



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 18, 2024

8:30 AM

Irvine City Hall, L102

1 Civic Center Plaza

Irvine, California 92606

Cyril Yu
President

Ryan Painter
Vice President

Jenna Berumen
Clerk

Tammy Kim
Board Member

Christine Knowland
Board Member

PARTICIPATION VIA ZOOM

MEETING ID: 827 6226 6733

PASSCODE: 741081

WEBSITE: zoom.us/join

TELEPHONE: 669-900-6833

or 346-248-7799

To participate virtually, visit zoom.us/join using any web browser, or the Zoom app on smartphones or tablets, and enter the Meeting ID and Passcode noted above. To participate by telephone, dial one of the numbers listed above and enter the same Meeting ID and Passcode. For technical assistance before or during the meeting, call 949-724-6078.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

INTRODUCTIONS

1. REPORTS

1.1 FINANCIAL REPORT

1.2 ADMINISTRATOR’S REPORT

BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

Board Announcements and Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per member of the Irvine Child Care Project. In addition, the President shall receive any necessary additional time to deliver announcements of community events and opportunities.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

2. CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

2.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project Board regular meeting held on September 9, 2024.

2.2 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project Board regular meeting held on October 21, 2024.

2.3 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$77,146.80 to Catalyst Family Inc. for child care development services for September 1-30, 2024.

2.4 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$39,200.00 to Catalyst Family Inc. for SB140 Cost of Care Plus Rate Quarterly Payment.

2.5 WARRANT REQUEST– IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$9,060.81 [\$9,060.81 Irvine Recovery Program (IRP)] for child care services for September 1-30, 2024 funded by ICF scholarships.

- \$ 3,249.50 to Catalyst Family Inc. (IRP)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 555.00 to Kids Stuff (IRP)
- \$ 5,256.31 to Rainbow Rising (IRP)

2.6 WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$78,892.08 for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of September 2024.

- \$ 58,512.00 for Custodial Services
- \$ 9,269.33 for Utilities
- \$ 11,110.75 for Facilities and Financial Support Services

2.7 WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$18,604.13 for ICCP Work Order charge backs for Fiscal Year 2024-25, Quarter 1.

2.8 WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$30,392.15 to the City of Irvine for Contract Services and Program and Grant Administration for the month of September 2024.

- \$ 28,849.21 for Program Administration
- \$ 1,542.94 for Grant Administration
- \$ 0.00 for Contract Services

2.9 IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED OCTOBER 2024

RECOMMENDED ACTION:

Receive and file attached record of payments issued October 2024 for service month August 2024.

2.10 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Receive and file attached invoices in the total amount of \$14,825.32 paid by IUSD on behalf of ICCP.

2.11 DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Receive and file record of deposit from the California Department of Social Services as follows:

- \$ 0.00 01-005-50100-8290
- \$ 100,816.00 01-005-50100-8590

2.12 DEPOSIT OF PLUS RATE PAYMENT PURSUANT TO SENATE BILL (SB) 140

RECOMMENDED ACTION:

Receive and file the record of deposit of funds from the California Department of Social Services as follows:

- \$ 43,479.00 01-005-50100-8590

2.13 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

RECOMMENDED ACTION:

Receive and file the record of deposit of funds from ICF into the appropriate account as follows:

- \$ 19,678.58 01-005-712-00-8689

3. BOARD BUSINESS

Public comments on Board items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

3.1 RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS

RECOMMENDED ACTION:

Adopt resolution to certify the approval of the ICCP Board of Directors to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2025-26.

3.2 IRVINE CHILD CARE PROJECT BOARD 2025 MEETING SCHEDULE

RECOMMENDED ACTION:

Approve the ICCP Board 2025 meeting schedule.

ADJOURNMENT

NOTICE TO THE PUBLIC

PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETINGS

You may submit comments on any agenda item or on any item not on the agenda, in writing via mail to: "Attn: Irvine Child Care Project Board," 1 Civic Center Plaza, Irvine, CA 92606; or by email to iccp@cityofirvine.org. E-Comments submitted at least two hours prior to the commencement of the meeting will be distributed to the Board at the meeting. You may also provide live comments via "Zoom." For more information, visit cityofirvine.org/child-care-development/irvine-child-care-project-board-information.

REQUEST TO SPEAK IN PERSON: If you would like to address the Board on a scheduled agenda item, non-agenda item, or public hearing, please fill out a Request to Speak Form and submit to the Recording Secretary. We respectfully ask that you identify on the form your name and the item(s) on which you would like to speak. The [Request to Speak Form](#) assists the Chair in ensuring that all persons wishing to address the Board are recognized. It also ensures the accurate identification of meeting participants in the Board minutes. Your name will be called at the time public comments are heard by the Board. City policy is to limit public testimony to up to three minutes per speaker depending on relevant circumstances, which includes the presentation of electronic or audio/visual information. Speakers may not yield their time to other persons.

Please take notice that the order of scheduled agenda items and/or the time they are actually heard, considered, and decided may be modified by the Chair or the Board during the course of the meeting, so please stay alert.

PLEASE NOTE: The Board is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings, in order to maximize transparency and public access. For questions or assistance, please contact the Irvine Child Care Project Administrator at 949-724-6635, or via email at tstubbler@cityofirvine.org. It would be appreciated if written communications of public comments related to items on the agenda, or items not on the agenda, are provided prior to the commencement of the meeting.

ADJOURNMENT

At 11 a.m., the Board will determine which of the remaining agenda items can be considered and acted upon prior to 12 noon and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate by 12 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with Child Care Services and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Board meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org at least seven days prior to the scheduled Board meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project Administrator at 949-724-6635.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in Child Care Services, 14341 Yale, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Irvine Child Care Project Administrator at 949-724-6635.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Child Care Services at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II).

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project Board are held on the second Monday of select months at 8:30 a.m. Agendas are available for viewing at the following locations:

- City Clerk's Office
- Irvine Police Department
- Main Entrance of City Hall
- Lakeview Senior Center, 20 Lake Rd
- Northwood Community Center, 4521 Bryan Ave
- Rancho Senior Center, 3 Ethel Coplen Way
- William Woollett Jr. Aquatics Center, 4601 Walnut Ave
- City's web page at cityofirvine.org

I hereby certify that the agenda for the Irvine Child Care Project Board meeting was posted in accordance with law at the main entrance of City Hall, 1 Civic Center Plaza, Irvine, California, on November 7, 2024, by 5:30 p.m. as well as on the City's website.

Athena Martinez
Community Services Administrative Assistant III

1. REPORTS
ITEM 1.1
FINANCIAL REPORT

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2024

Fiscal Year 2024-25 Budget

Program Description	2024-25 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Percentage of Year Completed: 25%		%
				Actual Recvd/Spent To Date	Balance	
OPERATING FUND						
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,970,668	\$1,970,668	\$0	\$492,667	\$1,478,001	25%
8660 Interest Income Cnty	\$80,000	\$80,000	\$0	\$22,642	\$57,358	28%
8662 Net Changes in Investments	\$0	\$17,125	\$0	\$17,125	\$0	100%
8699 Other Local Revenue	\$0	\$0	\$0	(\$3,999)	\$3,999	0%
Total Revenue:	\$2,050,668	\$2,067,793	\$0	\$528,435	\$1,539,357	26%
OPERATING EXPENDITURES						
4305 Campus Safety	\$5,150	\$5,150	\$0	\$0	\$5,150	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$407	\$0	\$39,593	0%
4388 Custodial Supplies	\$0	\$5,443	\$0	\$5,423	\$20	100%
4401 Non-Capitalized Equipment	\$0	\$14,703	\$0	\$14,703	\$0	100%
5450 Insurance	\$137,016	\$137,016	\$0	\$0	\$137,016	0%
5500 Utilities	\$111,232	\$111,232	\$0	\$9,269	\$101,963	8%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$65,000	\$65,000	\$0	\$0	\$65,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$12,000	\$12,000	\$0	(\$405)	\$12,405	-3%
5838 Audit	\$18,500	\$18,500	\$0	\$0	\$18,500	0%
5861 Facilities & Financial Support / IUSD	\$133,329	\$133,329	\$0	\$11,111	\$122,218	8%
5862 Custodial Services	\$702,144	\$702,144	\$0	\$58,512	\$643,632	8%
5864 Program Coordination / City	\$534,044	\$534,044	\$0	\$17,131	\$516,913	3%
Total Operating Expenditures:	\$1,828,415	\$1,848,561	\$407	\$115,744	\$1,732,410	6%
Total Excess (Deficiency):	\$222,253	\$219,232	(\$407)	\$412,692		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$115,000	\$115,000	\$0	\$0	\$115,000	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$0	\$35,000	0%
Total Capital Expenditures:	\$150,000	\$150,000	\$0	\$0	\$150,000	0%
Net Increase (Decrease):	\$72,253	\$69,232		\$412,692		
Beginning Balance, July 1	\$2,585,849	\$2,585,849		\$2,585,849		
Ending Balance, June 30	\$2,658,102	\$2,655,082		\$2,998,541		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$2,598,750	\$2,595,125		\$2,995,069		
3% Operation Reserve	\$59,352	\$59,957		\$3,472		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2024

