



# AGENDA

## IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REGULAR MEETING

Diane Gale  
Chair

Phyllis Agran, MD, MPH  
Vice Chair

Committee Members:

Diane Aviles  
Nakia Best  
Mariana Bosch  
Hannah Cho  
Suzanne Flores  
Terence Lew  
Melisa Masri  
Gidget Smith  
Sahra Tanikawa  
Sherry Tao  
Vacant  
Vacant  
Vacant  
Vacant  
Vacant  
Bill Bingham, Ex Officio\*  
*\*Non-Voting member*

**February 26, 2025**

**5:30 PM**

**Quail Hill Community Center**

**39 Shady Canyon Dr  
Irvine, CA 92603**

**PARTICIPATION VIA ZOOM**

**MEETING ID: 812-4905-3394**

**PASSCODE: 758693**

**WEBSITE: [zoom.us/join](https://zoom.us/join)**

**TELEPHONE: 669-444-9171**

**or 669-900-6833**

---

To participate virtually, visit [zoom.us/join](https://zoom.us/join) using any web browser, or the Zoom app on smartphones or tablets, and enter the Meeting ID and Passcode noted above. To participate by telephone, dial one of the numbers listed above and enter the same Meeting ID and Passcode. For technical assistance before or during the meeting, call 949-724-6060

---

### **CALL TO ORDER**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **INTRODUCTIONS**

#### **1. PRESENTATIONS**

**1.1 HEALTH AND WELLNESS COMMITTEE UPDATE**

**1.2 STRATEGIC PLAN 2025-30 UPDATE**

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

---

Any member of the public may address the Irvine Children, Youth and Families Advisory Committee on items within the Irvine Children, Youth and Families Advisory Committee’s subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Committee.

---

**2. ANNOUNCEMENTS/COMMITTEE REPORTS**

---

Announcements, and Committee Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes, 3 minutes per member of the Irvine Children, Youth and Families Advisory Committee. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

---

**2.1 STAFF ANNOUNCEMENTS**

**2.2 YOUTH OUTREACH REPORT**

**ADDITIONS AND DELETIONS**

---

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

---

**3. COMMITTEE BUSINESS**

---

Public comments on Irvine Children, Youth and Families Advisory Committee items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three (3) minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two (2) minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Irvine Children, Youth and Families Advisory Committee.

---

**3.1 MINUTES**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Children, Youth and Families Advisory Committee meeting held November 20, 2024.

**ADJOURNMENT**

**NOTICE TO THE PUBLIC**  
**PARTICIPATION AT IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE MEETINGS**

Meetings are held in person at Irvine Civic Center, L102, 1 Civic Center Plaza, Irvine, California. You may submit comments on any agenda item or on any item not on the agenda, in writing via mail to: "Attn: Irvine Children, Youth and Families Advisor Committee," 1 Civic Center Plaza, Irvine, CA 92606; by email to [cs@cityofirvine.org](mailto:cs@cityofirvine.org); or through e-Comment at <https://www.cityofirvine.org/child-care-development/irvine-children-youth-and-families-advisory-committee>. E-Comments submitted at least two hours prior to the commencement of the meeting will be distributed to the Board at the meeting. You may also provide live comments via "Zoom." For more information, visit <https://www.cityofirvine.org/child-care-development/irvine-children-youth-and-families-advisory-committee>.

**REQUEST TO SPEAK IN PERSON:** If you would like to address the Irvine Children, Youth and Families Advisory Committee on a scheduled agenda item, non-agenda item, or public hearing, please fill out a Request to Speak Form and submit to the Recording Secretary. We respectfully ask that you identify on the form your name and the item(s) on which you would like to speak. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Irvine Children, Youth and Families Advisory Committee are recognized. It also ensures the accurate identification of meeting participants in the Irvine Children, Youth and Families Advisory Committee minutes. Your name will be called at the time public comments are heard by the Irvine Children, Youth and Families Advisory Committee. City policy is to limit public testimony to up to three minutes per speaker depending on relevant circumstances, which includes the presentation of electronic or audio/visual information. Speakers may not yield their time to other persons.

