

# NOTICE OF FUNDING AVAILABILITY CDBG, ESG, AND HOME Programs

Welcome and Introduction  
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Presented by  
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November 9, 2023

CITY OF IRVINE



# Agenda

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1. Available Funding by Grant and Eligible Activity
2. Eligible Applicants
3. Application Timeline
4. Submission Guidelines
5. Selection and Contracting
6. Questions and Answers
7. For More Information

# 1. AVAILABLE FUNDING BY GRANT AND ELIGIBLE ACTIVITY

# Available Funding by Grant

Funding Program	Amount*
<b>Community Development Block Grant (CDBG) Total</b>	<b>\$2,205,262</b>
CDBG Available for Public Service Activities	\$ 338,215
CDBG Available for CDBG Capital Projects	\$1,867,047
<b>HOME Investment Partnerships (HOME) Total</b>	<b>\$1,623,814</b>
HOME Available for Community Housing Development Organization (CHDO)	\$ 629,809
HOME Available for Rental Housing, Affordable Housing NOFA, or Residential Rehab Program	\$ 994,005
<b>Emergency Solutions Grant (ESG)</b>	<b>\$ 190,000</b>
<b>Total:</b>	<b>\$4,019,076</b>
*Amounts subject to change	

# CDBG Public Service Funds

- CDBG Public Service Cap: 15 percent or \$338,215\*
  - Minimum funding request per application is \$15,000
  - High demand for CDBG funds
- Proposed programs must:
  - Be an eligible CDBG public service program
  - Benefit low- and moderate-income Irvine residents
  - Demonstrate and support the “need” for the proposed program by supplying verifiable data

\* Assumes level funding of CDBG Program

# Eligible CDBG Public Services

- Employment
- Crime Prevention
- Child Care
- Health
- Drug Abuse Treatment & Prevention
- Education
- **Welfare** (excludes the provision of income payments identified under §570.207(b)(4))
- Fair Housing Counseling
- Energy Conservation
- Homebuyer Down Payment Assistance
- Recreational needs

# CDBG Capital Project Funds

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- \$2,205,262 of CDBG funds is anticipated to be available for Capital Projects including, but not limited to:
  - Rental Housing
    - Land acquisition, rehabilitation
  - Owner-Occupied Housing
    - Rehabilitation
  - Community Development
    - Public Facilities Improvements, ADA Improvements
- Proposed projects must:
  - Be an eligible CDBG activity
  - Benefit low- and moderate-income Irvine residents
  - Demonstrate and support the “need” for the proposed activity by supplying verifiable data

# Eligible CDBG Capital Projects

- Activities in support of affordable housing development
  - Funds cannot be used for actual new housing construction
  - Funds may be used for land acquisition or for public infrastructure improvements in support of housing development when such improvements are in public ownership and are undertaken by the City using CDBG funds
- Affordable Housing Preservation (rehabilitation)
- Public Facilities Improvements
  - City-owned facilities available to the public
  - Nonprofit- or other public agency-owned facilities available to the public
- Public Infrastructure Improvements - ADA



# HOME Capital Project Funds

- \$994,005 of HOME funds for Rental Housing Development:
  - Rental Housing Development / Rehabilitation
  - Owner-Occupied Rehabilitation, Affordable Housing NOFA
- AND -
- \$629,809 set-aside available for CHDO Projects including:
  - Development of affordable housing
- Proposed projects must:
  - Be an eligible HOME activity
  - Demonstrate and support the “need” for the proposed activity by supplying verifiable data

# Eligible HOME Capital Projects

By any eligible applicant:

- Affordable Housing Development
- Affordable Housing Preservation (rehabilitation)

By a Community Housing Development Organization (CHDO):

- Affordable Housing Development

# ESG Funds

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- ESG Funds: \$190,000\*
  - Only up to 60 percent of the City's total ESG grant may be used for the Street Outreach and Emergency Shelter activity types
    - 60 percent is estimated to be \$114,000 this year
  - Minimum funding request per application is \$50,000
- Proposed programs must:
  - Be an eligible ESG activity
  - Demonstrate a clear "need" for the proposed activity using verifiable data

# Eligible ESG Activities

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- Street Outreach
  - Essential services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.
  - Eligible costs include engagement, case management, emergency health and mental health services, transportation, and services for special populations.

# Eligible ESG Activities

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- Emergency Shelter
  - Renovation (major rehabilitation or conversion) of a building to serve as an emergency shelter
  - Essential Services (Includes case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations.)
  - Shelter Operations (Includes maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter. Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.)