Fiscal Year 2024-25 Budget

GRANT PROGRAM FUNDS Program Description	2024-25 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$679,000	\$1,015,722	\$0	\$254,007	\$761,715	25%
8590 Other State Revenue	\$679,000	\$512,529	\$0	\$163,270	\$349,259	32%
Total Revenue:	\$1,358,000	\$1,528,251	\$0	\$417,277	\$1,110,974	27%
EXPENDITURES						
5810 Serv./Contracts	\$1,358,000	\$1,528,251	\$0	\$146,604	\$1,381,647	10%
Total Expenditures:	\$1,358,000	\$1,528,251	\$0	\$146,604	\$1,381,647	10%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$270,672		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts/ICF	\$136,000	\$136,000	\$0	\$0	\$136,000	0%
8290 Other Revenue/CDBG	\$64,000	\$64,000	\$0	\$0	\$64,000	0%
Total Revenue:	\$200,000	\$200,000	\$0	\$0	\$200,000	0%
EXPENDITURES						
5817 Scholarships	\$200,000	\$200,000	\$0	\$6,732	\$193,269	3%
Total Expenditures:	\$200,000	\$200,000	\$0	\$6,732	\$193,269	3%
Fund Balance (U):	\$0	\$0	\$0	(\$6,732)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$1,558,000	\$1,728,251	\$0	\$417,277	\$1,310,974	24%
EXPENDITURES	\$1,558,000	\$1,728,251	\$0	\$153,336	\$1,574,915	9%
Total Excess (Deficiency):	\$0	\$0	\$0	\$263,941		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$263,941		
TOTAL ICCP FUND BALANCE:	\$2,658,101	\$2,655,082	\$0	\$3,262,482		
(Operating Fund + Grant Program Funds)						

ITEM 1.2
ADMINISTRATOR'S REPORT

Irvine Child Care Project (ICCP) Administrator's Report
November 18, 2024

Scholarships/Grants to Fund Scholarships:

- ICCP Scholarship applications for 2024-25 are being accepted. As of October 23, 2024, 65 applications have been received; 27 scholarships have been awarded; 36 applications did not meet eligibility requirements (or application was withdrawn); 2 are in process.
- Please note: In order to be eligible for a ICCP Scholarship, all adults within the household must be employed full-time for students in grades 1 through 6.
 - As of October 16, 2024 the Irvine Children's Fund approved an exception for students in Pre-Kindergarten and Kindergarten since these grades are offered on a part time schedule through Irvine Unified School District, therefore adults in the household may be working part time and still be eligible for funding.
 - This change in eligibility criteria resulted in four Pre-Kindergarten/Kindergarten children to be awarded an ICCP Scholarship who otherwise would not have been eligible.
- Children's Home Society of California offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. The application is available online at cityofirvine.org/child-care-development.

Program Quality:

- Quality assessments are conducted on an on-going basis at ICCP sites throughout the school year. Recommendations for 2025-26 lease renewals will be made to the ICCP Board in May 2025 and will be based on continued compliance with State of California Community Care Licensing Requirements and ICCP Quality Assessment Standards.
- The City continues to provide a curated list of upcoming professional development events on the online Training Calendar, and links to On-Demand Training and Resources, on the City's Child Care & Development website.

2. CONSENT CALENDAR

ITEM 2.1

MINUTES – SEPTEMBER 9, 2024



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

Cyril Yu
President

**September 9, 2024
8:30 AM**

Ryan Painter
Vice President

**Irvine City Hall, L102
1 Civic Center Plaza
Irvine, CA 92604**

Jenna Berumen
Clerk

Tammy Kim
Board Member

Christine Knowland
Board Member

CALL TO ORDER

The regular meeting of the Irvine Child Care Project Board (Board) was called to order at 8:31 a.m. on September 9, 2024, in Conference Room L102, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California: President Yu presiding

ROLL CALL

Present:	4	BOARD MEMBER:	Christine Knowland
		CLERK:	Jenna Berumen
		VICE PRESIDENT:	Ryan Painter
		PRESIDENT:	Cyril Yu
Absent:	1	BOARD MEMBER:	Tammy Kim

PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance

INTRODUCTIONS

In recognition of the Child Care Coordination Office now being housed under the City Manager Office of Health and Wellness, Traci Stubler, Community Services Superintendent, introduced Christine 'Christy' Cornwall, Assistant Chief of Health & Wellness. Assistant Chief Cornwall shared about her background and expressed her excitement to support the ongoing work of the Irvine Child Care Project (ICCP).

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no public comments.

1. REPORTS

1.1 FINANCIAL REPORT

John Fogarty, Irvine Unified School District Assistant Superintendent, reported on the Fiscal Year 2024-25 budget.

1.2 ADMINISTRATOR’S REPORT

Traci Stubler, Community Services Superintendent, reported on the Fiscal Year 2024-25 ICCP Scholarship status, as well as the ongoing quality assessments being conducted at ICCP sites with full day programming throughout the summer.

Community Services Superintendent Stubler responded to Board inquiries about ICCP scholarships and how the new Expanded Learning Opportunities Program operated by the Irvine Unified School District has impacted ICCP scholarship enrollment.

BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

There were no Board announcements or committee reports/updates.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

2. CONSENT CALENDAR

ACTION: Moved by Vice President Painter, seconded by Board Member Berumen, and unanimously carried by those members present (Board Member Kim absent) to approve consent calendar items 2.1 through 2.13.

2.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project Board regular meeting held on May 13, 2024.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$102,062.04 to Catalyst Family Inc. for child care development services for July 1-31, 2024.

2.3 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$34,080.70 to Catalyst Family Inc. for the Fiscal Year 2023-24 adjustment for child care development services provided in the period July 1, 2023-June 30, 2024.

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$6,731.50 [\$6,731.50 Irvine Recovery Program (IRP)] for child care services for July 1-31, 2024 funded by ICF scholarships.

- \$ 4,158.75 to Catalyst Family Inc. (IRP)
- \$ 0.00 to Creekers Club
- \$ 330.00 to Dolphin Club (ICF)
- \$ 0.00 to Kids Stuff (ICF)
- \$ 2,242.75 to Rainbow Rising (ICF)

2.5 WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$78,892.08 for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of July 2024.

- \$ 58,512.00 for Custodial Services
- \$ 9,269.33 for Utilities
- \$ 11,110.75 for Facilities and Financial Support Services

2.6 WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$23,825.23 for ICCP Work Order charge backs for Fiscal Year 2023-24, Quarter 4.

2.7 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$23,725.80 to the City of Irvine for Contract Services and Program and Grant Administration for the month of July 2024.

- \$ 17,130.95 for Program Administration
- \$ 6,594.85 for Grant Administration
- \$ 0.00 for Contract Services

2.8 WARRANT REQUEST – IRVINE CHILD CARE PROJECT PAYMENTS ISSUED JUNE, JULY, AND AUGUST 2024

ACTION:

Received and filed attached record of payments issued June, July, and August 2024 for service months April, May, and June 2024.

2.9 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Received and accepted attached invoices in the total amount of \$3,921.22 paid by IUSD on behalf of ICCP.

2.10 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Received and filed record of deposit from the California Department of Social Services as follows:

- \$ 253,931.00 01-005-50100-8290
- \$ 128,132.00 01-005-50100-8590

2.11 DEPOSIT OF PLUS RATE PAYMENT PURSUANT TO SENATE BILL 140

ACTION:

Received and filed the record of deposit of funds from the California Department of Social Services as follows:

- \$ 42,516.00 01-005-50100-8590

2.12 DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS ISSUED PURSUANT TO SENATE BILL (SB) 140

ACTION:

Received and filed the record of deposit of funds from the California Department of Social Services as follows:

- \$ 31,500.00 01-005-50100-8590

2.13 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION:

Received and filed the record of deposit of funds from ICF into the appropriate account as follows:

- \$ 40,099.50 01-005-712-00-8689

3. BOARD BUSINESS

3.1 ACCEPTANCE OF FUNDS AWARDED BY IRVINE CHILDREN'S FUND TO SUPPORT THE IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM FOR FISCAL YEAR 2024-25

ACTION:

Moved by Vice President Painter, seconded by Board Member Knowland, and unanimously carried by those members present (Board Member Kim absent) to accept the award of \$200,000 for Fiscal Year 2024-25 from Irvine Children's Fund to support the Irvine Child Care Project Scholarship Program.

3.2 CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2024-25 (CCTR-4197)

ACTION:

Moved by Clerk Berumen, seconded by Vice President Painter, and unanimously carried by those members present (Board Member Kim absent) to accept California Department of Social Services General Child Care and Development Program Grant Funding for Fiscal Year 2024-25 (CCTR-4197).

3.3 SUBCONTRACT AGREEMENT WITH CATALYST FAMILY INC. FOR CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR-4197)

ACTION:

Received and filed Subcontract Agreement with Catalyst Family, Inc. for California Department of Social Services General Child Care and Development Program Grant Funding.

ADJOURNMENT

Moved by Board Member Knowland, seconded by Vice President Painter, and unanimously carried by those members present to adjourn the meeting at 8:48 a.m.

CYRIL YU, PRESIDENT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2.2
MINUTES – OCTOBER 21, 2024



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

CHILD CARE SITE TOURS

October 21, 2024

Cyril Yu
President

Ryan Painter
Vice President

Jenna Berumen
Clerk

Tammy Kim
Board Member

Christine Knowland
Board Member

**Santiago Hills
Kids Stuff
29 Christamon West
Irvine, CA 92620
8:30 AM**

**Woodbury
Catalyst Kids
125 Great Lawn
Irvine, CA 92620
9:00 AM***
**or as soon thereafter
as possible*

**Northwood
Rainbow Rising
28 Carson
Irvine, CA 92620
9:30 AM***
**or as soon thereafter
as possible*

CALL TO ORDER

The regular meeting of the Irvine Child Care Project Board (Board) was called to order at 8:30 a.m. on October 21, 2024, in Santiago Hills Kids Stuff, 29 Christamon West, Irvine, California: President Yu presiding.

