



Cyril Yu
President

Vacant
Vice President

Stephanie Bynon
Clerk

Board Members:
Tammy Kim
Ryan Painter
Jenna Berumen

AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

**November 13, 2023
8:30 AM**

**Irvine City Hall, L102
1 Civic Center Plaza
Irvine, CA 92604**

PARTICIPATION AT IRVINE CHILD CARE PROJECT BOARD MEETINGS

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO ICCP@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM, OR NON-AGENDA ITEM PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS ARE HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE IRVINE CHILD CARE PROJECT AT 949-724-6632, OR VIA EMAIL AT ICCP@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Public comments on non-agendized items will be heard no sooner than 8:30 a.m. Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

1. REPORTS

1.1 FINANCIAL REPORT

1.2 ADMINISTRATOR'S REPORT

BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

Board Announcements and Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per member of the Irvine Child Care Project. In addition, the President shall receive any necessary additional time to deliver announcements of community events and opportunities.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

2. CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

Any member of the public may address the Board on items on the Consent Calendar. Public Comments on Consent Calendar items will be heard at the time the Consent Calendar is considered, but no sooner than 8:30 a.m. If 10 or fewer requests to speak on agendized items are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

2.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project Board's regular meeting held on September 11, 2023.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$59,788.02 to Catalyst Family Inc. for child care development services for September 1-30, 2023.

2.3 WARRANT REQUEST – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$17,051.00 (CDBG) for child care services for September 1-30, 2023 funded by ICF scholarships.

- \$ 9,329.75 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 547.50 to Dolphin Club (CDBG)
- \$ 1,373.75 to Kids Stuff (CDBG)
- \$ 5,800.00 to Rainbow Rising (CDBG)

2.4 WARRANT REQUEST – IRVINE CHILDREN'S FUND CORONAVIRUS (CV) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$32,997.72 for child care services for September 1-30, 2023 funded by ICF-CV scholarships.

- \$ 11,383.90 to Catalyst Family Inc.
- \$ 650.00 to Creekers Club
- \$ 1,215.00 to Dolphin Club
- \$ 670.00 to Kids Stuff
- \$ 19,073.82 to Rainbow Rising

2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$83,311.51 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2023.

- \$ 55,283.75 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,827.92 for Utilities
- \$ 7,935.42 for Facilities & Financial Support

2.6 WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$38,344.26 to the City of Irvine for Contract Services and Program and Grant Administration for the month of September 2023.

- \$ 37,148.49 for Program Administration
- \$ 1,195.77 for Grant Administration
- \$ 0.00 for Contract Services

2.7 WARRANT REQUEST – ICCP PAYMENTS ISSUED OCTOBER 2023

RECOMMENDED ACTION:

Receive and file attached record of payments issued October 2023 for service month August 2023.

2.8 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 30,141.60 01-005-712-00-8290
- \$ 6,688.40 01-005-712-00-8689

2.9 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 111,642.52 01-005-712-00-8290

2.10 DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$75,136.00 01-005-50100-8290
- \$192,194.00 01-005-50100-8590

2.11 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Review and accept attached invoice in the total amount of \$14,526.14 paid by IUSD on behalf of ICCP.

3. BOARD BUSINESS

Public comments on Board items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

3.1 ACCEPTANCE OF FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND TO SUPPORT THE IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM FOR FISCAL YEAR 2023-24

RECOMMENDED ACTION:

Accept the award of \$200,000 for Fiscal Year 2023-24 from Irvine Children's Fund to support the Irvine Child Care Project Scholarship Program.

3.2 APPROVE THREE YEAR CONTRACT WITH EIDE-BAILLY FOR IRVINE CHILD CARE PROJECT AUDIT SERVICES

RECOMMENDED ACTION:

Approve contract with Eide-Bailly to provide ICCP audit services for three fiscal years (2022-23, 2023-24, and 2024-25).

3.3 IRVINE CHILD CARE PROJECT BOARD 2024 MEETING SCHEDULE

RECOMMENDED ACTION:

Approve the ICCP Board 2024 meeting schedule.

ADJOURNMENT

NOTICE TO THE PUBLIC

At 11 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. noon and will continue all other items on which additional time is required until a future Irvine Child Care Project meeting. All meetings are scheduled to terminate at 12 p.m. noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org at least 7 days prior to the scheduled Irvine Child Care Project meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Child Care Project liaison at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of select months at 8:30 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on November 6, 2023 by 5:30 p.m. as well as on the City's web page.

 Board Liaison

1. REPORTS

ITEM 1.1

FINANCIAL REPORT

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of Sep 30, 2023

Fiscal Year 2023-24 Budget

Percentage of Year Completed: 25%

OPERATING FUND Program Description	2023-24	Current	Encumbered	Actual	Percentage of Year Completed: 25%	
	Adopted Budget	(Adjusted) Budget	Funds (PO's)	Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,970,668	\$1,970,668	\$0	\$492,667	\$1,478,001	25%
8660 Interest Income Cnty	\$30,000	\$30,000	\$0	\$17,982	\$12,018	60%
8662 Net Changes in Investments	\$0	\$26,141	\$0	\$26,141	\$0	100%
8699 Other Local Revenue	\$0	\$0	\$0	\$33	(\$33)	0%
Total Revenue:	\$2,000,668	\$2,026,809	\$0	\$536,822	\$1,489,987	26%
OPERATING EXPENDITURES						
4305 Campus Safety	\$2,250	\$2,250	\$0	\$0	\$2,250	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
4401 Non-Capitalized Equipment	\$0	\$0	\$0	\$0	\$0	0%
5450 Insurance	\$118,935	\$118,935	\$0	\$0	\$118,935	0%
5500 Utilities	\$105,935	\$105,935	\$0	\$8,828	\$97,107	8%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5810 Services/Contracts (Water testing Req)	\$0	\$0	\$0	\$0	\$0	0%
5811 Consultants	\$65,000	\$65,000	\$0	\$0	\$65,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	(\$431)	\$2,631	-20%
5838 Audit	\$13,500	\$17,000	\$0	\$0	\$17,000	0%
5861 Facilities & Financial Support / IUSD	\$95,225	\$95,225	\$0	\$7,935	\$87,290	8%
5862 Custodial Services	\$663,405	\$663,405	\$0	\$55,284	\$608,121	8%
5864 Program Coordination / City	\$370,500	\$370,500	\$0	\$23,234	\$347,266	6%
Total Operating Expenditures:	\$1,546,950	\$1,550,450	\$0	\$94,850	\$1,455,599	6%
Total Excess (Deficiency):	\$453,718	\$476,359	\$0	\$441,972		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$14,526	\$110,474	12%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$0	\$0	\$0	\$0	\$0	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$11,264	\$123,909	8%
Total Capital Expenditures:	\$260,173	\$260,173	\$0	\$25,791	\$234,382	10%
Net Increase (Decrease):	\$193,545	\$216,186		\$416,181		
Beginning Balance, July 1	\$2,141,897	\$2,141,897		\$2,141,897		
Ending Balance, June 30	\$2,335,442	\$2,358,083		\$2,558,078		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$2,281,229	\$2,303,765		\$2,554,459		
3% Operation Reserve	\$54,214	\$54,319		\$3,619		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of Sep 30, 2023

Fiscal Year 2023-24 Budget

GRANT PROGRAM FUNDS Program Description	2023-24 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$679,000	\$346,168	\$0	\$97,462	\$248,706	28%
8590 Other State Revenue	\$679,000	\$1,025,766	\$0	\$390,994	\$634,773	38%
Total Revenue:	\$1,358,000	\$1,371,934	\$0	\$488,456	\$883,479	36%
EXPENDITURES						
5810 Serv./Contracts	\$1,358,000	\$1,371,934	\$0	\$66,267	\$1,305,667	5%
Total Expenditures:	\$1,358,000	\$1,371,934	\$0	\$66,267	\$1,305,667	5%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$422,189		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts/ICF	\$136,000	\$136,000	\$0	\$6,236	\$129,764	5%
8290 Other Revenue/CDBG	\$64,000	\$64,000	\$0	\$37,186	\$26,814	58%
Total Revenue:	\$200,000	\$200,000	\$0	\$43,422	\$156,578	22%
EXPENDITURES						
5817 Scholarships	\$200,000	\$200,000	\$0	\$43,422	\$156,578	22%
Total Expenditures:	\$200,000	\$200,000	\$0	\$43,422	\$156,578	22%
Fund Balance (U):	\$0	\$0	\$0	\$0		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$1,558,000	\$1,571,934	\$0	\$531,878	\$1,040,056	34%
EXPENDITURES	\$1,558,000	\$1,571,934	\$0	\$109,689	\$1,462,245	7%
Total Excess (Deficiency):	\$0	\$0	\$0	\$422,189		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$422,189		
TOTAL ICCP FUND BALANCE:	\$2,335,441	\$2,358,083	\$0	\$2,980,267		
(Operating Fund + Grant Program Funds)						

ITEM 1.2
ADMINISTRATOR'S REPORT

Irvine Child Care Project Administrator's Report
November 13, 2023

Scholarships/Financial Assistance:

- Irvine Child Care Project (ICCP) Scholarships funded by the Irvine Children's Fund:
 - ICCP Coronavirus Scholarship
 - Funding extended for existing participants until expended
 - 2023-24 ICCP Scholarship
 - \$200,000 award projected to be expended with the 29 scholarships awarded for the fiscal year.

- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at cityofirvine.org/child-care-development.

Program Quality:

- The Quarterly Directors' Forum will be held December 7 at Portola Springs Community Center: Strategies for Success: Working with Inclusion Facilitation Agencies, Presented by Autism Behavior Services.

- The City continues to provide a list of upcoming professional development events on the online Training Calendar, and links to On-Demand Training and Resources on the City's Child Care & Development website.

2. CONSENT CALENDAR

ITEM 2.1

MINUTES



Cyril Yu
President

VACANT
Vice President

Stephanie Bynon
Clerk

Board Members:
Jenna Berumen
Tammy Kim
Ryan Painter

MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

**September 11, 2023
8:30 AM**

**Irvine City Hall, L102
1 Civic Center Plaza
Irvine, CA 92604**

CALL TO ORDER

The regular meeting of the Irvine Child Care Project Board (Board) was called to order at 8:30 a.m. on September 11, 2023, in Conference Room L102, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California: President Yu presiding.

ROLL CALL

Present:	5	BOARD MEMBER:	Jenna Berumen
		BOARD MEMBER:	Tammy Kim
		BOARD MEMBER:	Ryan Painter
		CLERK	Stephanie Bynon
		PRESIDENT:	Cyril Yu

PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

INTRODUCTIONS

Newly appointed Board Member Jenna Berumen, Principal at Loma Ridge Elementary School, was introduced and shared that she was looking forward to supporting the Irvine Child Care Project as a member of the Board.

