



# AGENDA

## IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

Bill Sandlin  
Chair

Council Members:  
Amal Baradehi  
Michele Jacknik  
Greta Jacobs  
Zainab Saadi, MD  
Preeti Singh  
Myung Suh

November 16, 2023  
9:00 AM

Irvine Civic Center Chamber  
1 Civic Center Plaza  
Irvine, CA 92606

### **PARTICIPATION AT IRVINE SENIOR CITIZENS COUNCIL MEETINGS**

MEETINGS ARE BROADCAST LIVE ON ICTV, COX COMMUNICATIONS LOCAL ACCESS CHANNEL 30, AND AT&T U-VERSE CHANNEL 99, AND LIVESTREAMED ONLINE AT [CITYOFIRVINE.ORG/ICTV](http://CITYOFIRVINE.ORG/ICTV). MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR STREAMED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR "ZOOM" CAN BE FOUND ONLINE AT [CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL](http://CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: SENIOR CITIZENS COUNCIL," 1 CIVIC CENTER PLAZA, IRVINE, CA 92606; BY EMAIL TO [SENIORCOUNCIL@CITYOFIRVINE.ORG](mailto:SENIORCOUNCIL@CITYOFIRVINE.ORG); OR THROUGH E-COMMENT AT [CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL](http://CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL). YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL](http://CITYOFIRVINE.ORG/SENIOR-SERVICES/SENIOR-CITIZENS-COUNCIL).

**REQUEST TO SPEAK IN PERSON:** IF YOU WOULD LIKE TO ADDRESS THE IRVINE SENIOR CITIZENS COUNCIL ON A SCHEDULED AGENDA ITEM, NON-AGENDA ITEM, OR PUBLIC HEARING, PLEASE FILL OUT A REQUEST TO SPEAK FORM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE SENIOR CITIZENS COUNCIL ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE SENIOR CITIZENS COUNCIL MINUTES. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS AND PUBLIC HEARINGS ARE HEARD BY THE IRVINE SENIOR CITIZENS COUNCIL. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

**PLEASE TAKE NOTICE THAT** THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

**PLEASE NOTE:** THE IRVINE SENIOR CITIZENS COUNCIL IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6690, OR VIA EMAIL AT [SENIORCOUNCIL@CITYOFIRVINE.ORG](mailto:SENIORCOUNCIL@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE – Chair Sandlin**

**INTRODUCTIONS**

New Senior Citizens Council Members-at-Large – Ryan McGraw, Community Services Superintendent

- Michele Jacknik
- Preeti Singh

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

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Public comments on non-agendized items will be heard no sooner than 9 a.m. Any member of the public may address the Senior Citizens Council on items within the Senior Citizens Council's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Senior Citizens Council.

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**STAFF ANNOUNCEMENTS**

**SENIOR COUNCIL ANNOUNCEMENTS/UPDATES**

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Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 3 minutes per Senior Council Member.

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**1. COMMITTEE/GROUP/AGENCY REPORTS**

*(Please limit Committee Reports to 3 minutes per person)*

**1.1 Orange County Senior Citizens Advisory Council-Affiliated Committees**

**1.1.1 Senior Citizens Advisory Council – Senior Council Member Suh**

**1.1.2 Wellbeing Reimagined – Senior Council Member Jacobs**

**1.1.3 Housing and Transportation – Senior Council Member Baradehi**

**1.1.4 Senior Citizens Engagement – Chair Sandlin and Senior Council Member Suh**

**1.2 Senior Citizens Council Subcommittees**

**1.2.1 Facilities Subcommittee – Chair Sandlin and Senior Council Members Jacobs and Suh**

**1.2.2 Nutrition Subcommittee – Senior Council Members Baradehi and Jacobs**

**1.2.3 Strategic Plan for Aging Subcommittee – Senior Council Member Suh**

**ADDITIONS AND DELETIONS**

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

**2. SENIOR CITIZENS COUNCIL BUSINESS**

Public comments on Senior Citizens Council items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Senior Citizens Council.

