



# AGENDA

## IRVINE ADVISORY COMMISSION FOR OLDER ADULTS REGULAR MEETING

Michele Jacknik  
Chair

Rachel Owens  
Vice Chair

Mike C. Chen  
Commissioner

Greta Jacobs  
Commissioner

Zainab Saadi, MD  
Commissioner

Bill Sandlin  
Commissioner

Preeti Singh  
Commissioner

Ray S. Wong, PharmD, MBA  
Commissioner

VACANT  
Commissioner

**May 15, 2025**

**9:00 AM**

**City Council Chamber**

**1 Civic Center Plaza**

**Irvine, CA 92606**

### **PARTICIPATION VIA ZOOM**

**MEETING ID: 836 7511 6262**

**PASSCODE: 100495**

**WEBSITE: [zoom.us/join](https://zoom.us/join)**

**TELEPHONE: 669-900-6833**

**or 346-248-7799**

To participate virtually, visit [zoom.us/join](https://zoom.us/join) using any web browser, or the Zoom app on smartphones or tablets, and enter the Meeting ID and Passcode noted above. To participate by telephone, dial one of the numbers listed above and enter the same Meeting ID and Passcode. For technical assistance before or during the meeting, call 949-724-6078.

### **CALL TO ORDER**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

Any member of the public may address the Commission on items within the Commission's subject matter jurisdiction but which are not listed on this agenda; however, no action may be taken on matters that are not part of the posted agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Commission.

## INTRODUCTIONS

## ANNOUNCEMENTS/REPORTS

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Announcements, Committee Reports, and Commissioner Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per speaker. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

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## ADDITIONS AND DELETIONS

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next meeting.

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## COMMISSION BUSINESS

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Public comments on Commission items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Commission.

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### 1. MINUTES

#### **RECOMMENDED ACTION:**

Approve the minutes of the Irvine Advisory Commission for Older Adults regular meeting held April 17, 2025.

### 2. OLDER ADULT SERVICES PROPOSED BUDGET FOR FISCAL YEARS 2025-27

#### **RECOMMENDED ACTION:**

- 1) Review and provide input on the Older Adult Services Proposed Budget for Fiscal Years 2025-2027.
- 2) Recommend City Council approve, as proposed, the Older Adult Services Budget for Fiscal Years 2025-2027, or as recommended by the Irvine Advisory Commission for Older Adults.

## ADJOURNMENT

### NOTICE TO THE PUBLIC

#### PARTICIPATION AT IRVINE ADVISORY COMMISSION FOR OLDER ADULTS MEETINGS

Meetings are broadcast live on ICTV, Cox Communications Local Access Channel 30, and AT&T U-Verse Channel 99. You may submit comments on any agenda item or on any item not on the agenda, in writing via mail to: "Attn: Irvine Advisory Commission for Older Adults," 1 Civic Center Plaza, Irvine, CA 92606; by email to [olderadultscommission@cityofirvine.org](mailto:olderadultscommission@cityofirvine.org); or through e-Comment at [cityofirvine.org/senior-services/irvine-advisory-commission-older-adults](http://cityofirvine.org/senior-services/irvine-advisory-commission-older-adults). E-Comments submitted at least two hours prior to the commencement of the meeting will be distributed to the Commission at the meeting. You may also provide live comments via "Zoom." For more information, visit [cityofirvine.org/senior-services/irvine-advisory-commission-older-adults](http://cityofirvine.org/senior-services/irvine-advisory-commission-older-adults).

**REQUEST TO SPEAK IN PERSON:** If you would like to address the Commission on a scheduled agenda item or non-agenda item, please register by completing the electronic form available on the kiosk at the entrance to the City Council Chamber. We respectfully ask that you identify on the form your name and the item(s) on which you would like to speak. The Request to Speak Form on the kiosk assists the Chair in ensuring that all persons wishing to address the Commission are recognized. It also ensures the accurate identification of meeting participants in the Commission minutes. Your name will be called at the time public comments are heard by the Commission. City policy is to limit public testimony to up to three minutes per speaker depending on relevant circumstances, which includes the presentation of electronic or audio/visual information. Speakers may not yield their time to other persons.