ROLL CALL

Present: 4

BOARD MEMBER:

Christine Knowland

CLERK:

Jenna Berumen

VICE PRESIDENT:

Ryan Painter

PRESIDENT:

Cyril Yu

Absent: 1

BOARD MEMBER:

Tammy Kim

PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no public comments.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

1. BOARD BUSINESS

1.1 TOUR OF SANTIAGO HILLS KIDS STUFF

ACTION: Site tour.

President Yu recessed the Board meeting at 8:46 a.m.

President Yu reconvened the Board meeting at 9:01 a.m. at Woodbury Catalyst Kids.

1.2 TOUR OF WOODBURY CATALYST KIDS

ACTION: Site tour.

President Yu recessed the Board meeting at 9:26 a.m.

President Yu reconvened the Board meeting at 9:40 a.m. at Northwood Rainbow Rising.

1.3 TOUR OF NORTHWOOD RAINBOW RISING

ACTION: Site tour.

ADJOURNMENT

Moved by Vice President Painter, seconded by Board Member Berumen, and unanimously carried by those members present to adjourn the meeting at 9:50 a.m.

CYRIL YU, PRESIDENT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2.3
WARRANT REQUEST –
CATALYST FAMILY INC.
September 1-30, 2024

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$77,146.80** for child care development services for the month of **September 2024**. This provider served a total of 95 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$77,146.80** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$77,146.80** to Catalyst Family Inc. for child care development services for September 1-30, 2024.

IRVINE CHILD CARE PROJECT

DATE: November 18, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$77,146.80
	TOTAL	\$77,146.80

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$77,146.80
TOTAL	\$77,146.80

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**September 2024
(20 days of service)**

CATALYST FAMILY INC.:

Oak Creek	14 242	Children served Child days of enrollment
Plaza Vista	19 349	Children served Child days of enrollment
Turtle Rock	20 400	Children served Child days of enrollment
Springbrook	6 98	Children served Child days of enrollment
Deerfield	15 297	Children served Child days of enrollment
University Park	21 379	Children served Child days of enrollment
<u>TOTALS:</u>	95 1,765	Children served Child days of enrollment
<u>YEAR-TO-DATE:</u>	277 5,246	Children served Child days of enrollment

Catalyst Family Inc.

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

INVOICE NUMBER
5040-SEP24

DATE: October 8, 2024

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>September 1, 2024</u> through <u>September 30, 2024</u>		
Fiscal Year 2024-2025 Contract Type: CCTR-4197		
Service fees of <u>1,285.4758</u> days @ \$61.26	\$78,748.24	
Less Certified Parent fees	\$58.50	
Contract earnings to District	\$78,689.74	
Adjustment for District Indirect Cost 1.02 =	\$1,542.94	
Total Balance Due to Catalyst Family Inc.		<u>\$77,146.80</u>
Billing Summary:		
Cumulative Prior Period Amount Billed	\$197,680.35	
Current Period Billing	<u>\$77,146.80</u>	
Cumulative Fiscal Year Amount Billed	\$274,827.15	
Contract Maximum Billable	\$1,498,285.29	
Available remaining balance	\$1,223,458.14	

ITEM 2.4

**WARRANT REQUEST –
CATALYST FAMILY INC.
Senate Bill 140 Cost of Care Plus Rate
Quarterly Payment**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$39,200.00** to receive quarterly 'Cost of Care Plus Rate Payment' pursuant to Senate Bill (SB) 140.

Payments will be issued on a quarterly basis for services rendered December 2023 through June 2025.

This is the **fourth** disbursement, which is to cover estimated payments for **October, November, and December 2024** for service months **September, October, and November 2024** and has been issued through the State controller's office, outside of regular contracts.

RECOMMENDATION: Approve payment of **\$39,200.00** to Catalyst Family Inc. for SB140 Cost of Care Plus Rate Quarterly Payment.

IRVINE CHILD CARE PROJECT

DATE: November 18, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$39,200.00
	TOTAL	\$39,200.00

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$39,200.00
TOTAL	\$39,200.00



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

Invoice

DATE	INVOICE #
10/22/2024	1906-ICCP-04

BILL TO
Irvine Child Care Project 14341 Yale Avenue Irvine, CA. 92604 Attention: Traci Stubbler and Denise Chang

DESCRIPTION	Amount																											
<p>Pursuant to SB 140 and WIC Sections 10277.1 and 10277.2, all types of child care providers will receive a monthly, per-child payment intended to supplement subsidized child care reimbursement. Payments to child care providers shall begin on January 1, 2024, beginning with service month December 2023. Payments will continue through service month May 2025 with final payments made in June 2025.</p> <p><i>Catalyst requests for the distribution of this monthly per child Cost of Care Plus Rate pursuant to Senate Bill (SB) 140 based on the estimate <u>amount ICCP has received</u>. The estimate is as follows and based on the Southern Region (\$160/child) where Catalyst Kids sites serving ICCP CCTR contract.</i></p> <p style="text-align: center;">Estimate Payment for months: October - December 2024</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 45%;"><u>Catalyst Kids site(s):</u></td> <td style="width: 20%; text-align: center;"><u>Estimate # of children</u></td> <td style="width: 35%;"></td> </tr> <tr> <td></td> <td style="text-align: center;"><u>Month 10</u> <u>Month 11</u> <u>Month 12</u></td> <td></td> </tr> <tr> <td>50576 OAK CREEK - Catalyst Kids</td> <td style="text-align: center;">14 14 13</td> <td style="text-align: right;">\$6,560</td> </tr> <tr> <td>50585 PLAZA VISTA - Catalyst Kids</td> <td style="text-align: center;">15 15 15</td> <td style="text-align: right;">\$7,200</td> </tr> <tr> <td>50588 TURTLE ROCK - Catalyst Kids</td> <td style="text-align: center;">15 15 15</td> <td style="text-align: right;">\$7,200</td> </tr> <tr> <td>50589 SPRINGBROOK - Catalyst Kids</td> <td style="text-align: center;">4 4 4</td> <td style="text-align: right;">\$1,920</td> </tr> <tr> <td>50590 DEERFIELD - Catalyst Kids</td> <td style="text-align: center;">18 18 18</td> <td style="text-align: right;">\$8,640</td> </tr> <tr> <td>50591 UNIVERSITY PARK - Catalyst Kids</td> <td style="text-align: center;">16 16 16</td> <td style="text-align: right;">\$7,680</td> </tr> <tr> <td style="text-align: center;">Total estimate enrolling children</td> <td style="text-align: center;">82 82 81</td> <td></td> </tr> </table>	<u>Catalyst Kids site(s):</u>	<u>Estimate # of children</u>			<u>Month 10</u> <u>Month 11</u> <u>Month 12</u>		50576 OAK CREEK - Catalyst Kids	14 14 13	\$6,560	50585 PLAZA VISTA - Catalyst Kids	15 15 15	\$7,200	50588 TURTLE ROCK - Catalyst Kids	15 15 15	\$7,200	50589 SPRINGBROOK - Catalyst Kids	4 4 4	\$1,920	50590 DEERFIELD - Catalyst Kids	18 18 18	\$8,640	50591 UNIVERSITY PARK - Catalyst Kids	16 16 16	\$7,680	Total estimate enrolling children	82 82 81		
<u>Catalyst Kids site(s):</u>	<u>Estimate # of children</u>																											
	<u>Month 10</u> <u>Month 11</u> <u>Month 12</u>																											
50576 OAK CREEK - Catalyst Kids	14 14 13	\$6,560																										
50585 PLAZA VISTA - Catalyst Kids	15 15 15	\$7,200																										
50588 TURTLE ROCK - Catalyst Kids	15 15 15	\$7,200																										
50589 SPRINGBROOK - Catalyst Kids	4 4 4	\$1,920																										
50590 DEERFIELD - Catalyst Kids	18 18 18	\$8,640																										
50591 UNIVERSITY PARK - Catalyst Kids	16 16 16	\$7,680																										
Total estimate enrolling children	82 82 81																											
<p>Please make payable to Catalyst Family Inc.</p> <p>For question, please contact Tracy Pham-Trang via email ttrang@catalystfamily.org</p>	<p>Total</p> <p><u>\$39,200</u></p>																											

ITEM 2.5

**WARRANT REQUESTS –
IRVINE CHILDREN'S FUND (ICF)
SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$9,060.81** [**\$9,060.81 Irvine Recovery Plan (IRP)**] are submitted for the Board’s review and approval for ICF Scholarships during the month of **September 2024**. The warrants to be issued are as follows:

\$3,249.50 to Catalyst Family Inc. **(IRP)**

\$0.00 to Creekers Club

\$0.00 to Dolphin Club

\$555.00 to Kids Stuff **(IRP)**

\$5,256.31 to Rainbow Rising **(IRP)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$9,060.81** [**\$9,060.81 Irvine Recovery Plan (IRP)**] for child care services for September 1-30, 2024 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: November 18, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$3,249.50
CREEKERS CLUB	00571259-5817	\$0.00
DOLPHIN CLUB	00571259-5817	\$0.00
KIDS STUFF	00571259-5817	\$555.00
RAINBOW RISING	00571259-5817	\$5,256.31
	TOTAL	\$9,060.81

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
September 2024

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	0	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	0	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	3	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	0	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	1	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	1	Children served

<i>Northwood</i>	2	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	0	Children served
<i>Portola Springs</i>	0	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	3	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	1	Children served
<i>Westpark</i>	1	Children served
<i>Woodbury</i>	1	Children served

September 2024:

Number of Children Served: 18
Number of Child Days of Enrollment: 312
Number of Sites Served: 13
Funds Awarded: \$9,060.81
Number of Children Added to Program This Month: 4
Number of Children Removed From Program This Month: 0
Number of Children on Waiting List: 0

Year-to-Date:

Number of Children Served: 19
Number of Child Days of Enrollment: 580
Number of Sites Served: 13
Funds Awarded: \$19,678.58

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2024

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **September 2024**, reimbursement amounts of:

Stonegate	\$1,656.00 (IRP)
University Park	\$314.00 (IRP)
Vista Verde	\$761.25 (IRP)
Woodbury	\$518.25 (IRP)
Total Amount due to Catalyst Family Inc.:	\$3,249.50 (IRP)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2024

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff** program operating at the following schools in Irvine, for **September 2024**, reimbursement amounts of:

Santiago Hills	\$555.00 (IRP)
----------------	----------------

Total Amount due to Kids Stuff:	\$555.00 (IRP)
--	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of September 2024

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **September 2024**, reimbursement amounts of:

Alderwood	\$334.02 (IRP)
Beacon Park	\$527.63 (IRP)
Culverdale	\$1,506.00 (IRP)
Cypress Village	\$375.00 (IRP)
Greentree	\$347.00 (IRP)
Meadow Park	\$277.50 (IRP)
Northwood	\$1,368.66 (IRP)
Westpark	\$520.50 (IRP)
Total Amount due to Rainbow Rising:	\$5,256.31 (IRP)

ITEM 2.6

**WARRANT REQUESTS –
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of **\$78,892.08** for payment for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of September 2024.