**2.1 MINUTES**

**ACTION:**

Approve the minutes of the Irvine Senior Citizens Council regular meeting held October 19, 2023.

**2.2 IRVINE SENIOR CITIZENS COUNCIL 2024 MEETING SCHEDULE**

**ACTION:**

Approve the Irvine Senior Citizens Council meeting schedule for calendar year 2024.

**ADJOURNMENT**

**NOTICE TO THE PUBLIC**

At 11 a.m., the Senior Citizens Council will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12 p.m. noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least seven days prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City’s website and at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

**COMMUNICATION AND ELECTRONIC DEVICES**

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- University Park Center (Culver/Michelson)
- Walnut Village Center (Culver/Walnut)
- Northwood Town Center (Irvine Blvd./Yale)
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Senior Citizens Council meeting was posted in accordance with the law in the posting book located in the Public Safety Lobby and at the entrance of City Hall, 1 Civic Center Plaza, Irvine, California on November 9, 2023 by 5:30 p.m. as well as on the City's web page.

  
Recording Secretary

## **2. BUSINESS**

### **ITEM 2.1 MINUTES**



# MINUTES

## IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

**October 19, 2023**  
**Lakeview Senior Center**  
20 Lake Road  
Irvine, CA 92604

### CALL TO ORDER

The regular meeting of the Irvine Senior Citizens Council (Senior Council) was called to order at 9 a.m. on October 19, 2023, in the Homer Guimond Studio, Lakeview Senior Center, 20 Lake Road, Irvine, California; Chair Sandlin presiding.

### ROLL CALL

Present:	6	Senior Council Member	Amal Baradehi
		Senior Council Member	Greta Jacobs
		Senior Council Member	Patti Ragland
		Senior Council Member	Myung Suh
		Vice Chair	Rachel Owens
		Chair	Bill Sandlin
Absent:	1	Senior Council Member	Zainab Saadi, MD

### PLEDGE OF ALLEGIANCE

Vice Chair Owens led the Pledge of Allegiance.

### PARTICIPATION IN SENIOR COUNCIL MEETING

Athena Martinez, Recording Secretary, provided instructions on how to participate in the Senior Council meeting for those attending via Zoom or in person.

### INTRODUCTIONS

There were no introductions.

## 1. PRESENTATIONS

### *1.1 Mercy House*

Nohely Contreras, Housing Solutions Supervisors, presented on Mercy House programs and services.

Discussion included: Process after six-month exit plan; options for families, individuals, seniors, disabled; on-site shelter options; waitlist protocols; coordinated entry and bed reservation systems; staffing levels.

### **1.2 City of Irvine Emergency Preparedness**

Christine Tully, Senior Public Safety Assistant, presented on the City's Emergency Preparedness program.

### **RECESS**

Chair Sandlin called for a recess at 9:57 a.m.

### **RECONVENE**

Chair Sandlin reconvened the meeting at 10:08 a.m.

### **STAFF ANNOUNCEMENTS**

Supervisor Castrey made the following announcements:

- The Health Insurance Counseling and Advocacy Program (HICAP) Medicare Annual Enrollment Clinic is scheduled for October 25 and November 8 at the Lakeview Senior Center from 9 a.m. to 4 p.m. HICAP counselors will be on-site to review health and drug comparison charts and conduct a cost analysis of Medicare options. Registration is required. To make an appointment, call the Keen Center for Senior Resources at 949-724-6926.
- The 40<sup>th</sup> annual Holiday Faire will be held entirely outdoors on November 4 at the Great Park Palm Court Arts Complex from 10 a.m. to 4 p.m. This free event will feature more than 100 local and regional artisans showcasing unique handmade gifts for purchase, including holiday decorations, hand-blown glass, ceramics, jewelry, folk crafts, clothing, and more. A flyer was provided.
- Senior Services will honor Irvine Veterans age 50 or older by delivering American flags to their door in honor of Veterans Day. Deliveries will be made on November 7 and 8 by City dignitaries, staff, and volunteers. Register by November 1 at [yourirvine.org](http://yourirvine.org). To volunteer with deliveries, please email Kristen Jefferson at [kjefferson@cityofirvine.org](mailto:kjefferson@cityofirvine.org). A flyer was provided.
- The Strategic Plan for Older Adult Services will go before City Council for adoption in late fall.
- The Senior Council recruitment for Members-at-Large concluded with the selection of Michele Jacknik and Preeti Singh, with two-year terms to begin with the November meeting.
- Effective for the November 16 meeting and moving forward, Senior Council meetings will be held in Council Chamber at 1 Civic Center Plaza and will be broadcast on ICTV.

## **PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

Lillian Hollar, Field Representative for Assemblymember Cottie Petrie-Norris, invited meeting attendees to the Senior Scam Stopper Seminar on October 23 at the Irvine Civic Center from 10 a.m. to noon. A flyer was provided.

## **SENIOR COUNCIL ANNOUNCEMENTS/UPDATES**

Senior Council Member Ragland announced Irvine Unified School District's Measure E Citizens Oversight Committee is seeking a Senior Citizen Representative to serve on the committee, which meets quarterly and is a two-year term. Applications must be submitted by October 27. A flyer was provided.

Senior Council Member Jacobs announced this year's Irvine Global Village Festival was successful despite lower than usual attendance, and while attending the Dignitary Luncheon, she was able to obtain three commitments for future Irvine Multicultural Association-Exploring Our World events.

Chair Sandlin expressed concern about distribution and abuse of parking passes for the Dignitary Luncheon, suggested this be looked at for future events.

## **2. COMMITTEE/GROUP/AGENCY REPORTS**

### **2.1 Senior Services Support/Interest Groups**

#### **2.1.1 Ektaa Center: South Asian Senior Association (SASA)**

Preeti Singh, Representative, reported SASA programs, classes, and socials have been doing well and attendance has been growing over the past three months, and extended an invitation to the Diwali event on November 3 at the Lakeview Senior Center.

#### **2.1.2 Friends of Outreach (FOO)**

Kathleen Pfeiffer, President, reported the following:

- FOO is planning a future restaurant fundraiser at MOOYAH Burgers in the Alton Square Shopping Center, date to be announced.
- The FOO Board held its budget meeting and identified its plan for the coming year.
- The October 31 Bingo event will have a Halloween theme and provide snacks for all attendees. There will also be three gift bag opportunity drawings, thanks to the generosity of program volunteers.
- The Thanksgiving-themed lunch will offer two opportunity drawings for holiday blankets made by International Crafters.
- International Crafters received four sewing machine donations, bringing their inventory to 10 machines in the program.



- Regarding the annual Holiday Gift Bag Distribution:
  - The Crochet-teers program, based at Trabuco Center, is working with International Crafters to make 300 scarves.
  - Thank you to Vice Chair Owens for securing and donating 300 bags.
  - FOO will gladly accept unwanted 2024 calendars, greeting cards, or note pads without names received as mailers as donations.
  - FOO will be accepting donation of items through November 22.
  - Volunteers are needed for gift bag packaging on November 27 and 28.

**2.1.3 Irvine Adult Day Health Services, Inc. – No report.**

**2.1.4 Irvine Evergreen Chinese Senior Association (IECSA)**

William Chao, Director, reported the following:

- IECSA had a very busy October with the Lunar Moon Festival celebration and participating at the Irvine Global Village Festival.
- Chinese art teachers and students hand-painted 500 fans for the Irvine Global Village Festival.
- The monthly member meeting will be held on October 21 and will include a celebration of October birthdays.