Traci Stubbler, ICCP Administrator, introduced Ryan McGraw, Community Services Superintendent.

John Fogarty, Irvine Unified School District (IUSD) Assistant Superintendent of Business Services, introduced Brenda Recinos, IUSD Confidential Assistant.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

1. REPORTS

1.1 FINANCIAL REPORT

Assistant Superintendent Fogarty reported on the Fiscal Year 2022-23 budget.

1.2 ADMINISTRATOR’S REPORT

ICCP Administrator Stubbler reported on the ICCP scholarship program, ICCP Community Development Block Grant (CDBG) contract monitoring, and the upcoming September ICCP Directors’ Forum. At President Yu’s request, Administrator Stubbler shared an update to the agreement between IUSD and ICCP relating to use of ICCP Portables during the school day.

BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

There were no announcements, committee reports, or committee updates.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

2. CONSENT CALENDAR

ACTION: Moved by Clerk Bynon, seconded by Board Member Painter, and unanimously carried by those members present to approve Consent Calendar items 2.1 through 2.15.

2.1 MINUTES

ACTION:

Approved the minutes of a regular meeting of the Irvine Child Care Project Board held on May 8, 2023.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$64,967.57 to Catalyst Family Inc. for child care development services for July 1-31, 2023.

2.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$6,236.25 (ICF) for child care services for July 1-31, 2023 funded by ICF scholarships.

- \$ 2,340.00 to Catalyst Family Inc. (ICF)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 247.50 to Kids Stuff (ICF)
- \$ 3,648.75 to Rainbow Rising (ICF)

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$37,186.10 for child care services for July 1-31, 2023 funded by ICF-CV scholarships.

- \$ 10,809.10 to Catalyst Family Inc.
- \$ 880.00 to Creekers Club
- \$ 4,810.00 to Dolphin Club
- \$ 0.00 to Kids Stuff
- \$ 20,687.00 to Rainbow Rising

2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$83,311.51 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization, and Custodial Services for the month of July 2023.

- \$ 52,283.75 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,827.92 for Utilities
- \$ 7,935.42 for Facilities & Financial Support

2.6 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$24,533.58 to the City of Irvine for Program and Grant Administration for the month of July 2023.

- \$ 23,234.23 for Program Administration
- \$ 1,299.35 for Grant Administration
- \$ 0.00 for Contract Services

2.7 WARRANT REQUEST – ICCP PAYMENTS ISSUED JUNE 2023

ACTION:

Received and filed attached record of payments issued June 2023 totaling \$231,498.46 for service month April 2023.

2.8 WARRANT REQUEST – ICCP PAYMENTS ISSUED JULY 2023

ACTION:

Received and filed attached record of payments issued July 2023 totaling \$246,301.69 for service month May 2023.

2.9 WARRANT REQUEST – ICCP PAYMENTS ISSUED AUGUST 2023

ACTION:

Received and filed attached record of payments issued August 2023 totaling \$412,915.62 for service month June 2023.

2.10 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-500-712-00-8290
- \$ 42,468.69 01-500-712-00-8689

2.11 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 153,435.36 01-500-712-00-8290

2.12 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$ 96,245.00 01-005-50100-8290
- \$271,079.00 01-005-50100-8590

2.13 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Reviewed and accepted attached invoices in the total amount of \$31,523.62 paid by IUSD on behalf of ICCP.

3. BOARD BUSINESS

3.1 IRVINE CHILD CARE PROJECT (ICCP) FY 2022-23 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM CONTRACT MONITORING REVIEW.

ACTION:

Received and filed the ICCP FY 2022-23 CCTR School Age Grant Program Contract Monitoring Review.

3.2 CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2023-24 (CCTR-3191)

ACTION:

Received and accepted California Department of Social Services General Child Care and Development Program Grant Funding for FY 2023-24 (CCTR-3101).

3.3 SUBCONTRACT AGREEMENT WITH CATYLYST FAMILY INC. FOR CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR-3191)

ACTION:

Received and filed the Subcontract Agreement with Catalyst Family, Inc. for California Department of Social Services General Child Care and Development Program Grant Funding.

ADJOURNMENT

Moved by Clerk Bynon, seconded by Board Member Painter, and unanimously carried by those members present to adjourn the meeting at 8:45 a.m.

CYRIL YU, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2.2
WARRANT REQUEST –
CATALYST FAMILY INC.

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$59,788.02** for child care development services for the month of **September 2023**. This provider served a total of 76 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$59,788.02** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$59,788.02** to Catalyst Family Inc. for child care development services for September 1-30, 2023.

IRVINE CHILD CARE PROJECT

DATE: November 13, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$59,788.02
	TOTAL	\$59,788.02

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$59,788.02
TOTAL	\$59,788.02

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**September 2023
(20 days of service)**

CATALYST FAMILY INC.:

Stonegate	2	Children served
	40	Child days of enrollment
Oak Creek	9	Children served
	180	Child days of enrollment
Vista Verde	0	Children served
	0	Child days of enrollment
Plaza Vista	25	Children served
	424	Child days of enrollment
Canyon View	0	Children served
	0	Child days of enrollment
Turtle Rock	12	Children served
	230	Child days of enrollment
Springbrook	4	Children served
	89	Child days of enrollment
Deerfield	11	Children served
	189	Child days of enrollment
University Park	13	Children served
	260	Child days of enrollment
<u>TOTALS:</u>	76	Children served
	1,412	Child days of enrollment
<u>YEAR-TO-DATE:</u>	247	Children served
	4,308	Child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-SEP23

DATE: **October 6, 2023**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>September 1, 2023</u> through <u>September 30, 2023</u>		
Fiscal Year 2023-2024 Contract Type: CCTR-3191		
Service fees of <u>995.49</u> days @ \$61.26	\$60,983.79	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$60,983.79	
Adjustment for District Indirect Cost 1.02 =	\$1,195.77	
Total Balance Due to Catalyst Family Inc.		<u>\$59,788.02</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$150,835.96	
Current Period Billing	<u>\$59,788.02</u>	
Cumulative Fiscal Year Amount Billed	\$210,623.98	
Contract Maximum Billable	\$1,331,794.12	
Available remaining balance	\$1,121,170.14	

ITEM 2.3

**WARRANT REQUEST –
IRVINE CHILDREN’S FUND (ICF)
SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$17,051.00 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **September 2023**. The warrants to be issued are as follows:

\$9,329.75 to Catalyst Family Inc. **(CDBG)**

\$0.00 to Creekers Club **(CDBG)**

\$547.50 to Dolphin Club **(CDBG)**

\$1,373.75 to Kids Stuff **(CDBG)**

\$5,800.00 to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$17,051.00 (CDBG)** for child care services for September 1-30, 2023 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: November 13, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$9,329.75
CREEKERS CLUB	00571259-5817	\$0.00
DOLPHIN CLUB	00571259-5817	\$547.50
KIDS STUFF	00571259-5817	\$1,373.75
RAINBOW RISING	00571259-5817	\$5,800.00
	TOTAL	\$17,051.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
September 2023

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	2	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	3	Children served
<i>Cadence Park</i>	1	Children served
<i>Canyon View</i>	2	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	1	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	1	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	0	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	2	Children served

<i>Northwood</i>	2	Children served
<i>Oak Creek</i>	1	Children served
<i>Plaza Vista</i>	1	Children served
<i>Portola Springs</i>	0	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	3	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	2	Children served
<i>Westpark</i>	1	Children served
<i>Woodbury</i>	1	Children served

September 2023:

Number of Children Served: 27
Number of Child Days of Enrollment: 469
Number of Sites Served: 18
Funds Awarded: \$17,051.00
Number of Children Added to Program This Month: 2
Number of Children Removed From Program This Month: 3
Number of Children on Waiting List: 8

Year-to-Date:

Number of Children Served: 29
Number of Child Days of Enrollment: 904
Number of Sites Served: 18
Funds Awarded: \$36,830.00

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Canyon View	\$1,900.00	(CDBG)
Oak Creek	\$950.00	(CDBG)
Plaza Vista	\$948.75	(CDBG)
Stonegate	\$2,278.75	(CDBG)
University Park	\$859.00	(CDBG)
Vista Verde	\$1,632.00	(CDBG)
Woodbury	\$761.25	(CDBG)
Total Amount due to Catalyst Family Inc.:	\$9,329.75	(CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Eastshore \$547.50 (CDBG)

**Total Amount due to
Dolphin Club: \$547.50 (CDBG)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Brywood	\$1,373.75 (CDBG)
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Total Amount due to Kids Stuff:	\$1,373.75 (CDBG)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Alderwood	\$264.50	(CDBG)
Beacon Park	\$805.00	(CDBG)
Bonita Canyon	\$287.00	(CDBG)
Cadence Park	\$669.75	(CDBG)
Culverdale	\$358.50	(CDBG)
Cypress Village	\$357.00	(CDBG)
Meadow Park	\$1,271.25	(CDBG)
Northwood	\$1,389.50	(CDBG)
Westpark	\$397.50	(CDBG)
Total Amount due to Rainbow Rising:	\$5,800.00	(CDBG)

ITEM 2.4

**WARRANT REQUEST –
IRVINE CHILDREN’S FUND (ICF)
CORONAVIRUS (CV) SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$32,997.72 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **September 2023**. The warrants to be issued are as follows:

\$11,383.90 to Catalyst Family Inc. **(CDBG-CV)**

\$655.00 to Creekers Club **(CDBG-CV)**

\$1,215.00 to Dolphin Club **(CDBG-CV)**

\$670.00 to Kids Stuff **(CDBG-CV)**

\$19,073.82 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$32,997.72 (CDBG-CV)** for child care services for September 1-30, 2023 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: November 13, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$11,383.90
CREEKERS CLUB	00571259-5817	\$655.00
DOLPHIN CLUB	00571259-5817	\$1,215.00
KIDS STUFF	00571259-5817	\$670.00
RAINBOW RISING	00571259-5817	\$19,073.82
	TOTAL	\$32,997.72

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
September 2023

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	0	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	2	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	3	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	2	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	1	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	4	Children served

<i>Northwood</i>	4	Children served
<i>Oak Creek</i>	2	Children served
<i>Plaza Vista</i>	4	Children served
<i>Portola Springs</i>	4	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	1	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	0	Children served
<i>Westpark</i>	1	Children served
<i>Woodbury</i>	4	Children served

September 2023:

Number of Children Served: 42
Number of Child Days of Enrollment: 667
Number of Sites Served: 18
Funds Awarded: \$32,997.72
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 7
Number of Children On Waiting List: 0

To-Date:

Number of Children Served: 85
Number of Child Days of Enrollment: 17,711
Number of Sites Served: 22
Funds Awarded: \$785,903.61

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Deerfield	\$950.00	(CDBG-CV)
Oak Creek	\$1,805.00	(CDBG-CV)
Plaza Vista	\$3,688.00	(CDBG-CV)
University Park	\$950.00	(CDBG-CV)
Woodbury	\$3,990.90	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$11,383.90	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Eastshore \$1,215.00 (CDBG-CV)

**Total Amount due to
Dolphin Club: \$1,215.00 (CDBG-CV)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Santiago Hills	\$670.00 (CDBG-CV)
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Total Amount due to Kids Stuff:	\$670.00 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **September 2023**, reimbursement amounts of:

Alderwood	\$893.00	(CDBG-CV)
Beacon Park	\$574.00	(CDBG-CV)
Cadence Park	\$1,610.00	(CDBG-CV)
Culverdale	\$3,703.00	(CDBG-CV)
Cypress Village	\$2,327.00	(CDBG-CV)
Greentree	\$837.00	(CDBG-CV)
Meadow Park	\$2,349.00	(CDBG-CV)
Northwood	\$3,044.00	(CDBG-CV)
Portola Springs	\$2,765.82	(CDBG-CV)
Westpark	\$971.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$19,073.82	(CDBG-CV)

ITEM 2.5

**WARRANT REQUEST –
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2023.

The specific breakdown is as follows:

- \$55,283.75 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,827.92 for Utilities
- \$7,935.42 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2023.