The specific breakdown is as follows:

\$58,512.00 for Custodial Services
\$0.00 for Custodial Equip Amortization
\$0.00 for Payment of Portable Purchase
\$9,269.33 for Utilities
\$11,110.75 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$78,892.08** for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of September 2024.

IRVINE CHILD CARE PROJECT

DATE: November 21, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$58,512.00
IUSD	00571081-7439	\$0.00
IUSD	00571081-7439	\$0.00
IUSD	00571081-5500	\$9,269.33
IUSD	00571059-5861	\$11,110.75
	TOTAL	\$78,892.08

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$58,512.00
00571081-7439	\$0.00
00571081-7439	\$0.00
00571081-5500	\$9,269.33
00571059-5861	\$11,110.75
TOTAL	\$78,892.08



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75UI0021
DIVISION:	75GN
TERM:	2425
INVOICE DATE:	09/01/24
DUE DATE:	09/30/24
AMOUNT DUE	\$78,892.08

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	9,269.33		0100000000 8650	September 2024: Utilities	9,269.33
2	1	11110.75		0100000000 8699	September 2024: Facilities & Financial Support Services	11,110.75
3	1	58512.00		0100505400 8699	September 2024: Custodial Svcs	58,512.00
					Tax	
INVOICE TOTAL						\$78,892.08

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75UI0021
DIV: 75GN
TERM: 2425
Due Date 09/30/24
Amount Due \$78,892.08
Amount Paid \$ _____

ITEM 2.7

**WARRANT REQUEST –
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGE BACKS**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$18,604.13 for Irvine Child Care Project (ICCP) Work Order charge backs for Fiscal Year 2024-25, Quarter 1.

The specific breakdown is as follows:

- \$18,604.13 for Work Order charge backs

RECOMMENDATION: Approve payment of \$18,604.13 for ICCP Work Order charge backs for Fiscal Year 2024-25, Quarter 1.

IRVINE CHILD CARE PROJECT

DATE: November 18, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-4306	\$18,604.13
IUSD	00571085-5601	
IUSD	00571085-6210	
IUSD	00571085-6230	
IUSD	00571085-6410	
	TOTAL	\$18,604.13

EXPENDITURE CLASSIFICATION SUMMARY

00571059-4306	\$18,604.13
00571085-5601	
00571085-6210	
00571085-6230	
00571085-6410	
TOTAL	\$18,604.13



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75UI0055
DIVISION:	75GN
TERM:	2425
INVOICE DATE:	10/18/24
DUE DATE:	10/31/24
AMOUNT DUE	\$18,604.13

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	18604.13		0100505300 8699	WORKORDER CHARGEBACKS Q1 FY 25 ICCP Workorder Chargebacks	18,604.13
					Tax	
INVOICE TOTAL						\$18,604.13

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75UI0055
DIV:	75GN
TERM:	2425
Due Date	10/31/24
Amount Due	\$18,604.13
Amount Paid	\$ _____

ITEM 2.8

**WARRANT REQUEST –
CITY OF IRVINE**

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of **\$30,392.15** for Contract Services and Program and Grant Administration for the month of September 2024.

The specific breakdown is as follows:

\$28,849.21 for Program Administration

\$1,542.94 for Grant Administration

\$0.00 for Contract Services

RECOMMENDATION: Approve payment of **\$30,392.15** to the City of Irvine for Contract Services and Program and Grant Administration for the month of September 2024.

IRVINE CHILD CARE PROJECT

DATE: November 18, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$28,849.21
IUSD	005501-59-5810	\$1,542.94
IUSD	005710-59-5811	\$0.00
IUSD	005710-59-4305	
	TOTAL	\$30,392.15

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$28,849.21
005501-59-5810	\$1,542.94
005710-59-5811	\$0.00
005710-59-4305	
TOTAL	\$30,392.15



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6041

CUSTOMER NO. C4604
INVOICE NO. 222373
INVOICE DATE 09/30/2024

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

	Original Amount	\$30,392.15
<hr/>		
September 2024 Staffing: Administration = \$28,649.21		
Staffing: Grant Administration = \$1,542.94		
Supplies = \$0		
Duplicating = \$200.00		
Contract Services Paid on Card = \$0		
Contract Services =\$0		
Local Travel = \$0		
Total \$30,392.15		

Total Due: \$30,392.15

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 222373
INVOICE DATE: 09/30/2024
TOTAL AMOUNT DUE: \$30,392.15

TOTAL PAYMENT:
 \$ _____

ITEM 2.9

**IRVINE CHILD CARE PROJECT (ICCP)
PAYMENTS ISSUED OCTOBER 2024**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS
ISSUED OCTOBER 2024**

DESCRIPTION: Board President Cyril Yu and Vice President Ryan Painter approved the following invoices totaling \$240,243.37. The accounting sheets are attached for review.

RECOMMENDATION: Receive and file attached record of payments issued October 2024 for service month August 2024.

ICCP/Stubler
November 18, 2024

IRVINE CHILD CARE PROJECT

Service Month: Aug 24	Board Approval Date: 10/22/2024	Date Delivered to Accounting: 10/23/2024
ICCP Contact Person: Denise Chang 949-724-6724, dchang@cityofirvine.org		
USD Contact Person: Samaneh Kazem, SamanehKazem@iusd.org		

VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE
Catalyst Family Inc.				
V4100123	State CCTR Grant	01-005-501-59-5810	5040-AUG24	\$ 95,618.31
V4100123	Q4 FY23-24 True Up	01-005-501-59-5810	5040-FY24-Q4-ADJ2	\$ 4,370.00
Catalyst Family Inc.				
V4100123	Scholarships - ICF	01-005-712-59-5817	Aug-24	\$ 636.00
V4100002	Scholarships - ICF	01-005-712-59-5817	Aug-24	\$ 292.50
V4100003	Scholarships - ICF	01-005-712-59-5817	Aug-24	\$ 2,957.77
V4100005	Scholarships - ICF	01-005-712-59-5817	Aug-24	\$ 3,886.27
V4100007	Scholarships - ICF	01-005-712-59-5817	Aug-24	\$ 3,886.27
Catalyst Family Inc.				
V4100123	Scholarships - ICCP	01-005-710-59-5817	Invoice #	AMT. DUE
V4100002	Scholarships - ICCP	01-005-710-59-5817		
V4100003	Scholarships - ICCP	01-005-710-59-5817		
V4100005	Scholarships - ICCP	01-005-710-59-5817		
V4100007	Scholarships - ICCP	01-005-710-59-5817		
Irvine Unified School District				
V4100011	Custodial Service	01-005-710-59-5862	75U10011	\$ 58,512.00
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		
V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		
V4100011	Utilities	01-005-710-81-5500	75U10011	\$ 9,269.33
V4100011	Facilities & Financial Support	01-005-710-59-5861	75U10011	\$ 11,110.75
V4100011	Work Order Charges	01-005-710-59-4306		
V4100011	Site improvement	01-005-710-85-6210		
V4100011	Rehab & Repair	01-005-710-59-5601		
V4100011	Portable Replacement	01-005-710-85-6230		
				\$ 78,892.08
City Of Irvine				
V4100010	Program Administration	01-005-710-59-5864	222371	\$ 34,864.34
V4100010	State CCTR Grant Administration	01-005-501-59-5810	222371	\$ 1,912.37
V4100010	Contract Services	01-005-710-59-5811	222371	\$ 20,700.00
				\$ 57,476.71
				\$ 240,243.37

This is to certify that the above items were approved for payment on:

Approved via e-mail by Board President Cyril Yu on 10/22/24
 Approved via e-mail by Board Vice President Ryan Painter on 10/22/24

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$95,618.31** for child care development services for the month of **August 2024**. This provider served a total of 99 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$95,618.31** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$95,618.31** to Catalyst Family Inc. for child care development services for August 1-31, 2024.