**2.1.5 NEDA-Association of Iranian-American Seniors (NEDA)**

Nasser Fathi, President, reported the following:

- NEDA's weekly program is held each Thursday from 1:30-2:30 p.m.
- NEDA leadership learned the importance of being CPR certified after a recent member emergency incident.
- Thanked City and staff for continued support and assistance.
- Thanked Senior Council for changing Group Reports from monthly to quarterly.

**2.2 Orange County Senior Citizens Advisory Council-Affiliated Committees**

**2.2.1 Orange County Senior Citizens Advisory Council (SCAC)**

Vice Chair Owens provided a handout and reported the following:

- A Master Plan for Aging virtual update is scheduled on November 3 from 9 to 11 a.m. and registration is required at <https://bit.ly/OCMasterPlan2023>.
- A countywide Needs Assessment Older Adult Survey was conducted at senior centers, city centers, churches, and community events, information being tabulated.
- Office on Aging staff will be distributing the remaining available Access to Technology iPads at the Senior Summit at Soka University on October 27.
- SCAC Bylaws have been drafted and submitted to Board of Supervisors for approval. All subcommittees will be folded into the general SCAC body.
- SCAC will be changing its name from Senior Citizens Advisory Council to Older Adults Advisory Commission.

### **2.2.2 Wellbeing Reimagined**

Vice Chair Owens provided a handout and reported the following:

- The October 18 meeting included a presentation on Medicare updates.
- Social Security Administration announced a 3.2% cost of living increase for 2024.
- Medicare Part B premiums are anticipated to increase to \$174.10, still pending.
- Scripps San Diego cancelled its contract with Medicare Advantage, affecting 30,000 seniors as far reaching as Orange County, that will need to apply for new coverage.
- The new Answers publication is available for distribution.

### **2.2.3 Housing/Transportation**

Senior Council Member Baradehi provided handouts and reported the following:

- A presentation on outreach efforts for homelessness prevention in Costa Mesa was provided by Nate Robbins, and information/resources were shared.

### **2.2.4 Senior Citizens Engagement**

Senior Council Member Suh provided a handout and reported the following:

- Committee business included discussion of bylaws revisions and changes in SCAC.

## **2.3 Senior Citizens Council Subcommittees**

### **2.3.1 Facilities Subcommittee – No report.**

### **2.3.2 Nutrition Subcommittee**

Senior Council Member Baradehi provided handouts and reported the following:

- Veterans Day Luncheon will be on November 9 and will offer indoor and outdoor seating. Suggested fees are \$5 for adults 60 or older, and \$6.50 for individuals under 60.
- Thanksgiving Luncheon will be on November 17 and two seatings will be available. Suggested fees are \$5 for adults 60 or older, and \$7 for individuals under 60.
- Senior Services Holiday Luncheon for Meals on Wheels participants and their caregivers will be on December 6 and will include a special program. TRIPS will be assisting with transportation.
- The Meals on Wheels program served 2,827 meal sets (three meals per set) in September, has 202 active recipients, 14 individuals on a waitlist, and 14 individuals on hold.
- The Congregate meal program served 2,500 meals in September.

**2.3.3 Strategic Plan for Aging Subcommittee**

Senior Council Member Ragland provided a handout and reported the following:

- The draft Strategic Plan for Older Adult Services 2023 through 2028 (Plan) is with Charitable Ventures for final edits from Senior Council as reviewed and discussed at its September meeting.
- Suggested that the final and adopted Plan be made available in multiple languages.
- Request made to understand City’s plan for flood control due to forecasted heavy rains in winter and spring.
- CERT Lite program for older adults has been developed and will be offered in January 2024.
- First Aid Basic Training program to be offered winter session 2023-24.

**ADDITIONS AND DELETIONS**

There were no additions or deletions to the agenda.