Please take notice that the order of scheduled agenda items and/or the time they are actually heard, considered, and decided may be modified by the Chair or the Irvine Children, Youth and Families Advisory Committee during the course of the meeting, so please stay alert.

**PLEASE NOTE:** The Irvine Children, Youth and Families Advisory Committee is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings, in order to maximize transparency and public access. For questions or assistance, please contact the Community Services Department at 949-724-6749, or via email at [cs@cityofirvine.org](mailto:cs@cityofirvine.org). It would be appreciated if written communications of public comments related to items on the agenda, or items not on the agenda, are provided prior to the commencement of the meeting.

**ADJOURNMENT**

**At 11 p.m.,** the Irvine Children, Youth and Families Advisory Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12 midnight and will continue all other items on which additional time is required until a future Irvine Children, Youth and Families Advisory Committee meeting. All meetings are scheduled to terminate at 12 midnight.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Community Services Department and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Irvine Children, Youth and Families Advisory Committee meeting). Staff reports can also be downloaded from the City's website at [cityofirvine.org](http://cityofirvine.org) at least 7 days prior to the scheduled Irvine Children, Youth and Families Advisory Committee meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Community Services staff at 949-724-6749.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Children, Youth and Families Advisory Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Community Services staff at 949-724-6749.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Children, Youth and Families Advisory Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Children, Youth and Families Advisory Committee at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Community Services Department at (949) 724-6647.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II).

**COMMUNICATION DEVICES**

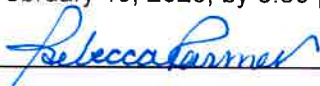
To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Children, Youth and Families Advisory Committee are held quarterly on the last Wednesday of each third month at 5:30 p.m. unless otherwise noted. Agendas are available at the following locations:

- City Clerk's Office
- Irvine Police Department
- Main Entrance of City Hall
- Lakeview Senior Center, 20 Lake Rd
- Northwood Community Center, 4521 Bryan Ave
- Rancho Senior Center, 3 Ethel Coplen Way
- William Woollett Jr. Aquatics Center, 4601 Walnut Ave
- Quail Hill Community Center, 39 Shady Canyon Dr
- City's web page at [cityofirvine.org](http://cityofirvine.org)

I hereby certify that the agenda for the Irvine Children, Youth and Families Advisory Committee meeting was posted in accordance with law at the main entrance of City Hall, 1 Civic Center Plaza, Irvine, California, on February 19, 2025, by 5:30 p.m. as well as on the City's website.

 Recording Secretary

# **1. PRESENTATIONS**

## **ITEM 1.1**

### **HEALTH AND WELLNESS COMMITTEE UPDATE**

(There is no report associated with this item.)

## **ITEM 1.2**

### **STRATEGIC PLAN 2025-30 UPDATE**

(There is no report associated with this item.)

## **2. ANNOUNCEMENTS/COMMITTEE REPORTS**

### **ITEM 2.1**

#### **STAFF ANNOUNCEMENTS**

(There is no report associated with this item.)

## **ITEM 2.2**

### **YOUTH OUTREACH REPORT**

(There is no report associated with this item.)



### **3. COMMITTEE BUSINESS**

#### **ITEM 3.1**

#### **MINUTES**



# MINUTES

## IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE REGULAR MEETING

**November 20, 2024**  
**Irvine Civic Center, L102**  
1 Civic Center Plaza  
Irvine, CA 92606

### CALL TO ORDER

The regular meeting of the Irvine Children, Youth and Families Advisory Committee (ICYFAC) was called to order at 5:31 p.m. on November 20, 2024, at Irvine Civic Center, 1 Civic Center Plaza, Irvine, California: Chair Diane Gale presiding.