IRVINE CHILD CARE PROJECT

DATE: October 21, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$95,618.31
	TOTAL	\$95,618.31

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$95,618.31
TOTAL	\$95,618.31

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**August 2024
(19 days of service)**

CATALYST FAMILY INC.:

Oak Creek	16	Children served
	269	Child days of enrollment
Plaza Vista	19	Children served
	380	Child days of enrollment
Turtle Rock	23	Children served
	375	Child days of enrollment
Springbrook	4	Children served
	46	Child days of enrollment
Deerfield	18	Children served
	347	Child days of enrollment
University Park	19	Children served
	391	Child days of enrollment
<u>TOTALS:</u>	99	Children served
	1,808	Child days of enrollment
<u>YEAR-TO-DATE:</u>	182	Children served
	3,481	Child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-AUG24

DATE: September 10, 2024

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>August 1, 2024</u> through <u>August 31, 2024</u>		
Fiscal Year 2023-2024 Contract Type: CCTR-4197		
Service fees of <u>1,582.0050</u> days @ \$61.26	\$96,913.63	
Less Certified Parent fees	- (\$617.05)	
Contract earnings to District	\$97,530.68	
Adjustment for District Indirect Cost 1.02 =	\$1,912.37	
Total Balance Due to Catalyst Family Inc.		<u>\$95,618.31</u>
Billing Summary:		
Cumulative Prior Period Amount Billed	\$102,062.04	
Current Period Billing	<u>\$95,618.31</u>	
Cumulative Fiscal Year Amount Billed	\$197,680.35	
Contract Maximum Billable	\$1,498,285.29	
Available remaining balance	\$1,300,604.94	

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$4,370.00** for child care development services provided in the period **July 1, 2023 - June 30, 2024**.

This amount is to capture the remaining contract earnings as calculated by the California Department of Social Services (CDSS).

The attached invoice and warrant request in the amount of **\$4,370.00** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$4,370.00** to Catalyst Family Inc. for the FY22-23 adjustment for child care development services provided in the period **July 1, 2023 - June 30, 2024**.

IRVINE CHILD CARE PROJECT

DATE: October 21, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$4,370.00
	TOTAL	\$4,370.00

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$4,370.00	
	TOTAL	\$4,370.00



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

DATE: **August 16, 2024**
 INVOICE NUMBER: **5040-FY24-Q4 ADJ2**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubbler

DESCRIPTION			
General child development services provided in period July 1, 2023 through June 30, 2024			
Fiscal Year 2023-2024 Contract Type: CCTR-3191			
	YTD Original Invoiced (Jul23 - Jun24)	Contract Earnings (Net Reimbursable Expenses) CDSS Calculation	CDSS Calc vs. Original Invoiced (Variances)
Gross Amount Based on Services (Enrollments)	\$859,318.69	n/a	
YTD Actual Net Reimbursable Expenses	n/a	\$898,451.00	\$39,132.31
<i>Less Family (Parent) Fees Collected:</i>	<i>(\$3,556.20)</i>	<i>(\$3,556.20)</i>	<i>\$0.00</i>
<i>Less School District Indirect Cost</i>	<i>(\$16,779.66)</i>	<i>(\$17,461.27)</i>	<i>(\$681.61)</i>
Net YTD Total Invoiced (Jul23 thru Jun24)=	\$838,982.83	\$877,433.53	\$38,450.70
Net YTD Q4 (year-end) Billing Adjustment Balance Due			\$38,450.70
<i>Amount already billed in July (Invoice # 5040-FY24-Q4-ADJ)</i>			<i>(\$34,080.70)</i>
Net YTD Q4 (year-end) Billing Adjustment Balance Due to Catalyst Family Inc.			\$4,370.00

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$3,886.27** [**\$3,886.27 Irvine Recovery Plan (IRP)**] are submitted for the Board's review and approval for ICF Scholarships during the month of **August 2024**. The warrants to be issued are as follows:

\$636.00 to Catalyst Family Inc. **(IRP)**

\$0.00 to Creekers Club

\$292.50 to Dolphin Club **(IRP)**

\$0.00 to Kids Stuff

\$2,957.77 to Rainbow Rising **(IRP)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$3,886.27** [**\$3,886.27 Irvine Recovery Plan (IRP)**] for child care services for August 1-31, 2024 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: September 24, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$636.00
CREEKERS CLUB	00571259-5817	\$0.00
DOLPHIN CLUB	00571259-5817	\$292.50
KIDS STUFF	00571259-5817	\$0.00
RAINBOW RISING	00571259-5817	\$2,957.77
	TOTAL	\$3,886.27

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
August 2024

<i>Alderwood</i>	0	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	0	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	0	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	2	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	1	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	1	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	0	Children served

<i>Northwood</i>	1	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	0	Children served
<i>Portola Springs</i>	0	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	3	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	1	Children served
<i>Westpark</i>	1	Children served
<i>Woodbury</i>	1	Children served

August 2024:

Number of Children Served: 14
Number of Child Days of Enrollment: 165
Number of Sites Served: 11
Funds Awarded: \$3,886.27
Number of Children Added to Program This Month: 5
Number of Children Removed From Program This Month: 1
Number of Children on Waiting List: 0

Year-to-Date:

Number of Children Served: 14
Number of Child Days of Enrollment: 268
Number of Sites Served: 11
Funds Awarded: \$8,670.77

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2024

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **August 2024**, reimbursement amounts of:

Stonegate	\$988.25 (IRP)
University Park	\$157.00 (IRP)
Vista Verde	\$761.25 (IRP)
Woodbury	\$676.50 (IRP)
Total amount due to Catalyst Kids inc. for August 2024	\$2,583.00
Overpayment July 2024	-\$1,947.00
Total Amount due to Catalyst Family Inc.:	\$636.00 (IRP)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2024

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **August 2024**, reimbursement amounts of:

Eastshore	\$292.50 (IRP)
-----------	----------------

Total Amount due to Dolphin Club:	\$292.50 (IRP)
--	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of August 2024

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **August 2024**, reimbursement amounts of:

Beacon Park	\$784.08 (IRP)
Culverdale	\$783.75 (IRP)
Cypress Village	\$385.00 (IRP)
Greentree	\$142.50 (IRP)
Northwood	\$341.94 (IRP)
Westpark	\$520.50 (IRP)
Total Amount due to Rainbow Rising:	\$2,957.77 (IRP)

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of **\$78,892.08** for payment for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of August 2024.

The specific breakdown is as follows:

\$58,512.00 for Custodial Services
\$0.00 for Custodial Equip Amortization
\$0.00 for Payment of Portable Purchase
\$9,269.33 for Utilities
\$11,110.75 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$78,892.08** for payment for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of August 2024.

IRVINE CHILD CARE PROJECT

DATE: October 1, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$58,512.00
IUSD	00571081-7439	\$0.00
IUSD	00571081-7439	\$0.00
IUSD	00571081-5500	\$9,269.33
IUSD	00571059-5861	\$11,110.75
	TOTAL	\$78,892.08

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$58,512.00
00571081-7439	\$0.00
00571081-7439	\$0.00
00571081-5500	\$9,269.33
00571059-5861	\$11,110.75
TOTAL	\$78,892.08



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75UI0011
DIVISION:	75GN
TERM:	2425
INVOICE DATE:	08/01/24
DUE DATE:	08/31/24
AMOUNT DUE	\$78,892.08

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	9,269.33		0100000000 8650	August 2024: Utilities	9,269.33
2	1	11110.75		0100000000 8699	August 2024: Facilities & Financial Support Services	11,110.75
3	1	58512.00		0100505400 8699	August 2024: Custodial Svcs	58,512.00
					Tax	
INVOICE TOTAL						\$78,892.08

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75UI0011
DIV:	75GN
TERM:	2425
Due Date	08/31/24
Amount Due	\$78,892.08
Amount Paid	\$ _____

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of **\$57,476.71** for Contract Services and Program and Grant Administration for the month of August 2024.

The specific breakdown is as follows:

\$34,864.34 for Program Administration

\$1,912.37 for Grant Administration

\$20,700.00 for Contract Services

RECOMMENDATION: Approve payment of **\$57,476.71** to the City of Irvine for Contract Services and Program and Grant Administration for the month of August 2024.

IRVINE CHILD CARE PROJECT

DATE: October 21, 2024

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$34,864.34
IUSD	005501-59-5810	\$1,912.37
IUSD	005710-59-5811	\$20,700.00
IUSD	005710-59-4305	
	TOTAL	\$57,476.71

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$34,864.34
005501-59-5810	\$1,912.37
005710-59-5811	\$20,700.00
005710-59-4305	
TOTAL	\$57,476.71



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6041

CUSTOMER NO. C4604
INVOICE NO. 222371
INVOICE DATE 08/31/2024

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

	Original Amount	\$57,476.71
<hr/>		
August 2024 Staffing: Administration = \$34,864.34		
Staffing: Grant Administration = \$1,912.37		
Supplies = \$0		
Duplicating = \$0		
Contract Services Paid on Card = \$0		
Contract Services =\$20,700.00		
Local Travel = \$0		
Total \$57,476.71		

Total Due: \$57,476.71

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 222371
INVOICE DATE: 08/31/2024
TOTAL AMOUNT DUE: \$57,476.71

TOTAL PAYMENT:

\$ _____

ITEM 2.10

**IRVINE CHILD CARE PROJECT (ICCP)
EXPENSES PAID BY
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: The following invoices totaling \$14,825.32 has been paid by IUSD on behalf of ICCP:

- \$13,287.32 to Waxie for Custodial Equipment
- \$1,538.00 to Philadelphia Insurance for Annual Insurance

RECOMMENDATION: Receive and file attached invoices in the total amount of \$14,825.32 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 08/21/24 VENDOR NAME: WAXIE VENDOR: V4100126 CHECK: 41004164

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
07/16/24	82602810	T41R0004	13,287.32
TOTAL AMOUNT OF INVOICES			13,287.32
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 4401 7,864.26 0100571081 4388 5,423.06	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

56-382
 412

No. 41004164
 Date: 08/21/24

Sub Fund
 0101

Pay THIRTEEN Thousand TWO Hundred EIGHTY SEVEN Dollars and 32/100

\$*****13,287.32

To The Order of WAXIE
 PO BOX 748802
 LOS ANGELES, CA 90074-8802

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN NUYS, CA 91411

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



The Most Trusted Name In Clean. Since 1945.

