

AN INVITATION TO AN EXCITING CAREER OPPORTUNITY

IRVINE

CALIFORNIA

**DEPUTY DIRECTOR OF
PUBLIC WORKS & SUSTAINABILITY**

Salary Range
\$138,070.40 – \$215,134.40
Annually (DOQ/DOE)



POSITION

Here at Irvine, we passionately believe truly effective organizations starts with the people! Are you a highly motivated and results-oriented visionary? Someone excited about solving challenging problems? If so, the City of Irvine is looking for someone who thinks big and can be our Deputy Director of Public Works & Sustainability (PW&S) managing over Great Park, Park Development and Sustainability.

OVERVIEW

The City of Irvine seeks a Deputy Director to join one of the most prestigious, award-winning cities in the country. This is a unique opportunity to lead several critical divisions within the PWS department.

GREAT PARK

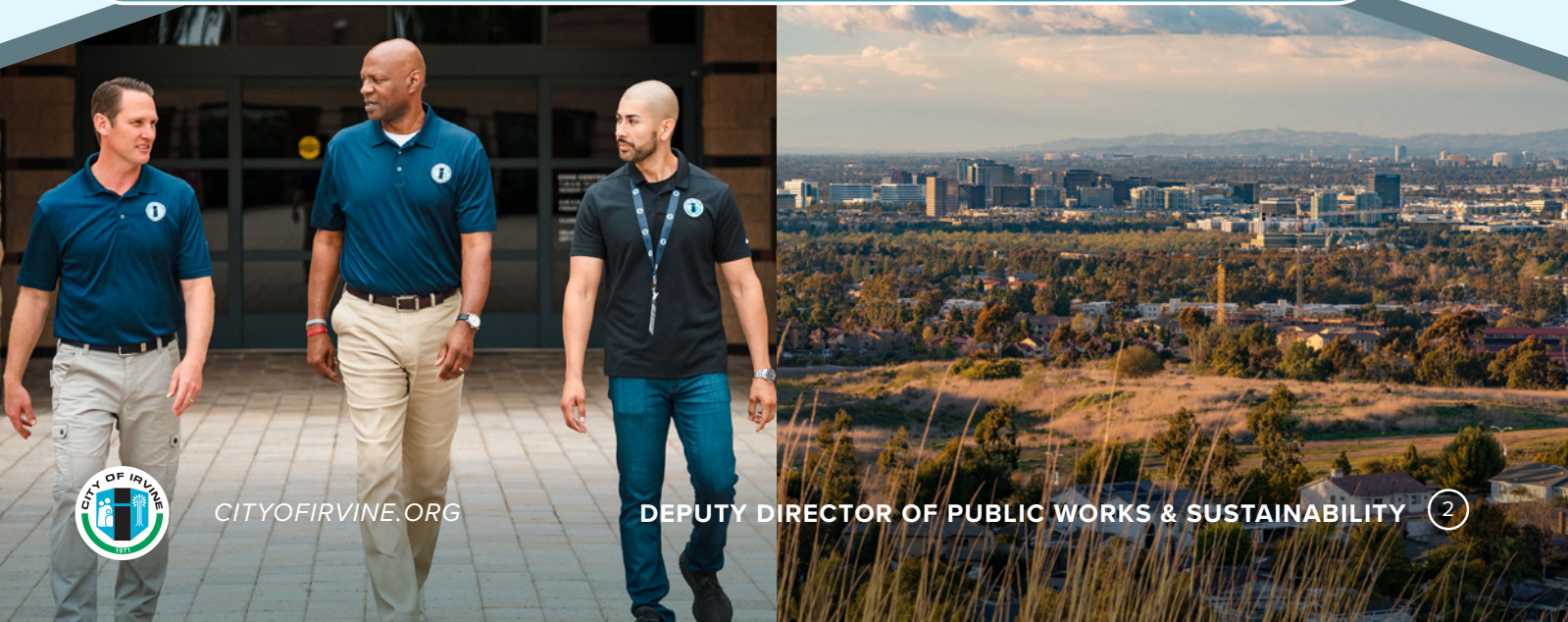
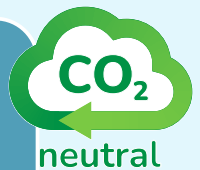
As the City develops the Great Park into a world-class and iconic metropolitan park, the PW&S Department is critical to that effort. The Deputy Director will lead a team that is a partner with the City Manager's Office related to planning efforts, and lead the execution and implementation for construction activities related to the 1,300-acre park. This position will facilitate the capital projects during the multi-year build-out and function as an Owner's Representative (City of Irvine) for on-going project delivery and asset management.