Please take notice that the order of scheduled agenda items and/or the time they are actually heard, considered, and decided may be modified by the Chair or the Commission during the course of the meeting, so please stay alert.

**PLEASE NOTE:** The Commission is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings, in order to maximize transparency and public access. For questions or assistance, please contact the Community Services Department at 949-724-6732, or via email at [olderadultscommission@cityofirvine.org](mailto:olderadultscommission@cityofirvine.org). It would be appreciated if written communications of public comments related to items on the agenda, or items not on the agenda, are provided prior to the commencement of the meeting.

### **LIVE BROADCASTING**

Regular Commission meetings are broadcast live every 3rd Thursday of the month at 9 a.m. All broadcasts can be viewed on Cox Communications Local Access Channel 30 and U-Verse Channel 99. Commission meetings are also available at any time for replaying through the City's website at [cityofirvine.org/senior-services/irvine-advisory-commission-older-adults](http://cityofirvine.org/senior-services/irvine-advisory-commission-older-adults). For more information, please contact the Commission liaison at 949-724-6732.

### **ADJOURNMENT**

At 11 a.m., the Commission will determine which of the remaining agenda items can be considered and acted upon prior to 12 noon and will continue all other items for which additional time is required until a future Commission meeting. All meetings are scheduled to terminate at 12 noon.

### **STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Community Services Department and are available for public inspection and copying once the agenda is publicly posted, (at least 7 days prior to a regular Commission meeting). Staff reports can also be downloaded from the City's website at [cityofirvine.org/senior-services/irvine-advisory-commission-older-adults](http://cityofirvine.org/senior-services/irvine-advisory-commission-older-adults) at least 7 days prior to the scheduled Commission meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Commission liaison at 949-724-6732.

### **SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Commission regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Commission liaison at 949-724-6732.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR  
DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

1. **Written Materials/Handouts:** Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Commission. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Commission at the time testimony is given.

2. **Large Displays/Maps/Renderings:** Any member of the public who desires to display freestanding large displays or renderings in conjunction with their public testimony is asked to notify the Community Services Department at 949-724-6732 no later than 12 noon on the day prior to the scheduled meeting.

3. **Electronic Documents/Audio-Visuals:** Any member of the public who desires to display information electronically in conjunction with their public testimony is asked to submit the information to the Community Services Department at 949-724-6732 no later than 12 noon on the day prior to the scheduled meeting.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Commission liaison at 949-724-6732.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II).

**MEETING SCHEDULE**

Regular meetings of the Irvine Advisory Commission for Older Adults are held on the third Thursdays of each month at 9 a.m. Agendas are available at the following locations:

- City Clerk's Office
- Irvine Police Department
- Main Entrance of City Hall
- Lakeview Senior Center, 20 Lake Road
- Northwood Community Center, 4521 Bryan Ave
- Rancho Senior Center, 3 Ethel Coplen Way
- William Woollett Jr. Aquatics Center, 4601 Walnut Ave
- City's web page at [cityofirvine.org](http://cityofirvine.org)

I hereby certify that the agenda for the Irvine Advisory Commission for Older Adults meeting was posted in accordance with law at the main entrance of City Hall, 1 Civic Center Plaza, Irvine, California, on May 8, 2025 by 5:30 p.m. as well as on the City's website.

 Recording Secretary

# **BUSINESS**

## **ITEM 1 MINUTES**





# MINUTES

## IRVINE ADVISORY COMMISSION FOR OLDER ADULTS REGULAR MEETING

**April 17, 2025**  
**City Council Chamber**  
1 Civic Center Plaza  
Irvine, CA 92606

### CALL TO ORDER

The regular meeting of the Irvine Advisory Commission for Older Adults (Commission) was called to order at 9:00 a.m. on April 17, 2025, in the City Council Chamber, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California; Chair Jacknik presiding.

### ROLL CALL

Present:	7	Commissioner	Greta Jacobs
		Commissioner	Zainab Saadi, MD
		Commissioner	Bill Sandlin
		Commissioner	Preeti Singh
		Commissioner	Ray S. Wong, PharmD, MBA
		Vice Chair	Rachel Owens
		Chair	Michele Jacknik

Absent:	1	Commissioner	Mike C. Chen
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### PLEDGE OF ALLEGIANCE

Commissioner Jacobs led the Pledge of Allegiance.