S
O
L
D
T
O
IRVINE UNIFIED SCHOOL DISTRICT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

R WAXIE SANITARY SUPPLY
E P.O. Box 748802
M Los Angeles, CA 90074-8802
I (858) 292-8111
T
T
O

S WAREHOUSE
H 100 NIGHTMIST
I IRVINE, CA 92618-1710
P
T
O

(F)

INVOICE NUMBER
82602810

INVOICE

CUSTOMER NUMBER
77577 1

INVOICE DATE
07/16/24

PURCHASE ORDER NO.
T41R0004

ORDER NO.
OH8FB/00

Page: 1

ITEM NUMBER	DESCRIPTION	QUANTITY				UNIT PRICE	EXTENDED AMOUNT
		ORDERED	SHIPPED	U/M	BACKORDR		
577614	ADVANCE ES400 XLP SELF	1	1	EA		4335.740T	4335.74
577998	WIN ICAPSOL MINI 17" ENCAPSU-	1	1	EA		2017.180T	2017.18
572958	KARCHER NT 68/1 18 GL WET/DRY	1	1	EA		945.700T	945.70
57PRO107304	PRO 10 SUPER COACH VAC WITH 2	10	10	EA		412.180T	4121.80
588407	WAND 52 DEGREE 2 BEND 2 PIECE	10	10	EA		58.310T	583.10
	Pack: EACH						
	Parts may be returned within 30 days from the date on which they were invoiced and are in re-sellable condition. Returned parts are subject to a 25% restocking charge and freight for return to the manufacturer.						
PROT100147	FLOOR TOOL 14IN WITH SCALLOPS	10	10	EA		32.810T	328.10
	Parts may be returned within 30 days from the date on which they were invoiced and are in re-sellable condition. Returned parts are subject to a 25% restocking charge and freight for return to the manufacturer.						
	ATTN: Maintenance & Operations						
	** Payment Terms: NET 30 DAYS						

John Smith

AUG 15 2024

IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

James [Signature] 7/23/24

SUB TOTAL	12,331.62
SALES TAX	955.70
SHIPPING	
MINIMUM ORDER FEE	
TOTAL INVOICE	13,287.32
AMOUNT TENDERED	

DATE DUE 8/15/24

T 112% PER MONTH (18% A.P.R.) SERVICE CHARGE MAY BE APPLIED ON ALL PAST DUE BALANCES. IF
E PAYMENT IS NOT MADE ON THE DUE DATE, BUYER AGREES BY SIGNING THIS INVOICE OR TAKING
R DELIVERY OF THE MERCHANDISE DESCRIBED ABOVE TO PAY SERVICE CHARGES, ATTORNEYS' FEES
M AND ALL OTHER COSTS INCURRED IN THE COLLECTION OR ENFORCEMENT OF THE AMOUNT DUE.
S CUSTOM ORDERS CANNOT BE ACCEPTED FOR RETURN WITHOUT AUTHORIZATION. RETURNS MUST
BE RETURNED IN ORIGINAL CONTAINER AND IN RESALABLE CONDITION. ALL ORDERS MAY BE
SUBJECT TO A RESTOCKING CHARGE, PLUS ANY FREIGHT CHARGES INCURRED.

CUSTOMER NUMBER
77577

INVOICE DATE
07/16/24

INVOICE NUMBER
82602810

TOTAL DUE BY 8/15/24
13,287.32

TOTAL DUE AFTER 8/15/24
13,287.32

IRVINE UNIFIED SCHOOL DISTRICT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

REMIT TO ADDRESS BELOW
WAXIE SANITARY SUPPLY
P.O. Box 748802
Los Angeles, CA 90074-8802
(858) 292-8111

IRVINE UNIFIED
SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER	T41R0004
<small>(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)</small>	
DELIVERY DUE DATE	

ISSUED/PRINTED 04/18/24 04/18/24	BID/REQUISITION # T4100005	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100126 P: F:	VENDOR ACCT #/TERMS	REQUESTOR/END USE DOMINIC GIORDANO JESSE P - ICCP	SHIP VIA/FOB
--	-------------------------------	-------	----------------------	-------------------------------	---------------------	---	--------------

FROM/BILL TO:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698

TO: WAXIE
WAXIE SANITARY SUPPLY
3220 SOUTH FAIRVIEW STREET
SANTA ANA, CA 92704

SHIP TO: MAINTENANCE & OPERATIONS - IUSD
100 NIGHTMIST
IRVINE, CA 92618

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
Page 1 of 1					
0001	*IRVINE CHILD CARE PROJECT*	1	EA	4,424.22	4,424.22 ✓ 4,335.74
	ADVANCE ES-400 XLP SELF CONTAINED EXTRACTOR (577614)				
0002	WINDSOR ICAPSOL MINI 17" ENCAPSULATING INTERIM CARPET CLEANER (577998)	1	EA	2,058.35	2,058.35 ✓ 2,017.18
0003	RECOVER 18 WT/ DRY VACUUM WITH FRONT MOUNT SQUEEGEE (572958)	1	EA	965.01	965.01 ✓ 945.70
0004	PROTEAM SUPER PRO 10 VAC W/ WAND AND KOVER TOOL (57PRO107304)	10	EA	412.18	4,121.80 ✓
0005	WAND 52 DEGREE 2 BEND 2 PIECE (588407)	10	EA	59.50	595.00 ✓ 583.10
0006	PROTEAM FLOOR TOOL 14" WITH SCALLOPS (PROT100147)	10	EA	33.48	334.80 ✓ 328.10
	CMAS NO. 4-23-11-1017 PURCHASE & WARRANTY OF JANITORIAL SUPPLIES AND EQUIPMENT TERM: 11/08/2023 - 11/05/2028 IUSD BOARD APPROVED 03/12/2024			32.81	

ACCOUNTS AND AMOUNTS

0100571059 4401	8,024.77	→ 7,864.26
0100571081 4388	5,443.10	→ 5,423.06

Subtotal:	12,499.18
Tax:	968.69
Discount:	
Freight:	0.00
PO Total:	13,467.87

ACCOUNTS PAYABLE

Authorized Signature



LEDGER: 41 DATE ISSUED: 10/09/24 VENDOR NAME: PHILADELPHIA INSU VENDOR V4100044 CHECK: 41004174

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/01/24	2007279513		1,538.00
TOTAL AMOUNT OF INVOICES			1,538.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450	1,538.00

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41004174
Date: 10/09/24

Sub Fund
0101



Pay ONE Thousand FIVE Hundred THIRTY EIGHT Dollars and 00/100

\$*****1,538.00

To The Order of PHILADELPHIA INSURANCE COMPANIES
P O BOX 70251
PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
118 HOSPITAL DRIVE
VAP NEXT, OR. 97061

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Billing terms

Policy The program

Term The policy length

Product Identifies PHL Y niche product group

Bill plan Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available

Premium charged Policy premium at inception plus any additional premium or return premium endorsements

Premium applied Payments or adjustments made to date

Current installment amount Divided portion of premium invoiced this month based on the Bill Plan

Taxes/surcharges and fees State imposed taxes or surcharges based on specific coverage and/or premium

Payment / credits Payments or adjustments made for the current month

Current balance due Total amount currently due

Notice A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

0100571059-5450

When order received please sign this sheet and return to District Business Office.

Received By

BP

Date 10/3/24

 **PHILADELPHIA INSURANCE COMPANIES**

A Member of the Tokio Marine Group
PO Box 70251 Philadelphia PA 19176-0251

Invoice Number:	2007279513
Account Number:	[REDACTED]
Billing Date:	10/01/2024
Amount Due:	\$1,538.00

Remittance Amount: \$

Irvine Child Care Project
5050 Barranca Pkwy
Irvine CA 92604-4698

PHILADELPHIA INSURANCE COMPANIES
PO BOX 70251
PHILADELPHIA PA 19176-0251



Your account summary			Current month breakdown						
Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$)	Taxes / surcharge (\$)	Fees (\$)	Payment / credits	Current balance due (\$)
	Irvine Child Care Project								
Flexi Plus Five	PHSD1821964-020	10/12/24 - 25 Fixed Annual	1,538.00	0.00	1,538.00 1 of 1	0.00	0.00	0.00	1,538.00
			1,538.00	0.00	1,538.00	0.00	0.00	0.00	1,538.00
Payments will be allocated towards these charges first									
Total Balance									1,538.00

Applications, policy forms, risk management services and claims management services are available at www.phily.com
 *Denotes change in term premium **Denotes the 25% down and 1st installment billed together ***May include installment fee



A Member of the Tokio Marine Group

PHLY.com
 service@phly.com 877-438-7459
 Lines open Monday to Friday 8.30am - 8.00pm EST

October Invoice

Irvine Child Care Project

Account number [REDACTED]

\$1,538.00

ACH / Check Total

\$1,584.14

Credit Card Total

*Includes Convenience Fee

➤ Invoice number: 2007279513 Date: 10/01/2024

➤ Amount reflects both Past Due and Current Balance

Please pay \$1,538.00

- Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).
- ✉ Or detach the coupon on the last page and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia, PA 19176-0251
- ☎ Or call 877-438-7459 to make a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

- ☎ HUB International Insurance Services, Inc.
(310) 568-5900

To pay your invoice online or update your details access your account at **PHLY.com/myphly**

Balance breakdown

Amount	Due date
\$1,538.00	10/22/2024
\$0.00	Past due Pay immediately
\$1,538.00	Total due

* The following states are excluded from credit fees: CT and MA

ITEM 2.11

DEPOSIT OF STATE GRANT APPORTIONMENT

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

DESCRIPTION: The Irvine Child Care Project has received a check for \$100,816.00 from the California Department of Social Services.