PARK DEVELOPMENT

The City of Irvine ranks fourth in the country and first in California in the national ParkScore Index, which is recognized as the national gold-standard comparison of park systems across the 100 most populated cities in the United States. The index is based on factors including park access, acreage, investment, and amenities. The PW&S department delivers capital improvements and maintains Irvine's park network. This position manages a team that partners with Community Services to ensure that the park system remains at the current state of excellence. As the City turns 50 years old, the park network will need prudent capital investment in the years to come.

SUSTAINABILITY

The City of Irvine adopted the aspirational goal of becoming carbon neutral by 2030, and is currently finalizing the City's Climate Action and Adaptation Plan (CAAP)! The CAAP identifies that we Irvine will not make 2030, but the goal of Carbon Neutrality is not far behind. The Deputy Director leads a team of sustainability professionals that have numerous exciting sustainability initiatives, including energy programs, solid waste and recycling programs such as SB1383 compliance implementation, and outreach programs to stakeholders and the community. This group interacts with every department of the City for internal improvements to the City organization and is working with the public on similar actions citywide.



THE IDEAL CANDIDATE

Deputy Director of Public Works & Sustainability

To meet the standards of this high-performing organization, Irvine expects more than just someone with sophisticated technical knowledge and skills. The successful candidate will also be an innovative leader who is grounded in humility and appreciates the critical importance people play in building a successful organization.

The position is entrusted with leading the implementation of the community's vision for the Great Park, aspiring to be one of the world's most iconic metropolitan parks. The position requires a dynamic professional with a high level of knowledge and experience related to planning and development of large capital projects with significant public visibility. In addition, this position is tasked with leading key environmental initiatives. This top candidate will be able to drive projects to completion with an emphasis on timely and cost-effective use of City's resources.

The position will often be working and interacting with all levels of the organization including the Irvine City Council, the Great Park Board of Directors, Sustainability Commission, and the community. This position and the high degree of interaction requires a professional who is highly skilled in communicating clearly, with confidence and integrity.

The top candidate will be a strategic thinker and team-oriented leader who demonstrates the following:

- * Be willing to put the needs of the team ahead of any personal desires or ambitions.
- * A desire to engage in the hard work needed for an agency to be premier and deliver services.
- * High standards and continually brainstorming ways to improve.
- * Innovative thinking while setting realistic goals for the department.
- * Polished and professional.
- * A strategic problem-solver.
- * Self-motivated and able to self-start projects and solicit collaborations.
- * Foster a culture of that implements One Irvine values which include: Humility, Innovation, Empathy, Passion, and Integrity.
- * Provide guidance and strategize how to remove obstacles hindering efficiency.
- * Understand the bigger picture of departmental goals and objectives.
- * Develop strong working relationships with staff at all levels, ensuring open communication.

MINIMUM QUALIFICATIONS

Equivalent to a bachelor's degree with courses in public administration, public policy or related field and six (6) years of responsible municipal city management experience, including three years in a supervisory capacity, or any combination of education and experience that provides equivalent knowledge, skills and abilities. May require a valid California driver's license.

Preferred Qualification: Master's Degree, Project Management or Sustainability Certifications.





DEPARTMENT

The Public Works & Sustainability Department is comprised of 207 employees and an operating budget of over \$125M annually. The Department has four divisions as follows:

Engineering and Project Delivery

This division executes the City’s Capital Improvement Program (CIP) averaging over \$100M per year and supports Community Development with private development.