IRVINE CHILD CARE PROJECT

DATE: November 13, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$55,283.75
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,827.92
IUSD	00571059-5861	\$7,935.42
	TOTAL	\$83,311.51

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$55,283.75
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,827.92
00571059-5861	\$7,935.42
TOTAL	\$83,311.51



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75TI0024
DIVISION:	75GN
TERM:	2324
INVOICE DATE:	09/01/23
DUE DATE:	09/30/23
AMOUNT DUE	\$83,311.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	September 2023: Sale of IUSD- Owned Portables	10,589.42
2	1	8,827.92		0100000000 8650	September 2023: Utilities	8,827.92
3	1	7,935.42		0100000000 8699	September 2023: Facilities & Financial Support Services	7,935.42
4	1	675.00		0100000000 8699	September 2023: Custodian Equipment	675.00
5	1	55283.75		0100505400 8699	September 2023: Custodian Services	55,283.75
INVOICE TOTAL						\$83,311.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC)
Invoice Number	75TI0024
DIV:	75GN
TERM:	2324
Due Date	09/30/23
Amount Due	\$83,311.51
Amount Paid	\$ _____

ITEM 2.6
WARRANT REQUEST –
CITY OF IRVINE

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$38,344.26** for Contract Services and Program and Grant Administration for the month of September 2023.

The specific breakdown is as follows:

\$37,148.49 for Program Administration

\$1,195.77 for Grant Administration

\$0.00 for Contract Services

RECOMMENDATION: Approve payment of **\$38,344.26** to the City of Irvine for Contract Services and Program and Grant Administration for the month of September 2023.

IRVINE CHILD CARE PROJECT

DATE: November 13, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$37,148.49
IUSD	005501-59-5810	\$1,195.77
IUSD	005710-59-5811	\$0.00
IUSD	005710-59-4305	
	TOTAL	\$38,344.26

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$37,148.49
005501-59-5810	\$1,195.77
005710-59-5811	\$0.00
005710-59-4305	
TOTAL	\$38,344.26



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 218316
INVOICE DATE 10/09/2023

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

	Original Amount	\$38,344.26
<hr/>		
September 2023 Staffing: Administration = \$36,948.49		
Staffing: Grant Administration = \$1,195.77		
Supplies = \$0		
Duplicating = \$200.00		
Contract Services Paid on Card = \$0		
Contract Services = \$0		
Local Travel = \$0		
Total \$38,344.26		

Total Due: \$38,344.26

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 218316
INVOICE DATE: 10/09/2023
TOTAL AMOUNT DUE: \$38,344.26

TOTAL PAYMENT:

\$ _____

ITEM 2.7

**WARRANT REQUEST –
ICCP PAYMENTS ISSUED OCTOBER 2023**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED OCTOBER 2023**

DESCRIPTION: The ICCP Board did not convene a regular meeting in October 2023, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Clerk Stephanie Bynon.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued October 2023 for service month August 2023.

IRVINE CHILD CARE PROJECT

Service Month:	Aug 2023	Board Approval Date:	9/22/2023	Date Delivered to Accounting:	9/26/2023
ICCP Contact Person: Denise Chang 949-724-6724, dchang@cityofirvine.org			IUSD Contact Person: Samaneh Kazem, SamanehKazem@iusd.org		

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE		
Catalyst Family Inc.	V4100123	State CCTR Grant	01-005-501-59-5810	5040-AUG23	\$ 81,368.78		
Catalyst Family Inc.	V4100123	State CCTR Grant July Revision	01-005-501-59-5810	5040-JUL23-Adj	\$ 4,499.61		
Catalyst Family Inc.	V4100123	State CCTR Grant FY22-23 True Up	01-005-501-59-5810	5040-FY23-Q4 ADJ	\$ 28,814.10	\$	114,682.49
	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE		
Catalyst Family Inc.	V4100123	Scholarships - ICF	01-005-712-59-5817	Aug-23	\$ 6,976.75		
Creekers Club	V4100002	Scholarships - ICF	01-005-712-59-5817				
Dolphin Club	V4100003	Scholarships - ICF	01-005-712-59-5817	Aug-23	\$ 187.50		
Kids Stuff	V4100005	Scholarships - ICF	01-005-712-59-5817	Aug-23	\$ 1,343.75		
Rainbow Rising	V4100007	Scholarships - ICF	01-005-712-59-5817	Aug-23	\$ 5,034.75	\$	13,542.75
	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE		
Catalyst Family Inc.	V4100123	Scholarships - ICF CV	01-005-712-59-5817	Aug-23	\$ 13,637.60		
Creekers Club	V4100002	Scholarships - ICF CV	01-005-712-59-5817	Aug-23	\$ 828.00		
Dolphin Club	V4100003	Scholarships - ICF CV	01-005-712-59-5817	Aug-23	\$ 3,670.00		
Kid's Stuff	V4100005	Scholarships - ICF CV	01-005-712-59-5817	Aug-23	\$ 670.00		
Rainbow Rising	V4100007	Scholarships - ICF CV	01-005-712-59-5817	Aug-23	\$ 22,653.10	\$	41,458.70
	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE		
Catalyst Family Inc.	V4100123	Scholarships - ICCP	01-005-710-59-5817				
Creekers Club	V4100002	Scholarships - ICCP	01-005-710-59-5817				
Dolphin Club	V4100003	Scholarships - ICCP	01-005-710-59-5817				
Kid's Stuff	V4100005	Scholarships - ICCP	01-005-710-59-5817				
Rainbow Rising	V4100007	Scholarships - ICCP	01-005-710-59-5817			\$	-
	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE		
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	75TI0011	\$ 55,283.75		
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75TI0011	\$ 675.00		
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75TI0011	\$ 10,589.42		
	V4100011	Utilities	01-005-710-81-5500	75TI0011	\$ 8,827.92		
	V4100011	Facilities & Financial Support	01-005-710-59-5861	75TI0011	\$ 7,935.42		
	V4100011	Work Order Charges	01-005-710-59-4306				
	V4100011	Site improvement	01-005-710-85-6210				
	V4100011	Rehab & Repair	01-005-710-59-5601				
	V4100011	Portable Replacement	01-005-710-85-6230			\$	83,311.51
	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE		
City Of Irvine	V4100010	Program Administration	01-005-710-59-5864	218171	\$ 22,828.14		
	V4100010	State CCTR Grant Administration	01-005-501-59-5810	218171	\$ 1,717.38		
	V4100010	Contract Services	01-005-710-59-5811	218171	\$ 8,000.00	\$	32,545.52
					Total	\$	285,540.97

This is to certify that the above items were approved for payment on:

Approved via e-mail by Board President Cyril Yu on 9/22/23

Approved via e-mail by Board Clerk Stephanie Bynon on 9/21/23

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$81,368.78** for child care development services for the month of **August 2023**. This provider served a total of 89 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$81,368.78** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$81,368.78** to Catalyst Family Inc. for child care development services for August 1-31, 2023.

IRVINE CHILD CARE PROJECT

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$81,368.78
	TOTAL	\$81,368.78

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$81,368.78
TOTAL	\$81,368.78

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**August 2023
(23 days of service)**

CATALYST FAMILY INC.:

Stonegate	2	Children served
	21	Child days of enrollment
Oak Creek	13	Children served
	238	Child days of enrollment
Vista Verde	0	Children served
	0	Child days of enrollment
Plaza Vista	26	Children served
	543	Child days of enrollment
Canyon View	1	Children served
	15	Child days of enrollment
Turtle Rock	16	Children served
	256	Child days of enrollment
Springbrook	4	Children served
	43	Child days of enrollment
Deerfield	12	Children served
	190	Child days of enrollment
University Park	15	Children served
	331	Child days of enrollment
<u>TOTALS:</u>	89	Children served
	1,628	Child days of enrollment
<u>YEAR-TO-DATE:</u>	171	Children served
	2,896	Child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-AUG23

DATE: **September 13, 2023**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>August 1, 2023</u> through <u>August 31, 2023</u>		
Fiscal Year 2023-2024 Contract Type: CCTR-3191		
Service fees of <u>1,354.82</u> days @ \$61.26	\$82,996.17	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$82,996.17	
Adjustment for District Indirect Cost 1.02 =	\$1,627.39	
Total Balance Due to Catalyst Family Inc.		<u>\$81,368.78</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$69,467.18	
Current Period Billing	<u>\$81,368.78</u>	
Cumulative Fiscal Year Amount Billed	\$150,835.96	
Contract Maximum Billable	\$1,331,794.12	
Available remaining balance	\$1,180,958.16	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted a revision invoice in the amount of **\$4,499.61** for child care development services for the month of **July 2023** to capture missing enrollment records resulting from a system update. The previously billed amount was \$64,967.57 for a total of \$69,467.18. This provider served a total of 82 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$4,499.61** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$4,499.61** to Catalyst Family Inc. for remaining child care development services for July 1-31, 2023.