\$100,816.00 Represents the fifth apportionment received for the Fiscal Year 2023-24 State Grant

RECOMMENDATION: Receive and file record of deposit from the California Department of Social Services as follows:

\$0.00 01-005-50100-8290

\$100,816.00 01-005-50100-8590



BOARD
CYRIL YU, President
RYAN PAINTER, Vice President
JENNA BERUMEN, Clerk
TAMMY KIM, Member
CHRISTINE KNOWLAND, Member

October 14, 2024

To: IUSD
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of State Grant Apportionment for CCTR-3191

I have enclosed a check from the State of California to deposit as the 5th State Grant Apportionment, for FY 2023-24 in the amount of \$100,816.00.

Please deposit into the following accounts:

5th Apportionment (CCTR-3191):

\$00.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$00.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$98,617.00	Grant CDD-deposit to account # 01-005-50100-8590/State
\$1,140.00	Grant CDD-deposit to account # 01-005-50100-8590/State
\$1,059.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

Traci Stubbler

Traci Stubbler
ICCP Administrator



1102 Q Street, Suite 4800
Sacramento, CA 95811

REORDER WPS - J 5 DEFEND MD 1621700 157258L 561116L 5782373 3994344 6438803

Check No. 7003159
Check Date Sep 19, 2024
Check Amount \$100,816.00
Child Care Contractors Program

IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

Invoice ID	Memo	Payment Amount
CD-20231205-Q5530	brennah.solley@dss.ca.gov	\$100,816.00
	TOTAL	\$100,816.00

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578

11-35/1210 (CA)

09-19-2024 7003159

AMOUNT
***\$100,816.00

*****One Hundred Thousand Eight Hundred Sixteen and 00/100*****

Pay to the
Order of:

IRVINE CHILD CARE PROJECT

VOID AFTER 180 DAYS

[Handwritten Signature]



CDPR Vendor Code	SupplierName	InvoiceID	Total_Payment_Amt	Agreement_Number	PCA_Code	Distribution_Line_Amount	FiscalYearID
Q553	IRVINE CHILD CARE PROJECT	CD-20231205-Q5530	\$ 100,816	CCTR3191	23254	\$ 98,617	2023-24
Q553	IRVINE CHILD CARE PROJECT	CD-20231205-Q5530	\$ 100,816	CCTR3191	23257	\$ 1,140	2023-24
Q553	IRVINE CHILD CARE PROJECT	CD-20231205-Q5530	\$ 100,816	CCTR3191	23334	\$ 1,059	2023-24

ITEM 2.12

**DEPOSIT OF PLUS RATE PAYMENT
PURSUANT TO SENATE BILL (SB) 140**

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF PLUS RATE PAYMENT PURSUANT TO SENATE BILL (SB) 140**

DESCRIPTION: Pursuant to SB 140, child care providers will receive a monthly 'Cost of Care Plus Rate Payment'. This is a monthly per-child payment intended to supplement subsidized child care reimbursement. Payments will be issued on a quarterly basis for services rendered December 2023 through June 2025.

Irvine Child Care Project received a check in the total amount of \$43,479.00, which is to cover estimated payments for service months September, October, and November 2024 and has been issued through the State controller's office, outside of regular contracts.

RECOMMENDATION: Receive and file the record of deposit of funds from the California Department of Social Services as follows:

\$ 43,479.00 01-005-50100-8590



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

October 14, 2024

To: IUSD

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of Plus Rate Payment Pursuant to SB 140

I have enclosed a check from the State of California to deposit the second Plus Rate Payment pursuant to SB140. This payment is issued through the State Controller's Office, outside of regular contracts. Contractors will be receiving quarterly Plus Rate Payments through June 2025.

Please deposit into the following accounts:

\$43,479.00 Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

Traci Stubbler

Traci Stubbler
ICCP Administrator



STATE OF CALIFORNIA

68-082521

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO. 0000052269

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT
MO. DAY YR. 09 13 2024
90-1342/1211

DOLLARS CENTS
\$***43479.00

TO: 082521

IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

Malia Cohen
MALIA M. COHEN
CALIFORNIA STATE CONTROLLER



DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

ISSUE DATE: 09/13/2024
DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES 744 P STREET, MS 9-6-
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/657-1932

VENDOR NAME VENDOR ID

IRVINE CHILD CARE PROJECT 0000052269

VOUCHER ID INVOICE ID PO ID

00335504 Q553_CCPU_SB140_FY24Q2

AMOUNT PAID

\$43479.00

PAYMENT MESSAGE

Q553_CCPU_SB140

ADDITIONAL PAYMENT MESSAGE

INQUIRIES: CHILDDEVELOPMENTFISCAL@DSS.CA.GOV

CDPR Vendor Code	SupplierName	InvoiceID	Total_Payment_Amt	Agreement_Number	Distribution_Line_Amount	FiscalYearID	Comment
Q553	IRVINE CHILD CARE PROJECT	SB 140 Cost Plus Rates September - November 2024	\$ 43,479	SB 140 Cost Plus Rates	\$ 43,479	2024-25	<p>Please note the following for the Invoice ID referenced "SB 140 Cost Plus Rates September - November 2024":</p> <p>-This allocation was delivered via paper warrant from SCO in late September 2024.</p> <p>-This allocation is State General Fund and as such has no associated CFDA number.</p> <p>-As CDSS does not have any direct reporting requirements for these funds PCA / SL codes are not published but can be made available on request.</p> <p>-Please address any questions regarding this allocation to ChildDevelopmentFiscal@dss.ca.gov.</p> <p>Thank you! Child Development Fiscal Services Fiscal Forecasting Branch California Department of Social Services ChildDevelopmentFiscal@dss.ca.gov</p>

ITEM 2.13

**DEPOSIT OF SCHOLARSHIP FUNDS
FROM IRVINE CHILDREN'S FUND (ICF)**

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks totaling the amount of \$19,678.58 from ICF for scholarships awarded in July, August, and September 2024.

\$6,731.50 July 2024

\$3,886.27 August 2024

\$9,060.81 September 2024

RECOMMENDATION: Receive and file the record of deposit of funds from ICF into the appropriate account as follows:

\$19,678.58 01-005-712-00-8689



BOARD
CYRIL YU, President
RYAN PAINTER, Vice President
JENNA BERUMEN, Clerk
TAMMY KIM, Member
CHRISTINE KNOWLAND, Member

October 14, 2024

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECK

I have enclosed check #5416 for \$6,731.50 (IRP) from the Irvine Children's Fund (ICF) for services in the month of July 2024.

Please deposit into the following account as follows:

\$0.00	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$0.00	ICF	deposit to account #	01-005-712-00-8689
\$6,731.50	IRP/ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President
Lauren S. Brooks
 IUSD Board of Trustees

ICF Immediate Past President
Greg S. Goodrich
 Bank of America Private Bank

ICF Vice President
Kelly Reynolds
 HOAG Irvine

ICF Secretary
Susan Whittaker
 Whittaker Planning Services

ICF Treasurer
Wendy Bokota
 Irvine Prevention Coalition

Marcy Brown
 ICF Past President
 HOAG

Anthony Kuo
 Irvine Community Leader

Rob Poetsch
 Taco Bell

Sheri Reynolds
 SPLATT Design

Patty Vidovich
 Community Leader

Honorary

Dan Borland
 Pacific Premier Bank

Stan Machesky
 Irvine Unified School District

Michael Means
 KLAAM 830, Retired

Ex Officio

Farrah Khan
 Mayor
 City of Irvine

Terry Walker
 Superintendent
 Irvine Unified School District

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Cyril Yu
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:
 Check #5415 in the amount of \$6,731.50 for the before and after school child care scholarships provided in July 2024.

The \$6,731.50 is from the Irvine Recovery Plan Funds and provided 83 child care days for 8 children at 7 child care sites.

Sincerely,

Lauren S. Brooks

President
Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubler and Shane Dineen, ICCP
 John Fogarty, ICCP Treasurer

Month 2024 - 2025	CDBG Public Service 2024 - 2025	Irvine Recovery Plan Grant	Total	Child Care Days	Check #
July 2024		\$6,731.50	\$6,731.50	83	#5415
Aug 2024					
Sept 2024					
Oct 2024					
Nov 2024					
Dec 2024					
Jan. 2025					
Feb 2024					
Mar 2025					
April 2025					
May 2025					
June 2025					
Total			\$6,731.50	83	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5416

9/27/2024

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ **6,731.50

Six Thousand Seven Hundred Thirty-One and 50/100*****

DOLLARS

Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604



D. Sherrill
 AUTHORIZED SIGNATURE

MEMO



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

5416

Irvine Child Care Project
 PROGRAMS:SCHOLARSHIPS:Irvine Recove July 2024

9/27/2024

6,731.50

Wells Fargo Checking 7

6,731.50



BOARD
CYRIL YU, President
RYAN PAINTER, Vice President
JENNA BERUMEN, Clerk
TAMMY KIM, Member
CHRISTINE KNOWLAND, Member

October 14, 2024

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECK

I have enclosed check #5417 for \$3,886.27 (IRP) from the Irvine Children's Fund (ICF) for services in the month of August 2024.