Park Development and Sustainability

This division manages park development and sustainability functions. This group has the privilege of executing construction activities for the Great Park and coordinating the implementation of the CAAP.

Operations

This is the largest division of the department which delivers ongoing maintenance activities for city infrastructure and physical assets.

Traffic and Transportation

This division manages traffic engineering, neighborhood traffic, transportation planning, and transit (iShuttle and Irvine CONNECT) for the City of Irvine.

City infrastructure/assets include City parks (community and neighborhood); open space; athletic fields; bike trails; roadways; streetscapes; traffic signals; community centers; and more.

Upcoming Projects & Priorities

This position will report directly to the Director of Public Works & Sustainability and has the responsibility for coordination of Great Park development and sustainability initiatives. Current emphasis is on directing planning efforts related to the remaining undeveloped portions of the Great Park, including cultural and recreational amenities as well as significant infrastructure, roadway, and transportation facilities; and to serve as a key liaison between the City’s Great Park team, operating departments, and key consultants and stakeholders.

Quality of Life

- ▶ Placing a high value on public safety.
- ▶ Providing high-quality recreation and open space opportunities.

Natural Environment

- ▶ Promoting the conservation of natural resources and protecting the environment.

Traffic and Mobility

- ▶ Enhancing citywide mobility through transportation improvements.



CITY OF IRVINE

**TOP
WORK
PLACES
2023**

THE ORANGE COUNTY
REGISTER

The City of Irvine is a Charter City, operating under a Council / Manager form of government. Its departments include Administrative Services, City Manager's Office, City Clerk's Office, Communications & Engagement, Community Development, Community Services, Human Resources, Public Safety, and Public Works & Sustainability. Since its incorporation in 1971, Irvine has become a nationally recognized City, with a population of nearly 320,000 that spans 66 square miles and is recognized as one of America's safest and most successfully master-planned urban communities. In 2021, Irvine was the fastest growing city in California, and is now the 13th largest city in the State by population.

Irvine is home to more than 20,000 businesses and several robust industry clusters, including life sciences, information technology, aerospace, advanced manufacturing, and digital arts and media. Top-rated educational institutions like UC Irvine, an enterprising business atmosphere, sound environmental stewardship, and respect for diversity, equity and inclusion all contribute to Irvine's high quality of life. This family-friendly city features more than 16,000 acres of parks, sports fields, and dedicated open space and is home to the Great Park. Other notable attractions include the Irvine Spectrum Center, Irvine Barclay Theatre, and Bommer Canyon Preserve. Unsurprisingly, the City of Irvine was voted the "Best City to Live in" for the eighth consecutive year by *The Orange County Register* readers in 2023.

IRVINE REMAINS THE

**SAFEST CITY
IN AMERICA**

FOR THE 18TH CONSECUTIVE YEAR, BASED
UPON FBI STATISTICS FOR VIOLENT CRIMES.







SALARY:
\$138,070.40 – \$215,134.40
 Annually Depending on Qualifications


BENEFITS PACKAGE*


The City of Irvine offers a highly competitive compensation and benefits package including:


 **MANAGEMENT INCENTIVE COMPENSATION**
 The City offers additional compensation in the amount of 3% above base salary.


 **RETIREMENT**
 For new Irvine employees, the CalPERS pension of 2% at 62 formula for new CalPERS members; or 2% at 55 formula for existing CalPERS members with less than a six-month break in service from CalPERS or CalPERS reciprocal agency.


 **RETIREMENT HEALTH SAVINGS**
 Designed to pay for future healthcare costs.


 **HEALTH PLAN**
 The City currently offers medical, dental, and vision insurance coverage for employees and their dependents. In addition, the City provides life insurance and a disability plan for employees.

 **LEAVE TIME**
 12 paid holidays per year; 120 hours personal leave; 96 hours of sick leave; 60 hours of administrative leave (prorated based on date of hire).


 **VACATION**
 120-200 hours accrued per year, depending on years of service.

 **PARENTHOOD LEAVE**
 160 hours of paid parenthood leave. Leave must be taken within one year of the birth or adoption of a child or children.