IRVINE CHILD CARE PROJECT

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$4,499.61
	TOTAL	\$4,499.61

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$4,499.61
TOTAL	\$4,499.61

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**July 2023
(20 days of service)**

CATALYST FAMILY INC.:

Stonegate	2	Children served
	28	Child days of enrollment
Oak Creek	11	Children served
	220	Child days of enrollment
Vista Verde	0	Children served
	0	Child days of enrollment
Plaza Vista	27	Children served
	278	Child days of enrollment
Canyon View	3	Children served
	54	Child days of enrollment
Turtle Rock	11	Children served
	220	Child days of enrollment
Springbrook	2	Children served
	32	Child days of enrollment
Deerfield	10	Children served
	164	Child days of enrollment
University Park	16	Children served
	272	Child days of enrollment
<u>TOTALS:</u>	82	Children served
	1,268	Child days of enrollment
<u>YEAR-TO-DATE:</u>	82	Children served
	1,268	Child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-JUL23-Adj

DATE: **September 13, 2023**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>July 1, 2023</u> through <u>July 31, 2023</u>		
Fiscal Year 2023-2024 Contract Type: CCTR-3191		
Service fees of <u>1,156.65</u> days @ \$61.26	\$70,856.52	
Less Certified Parent fees	- \$0.00	
Contract earnings to District	\$70,856.52	
Adjustment for District Indirect Cost 1.02 =	\$1,389.34	
Total (revised) Balance Due to Catalyst Family Inc.		\$69,467.18
<i>Billed previously in August</i>		<i>\$64,967.57</i>
Net Balance Due to Catalyst Family Inc.		\$4,499.61
Billing Summary:		
Cumulative Prior Period Amount Billed	\$64,967.57	
Current Period Billing	<u>\$4,499.61</u>	
Cumulative Fiscal Year Amount Billed	\$69,467.18	
Contract Maximum Billable	\$1,331,794.12	
Available remaining balance	\$1,262,326.94	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$28,814.10** for child care development services provided in the period **July 1, 2022 - June 30, 2023**.

This amount is to capture the remaining contract earnings as calculated by the California Department of Social Services (CDSS).

The attached invoice and warrant request in the amount of **\$28,814.10** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$28,814.10** to Catalyst Family Inc. for the FY22-23 adjustment for child care development services provided in the period **July 1, 2022 - June 30, 2023**.

IRVINE CHILD CARE PROJECT

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$28,814.10
	TOTAL	\$28,814.10

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$28,814.10	
	TOTAL	\$28,814.10

Catalyst Family Inc.

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

DATE: **August 15, 2023**

INVOICE NUMBER: **5040-FY23-Q4 ADJ**

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604
Attention: Traci Stubbler

DESCRIPTION			
General child development services provided in period July 1, 2022 through June 30, 2023			
Fiscal Year 2022-23 Contract Type: CCTR-2168			
	YTD Original Invoiced (Jul22 - Jun23)	Contract Earnings (Net Reimbursable Expenses) CDSS Calculation	CDSS Calc vs. Original Invoiced (Variances)
Gross Amount Based on Services (Enrollments)	\$859,050.90	n/a	
YTD Actual Net Reimbursable Expenses	n/a	\$887,865.00	\$28,814.10
<i>Less Family (Parent) Fees Collected:</i>	\$0.00	\$0.00	\$0.00
<i>Less School District Indirect Cost</i>	<i>(\$16,844.24)</i>	<i>(\$16,844.24)</i>	<i>\$0.00</i>
Net YTD Total Invoiced (Jul22 thru Jun23)=	\$842,206.66	\$871,020.76	\$28,814.10
Net FY23 Billing Adjustment Balance Due to Catalyst Family Inc.			\$28,814.10

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$13,542.75 (\$13,090.60 CDBG; \$452.15 ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **August 2023**. The warrants to be issued are as follows:

- \$6,976.75** to Catalyst Family Inc. **(CDBG)**
- \$0.00** to Creekers Club **(CDBG)**
- \$187.00** to Dolphin Club **(CDBG)**
- \$1,343.75** to Kids Stuff **(CDBG)**
- \$5,034.75** to Rainbow Rising **(\$4,482.60 CDBG; \$452.15 ICF)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$13,542.75 (\$13,090.60 CDBG; \$452.15 ICF)** for child care services for August 1-31, 2023 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$6,976.75
CREEKERS CLUB	00571259-5817	\$0.00
DOLPHIN CLUB	00571259-5817	\$187.00
KIDS STUFF	00571259-5817	\$1,343.75
RAINBOW RISING	00571259-5817	\$5,034.75
	TOTAL	\$13,542.75

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
August 2023

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	2	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	2	Children served
<i>Cadence Park</i>	1	Children served
<i>Canyon View</i>	2	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	1	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	1	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	0	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	2	Children served

<i>Northwood</i>	3	Children served
<i>Oak Creek</i>	1	Children served
<i>Plaza Vista</i>	1	Children served
<i>Portola Springs</i>	0	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	2	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	2	Children served
<i>Westpark</i>	2	Children served
<i>Woodbury</i>	1	Children served

August 2023:

Number of Children Served: 27
Number of Child Days of Enrollment: 321
Number of Sites Served: 18
Funds Awarded: \$13,542.75
Number of Children Added to Program This Month: 13
Number of Children Removed From Program This Month: 1
Number of Children on Waiting List: 8

Year-to-Date:

Number of Children Served: 27
Number of Child Days of Enrollment: 435
Number of Sites Served: 18
Funds Awarded: \$19,779.00

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Canyon View	\$1,900.00	(CDBG)
Oak Creek	\$695.00	(CDBG)
Plaza Vista	\$948.75	(CDBG)
Stonegate	\$774.75	(CDBG)
University Park	\$430.00	(CDBG)
Vista Verde	\$1,632.00	(CDBG)
Woodbury	\$596.25	(CDBG)
Total Amount due to Catalyst Family Inc.:	\$6,976.75	(CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Dolphin Club	\$187.50 (CDBG)
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Total Amount due to Dolphin Club:	\$187.50 (CDBG)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Brywood \$1,343.75 (CDBG)

**Total Amount due to
Kids Stuff: \$1,343.75 (CDBG)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Alderwood	\$79.50	(ICF)
Beacon Park	\$1,067.50	(\$694.85 CDBG; \$372.65 ICF)
Bonita Canyon	\$86.00	(CDBG)
Cadence Park	\$135.00	(CDBG)
Culverdale	\$520.50	(CDBG)
Cypress Village	\$520.00	(CDBG)
Meadow Park	\$1,001.25	(CDBG)
Northwood	\$830.00	(CDBG)
Westpark	\$795.00	(CDBG)
Total Amount due to Rainbow Rising:	\$5,034.75	(\$4,582.60 CDBG; \$452.15 ICF)

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$41,458.70 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **August 2023**. The warrants to be issued are as follows:

\$13,637.60 to Catalyst Family Inc. **(CDBG-CV)**

\$828.00 to Creekers Club **(CDBG-CV)**

\$3,670.00 to Dolphin Club **(CDBG-CV)**

\$670.00 to Kids Stuff **(CDBG-CV)**

\$22,653.10 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$41,458.70 (CDBG-CV)** for child care services for August 1-31, 2023 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$13,637.60
CREEKERS CLUB	00571259-5817	\$828.00
DOLPHIN CLUB	00571259-5817	\$3,670.00
KIDS STUFF	00571259-5817	\$670.00
RAINBOW RISING	00571259-5817	\$22,653.10
	TOTAL	\$41,458.70

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
August 2023

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	0	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	3	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	6	Children served
<i>Cypress Village</i>	5	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	4	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	1	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	5	Children served

<i>Northwood</i>	4	Children served
<i>Oak Creek</i>	2	Children served
<i>Plaza Vista</i>	4	Children served
<i>Portola Springs</i>	3	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	1	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	0	Children served
<i>Westpark</i>	1	Children served
<i>Woodbury</i>	4	Children served

August 2023:

Number of Children Served: 48
Number of Child Days of Enrollment: 618
Number of Sites Served: 18
Funds Awarded: \$41,458.70
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 3
Number of Children On Waiting List: 0

To-Date:

Number of Children Served: 85
Number of Child Days of Enrollment: 17,044
Number of Sites Served: 22
Funds Awarded: \$752,905.89

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Deerfield	\$1,550.00	(CDBG-CV)
Oak Creek	\$2,859.50	(CDBG-CV)
Plaza Vista	\$3,688.00	(CDBG-CV)
University Park	\$1,550.00	(CDBG-CV)
Woodbury	\$3,990.10	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$13,637.60	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club**. program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Stone Creek	\$828.00 (CDBG-CV)
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Total Amount due to Creeker's Club:	\$828.00 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club**. program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Eastshore	\$3,670.00 (CDBG-CV)
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Total Amount due to Dolphin Club:	\$3,670.00 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Santiago Hills	\$670.00 (CDBG-CV)
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Total Amount due to Kids Stuff:	\$670.00 (CDBG-CV)
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **August 2023**, reimbursement amounts of:

Alderwood	\$1,094.00	(CDBG-CV)
Beacon Park	\$762.20	(CDBG-CV)
Cadence Park	\$2,135.00	(CDBG-CV)
Culverdale	\$3,675.00	(CDBG-CV)
Cypress Village	\$4,002.00	(CDBG-CV)
Greentree	\$751.00	(CDBG-CV)
Meadow Park	\$3,419.00	(CDBG-CV)
Northwood	\$3,391.00	(CDBG-CV)
Portola Springs	\$2,452.90	(CDBG-CV)
Westpark	\$971.00	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$22,653.10	(CDBG-CV)

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2023.

The specific breakdown is as follows:

- \$55,283.75 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,827.92 for Utilities
- \$7,935.42 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2023.

IRVINE CHILD CARE PROJECT

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$55,283.75
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,827.92
IUSD	00571059-5861	\$7,935.42
	TOTAL	\$83,311.51

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$55,283.75
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,827.92
00571059-5861	\$7,935.42
TOTAL	\$83,311.51



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75TI0011
DIVISION:	75GN
TERM:	2324
INVOICE DATE:	08/01/23
DUE DATE:	08/31/23
AMOUNT DUE	\$83,311.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	August 2023: Sale of IUSD- Owned Portables	10,589.42
2	1	8,827.92		0100000000 8650	August 2023: Utilities	8,827.92
3	1	7,935.42		0100000000 8699	August 2023: Facilities & Financial Support Services	7,935.42
4	1	675.00		0100000000 8699	August 2023: Custodian Equip	675.00
5	1	55283.75		0100505400 8699	August 2023: Custodian Svcs Tax	55,283.75
INVOICE TOTAL						\$83,311.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75TI0011
DIV:	75GN
TERM:	2324
Due Date	08/31/23
Amount Due	\$83,311.51
Amount Paid	\$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$32,545.52** for Contract Services and Program and Grant Administration for the month of August 2023.

The specific breakdown is as follows:

\$22,828.14 for Program Administration

\$1,717.38 for Grant Administration

\$8,000.00 for Contract Services

RECOMMENDATION: Approve payment of **\$32,545.52** to the City of Irvine for Contract Services and Program and Grant Administration for the month of August 2023.

