photo of the exact location proposed
- Proposed project timeline, including start and end dates
- Provide artist(s) qualifications and work samples
- Artwork elevation drawings/color scale renderings of project
- Description of proposed materials (high quality and durable), colors, and specifications
- Explain what is the intended life of the proposed artwork
- Describe how the artwork will be installed
- Identify project partners (names of individuals/organizations) involved in public art preparation, design, and implementation
- Estimated project cost (download Page 3) and include funding sources to demonstrate ability to fund estimated project cost
- Provide Maintenance Plan (routine maintenance/cleaning and long-term preservation needs)

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE	DATE
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COMMUNITY INITIATED PUBLIC ARTS PRELIMINARY PROJECT BUDGET

Please submit the following budget form as part of the Community Initiated Public Arts Application for proposed self-funded commissioned artwork project.

REVENUE	SOURCE Note if source is CONFIRMED or REQUESTED	CASH / IN-KIND Note if value is in CASH or estimated IN-KIND value
GRANTS	<input type="checkbox"/> CONFIRMED <input type="checkbox"/> REQUESTED	<input type="checkbox"/> CASH <input type="checkbox"/> IN-KIND
GIFTS/DONATIONS	<input type="checkbox"/> CONFIRMED <input type="checkbox"/> REQUESTED	<input type="checkbox"/> CASH <input type="checkbox"/> IN-KIND
SPONSORSHIPS	<input type="checkbox"/> CONFIRMED <input type="checkbox"/> REQUESTED	<input type="checkbox"/> CASH <input type="checkbox"/> IN-KIND
OTHER:	<input type="checkbox"/> CONFIRMED <input type="checkbox"/> REQUESTED	<input type="checkbox"/> CASH <input type="checkbox"/> IN-KIND

TOTAL REVENUE (A) =

EXPENDITURES	DETAILS	ESTIMATED COST
ADMINISTRATION (e.g. permits, documentation)		
ADVERTISING (If applicable)		
ARTIST FEES		
MATERIALS AND FABRICATION		
TRANSPORTATION AND INSTALLATION		
INSURANCE AND MAINTENANCE		
COMMUNITY ENGAGEMENT (e.g. launch event, room rentals)		
CONTINGENCY FUNDS (suggest 5% of total budget)		
OTHER:		

TOTAL EXPENDITURES (B) =

TOTAL REVENUE MINUS EXPENDITURES (A - B) =