 **ALLOWANCES**
 \$100/mo. for cellular service; \$1,000 for cellular equipment initially and once every two years; \$550/mo. vehicle allowance.


 **EAP**
 Counselors and referral resources.


 **TALK SPACE**
 Free virtual counseling.

 **EMPLOYEE DISCOUNTS**
 Entertainment discounts and electronic discounts available.

 **FLEXIBLE SCHEDULE**
 5/40, 9/80, or 4/10 workweek schedule.

 **WELLNESS PROGRAM**
 \$1,000/year health and wellness benefit paid each January. Includes on-site fitness centers.

 **401(a) PLAN**
 The City offers a pre-tax contribution of 4%.

 **LIFE INSURANCE AND AD&D**
 City-paid policy for full year's base salary rounded to the next highest thousand.

*NOTE: The benefits listed above may have additional restrictions. Please refer to the Management Resolution for further details.



Nosotros Somos Irvine 私たちは、Irvine 出身です
우리가 어바인입니다 Împreună formăm Irvine
Irvine نحن
DIVERSITY
ਅਸੀਂ ਇਰਵਿਨ ਹਾਂ
我们就是尔湾
ما ارواين هستيم
CHÚNG TÔI LÀ IRVINE वयं इर्विने स्मः इरवाइन GREAT PARK Biz Irvine'iz
हम अरवाइन हैं LIVE, WORK, PLAY Excellence in Education No. 1 in Fiscal Strength open space
हستيم Irvine ما Somos Irvine আমরা Irvine-এর



The City of Irvine is recognized as one of the most ethnically diverse and fully integrated cities in the country. With a population of nearly 320,000 residents, the City has grown significantly since its incorporation in 1971. Many residents, businesses, and employees have selected Irvine to live and work because of its history of celebrating diversity, equity, and inclusion. The City is committed to ensuring that every person living and working in our community is treated with fairness, and has access to equitable services and opportunities.

Our commitment is to promote diversity in the City of Irvine workforce by recruiting highly qualified candidates and fostering meaningful collaborative partnerships with City departments and the community. The City of Irvine is taking steps to ensure we embrace and celebrate diversity in all aspects of our community and foster a workplace environment that is inclusive of all cultures, backgrounds, races, and ethnicities.

OUR COMMITMENT

To provide exceptional municipal services that foster inclusiveness of all cultures, backgrounds, races, and ethnicities.



One Team, with One Focus...As



THE ONE IRVINE FRAMEWORK

We strive to be different from other cities!

- ★ We are One Team that exists to serve our community in the continual pursuit of a City that offers an exceptional quality of life.
- ★ We have One Focus...to differentiate ourselves by maintaining an intense focus on establishing Irvine as a learning organization that will serve as an incubative launching pad for people, ideas, programs, and careers.



THE IMPORTANCE OF ORGANIZATIONAL CULTURE & FIT IN IRVINE

- ★ The leadership team at the City has spent time working to articulate the kind of organizational culture that we want to create in Irvine.
- ★ Internally, we use the phrase One Irvine to articulate how we've organized our purpose and our values as an organization.

In Irvine, we have worked to develop a workplace culture built around the premise that people are the most important foundational element that will drive long-term success for our community. To further that objective, we have spent time identifying explicitly that we expect members of our team to embrace a team-oriented model, as defined through our **One Irvine** values framework.

HUMILITY

Consistently put the needs of the team ahead of individual self-interest.



INNOVATION

Ensure process discipline, while also embracing a continuous improvement philosophy.

EMPATHY

Include everyone by respecting, listening, helping, and appreciating others.

PASSION

Show initiative and courage while staying enthusiastic about our people and work.

INTEGRITY

Communicate candidly, work hard, and hold ourselves accountable for our role in the delivery of results.





APPLY HERE

To be considered for this position, please submit an online application and attach a **resume** and **cover letter** by **September 5, 2024**.

FOR QUESTIONS AND INQUIRIES, CONTACT:

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An Equal Opportunity/ADA Employer