Please deposit into the following account as follows:

\$0.00	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$0.00	ICF	deposit to account #	01-005-712-00-8689
\$3,886.27	IRP/ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President
Lauren S. Brooks
 IUSD Board of Trustees
 ICF Immediate Past President
Greg S. Goodrich
 Bank of America Private Bank
 ICF Vice President
Kelly Reynolds
 HOAG Irvine
 ICF Secretary
Susan Whittaker
 Whittaker Planning Services
 ICF Treasurer
Wendy Bokota
 Irvine Prevention Coalition

Marcy Brown
 ICF Past President
 HOAG
Anthony Kuo
 Irvine Community Leader
Rob Poetsch
 Taco Bell
Sheri Reynolds
 SPLATT Design
Patty Vidovich
 Community Leader

Honorary
Dan Borland
 Pacific Premier
 Bank
Stan Machesky
 Irvine Unified School
 District
Michael Means
 KLAA-AM 830,
 Retired

Ex Officio
Farrah Khan
 Mayor
 City of Irvine

Terry Walker
 Superintendent
 Irvine Unified School
 District

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Cyril Yu
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:
 Check #5417 in the amount of \$3,886.27 for the before and after school child care scholarships provided in August 2024.

The \$3,886.27 is from the Irvine Recovery Plan Funds and provided 165 child care days for 14 children at 11 child care sites.

Sincerely,

Lauren S. Brooks
 President
 Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

C: **Traci Stubbler and Shane Dineen, ICCP**
John Fogarty, ICCP Treasurer

Month 2024 – 2025	CDBG Public Service 2024 – 2025	Irvine Recovery Plan Grant	Total	Child Care Days	Check #
July 2024		\$6,731.50	\$6,731.50	103	#5416
Aug 2024		\$3,886.27	\$3,886.27	165	#5417
Sept 2024					
Oct 2024					
Nov 2024					
Dec 2024					
Jan. 2025					
Feb 2024					
Mar 2025					
April 2025					
May 2025					
June 2025					
Total			\$10,617.77	268	



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVE
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
 www.wellsfargo.com
 11-4288/1210

5417

10/1/2024

en's Fund

Irvine Child Care Project

\$ **3,886.27

housand Eight Hundred Eighty Six and 27/100*****

DOLLARS

Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604



D Shaon Keelson
 AUTHORIZED SIGNATURE

MP



CHILDREN'S FUND IRVINE JUNIOR GAMES

5417

Irvine Child Care Project

10/1/2024

GRAMS: SCHOLARSHIPS: Irvine Recove August 2024

3,886.27

argo Checking 7

3,886.27

Details on Back. Security Features Included



BOARD
CYRIL YU, President
RYAN PAINTER, Vice President
JENNA BERUMEN, Clerk
TAMMY KIM, Member
CHRISTINE KNOWLAND, Member

October 15, 2024

TO: IUSD

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECK

I have enclosed check #5419 for \$9,060.81 (IRP) from the Irvine Children's Fund (ICF) for services in the month of September 2024.

Please deposit into the following account as follows:

\$0.00	CDBG/ICF	deposit to account #	01-005-712-00-8290
\$0.00	ICF	deposit to account #	01-005-712-00-8689
\$9,06.81	IRP/ICF	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

Traci Stubbler

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President
Lauren S. Brooks
 IUSD Board of Trustees
ICF Immediate Past President
Greg S. Goodrich
 Bank of America Private Bank
ICF Vice President
Kelly Reynolds
 HOAG Irvine
ICF Secretary
Susan Whittaker
 Whittaker Planning Services
ICF Treasurer
Wendy Bokota
 Irvine Prevention Coalition

Marcy Brown
 ICF Past President
 HOAG
Anthony Kuo
 Irvine Community Leader
Rob Poetsch
 Taco Bell
Sheri Reynolds
 SPLATT Design
Patty Vitovich
 Community Leader

Honorary
Dan Borland
 Pacific Premier
 Bank
Stan Machesky
 Irvine Unified School
 District
Michael Means
 KLAA-AM 830,
 Retired

Ex Officio
Farrah Khan
 Mayor
 City of Irvine
Terry Walker
 Superintendent
 Irvine Unified School
 District 58

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Cyril Yu
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:
 Check #5419 in the amount of \$9,060.81 for the before and after school child care scholarships provided in September 2024.

The \$9,060.81 is from the Irvine Recovery Plan Funds and provided 312 child care days for 18 children at 13 child care sites.

Sincerely,

Lauren S. Brooks
 President
 Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP
 John Fogarty, ICCP Treasurer

Month 2024 - 2025	CDBG Public Service 2024 - 2025	Irvine Recovery Plan Grant	Total	Child Care Days	Check #
July 2024		\$6,731.50	\$6,731.50	103	#5416
Aug 2024		\$3,886.27	\$3,886.27	165	#5417
Sept 2024		\$9,060.81	\$9,060.81	312	#5419
Oct 2024					
Nov 2024					
Dec 2024					
Jan. 2025					
Feb 2024					
Mar 2025					
April 2025					
May 2025					
June 2025					
Total			\$19,678.58	580	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE COIL AND FOIL HOLOGRAM.



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5419

10/12/2024

Irvine Children's Fund

PAY TO THE
ORDER OF

Irvine Child Care Project

\$ **9,060.81

Nine Thousand Sixty and 81/100*****

DOLLARS

Irvine child Care Project
14341 Yale Ave
Irvine, CA 92604



Wendy Bolat
Sharon Willborn
AUTHORIZED SIGNATURE

MEMO

IRP Scholarship Sept 2024



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES
Irvine Child Care Project
PROGRAMS:SCHOLARSHIPS:Irvine Recove Sept 2024

10/12/2024

5419

9,060.81

*Programs: Scholarships
Irvine Recovery Plan: Sept. 2024*

Wells Fargo Checking 7 IRP Scholarship Sept 2024

9,060.81

3. BOARD BUSINESS

ITEM 3.1

**RESOLUTION TO AUTHORIZE DESIGNATED
ICCP PERSONNEL TO SIGN
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
CONTRACT DOCUMENTS**

IRVINE CHILD CARE PROJECT

TOPIC: RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS

DESCRIPTION: ICCP holds a Child Development Services Center Based (CCTR) contract with the California Department of Social Services (CDSS) to provide subsidized childcare services for income-eligible families at selected ICCP sites, through a subcontract agreement with Catalyst Family, Inc.

A resolution must be adopted to certify the approval of the ICCP Board of Directors to enter into this transaction with CDSS for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2025-26.

Due to the nature of state grant contract deadlines which sometimes require a turnaround time of less than 24 hours once they are received by City staff, it is requested the Board authorize the following personnel to sign contract documents with the California Department of Social Services for Fiscal Year 2025-26:

- Traci Stubler, ICCP Administrator
- Cyril Yu, ICCP Board President
- Ryan Painter, ICCP Board Vice President

RECOMMENDATION: Adopt resolution to certify the approval of the ICCP Board of Directors to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2025-26.

BOARD RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2025 - 26**.

RESOLUTION

BE IT RESOLVED that the Governing Board of Irvine Child Care Project, Q553, authorizes entering into local agreement with the State of California and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

I declare under penalty of perjury that the above information is true and correct to the best of my knowledge. I acknowledge that by providing my electronic signature for this form, I agree my electronic signature is the legal binding equivalent to my handwritten signature. I hereby confirm that my electronic signature represents my execution of authentication of this form, and my intent to be bound by it.

NAME	TITLE	SIGNATURE
<u>Cyril Yu</u>	<u>Board President</u>	_____
<u>Ryan Painter</u>	<u>Board Member</u>	_____
<u>Traci Stubbler</u>	<u>ICCP Administrator</u>	_____

PASSED AND ADOPTED THIS 18 day of November, 202024, by the Governing Board of Irvine Child Care Project of Orange County, California.

I, Jenna Berumen, Clerk of the Governing Board of Irvine Child Care Project, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

I declare under penalty of perjury that the above information is true and correct to the best of my knowledge. I acknowledge that by providing my electronic signature for this form, I agree my electronic signature is the legal binding equivalent to my handwritten signature. I hereby confirm that my electronic signature represents my execution of authentication of this form, and my intent to be bound by it.

Clerk's Signature Date

ITEM 3.2

**IRVINE CHILD CARE PROJECT BOARD
2025 MEETING SCHEDULE**

IRVINE CHILD CARE PROJECT (ICCP)

- TOPIC:** IRVINE CHILD CARE PROJECT BOARD
2025 MEETING SCHEDULE
- DESCRIPTION:** Submitted for approval is the Irvine Child Care Project Board meeting schedule for calendar year 2025.
- During the final meeting of each calendar year, the Board approves the meeting schedule for the subsequent year.
- The meeting dates for calendar year 2025 are presented in the attachment.
- Meetings will take place in the Conference & Training Center at the Irvine Civic Center, unless otherwise noted.
- It is requested that Board members remain available on the date listed for months with no meetings should a special meeting need to be called.
- RECOMMENDATION:** Approve the ICCP Board 2025 meeting schedule.

IRVINE CHILD CARE PROJECT MEETING SCHEDULE 2025

<u>Date</u>	<u>Meeting Status</u>	<u>Board Business</u>
January 13, 2025	2nd Monday	
February 10, 2025	2nd Monday	Preliminary Review of Multi-Year Budget for Feedback Regarding Provider Rental Rate
March 10, 2025	2nd Monday	Election of Officers; Approval of Provider Rental Rate
April 14, 2025	No Meeting	Hold
May 12, 2025	2nd Monday	Approval of Budget
June 9, 2025	No Meeting	Hold
July 14, 2025	No Meeting	Hold
August 11, 2025	No Meeting	Hold
September 8, 2025	2nd Monday	
October 13, 2025	2nd Monday	Site Tours
November 10, 2025	2nd Monday	Approval of 2026 Meeting Schedule
December 8, 2025	No Meeting	Hold

All Meetings begin at 8:30 a.m. and will convene in the Community Training Center at the Irvine Civic Center, unless otherwise noted.

Board members shall remain available on the date listed for months with no meetings scheduled should a special meeting need to be called.

ATTACHMENT