### PARTICIPATION IN COMMISSION MEETING

Athena Martinez, Recording Secretary, provided instructions on how to participate in the Commission meeting for those attending via Zoom or in person.

### PRESENTATIONS

#### 1. DISTINGUISHED SERVICE AWARD: MYONG NEWSOME

This award was presented to Myong Newsome for dedicated volunteerism in support of the Nutrition Program.

## **2. FAMILIES FORWARD**

Amanda Benedetti, Families Forward Volunteer & Community Engagement Manager, provided a presentation on Families Forward programs and services.

Discussion included: Partnerships and collaborations; funding sources; ways to volunteer; long-term needs and program capacities; monitoring and case management; job training; services for older adults.

## **3. STRATEGIC PLAN FOR OLDER ADULT SERVICES (PLAN) QUARTERLY UPDATE**

Amber Castrey and Hee Jin Lee, Community Services Supervisors, provided Plan outcomes and accomplishments for Year 2, Quarter 3.

Discussion included: support group availability; CHAMPIONS care calls; resources available to family members of older adults; collaborating with older adult housing communities.

## **PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

There were no public comments.

## **INTRODUCTIONS**

There were no introductions.

## **ANNOUNCEMENTS/REPORTS**

**Staff Announcements:** Amber Castrey, Community Services Supervisor, made the following announcements:

- Irvine's 55<sup>th</sup> Annual Earth Day celebration will be April 19 from 11 a.m. to 2 p.m. at Quail Hill Community Center. This year's theme is "Our Power, Our Planet," with the goal to commit to harnessing renewable energy to build a healthy, sustainable, equitable, and prosperous future for us all.
- The Senior Services Volunteer Recognition will be held on April 25 from noon to 2 p.m. at Lakeview Senior Center. Volunteers will be recognized for dedicated service in 2024.
- The City will celebrate community, connection, and clean air through its second annual car-free open streets event, CicloIrvine, from 11 a.m. to 4 p.m. on May 3. The Older Adult Services section will have two tables at the event promoting programs and resources. TRIPS will provide free transportation from 10:45 a.m. through 4:15 p.m. For residents 50 and over, direct rides can be scheduled from your home to the event. For all attendees, a shuttle service will also be available from Lakeview Senior Center. Vehicles are fully accessible; bikes and scooters cannot be accommodated. A handout was provided.

- The Irvine Multicultural Association will be presenting “Exploring Our World: Mongolia” on May 7 from 5 to 7 p.m. at Lakeview Senior Center. This cultural presentation will include live entertainment and light refreshments. Registration is required at [yourirvine.org](http://yourirvine.org) with a fee of \$7.

**Commissioner Announcements/Updates:** There were no Commissioner announcements/updates.

The following groups/clubs providing support services to Irvine’s older adults made the following announcements:

A. Friends of Outreach (FOO) – Kathleen Pfeiffer, President

FOO is a 501(c)3 organization that raises funds to support services for Irvine, older adults by the following means: Bingo Tuesday afternoons at Lakeview Senior Center; craft cart on Thursday mornings with sale items made by International Crafters and sewing groups; and fundraising events at local restaurants. The April 8 Bingo evening had 71 participants and raised \$610 in donations.

B. Irvine Adult Day Health Services, Inc. – No report.

C. Irvine Evergreen Chinese Senior Association (IECSA) – Jerry Chang, President

The April monthly meeting included an update on 2025 Medicare and Medicaid. There will be a Happy Aging event on April 19 with entertainment, singing, and exercises.

D. NEDA-Association of Iranian American Seniors (NEDA) – Badri Tabibzadeh, Secretary

NEDA members enjoy weekly socials each Thursday from 2-5 p.m. at Lakeview Senior Center. A monthly event occurs on the third Thursday from 5-9 p.m. offering special programs.

E. South Asian Senior Association (SASA) – Preeti Singh, Commissioner

SASA is a service of EKTAA Center, providing weekly programs out of Lakeview Senior Center such as dance, yoga, and monthly socials. Chair Jacknik will be providing a Master Gardener workshop highlighting container plants that can be easily cared for by older adults.