IRVINE CHILD CARE PROJECT

DATE: September 1, 2023

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$22,828.14
IUSD	005501-59-5810	\$1,717.38
IUSD	005710-59-5811	\$8,000.00
IUSD	005710-59-4305	
	TOTAL	\$32,545.52

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$22,828.14
005501-59-5810	\$1,717.38
005710-59-5811	\$8,000.00
005710-59-4305	
TOTAL	\$32,545.52



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604

INVOICE NO. 218171

INVOICE DATE 09/20/2023

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$32,545.52

August 2023 Staffing:
 Administration = \$22,828.14
 Staffing: Grant Administration = \$1,717.38
 Supplies = \$0
 Duplicating = \$0
 Contract Services Paid on Card = \$0
 Contract Services = \$8,000.00
 Local Travel = \$0

Total \$32,545.52

Total Due: \$32,545.52

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 218171
INVOICE DATE: 09/20/2023
TOTAL AMOUNT DUE: \$32,545.52

TOTAL PAYMENT:

\$ _____

ITEM 2.8

**DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$36,830.00 from ICF for scholarships awarded in July, August, and September 2023.

\$6,236.25 July 2023
(ICF)

\$13,542.75 August 2023
(ICF \$452.15, CDBG \$13,090.60)

\$17,051.00 September 2023

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$30,141.60 01-005-712-00-8290

\$6,688.40 01-005-712-00-8689



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

September 12, 2023

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5317 for \$6,236.25 (ICF) from the Irvine Children's Fund (ICF) for services in the month of July 2023.

Please deposit into the following account as follows:

\$0.00	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$6,236.25	ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Immediate Past President

Greg S. Goodrich

Bank of America Private Bank

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

ICF Past President

HOAG

Anthony Kuo

Irvine Community Leader

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5317 in the amount of \$6,236.25 for the before and after school child care scholarships provided in July 2023.

This scholarship funding of \$6,236.25 is from the HOAG Community Benefit Grant.

The \$6,236.25 provided scholarships for 14 children at 10 child care sites for 114 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

2023 – 2024 Before and After School Child Care Scholarship Funds					
Month 2023 – 2024	ICF Funds 2023-2024	CDBG Funds PS 2023 – 2024	Total	Child Care Days	Check #
July 2023	Hoag Community Benefit \$6,236.25	\$0.00	\$6,236.25	114	#5317
August 2023					
September 2023					
October 2023					
November 2023					
December 2023					
January 2024					
February 2024					
March 2024					
April 2024					
May 2024					
June 2024					
Total	\$6,236.25	\$00.00	\$6,236.25	114	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM



**IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES**
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5317

8/23/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ ****6,236.25**

Six Thousand Two Hundred Thirty-Six and 25/100*****

DOLLARS

Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604



Wendy K. Bolger
Dharmakrishnan

AUTHORIZED SIGNATURE

MEMO Scholarship July 2023 Hoag Community Benefit Grant

[Redacted MICR line]



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:ICF 2023 July 2023

8/23/2023

5317

6,236.25

*Child Care Scholarship
Hoag Community Benefit Grant
July 2023*

Wells Fargo Checking 7 Scholarship July 2023 Hoag Community Benefit Grant

6,236.25



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

October 9, 2023

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5318 for \$13,542.75 (ICF) from the Irvine Children's Fund (ICF) for services in the month of August 2023.

Please deposit into the following account as follows:

\$13,090.60	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$452.15	ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President
Lauren S. Brooks
 IUSD Board of Trustees

ICF Immediate Past President
Greg S. Goodrich
 Bank of America Private Bank

ICF Vice President
Kelly Reynolds
 HOAG Irvine

ICF Secretary
Susan Whittaker
 Whittaker Planning Services

ICF Treasurer
Wendy Bokota
 Irvine Prevention Coalition

Marcy Brown
 ICF Past President
 HOAG

Anthony Kuo
 Irvine Community Leader

Rob Poetsch
 Taco Bell

Sheri Reynolds
 SPLATT Design

Honorary
Dan Borland
 Pacific Premier Bank

Stan Machesky
 Irvine Unified School District

Michael Means
 KLAA-AM 830, Retired

Ex Officio
Farrah Khan
 Mayor
 City of Irvine

Terry Walker
 Superintendent
 Irvine Unified School District

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Cyril Yu
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:
 Check #5318 in the amount of \$13,542.75 for the before and after school child care scholarships provided in August 2023.

Of the \$13,542.75, \$452.15 is from the Hoag Community Benefit Grant and \$13,090.60 is from the CDBG Public Service Grant 2023-2024.

The \$13,542.75 provided scholarships for 27 children at 18 child care sites for 321 child care days.

Sincerely,

Lauren S. Brooks
 President
 Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
 John Fogarty, ICCP Treasurer

2023 – 2024 Before and After School Child Care Scholarship Funds					
Month 2023 – 2024	ICF Funds 2023-2024 Hoag Community Benefit Grant	CDBG Public Service 2023 – 2024	Total	Child Care Days	Check #
July 2023	\$6,236.25	\$0.00	\$6,236.25	114	#5317
August 2023	\$452.15	\$13,090.60	\$13,542.75	321	#5318
September 2023					
October 2023					
November 2023					
December 2023					
January 2024					
February 2024					
March 2024					
April 2024					
May 2024					
June 2024					
Total	\$6,688.40	\$13,090.60	\$19,779.00	435	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5318

9/26/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project
Thirteen Thousand Five Hundred Forty-Two and 75/100*****

**13,542.75

\$

DOLLARS

Traci Stubler

14341 Yale Ave
Irvine, CA 92604

MEMO

August 2023 CDBG PS *Hoag*



Deborah Beckson
AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:HOAG August 2023
ICF:PROGRAMS:SCHOLARSHIPS:CDBG P August 2023

9/26/2023

5318

452.15
13,090.60

*CDBG Public Service
Hoag Community Benefit Grant*

Wells Fargo Checking 7 August 2023 CDBG PS

13,542.75

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:HOAG August 2023
ICF:PROGRAMS:SCHOLARSHIPS:CDBG P August 2023

9/26/2023

5318

452.15
13,090.60

*CDBG Public Service
Hoag Community Service*

Wells Fargo Checking 7 August 2023 CDBG PS

13,542.75





BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

October 9, 2023

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5321 for \$17,051.00 from the Irvine Children's Fund (ICF) for services in the month of September 2023.

Please deposit into the following account as follows:

\$17,051.00	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$0.00	ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President
Lauren S. Brooks
 IUSD Board of Trustees

ICF Immediate Past President
Greg S. Goodrich
 Bank of America Private Bank

ICF Vice President
Kelly Reynolds
 HOAG Irvine

ICF Secretary
Susan Whittaker
 Whittaker Planning Services

ICF Treasurer
Wendy Bokota
 Irvine Prevention Coalition

Marcy Brown
 ICF Past President
 HOAG

Anthony Kuo
 Irvine Community Leader

Rob Poetsch
 Taco Bell

Sheri Reynolds
 SPLATT Design

Honorary
Dan Borland
 Pacific Premier Bank

Stan Machesky
 Irvine Unified School District

Michael Means
 KLAA-AM 830, Retired

Ex Officio
Farrah Khan
 Mayor
 City of Irvine

Terry Walker
 Superintendent
 Irvine Unified School District

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Cyril Yu
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:
 Check #5321 in the amount of \$17,051.00 for the before and after school child care scholarships provided in September 2023.

The \$17,051.00 is from the CDBG Public Service Grant 2023 - 2024.

The \$17,051.00 provided scholarships for 27 children at 18 child care sites for 469 child care days.

Sincerely,

Lauren S. Brooks
 President
 Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
 John Fogarty, ICCP Treasurer

2023 – 2024 Before and After School Child Care Scholarship Funds					
Month 2023 – 2024	ICF Funds 2023-2024 Hoag Community Benefit Grant	CDBG Public Service 2023 – 2024	Total	Child Care Days	Check #
July 2023	\$6,236.25	\$0.00	\$6,236.25	114	#5317
August 2023	\$452.15	\$13,090.60	\$13,542.75	321	#5318
September 2023	0.00	\$17,051.00	\$17,051.00	469	#5321
October 2023					
November 2023					
December 2023					
January 2024					
February 2024					
March 2024					
April 2024					
May 2024					
June 2024					
Total	\$6,688.40	\$30,141.60	\$36,830.00	904	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5321

10/8/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

Seventeen Thousand Fifty-One Only*****

\$ **17,051.00

DOLLARS

Traci Stubler

MEMO
14341 Yale Ave
Irvine, CA 92604
September 2023 CDBG PS



Shannon Bell
AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG P September 2023

10/8/2023

5321

17,051.00

CDBG Public Service

Wells Fargo Checking 7 September 2023 CDBG PS

17,051.00

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG P September 2023

10/8/2023

5321

17,051.00

CDBG Public Service

Wells Fargo Checking 7 September 2023 CDBG PS

17,051.00



ITEM 2.9

**DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS
FROM IRVINE CHILDREN'S FUND (ICF)**

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received three checks totaling the amount of \$111,642.52 for CDBG-CV scholarships awarded in July, August, and September 2023.

\$37,186.10 July 2023

\$41,458.70 August 2023

\$32,997.72 September 2023

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$111,642.52 01-005-712-00-8290



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

September 12, 2023

TO: IUSD
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5316 in the amount of \$37,186.10 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of July 2023.

Please deposit into the following account as follows:

\$ 37,186.10 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Past President

Greg S. Goodrich

Bank of America Private Bank

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

HOAG

Anthony Kuo

Irvine Community Leader

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5316 in the amount of \$37,186.10 for the before and after school child care scholarships provided in July 2023.

The scholarship funding of \$37,186.10 is from the CDBG CV Grant and provided scholarships for 51 children at 20 child care sites for 441 child care days.

The CDBG CV funds have been amended by HUD. The original grant was for \$979,821. The grant has been amended twice. The first amendment reduced the grant by **\$165,041.58**. The new grant total became **\$814,779.42**. The second amendment increased the grant by **\$36,200.03**. The grant total increased to **\$850,979.45**. The CDBG CV amendment for child care scholarships changed to **\$850,979.45** as outlined below. This fund serves families who have been negatively impacted by the pandemic.