**3. SENIOR CITIZENS COUNCIL BUSINESS**

**3.1 MINUTES**

**ACTION: Moved by Senior Council Member Ragland, seconded by Senior Council Member Baradehi, and unanimously carried as follows, to approve the minutes of the Irvine Senior Citizens Council regular meeting held September 21, 2023.**

<b>Ayes:</b>	<b>6</b>	<b>Baradehi, Jacobs, Owens, Ragland, Sandlin, Suh</b>
<b>Noes:</b>	<b>0</b>	
<b>Abstain:</b>	<b>0</b>	
<b>Absent:</b>	<b>1</b>	<b>Saadi</b>

**END OF COUNCIL BUSINESS**

**ADJOURNMENT**

**Moved by Vice Chair Owens, seconded by Senior Council Member Ragland, and unanimously carried to adjourn the regular Senior Council meeting at 11:07 a.m.**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
Athena Martinez  
Recording Secretary

\_\_\_\_\_  
Date Approved

**ITEM 2.2**  
**IRVINE SENIOR CITIZENS COUNCIL**  
**2024 MEETING SCHEDULE**



# REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

**MEETING DATE:** NOVEMBER 16, 2023

**TITLE:** IRVINE SENIOR CITIZENS COUNCIL 2024 MEETING  
SCHEDULE

\_\_\_\_\_  
Director of Community Services

## **RECOMMENDED ACTION**

Approve the Irvine Senior Citizens Council meeting schedule for calendar year 2024.

## **EXECUTIVE SUMMARY**

The Senior Citizens Council (Senior Council) acts in an advisory capacity to the City Council on matters pertaining to the special interests and concerns of seniors.

At its November meeting each year, the Senior Council sets an annual meeting schedule to conduct Senior Council duties for the following year. The meeting schedule for calendar year 2024 (Attachment 1) is submitted for Senior Council review and approval.

## **ANALYSIS**

Senior Council meetings are held the third Thursday of designated months at 9 a.m. at Irvine Civic Center Chamber, 1 Civic Center Plaza, Irvine, California, unless otherwise noted.

Resolution 10-45 (Attachment 2) Section 10, Meeting Quorum, directs the Senior Council to set an annual meeting schedule. The proposed 2024 meeting schedule is presented for Senior Council consideration and approval.

## **ALTERNATIVES CONSIDERED**

Senior Council may choose to amend the proposed 2024 meeting schedule to change regular meeting dates, times, and/or location.

## **FINANCIAL IMPACT**

There are no financial impacts associated with approving the 2024 Senior Council meeting schedule.

Senior Citizens Council  
November 16, 2023  
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**REPORT PREPARED BY** Ryan McGraw, Community Services Superintendent

**ATTACHMENTS**

1. Irvine Senior Citizens Council Proposed 2024 Meeting Schedule
2. Irvine City Council Resolution 10-45

IRVINE SENIOR CITIZENS COUNCIL  
PROPOSED 2024 REGULAR MEETING SCHEDULE

All meetings to convene at the  
Irvine Civic Center Chamber  
1 Civic Center Plaza, Irvine

<u>Date</u>	<u>Time</u>
January 18	9 a.m.
February 15	9 a.m.
March 21	9 a.m.
April 18	9 a.m.
May 16	9 a.m.
June 20	9 a.m.
July 18	9 a.m.
August 15	9 a.m.
September 19	9 a.m.
October 17	9 a.m.
November 21	9 a.m.

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral



interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

**SECTION 3. TERMS OF OFFICE** - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

**SECTION 4. DUTIES** - The Senior Citizens Council shall have the duty to:

- (a) Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and

(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- o Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.

  
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 MAYOR OF THE CITY OF IRVINE

ATTEST:

  
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 CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA )  
 COUNTY OF ORANGE ) SS  
 CITY OF IRVINE )

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang  
 NOES: 0 COUNCILMEMBERS: None  
 ABSENT: 0 COUNCILMEMBERS: None

  
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 CITY CLERK OF THE CITY OF IRVINE