**Orange County Older Adults Advisory Commission (OAAC):** Vice Chair Owens reported the following from the April 11 meeting:

- The full report on the county’s Older Adults Needs Assessment can be found at [www.officeonaging.ocgov.com/master-plan-aging](http://www.officeonaging.ocgov.com/master-plan-aging), and comments are now being accepted.



- Paul Morillo, GetSetUp Vice President of Government Partnerships, provided a presentation on the program's virtual learning platform, class offerings, and on-demand topics.
- There will be an Area Plan Public Hearing on April 24 at 10:30 a.m. at the EasterSeals office in Irvine.
- Alzheimer's Advocacy Day is on June 6 from noon to 4 p.m.

**Commission Nutrition Subcommittee:** Commissioner Singh reported the following from the April 14 meeting:

- Nutrition Program statistics for March 2025
- Upcoming themed luncheons:
  - Mother's Day May 9
  - Memorial Day May 23
  - Father's Day June 13
- A new menu cycle will begin in the next few months.
- Senior Services Volunteer Recognition event is on April 25.

## **ADDITIONS AND DELETIONS**

There were no additions or deletions to the agenda.

## **COMMISSION BUSINESS**

### **4. MINUTES**

#### **ACTION:**

Moved by Commissioner Jacobs, seconded by Vice Chair Owens, and unanimously carried by those members present (Commissioner Chen absent), to approve the minutes of the Irvine Advisory Commission for Older Adults regular meeting held March 20, 2025.

## **END OF COUNCIL BUSINESS**

## **ADJOURNMENT**

Moved by Vice Chair Owens, seconded by Commissioner Sandlin, and unanimously carried by those members present (Commissioner Chen absent), to adjourn the regular meeting of the Commission at 10:15 a.m.

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CHAIR

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Athena Martinez, Recording Secretary

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Date Approved

**ITEM 2**  
**OLDER ADULT SERVICES PROPOSED**  
**BUDGET FOR FISCAL YEARS 2025-27**



# REQUEST FOR IRVINE ADVISORY COMMISSION FOR OLDER ADULTS ACTION

**MEETING DATE:** MAY 15, 2025

**TITLE:** OLDER ADULT SERVICES PROPOSED BUDGET FOR FISCAL  
YEARS 2025-27

Director of Community Services

## RECOMMENDED ACTION

- 1) Review and provide input on the Older Adult Services Proposed Budget for Fiscal Years 2025-2027.
- 2) Recommend City Council approve, as proposed, the Older Adult Services Budget for Fiscal Years 2025-2027, or as recommended by the Irvine Advisory Commission for Older Adults.

## EXECUTIVE SUMMARY

The Older Adult Services Proposed Budget for Fiscal Years 2025-26 and 2026-27 (Proposed Budget) is presented to the Irvine Advisory Commission for Older Adults (Commission) for review and input. The Commission has the duty to act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of older adults, consider the proposed annual budget, and make recommendations to the City Council and City Manager.

The Proposed Budget was developed with the needs of Irvine older adults in mind and aligns with the City's commitment to fiscal responsibility and effective management. The City Manager and/or City Council may adjust the Proposed Budget to incorporate recommendations made by the Commission, community requests, or other revisions prior to adopting the final budget. The Commission will be notified if any adjustments are made to the Older Adult Services section of the budget.

The Proposed Budget for Older Adult Services consists of General Fund and Special Fund proposed appropriations as listed below:

	<u>FY 2025-26</u>	<u>FY 2026-27</u>
General Fund	\$3,906,443	\$4,047,656
Special Funds	\$ 58,300	\$ 43,300
ALL FUNDS TOTALS	\$3,964,743	\$4,090,956

## ANALYSIS

The Proposed Budget was developed to meet City Council's priorities and supports the implementation of the Strategic Plan for Older Adult Services 2023 through 2028. The Proposed Budget is comprised of the General Fund and Special Funds as described below:

### General Fund

The Proposed Budget was developed with the goal of enhancing City services while considering potential challenges such as economic slowdown, a tightening labor market, and increasing costs for supplies and services. Table 1 illustrates the proposed General Fund budget for Senior Services section.