Sincerely,

Lauren S. Brooks
President
Irvine Children's Fund

Sharon Wellikson
Executive Director
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds Beginning Balance June 2021 \$979,821					
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
Total June 30, 2022	\$245,017.77	49 children at 22 child care sites	6,979	\$734,803.23	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022	\$33,163.04	44 children at 16 sites	491		#5216
January 2023	\$36,476.50	46 children at 15 sites	709		#5219
February 2023	\$37,549.00	49 children at 17 sites	710		#5225
March 2023	\$46,844.01	60 children at 20 sites	1,091		#5227
April 2023	\$48,750.30	60 children at 20 sites	896		#5293
May 2023	\$46,998.30	60 children at 20 sites	1,094		#5309
June 2023	\$57,686.76	60 children at 20 sites	1,034		#5308
TOTAL July 2022 to June 30, 2023	\$429,243.32		9,006	\$305,559.91	

TOTAL July 2021 to June 30, 2023	\$674,261.09	85 children at 22 child care sites	15,985	\$305,559.91	
CDBG CV Grant reduced by \$165,041.58 to new grant total of \$814,779.42				\$140,518.33	
CDBG CV Grant Increased by \$36,200.03 to new grant total of \$850,770.45				\$176,718.36	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2023	\$37,186.10	51 children at 20 sites	441	\$139,532.26	#5316
August 2023					
September 2023					
October 2023					
November 2023					
December 2023					
Total July 1, 2023 to July 31, 2023	\$37,186.10		441	\$139,532.26	
Total July 1, 2021 to July 31, 2023	\$711,447.19		16,426	\$139,532.26	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5316

8/23/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **37,186.10

Thirty-Seven Thousand One Hundred Eighty-Six and 10/100*****

DOLLARS

Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604

MEMO

Scholarship July 2023 CDBG CV



Walter Schmitt
Debra W. Bellison
AUTHORIZED SIGNATURE MP



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C July 2023

8/23/2023

5316

37,186.10

CDBG CV
July 2023

Wells Fargo Checking 7 Scholarship July 2023 CDBG CV

8/23/2023

37,186.10



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

October 9, 2023

TO: IUSD
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5319 in the amount of \$41,458.70 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of August 2023.

Please deposit into the following account as follows:

\$ 41,458.70 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Past President

Greg S. Goodrich

Bank of America Private
Bank

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

HOAG

Anthony Kuo

Irvine Community Leader

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5319 in the amount of \$41,458.70 for the before and after school child care scholarships provided in August 2023.

The scholarship funding of \$41,458.70 is from the CDBG CV Grant and provided scholarships for 48 children at 18 child care sites for 616 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
Total June 30, 2022	\$245,017.77	49 children at 22 ICCP child care sites	6,979	\$734,803.23	

**CDBG CV
July 2022- June 2023**

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022	\$33,163.04	44 children at 16 sites	491		#5216
January 2023	\$36,476.50	46 children at 15 sites	709		#5219
February 2023	\$37,549.00	49 children at 17 sites	710		#5225
March 2023	\$46,844.01	60 children at 20 sites	1,091		#5227
April 2023	\$48,750.30	60 children at 20 sites	896		#5293
May 2023	\$46,998.30	60 children at 20 sites	1094		#5309
June 2023	\$57,686.76	60 children at 20 sites	1034		#5308
TOTAL July 2022 June 30, 2023	\$429,243.32		9,006		
TOTAL scholarships July 2021 to June 30, 2023	\$674,261.09	85 children at 22 ICCP child care sites	15,985	\$305,559.91	
Grant reduced by \$165,041.58 to new grant total of \$814,779.42				\$140,518.33	

CDBG CV					
July 1, 2023 – June 30, 2024					
August 2023 – Grant increased from \$814,779.42 by \$36,200.03 to \$850,979.45					
				Balance June 30, 2023 \$140,518.33	
				Additional funds August 2023 \$36,200.03	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2023	\$37,186.10	51 children at 20 sites	441		#5316
August 2023	\$41,458.70	48 children at 20 sites	618		#5319
September 2023					
October 2023					
November 2023					
December 2023					
TOTAL scholarships July 2023 to Sept 2023	\$78,644.80		1,059	\$98,073.56	
Total July 2021 to Sept 2023	\$752,905.89	85 children at 22 ICCP child care sites	17,044	\$98,073.56	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5319

9/26/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ ****41,458.70**

Forty-One Thousand Four Hundred Fifty-Eight and 70/100*****

DOLLARS

Traci Stubler

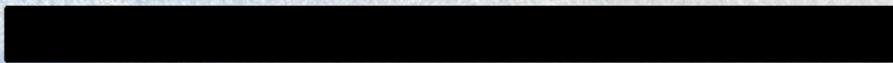
14341 Yale Ave
Irvine, CA 92604

MEMO

August 2023 CDBG CV



[Signature]
AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C August 2023

9/26/2023

5319

41,458.70

CDBG CV

Wells Fargo Checking 7 August 2023 CDBG CV

41,458.70

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C August 2023

9/26/2023

5319

41,458.70

CDBG CV

Wells Fargo Checking 7 August 2023 CDBG CV

41,458.70



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

October 9, 2023

TO: IUSD
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5320 in the amount of \$32,997.72 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of September 2023.

Please deposit into the following account as follows:

\$ 32,997.72 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

ICF Past President

Greg S. Goodrich

Bank of America Private Bank

ICF Vice President

Kelly Reynolds

HOAG Irvine

ICF Secretary

Susan Whittaker

Whittaker Planning Services

ICF Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

HOAG

Anthony Kuo

Irvine Community Leader

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Pacific Premier Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Farrah Khan

Mayor

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5320 in the amount of \$32,997.72 for the before and after school child care scholarships provided in September 2023.

The scholarship funding of \$32,997.72 is from the CDBG CV Grant and provided scholarships for 42 children at 18 child care sites for 667 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CDBG CV Child Care Scholarship Funds \$979,821

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TOTAL scholarships July 2021 to June 30, 2023	\$674,261.09	85 children at 22 ICCP child care sites	15,985	\$305,559.91	
Grant reduced by \$165,041.58 to new grant total of \$814,779.42				\$140,518.33	

CDBG CV					
July 1, 2023 – June 30, 2024					
August 2023 – Grant increased from \$814,779.42 by \$36,200.03 to \$850,979.45					
				Balance June 30, 2023 \$140,518.33	
				Additional funds August 2023 \$36,200.03	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2023	\$37,186.10	51 children at 20 sites	441		#5316
August 2023	\$41,458.70	48 children at 20 sites	618		#5319
September 2023	\$32,997.72	42 children at 18 sites	667		#5320
October 2023					
November 2023					
December 2023					
TOTAL scholarships July 2023 to Sept 2023	\$111,642.52		1,726	\$65,075.84	
Total July 2021 to Sept 2023	\$785,903.61	85 children at 22 ICCP child care sites	17,711	\$65,075.84	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5320

10/8/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **32,997.72

Thirty-Two Thousand Nine Hundred Ninety-Seven and 72/100*****

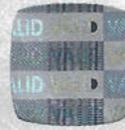
DOLLARS

Traci Stubler

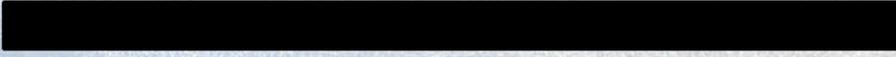
14341 Yale Ave
Irvine, CA 92604

MEMO

September 2023 CDBG CV



AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C September 2023

10/8/2023

5320

32,997.72

CDBG CV

Wells Fargo Checking 7 September 2023 CDBG CV

32,997.72

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C September 2023

10/8/2023

5320

32,997.72

CDBG CV

Wells Fargo Checking 7 September 2023 CDBG CV

32,997.72



ITEM 2.10

DEPOSIT OF STATE GRANT APPORTIONMENT

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received checks in the total amount \$267,330.00 from the California Department of Social Services.

\$33,321.00 Represents the 6th apportionment received for the FY 2022-23 State Grant

\$2,892.00 Represents the 7th and Final apportionment received for the FY 2022-23 State Grant

\$231,117.00 Represents the 2nd apportionment received for the FY 2023-24 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

\$75,136.00 01-005-50100-8290

\$192,194.00 01-005-50100-8590



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

September 14, 2023

To: IUSD

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-2168

I have enclosed a check from the State of California to deposit as the 6th State Grant Apportionment, for FY 2023-24, in the amount of \$33,321.00.

Please deposit into the following accounts:

6th Apportionment:

\$4,519.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$4,869.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$2,558.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$2,350.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$19,025.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

Payments by Invoice » Invoice CD-20230203-Q5530**Warrant Amount:** \$33,321**Status:** Paid**Payment Date:** 09/07/2023**Department:** CDSS

Agreement Number	PCA	Amount
<u>CCTR2168</u>	13609	\$4,519
<u>CCTR2168</u>	14551	\$4,869
<u>CCTR2168</u>	15136	\$2,558
<u>CCTR2168</u>	23254	\$19,025
<u>CCTR2168</u>	15554	\$2,350

CDE Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090CDSS Fiscal Analyst: Brennah Solley | brennah.solley@dss.ca.gov | 916-322-8330Questions: CPARIS Technical Support | cparissupport@cde.ca.gov | 916-322-8332



1102 Q Street, Suite 4800
Sacramento, CA 95811

Check No. 7001762
Check Date Sep 7, 2023
Check Amount \$33,321.00
Child Care Contractors Program

IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

Invoice ID	Memo	Payment Amount
CD-20230203-Q5530	Child Development Fiscal Analyst: B. Solley brennah.solley@dss.ca.gov	\$33,321.00
	TOTAL	\$33,321.00

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578

11-35/1210 (CA)

09-07-2023

7001762

AMOUNT
****\$33,321.00

*****Thirty Three Thousand Three Hundred Twenty One and 00/100*****

VOID AFTER 180 DAYS

Pay to the Order of: IRVINE CHILD CARE PROJECT







BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

October 2, 2023

To: IUSD
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of State Grant Apportionment for CCTR-3191 and CCTR-2168

I have enclosed a check from the State of California to deposit as the 2nd State Grant Apportionment, for FY 2023-24, and the final State Grant Apportionment for FY2022-23, in the amount of \$234,009.00.

Please deposit into the following accounts:

2nd Apportionment (CCTR-3191):

\$37,831.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$17,391.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$5,618.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$170,277.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Final Apportionment (CCTR-2168):

\$2,892.00	Grant CDD-deposit to account # 01-005-50100-8590/State
------------	--

Submitted for your action.