# Eligible ESG Activities

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- Homelessness Prevention
  - Intended for households that are currently housed, but that are at-risk of losing their housing.
  - This activity generally entails providing housing relocation and stabilization services and/or short and/or medium-term rental assistance necessary to prevent the individual or family from moving into an emergency shelter or another place described in paragraph (1) of the “homeless” definition in § 576.2.
  - Includes short-term (up to three months) and medium-term rental assistance for up to 24 months in a three-year period, including up to six months of rental arrears. Must be permanent housing.

# Eligible ESG Activities

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- Homelessness Prevention
  - Housing relocation and stabilization services, including financial assistance such as rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services, and credit repair.
  - HMIS and data collection, including staff costs for contributing data to the HMIS designated by the local CoC, including time to complete data entry, monitoring and reviewing of data quality.

# Eligible ESG Activities

- Rapid Re-Housing
  - Intended to help individuals or families living in shelters or places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.
  - Eligible costs include:
    - Rental Assistance: rental assistance and rental arrears
    - Financial Assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
    - Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair



# Available Funding by Grant - Review

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## 2. ELIGIBLE APPLICANTS

# Eligible Applicants

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- Incorporated public, nonprofit or for-profit agencies able to implement the approved project within the boundaries of the City of Irvine
- Applicants must demonstrate appropriate programmatic and financial capacity to design and implement the proposed project in accordance with Federal regulations and City policies
- The best qualified Applicants have a successful track record developing and implementing similar projects using CDBG, ESG, HOME and other leveraged sources

# 3. APPLICATION TIMELINE



# Application Timeline

Date / Time *	Event / Deadline
November 9, 2023	Technical Workshop
November 9, 2023	NOFA materials posted to <a href="https://cityofirvine.org/cdbg">cityofirvine.org/cdbg</a>
December 8, 2023	Applicant questions will be answered by City Staff/or program consultants
December 15, 2023 5:00 p.m.	Applications Due electronically to <a href="mailto:CDBG@cityofirvine.org">CDBG@cityofirvine.org</a> . No exceptions.
January 2024	Community Services Commission Meeting: Public Hearing to introduce the funding process and receive comments on funding source performance / priorities
February 2024	Community Services Commission Meeting: Applicant Presentations
March 2024	Community Services Commission Meeting: Funding Recommendations
April 23, 2024	City Council Public Hearing: Action Plan Approval

\*Dates subject to change

# 4. SUBMISSION GUIDELINES



# Submission Guidelines

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- Obtain the appropriate application form at [cityofirvine.org/cdbg](http://cityofirvine.org/cdbg)
- There are three different application forms:
  - CDBG Public Service Application
  - CDBG and/or HOME Capital Project Application
  - ESG Application – Please note that for agencies seeking funding for multiple ESG activity types, a separate application must be submitted for each activity type to be undertaken (e.g., an application for street outreach, an application for homelessness prevention, an application for emergency shelter)
- Be sure to submit the correct application form that corresponds with the activity type and funding source

# Submission Guidelines

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- Complete all sections of the application
- Gather all required attachments
- Submit the application form and all required attachments as one or two PDF documents via email to:  
CDBG@cityofirvine.org by 5:00 p.m. on December 15, 2023
- No late applications will be accepted



# Submission Guidelines

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- Applications that are incomplete, exceed the prescribed response limits, have content errors or deficiencies, or are submitted after the deadline may be rejected
- Once submitted, applications may not be amended, unless the amendment has been requested by the City
- The City reserves the right to contact an applicant if additional information is required
- The City reserves the right to accept or reject any and/or all application proposals either in whole or in part

# 5. SELECTION AND CONTRACTING

# Selection and Contracting

- Housing Division review for completeness, eligibility, regulatory compliance, and applicant capacity
- Consideration by the Community Services Commission, including one meeting for Applicant Presentations and one meeting to determine funding recommendations to the City Council
- Final funding decisions by the City Council
- Written notice to all applicants of funding decisions

# Selection and Contracting

- Contracts to be issued July 2024 – December 2024
- Contract periods of performance will vary depending on the source of funds used and shall be appropriate for the type of activity to be implemented
- All contracts will be monitored either in person or remotely
- All contracts have monthly or quarterly reporting requirements
- All contracts are reimbursable

# 6. QUESTIONS AND ANSWERS



# 7. FOR MORE INFORMATION

CITY OF IRVINE



# Technical Assistance

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- City staff is available to answer questions and provide technical assistance to any applicant if the request is received by December 8, 2023
- Applicants may email the Housing Division to submit written questions:
  - Frank Perez [fperez@mdg-ldm.com](mailto:fperez@mdg-ldm.com)
  - Sarah Escobedo [SEscobedo@cityofirvine.org](mailto:SEscobedo@cityofirvine.org)