Table 1: Senior Services General Fund Proposed Budget

	23-24 Budget	23-24 Actual	24-25 Budget	24-25 Actual as of March	25-26 Proposed Year 1	26-27 Proposed Year 2
Salaries & Benefits	\$ 2,520,473	\$2,615,030	\$2,653,310	\$2,011,585	\$3,385,803	\$3,555,240
Services & Supplies	\$262,815	\$288,424	\$243,015	\$233,831	\$520,640	\$492,416
<b>SUBTOTAL</b>	<b>\$2,783,288</b>	<b>\$2,903,454</b>	<b>\$2,896,325</b>	<b>\$2,245,416</b>	<b>\$3,906,443</b>	<b>\$4,047,656</b>
Revenues	(\$380,640)	(\$601,894)	(\$558,032)	(\$492,731)	(\$734,023)	(\$746,023)
<b>NET COST</b>	<b>\$2,402,648</b>	<b>\$2,301,560</b>	<b>\$2,338,293</b>	<b>\$1,752,685</b>	<b>\$3,172,420</b>	<b>\$3,301,633</b>

The following is a summary of the primary areas for proposed funding.

Expenditures: Year 1 Proposed Budget of \$3,906,443 is approximately a 25 percent increase from Fiscal Year 2024-25 adjusted budget of \$2,896,325. Year 2 Proposed Budget of \$4,047,656 is approximately a 3.5 percent increase from Year 1. These variances are due primarily to the following:

- Salaries and Benefits
  - Year 1: Increase of approximately 28 percent (\$732,493) from Fiscal Year 2024-25 due to increases in salaries and benefits.
  - Year 2: Increase of approximately five percent (\$169,437) from Year 1
- Services and Supplies
  - Year 1: Increase of approximately 114 percent (\$277,625) from Fiscal Year 2024-25 due to increase in contract instructor payments for programs and services.
  - Year 2: Decrease of approximately five percent (\$28,224) from Year 1

Revenue: Year 1 projected revenue of \$734,023 is an increase of approximately 24 percent (\$175,991) compared to Fiscal Year 2024-25. Year 2 projected revenue of \$746,023 is an increase of approximately two percent (\$12,000) compared to Year 1.

Special Fund 126 - Senior Services Fund

Table 2: Special Fund 126 Proposed Budget

	23-24 Budget	23-24 Actual	24-25 Budget	24-25 Actual as of March	25-26 Proposed Year 1	26-27 Proposed Year 2
Services & Supplies	\$46,718	\$22,048	\$36,900	\$9,024	\$58,300	\$43,300
Capital Equipment	--	--	--	--	--	--
<b>SUBTOTAL</b>	<b>\$46,718</b>	<b>\$22,048</b>	<b>\$36,900</b>	<b>\$9,024</b>	<b>\$58,300</b>	<b>\$43,300</b>

Table 2 illustrates the Proposed Budget for Special Fund 126 which dedicates restricted funds to support various programs and services for older adults, such as. Special Fund 126 includes private donations and interest earnings from two endowments. Budgeted funds not expended during the Proposed Budget will remain as fund balance.

Expenditures: Year 1 Proposed Budget of \$58,300 is approximately a 37 percent increase from Fiscal Year 2024-25 adjusted budget. Year 2 Proposed Budget of \$43,330 is approximately a 35 percent decrease from Year 1. The Proposed Budget accounts for anticipated costs across 12 sub-funds to pay for services, supplies, and equipment for special interest programs not supported by the General Fund.

Special Fund 128 – Elderly Nutrition Programs

Special Fund 128 was originally established to receive federal and state funds for the Elderly Nutrition Program and manage program expenditures. The transfer of program administration to Age Well Senior Services in 2022 created an opportunity to streamline the Older Adult Services budgets. Expenditures previously allocated to Special Fund 128 have been moved to Older Adult Services Special Fund 126 for this new budget cycle.

**FINANCIAL IMPACT**

The Proposed Budget for Older Adults Services is \$3,906,443 for Fiscal Year 2025-26 and \$4,047,656 for Fiscal Year 2026-27 in General Funds.

**REPORT PREPARED BY** Ryan McGraw, Community Services Superintendent