Thank you,

Traci Stubbler

Traci Stubbler
ICCP Administrator

Payments by Invoice » Invoice CD-20230302-Q5530

Warrant Amount: \$231,117

Status: Paid

Payment Date: 09/27/2023

Department: CDSS

Agreement Number	PCA	Amount
<u>CCTR3191</u>	13609	\$37,831
<u>CCTR3191</u>	23254	\$170,277
<u>CCTR3191</u>	15136	\$17,391
<u>CCTR3191</u>	15554	\$5,618

CDE Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

CDSS Fiscal Analyst: Brennah Solley | brennah.solley@dss.ca.gov | 916-322-8330

Questions: CPARIS Technical Support | cparissupport@cde.ca.gov | 916-322-8332

Payments by Invoice » Invoice CD-20230304-Q5530

Warrant Amount: \$2,892

Status: Paid

Payment Date: 09/27/2023

Department: CDSS

Agreement Number	PCA	Amount
<u>CCTR2168</u>	23254	\$2,892

CDE Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

CDSS Fiscal Analyst: Brennah Solley | brennah.solley@dss.ca.gov | 916-322-8330

Questions: CPARIS Technical Support | cparissupport@cde.ca.gov | 916-322-8332



1102 Q Street, Suite 4800
Sacramento, CA 95811

Check No. 7001874
Check Date Sep 27, 2023
Check Amount \$234,009.00
Child Care Contractors Program

IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

Invoice ID	Memo	Payment Amount
CD-20230302-Q5530	Child Development Fiscal Analyst: B. Solley brennah.solley@dss.ca.gov	\$231,117.00
CD-20230304-Q5530	Child Development Fiscal Analyst: B. Solley brennah.solley@dss.ca.gov	\$2,892.00
	TOTAL	\$234,009.00

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578

11-35/1210 (CA)

09-27-2023

7001874

AMOUNT
***\$234,009.00

*****Two Hundred Thirty Four Thousand Nine and 00/100*****

VOID AFTER 180 DAYS

Pay to the Order of: IRVINE CHILD CARE PROJECT





ITEM 2.11

**IRVINE CHILD CARE PROJECT (ICCP)
EXPENSES PAID BY
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoice in the total amount of \$14,526.14 have been paid by IUSD on behalf of ICCP:

- \$14,526.14 to Floor Tech America for Flooring Services at Eastshore

RECOMMENDATION: Review and accept attached invoice in the total amount of \$14,526.14 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 08/16/23 VENDOR NAME: FLOOR TECH AMERIC VENDOR:V4100100 CHECK: 41004024

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
08/09/23	14481	S41R0006	14,526.14
TOTAL AMOUNT OF INVOICES			14,526.14
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6210 14,526.14	

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41004024
Date: 08/16/23
Acc#: 9600058619

Pay FOURTEEN Thousand FIVE Hundred TWENTY SIX Dollars and 14/100

\$*****14,526.14

To The Order of FLOOR TECH AMERICA INC
125 MERCURY CIRCLE
POMONA, CA 91768

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



INVOICE

DATE	INVOICE #
8/9/2023	14481

T. 909-598-6328 F. 909-598-6125

F

BILL TO
 Irvine Unified School District
 2015 Roosevelt
 Irvine, CA 92620

INSTALL AT
 Eastshore ES Child Care Portables
 155 Eastshore
 Irvine, CA 92604

Purchase Order Number	Terms	REP	Project
S41R0006	Net 30	CR	5218 - Eastshore ES Child Care 2 ports

Item Code	QUANTITY	DESCRIPTION	UNIT COST	AMOUNT
		Demo and install new sheet vinyl flooring and customer supplied sheet carpet at Eastshore ES Child Care Portables (2), quantities taken from job walk conducted on 04/11/23; based on Carpet and Resilient Flooring Installation 2019 Unit Cost Pricing:		
Contract	120	Demo 120 SY of vinyl backed carpet and dispose of properly	6.50	780.00
Contract	124	Demo 124 SY of sheet vinyl flooring and dispose of properly	9.50	1,178.00
Contract	12	Standard floor preparation of wood substrate to accept new flooring.	75.00	900.00
Contract	120	Soft surface flooring installation (Bentley)	6.15	738.00
Contract	3	"Rough Idea" Mat System Installation (Bentley)	6.50	19.50
Contract	124	Sheet Vinyl (Material)	58.56	7,261.44
Contract	124	Sheet Vinyl (Installation)	15.00	1,860.00
Contract	165	Heat Weld Seams (Rod)	5.00	825.00
Contract	60	Self Cove (Restrooms)	6.00	360.00
Contract	300	Install 4" wall base (Black)	1.90	570.00
Contract	36	Slim Line Transition Piece	0.95	34.20
Work completed on 8/7/23. POC: Joe Garcia 949-343-6069				

[Handwritten signature]

T. Felix

AUG 10 2023

IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS

Total	\$14,526.14
--------------	-------------

3. BOARD BUSINESS

ITEM 3.1

**ACCEPTANCE OF FUNDS AWARDED BY
ICF TO SUPPORT ICCP SCHOLARSHIP PROGRAM
FOR FISCAL YEAR 2023-24**

IRVINE CHILD CARE PROJECT

TOPIC: **ACCEPTANCE OF FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND TO SUPPORT THE IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM FOR FISCAL YEAR 2023-24**

DESCRIPTION: The Irvine Children's Fund (ICF) has committed \$200,000 to fund school age child care scholarships for income eligible working families in Irvine for the 2023-24 Fiscal Year. This includes \$62,212.00 from Community Development Block Grant (CDBG) 2023-24 Public Service funds and \$122,099.60 from Irvine Recovery Program funds.

The Irvine Child Care Project (ICCP) Scholarship program will continue to be administered by City staff ensuring adherence to all CDBG and ICF requirements. Quarterly and annual reports will be prepared in collaboration with ICF and submitted as required to the CDBG Analyst.

RECOMMENDATION: Accept the award of \$200,000 for Fiscal Year 2023-24 from Irvine Children's Fund to support the Irvine Child Care Project Scholarship Program.



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Lauren S. Brooks

IUSD Board of Trustees

Immediate Past President

Greg S. Goodrich

Bank of America Private Bank

Vice President

Secretary

Susan Whittaker

Whittaker Planning Services

Treasurer

Wendy Bokota

Irvine Prevention Coalition

Marcy Brown

HOAG

Anthony Kuo

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Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG

Sheri Reynolds

SPLATT Design

Honorary

Dan Borland

Premier Pacific Bank

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-830, Retired

Ex Officio

Mayor Farrah Khan

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Ave.

Irvine, CA 92604

Dear President Yu:

The Irvine Children's Fund has committed \$200,000 to fund school age child care scholarships for extremely low – moderate income working families from Irvine from July 1, 2023 – June 30, 2024 at the 29 ICCP child care programs. This will include \$15,688.40 from ICF funds that ICF has received from the HOAG Community Benefit Grant and the Pacific Premier Bank Foundation. This scholarship fund of \$200,000 also includes \$62,212 is from CDBG 2023 – 2024 public service funds and \$122,099.60 from IRP funds.

The Irvine Children's Fund will work with the ICCP staff to continue to monitor the scholarship needs for 2023-2024 and assess additional child care scholarship funding resources if needed.

In January 2021, due to greater financial needs of families accessing the child care programs, ICF increased the 50% scholarship for income qualifying families to a sliding scale of 50%, 70% and 90%. With even greater need for families, the 2021-2023 school age child care scholarship funding for working families from Irvine was increased to 50% for moderate income families, 75% for low income families and 100% for extremely low income families. The 2023-2024 scholarship fund will continue with this sliding scale. The school age scholarship program will serve children in pre-kindergarten through 6th grade.

In addition, the Irvine Children's Fund received a one-time CDBG CV Coronavirus response grant that will continue to provide child care scholarship funding. The original grant was for \$979,821. The amount was reduced by HUD to \$814,779.42. The CDBG CV grant was amended again in June 2023 to total \$850,979.45 to be expended by June 2024. As of June 30, 2023, the CDBG CV fund provided scholarships totaling \$674,261.09. The remainder of the grant beginning July 1, 2023 is \$176,718.36. This CDBG CV funding will provide child care scholarships at the 29 ICCP child care programs according to the HUD guidelines for the grant and expanded the child care scholarship program to serve extremely low to moderate income families who have been negatively impacted by the pandemic. The qualifying families receive a 100% child care scholarship.

The ICF Board would like to commend the child care programs for their exemplary programs for children in pre-kindergarten through 6th grade.

The Irvine Children's Fund is looking forward to working with the Irvine Child Care Project board and staff. ICF is very appreciative of the ICCP staff who work diligently to oversee the child care programs, scholarships and the grants. Everyone's efforts to provide child care and child care scholarships are important to working families in Irvine.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler & Shane Dineen & Denise Chang, ICCP
John Fogarty, ICCP Treasurer

ITEM 3.2

**APPROVE THREE YEAR CONTRACT WITH
EIDE-BAILLY FOR ICCP AUDIT SERVICES**

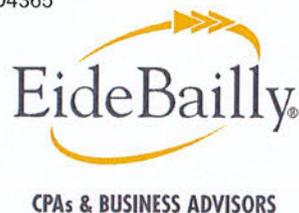
IRVINE CHILD CARE PROJECT

TOPIC: **APPROVE THREE YEAR CONTRACT WITH EIDE-BAILLY FOR IRVINE CHILD CARE PROJECT AUDIT SERVICES**

DESCRIPTION: Irvine Child Care Project (ICCP) has contracted Eide-Bailly to audit ICCP's financial documents and to issue auditor's reports for the next three fiscal years (2022-23, 2023-24, and 2024-25). The Board has already approved this line item in the budget.

A copy of the Engagement Letter is attached for the Board's approval.

RECOMMENDATION: Approve contract with Eide-Bailly to provide ICCP audit services for three fiscal years (2022-23, 2023-24, and 2024-25).



July 15, 2022

Irvine Child Care Project
City of Irvine One Civic Center Plaza
P.O. Box 19575
Irvine, CA 92604

You have requested that we audit the governmental activities and the major fund of Irvine Child Care Project (the ICCP), as of June 30, 2022, and for the year then ended, and the related notes, which collectively comprise the ICCP's basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* as regulations will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB) require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America (U.S. GAAP). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Note to Required Supplementary Information

Supplementary information other than RSI will accompany the ICCP's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

1. Schedule of Expenditures of Federal and State Awards
2. Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
3. Combining Schedule of Expenditures by State Categories
4. Reconciliation of CDE and U.S. GAAP Expense Reporting
5. Schedule of Reimbursable Equipment Expenditures
6. Schedule of Reimbursable Expenditures for Renovations and Repairs
7. Schedule of Administrative Costs
8. Note to Supplementary Information

Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States of America and/or state regulatory audit requirements. As part of an audit in accordance with GAAS and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the ICCP's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards*.

Reporting

We will issue a written report upon completion of our audit of the ICCP's basic financial statements. Our report will be addressed to the governing body of the ICCP. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- e. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- f. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- g. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, we agree to perform the following:

- Prepare or assist with preparing the financial statements, schedule of expenditures of federal and state awards, other supplementary information, and related notes to the financial statements in conformity with U.S. generally accepted accounting principles based on information provided by you.
- Prepare or assist with preparing GASB 34 conversion entries based on information provided by you for preparation of the government-wide financial statements.