### ROLL CALL

Present: 10	Committee Member:	Nakia Best
	Committee Member:	Wendy Bokota
	Committee Member:	Hannah Cho
	Committee Member:	Dina Eletreby**
	Committee Member:	Naz Hamid*
	Committee Member:	Branda Lin
	Committee Member:	Gidget Smith
	Committee Member:	Sara Tanikawa
	Vice Chair:	Phyllis Agran
	Chair:	Diane Gale

*\*Attended via Zoom*

*\*\*Arrived 5:34 p.m.*

Absent: 3	Committee Member:	Mariana Bosch
	Committee Member:	Jing Sun
	Committee Member:	Sherry Tao

### PLEDGE OF ALLEGIANCE

Chair Gale led the Pledge of Allegiance.

### PARTICIPATION IN BOARD MEETING

Rebecca Parmer, Recording Secretary, provided instructions on how to participate in the Committee meeting for those attending via Zoom or in person.

**1. PRESENTATIONS**

**1.1 Strategic Plan 2025-2030**

Ryan Painter, Community Services Superintendent, announced the Strategic Plan 2025-2030 was passed by the City Council at its November 12, 2024 meeting.

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

There were no public comments.

**INTRODUCTIONS**

There were no introductions.

**2. ANNOUNCEMENTS/COMMITTEE REPORTS**

**2.1** Vice Chair Phyllis Agran announced multiple state bills that passed, including Senate Bill 552, Assembly Bill 2866 and Assembly Bill 2146. The state bills include important information on several aspects of pool safety.

**2.2** Committee Members Smith and Cho provided the following updates:

Middle School Youth Outreach:

- Began the year offering over 90 programs across 12 school sites to include various camps when students are not in school.
- Youth Outreach staff offered 25 students from Irvine Unified School District the opportunity to participate in the Youth Mentorship Academy. These students received mentorship from high school students, learned more about themselves, and gained insight on how to be socially, emotionally, and academically successful in middle and high school. Over 1,400 students were registered over the Fall period.

High School Youth Outreach Programs:

- There are currently over 750 high school volunteers serving the program. Over the past three months, the High School Youth Action Team has completed approximately 200 volunteer projects with over 4,000 hours of service. Over 1,000 food items were collected and donated to South County Outreach.
- The third Youth Mentorship Academy session was implemented where teens were inspired by digital citizenship, role models, character development, healthy life choices, core values, and more. Participants were teamed up with a middle school student mentoring them and serving as a positive role model.

- The 2<sup>nd</sup> Annual Galentine’s Day event is scheduled for February 9, hosted by the High School Youth Outreach staff, to empower female students in an enriching social and educational event.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

**3. COMMITTEE BUSINESS**

**3.1 MINUTES**

There were no public comments.

**ACTION: Moved by Committee Member Cho, seconded by Committee Member Smith, and unanimously carried by those members present, (Committee Members Bosch, Sun, and Tao absent) to approve the minutes of the Irvine Children, Youth and Families Advisory Committee meeting minutes held August 28, 2024.**

**3.2 2025 PROPOSED MEETING SCHEDULE**

There were no public comments.

**ACTION: Moved by Vice Chair Agran, seconded by Committee Member Smith, and unanimously carried by those members present, (Committee Members Bosch, Sun, and Tao absent) to approve the Irvine Children, Youth and Families Advisory Committee meeting schedule for calendar year 2025.**

Before the adjournment, Committee Members Bokota and Eletreby announced their resignations.

**ADJOURNMENT**

Moved by Committee Member Bokota, seconded by Committee Member Eletreby, and unanimously carried by those members present (Committee Members Bosch, Sun, and Tao absent) to adjourn the meeting at 6:33 p.m.

\_\_\_\_\_  
DIANE GALE, CHAIR

\_\_\_\_\_  
RECORDING SECRETARY

\_\_\_\_\_  
DATE