We will not assume management responsibilities on behalf of the ICCP. The ICCP's management understands and agrees that any advice or recommendation we may provide in connection with our audit engagement are solely to assist management in performing its responsibilities.

The ICCP's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we will only provide confidential engagement documentation to you via Eide Bailly's secure portal or other secure methods, and request that you use the same or similar tools in providing information to us. Should you choose not to utilize secure communication applications, you acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.

Should you provide us with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to "read only" to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

William Rauch, Jr., is the engagement partner for the audit services specified in this letter. Responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit on a mutually agreed upon date.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses, including administrative charges. Invoices are payable upon presentation. We estimate that our fee for the audit will be \$12,000.

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the ICCP's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

The ability to perform and complete our engagement consistent with the estimated fee included above depends upon the quality of your underlying accounting records and the timeliness of your personnel in providing information and responding to our requests. To assist with this process, we will provide you with a Prepared-by-Client (PBC) request that identifies the information required to perform our engagement, as well as a planned timeline for the engagement. A failure to provide this information in an accurate and timely manner may result in an increase in our fees and/or a delay in the completion of our engagement.

We may be requested to make certain audit documentation available to outside parties, including regulators, pursuant to authority provided by law or regulation or applicable professional standards. If requested, access to such audit documentation will be provided under the supervision of Eide Bailly LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the outside party, who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in making such audit documentation available or in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our audit procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt.

A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

Other Matters

During the course of the engagement, we will only provide confidential engagement documentation to you via Eide Bailly's secure portal or other secure methods, and request that you use the same or similar tools in providing information to us. Should you choose not to utilize secure communication applications, you acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.

Should you provide us with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to "read only" to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your website or elsewhere, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, "service providers") in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of client information accessed by such service provider and any work performed by such service provider.

We agree to retain our audit documentation or work papers for a period of at least eight years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Neither of us may use or disclose the other's confidential information for any purpose except as permitted under this engagement letter or as otherwise necessary for Eide Bailly to provide the services. Your confidential information is defined as any information you provide to us that is not available to the public. Eide Bailly's confidential information includes our audit documentation for this engagement. Our audit documentation shall at all times remain the property of Eide Bailly LLP. The confidentiality obligations described in this paragraph shall supersede and replace any and all prior confidentiality and/or nondisclosure agreements (NDAs) between us.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the date of the auditor's report but before the date your financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Governing Board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

Government Auditing Standards require that we provide, upon request, a copy of our most recent external peer review report and any subsequent review reports to the party contracting for the audit. Accordingly, we will provide a copy of our most recent peer review report at your request.

Eide Bailly LLP is a member of HLB International, a worldwide organization of accounting firms and business advisors, ("HLB"). Each member firm of HLB, including Eide Bailly LLP is a separate and independent legal entity and is not owned or controlled by any other member of HLB. Each member firm of HLB is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of HLB or any other member firm of HLB and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of HLB.

Eide Bailly LLP formed The Eide Bailly Alliance Network, a network for small to mid-sized CPA firms across the nation. Each member firm of The Eide Bailly Alliance, including Eide Bailly LLP, is a separate and independent legal entity and is not owned or controlled by any other member of The Eide Bailly Alliance. Each member firm of The Eide Bailly Alliance is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of The Eide Bailly Alliance or any other member firm of The Eide Bailly Alliance and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of The Eide Bailly Alliance.

Eide Bailly, LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business Code. It is not anticipated that any of the non-licensee owners will be performing services for the ICCP.

MEDIATION

Any disagreement, controversy or claim arising out of or related to any aspect of our services or relationship with you (hereafter a "Dispute") shall, as a precondition to litigation in court, first be submitted to mediation. In mediation, the parties attempt to reach an amicable resolution of the Dispute with the aid of an impartial mediator. Mediation shall begin by service of a written demand. The mediator will be selected by mutual agreement. If we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA"). Mediation shall be conducted with the parties in person in Rancho Cucamonga, California. Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties. Neither party may commence a lawsuit until the mediator declares an impasse.

LIMITED INDEMNITY

Eide Bailly LLP and its partners, affiliates, officers and employees (collectively "Eide Bailly") shall not be responsible for any misstatements in your financial statements that we may fail to detect as a result of misrepresentations or concealment of information by any of your owners, directors, officers or employees. You shall indemnify and hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees arising from any such misstatement or concealment of information.

If through no fault of Eide Bailly we are named as a party to a dispute between you and a third party, you shall indemnify and hold Eide Bailly harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys' fees) we incur in connection with the dispute.

Eide Bailly shall not be entitled to indemnification under this agreement unless the services were performed in accordance with professional standards in all material respects.

LIMITATION OF LIABILITY

The exclusive remedy available to you for any alleged loss or damages arising from or related to Eide Bailly's services or relationship with you shall be the right to pursue claims for actual damages that are directly caused by Eide Bailly's breach of this agreement or Eide Bailly's violation of applicable professional standards. In no event shall Eide Bailly's aggregate liability to you exceed two times fees paid under this agreement, nor shall Eide Bailly ever be liable to you for incidental, consequential, punitive or exemplary damages, or attorneys' fees.

TIME LIMITATION

You may not bring any legal proceeding against Eide Bailly unless it is commenced within twenty-four (24) months ("Limitation Period") after the date when we delivered our report, return, or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the audit. The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of a possible Dispute.

GOVERNING LAW AND VENUE

Any Dispute between us, including any Dispute related to the engagement contemplated by this agreement, shall be governed by California law. Any unresolved Dispute shall be submitted to a federal or state court located in Rancho Cucamonga, California.

ASSIGNMENTS PROHIBITED

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly to any person.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,

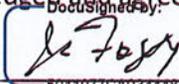


William Rauch, Jr., CPA
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Irvine Child Care Project by:

DocuSigned by:
 Name: 
5041977CA034448...

Title: Assistant Superintendent

Date: 7/25/2022

Certificate Of Completion

Envelope Id: 7CA83C2467B24E6AB5DBA173FF6D4365

Status: Completed

Subject: Please DocuSign: 2022 CFD 091-1 Irvine USD Engagement Letter.pdf, 2022 Irvine USD Financing Aut...

Source Envelope:

Document Pages: 27

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Debbe Reynolds

AutoNav: Enabled

4310 17th Ave. S.

EnvelopeId Stamping: Enabled

Fargo, ND 58103

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dereynolds@eidebailly.com

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Holder: Debbe Reynolds

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7/15/2022 3:30:58 PM

dereynolds@eidebailly.com

Signer Events

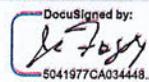
John Fogarty

JohnFogarty@iusd.org

Assistant Superintendent

Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Drawn on Device

Using IP Address: 174.202.0.112

Signed using mobile

Timestamp

Sent: 7/15/2022 3:35:50 PM

Viewed: 7/25/2022 2:36:00 PM

Signed: 7/25/2022 2:36:52 PM

Electronic Record and Signature Disclosure:

Accepted: 7/25/2022 2:36:00 PM

ID: 0f9d9db0-82b2-4632-a8d1-d97e53370e80

Company Name: Eide Bailly LLP

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

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Certified Delivery Events

Status

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Carbon Copy Events

Status

Timestamp

Jennifer Payton

JenniferPayton@iusd.org

Security Level: Email, Account Authentication (None)



Sent: 7/15/2022 3:35:51 PM

Viewed: 7/25/2022 2:44:48 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jenny Chau

JennyChau@iusd.org

Security Level: Email, Account Authentication (None)



Sent: 7/15/2022 3:35:51 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lauren McKinney

LaurenMcKinney@iusd.org

Security Level: Email, Account Authentication (None)



Sent: 7/15/2022 3:35:51 PM

Electronic Record and Signature Disclosure:

Carbon Copy Events	Status	Timestamp
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Not Offered via DocuSign

Laurie Serich-Lundquist

LaurieSerich@iusd.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

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Viewed: 7/18/2022 7:52:26 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	7/25/2022 2:36:00 PM
Signing Complete	Security Checked	7/25/2022 2:36:52 PM
Completed	Security Checked	7/25/2022 2:36:52 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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CONSUMER DISCLOSURE

From time to time, Eide Bailly LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Eide Bailly LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: salesforcehelpdesk@eidebailly.com

To advise Eide Bailly LLP of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at salesforcehelpdesk@eidebailly.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Eide Bailly LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to salesforcehelpdesk@eidebailly.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Eide Bailly LLP

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to salesforcehelpdesk@eidebailly.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000 [™] or WindowsXP [™]
Browsers (for SENDERS):	Internet Explorer 6.0 [™] or above
Browsers (for SIGNERS):	Internet Explorer 6.0 [™] , Mozilla FireFox 1.0; NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	<ul style="list-style-type: none">ò Allow per session cookiesò Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection
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** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the I agree button below.

By checking the I Agree box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Eide Bailly LLP as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Eide Bailly LLP during the course of my relationship with you.

ITEM 3.3

ICCP 2024 MEETING SCHEDULE

IRVINE CHILD CARE PROJECT (ICCP)

TOPIC: **IRVINE CHILD CARE PROJECT BOARD
2024 MEETING SCHEDULE**

DESCRIPTION: Submitted for approval is the Irvine Child Care Project Board meeting schedule for calendar year 2024.

During the final meeting of each calendar year, the Board approves the meeting schedule for the subsequent year.

The meeting dates for calendar year 2024 are presented in the attachment.

Meetings will take place at the Irvine Civic Center in room L-102, unless otherwise noted.

It is requested that Board members remain available on the date listed for months with no meetings should a special meeting need to be called.

RECOMMENDATION: Approve the ICCP Board 2024 meeting schedule.

ICCP MEETING SCHEDULE 2024

<u>Date</u>	<u>Meeting Status</u>	<u>Board Business</u>
January 8, 2024	2nd Monday	
February 12, 2024	2nd Monday	Preliminary Review of Multi-Year Budget for Feedback Regarding Provider Rental Rate
March 11, 2024	2nd Monday	Election of Officers; Approval of Provider Rental Rate
April 8, 2024	No Meeting	Hold
May 13, 2024	2nd Monday	Approval of Budget
June 10, 2024	No Meeting	Hold
July 8, 2024	No Meeting	Hold
August 12, 2024	No Meeting	Hold
September 9, 2024	2nd Monday	
October 21, 2024	No Meeting	Hold
November 18, 2024*	3rd Monday*	Approval of 2025 Meeting Schedule
December 9, 2024	No Meeting	Hold

*Meeting moved to 3rd Monday as November 11th is Veteran's Day Holiday

All Meetings begin at 8:30 a.m. and will take place in room L-102, unless otherwise noted.

Board members shall remain available on the date listed for months with no meetings scheduled should a special meeting need to be called.