



AGENDA

IRVINE RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE REGULAR MEETING

RJ De Rama
Chair

Liza Krassner
Vice Chair

Committee Members:
Marle Chen
Katherine Claxton
Andrea Drayer
Tala Fazeli
Samantha Hartman
Jennifer Kim
Janie Mulrain
Jaewoo Park
Pamela Torres
Michael Van Duyn

August 5, 2025

6:00 PM

Sweet Shade Ability Center

15 Sweet Shade

Irvine, CA 92606

PARTICIPATION VIA ZOOM

MEETING ID: 160 969 7632

PASSCODE: 002530

WEBSITE: zoom.us/join

TELEPHONE: 669-900-6833

or 346-248-7799

To participate virtually, visit zoom.us/join using any web browser, or the Zoom app on smartphones or tablets, and enter the Meeting ID and Passcode noted above. To participate by telephone, dial one of the numbers listed above and enter the same Meeting ID and Passcode. For technical assistance before or during the meeting, call 949-724-6078.

CALL TO ORDER

ROLL CALL

PRESENTATIONS

1. DISABILITY FRIENDLY COMMUNITY AWARD – ESTHER MORALES

2. CITY OF IRVINE LIBRARY SERVICES

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Any member of the public may address the Irvine Residents with Disabilities Advisory Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Committee.

INTRODUCTIONS

ANNOUNCEMENTS/REPORTS

Announcements, Committee Comments and Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per Speaker. In addition, the Chair shall receive any necessary additional time to deliver announcements of community events and opportunities.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

COMMITTEE BUSINESS

Public comments on Irvine Residents with Disabilities Advisory Committee items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Chair or by a majority vote of the Committee.

3. MINUTES

RECOMMENDED ACTION:

Approve the minutes of the regular meeting of the Irvine Residents with Disabilities Advisory Committee held May 6, 2025.

4. IRVINE RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE SUBCOMMITTEE ASSIGNMENTS

RECOMMENDED ACTION:

Designate representatives of the Irvine Residents with Disabilities Advisory Committee to serve on its three established subcommittees: Community Advocacy and Outreach; Access and Functional Needs; and Special Projects and Collaboration.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE TO THE PUBLIC

PARTICIPATION AT IRVINE RESIDENTS WITH DISABILITY ADVISORY COMMITTEE MEETINGS

Meetings are held in person at Sweet Shade Ability Center, 15 Sweet Shade, Irvine, California. You may submit comments on any agenda item or on any item not on the agenda, in writing via mail to: "Attn: Irvine Residents with Disabilities Advisory Committee," 15 Sweet Shade, Irvine, CA 92606; by email to disabilityservices@cityofirvine.org; or through e-Comment at cityofirvine.org/disability-services/irvine-residents-disabilities-advisory-committee. E-Comments submitted at least two hours prior to the commencement of the meeting will be distributed to the Committee at the meeting. You may also provide live comments via "Zoom." For more information, visit cityofirvine.org/disability-services/irvine-residents-disabilities-advisory-committee.

REQUEST TO SPEAK IN PERSON: If you would like to address the Committee on a scheduled agenda item or non-agenda item, please register by completing the Request to Speak Form available at the entrance to Sweet Shade Ability Center. We respectfully ask that you identify on the form your name and the item(s) on which you would like to speak. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Committee are recognized. It also ensures the accurate identification of meeting participants in the Committee minutes. Your name will be called at the time public comments are heard by the Committee. City policy is to limit public testimony to up to three minutes per speaker depending on relevant circumstances, which includes the presentation of electronic or audio/visual information. Speakers may not yield their time to other persons.

Please take notice that the order of scheduled agenda items and/or the time they are actually heard, considered, and decided may be modified by the Chair during the course of the meeting, so please stay alert.

PLEASE NOTE: The Committee is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings, in order to maximize transparency and public access. For questions or assistance, please contact the Community Services Department at 949-724-6732, or via email at disabilityservices@cityofirvine.org. It would be appreciated if written communications of public comments related to items on the agenda, or items not on the agenda, are provided prior to the commencement of the meeting.

ADJOURNMENT

At 8 p.m., the Committee will determine which of the remaining agenda items can be considered and acted upon prior to 9 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate by 9 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Community Services Department and are available for public inspection and copying once the agenda is publicly posted, (at least seven days prior to a regular Committee meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org/disability-services/irvine-residents-disabilities-advisory-committee at least seven days prior to the scheduled Committee meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Committee liaison at 949-724-6443.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Committee regarding any item on this agenda after the posting of the agenda will be available for public review at the Sweet Shade Ability Center, 15 Sweet Shade, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Committee liaison at 949-724-6443.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Committee at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Committee liaison at 949-724-6443 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II).

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Committee are held on the second Tuesday of February, May, August, and November at 6 p.m. unless otherwise noted. Agendas are available for viewing at the following locations:

- City Clerk's Office
- Irvine Police Department
- Main Entrance of City Hall
- Lakeview Senior Center, 20 Lake Road
- Northwood Community Center, 4521 Bryan Ave
- Rancho Senior Center, 3 Ethel Coplen Way
- William Woollett Jr. Aquatics Center, 4601 Walnut Ave
- City's webpage at cityofirvine.org

I hereby certify that the agenda for the Irvine Residents with Disabilities Advisory Committee meeting was posted in accordance with law at the main entrance of City Hall, 1 Civic Center Plaza, Irvine, California, on July 29, 2025 by 5:30 p.m. as well as on the City's webpage.

Brandee Sendziak

Brandee Sendziak 1 Jul 13, 2025 10:35 PDT

Recording Secretary

COMMITTEE BUSINESS

ITEM 3 MINUTES



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE REGULAR MEETING

May 6, 2025
Sweet Shade Ability Center
15 Sweet Shade
Irvine, CA 92606

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Committee (Committee) was called to order at 6:04 p.m. on May 6, 2025, at Sweet Shade Ability Center, 15 Sweet Shade, Irvine, California; Chair De Rama presiding.

ROLL CALL

Present:	6	Committee Member:	Katherine Claxton
		Committee Member:	Tala Fazeli
		Committee Member:	Jennifer Kim
		Committee Member:	Janie Mulrain
		Vice Chair:	Liza Krassner
		Chair:	RJ De Rama
Absent:	2	Committee Member:	Andrea Drayer
		Committee Member:	Pamela Torres

PARTICIPATION IN COMMITTEE MEETING

Robert Espinosa, Community Services Supervisor, provided instructions on how to participate in the Committee meeting for those attending via Zoom or in person.

1. PRESENTATIONS

Irvine Unified School District's Special Education Community Advisory Committee

Esther Morales, Chair, and Heena Shah, Vice-Chair, provided a presentation on the Irvine Unified School District's (IUSD) Special Education Community Advisory Committee (CAC).

Discussion included: CAC Member selections; CAC representation on IUSD campuses; CAC communications on campuses with no representative.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Sonya Shah, Irvine resident and Portola High School student, made the following public comment:

- Proposed a sibling workshop program for ages 11 to 17 years to build a safe space to come together and talk to each other about shared experiences.

Andrea Matolo, Irvine resident and CAC parent, made the following public comment:

- Acknowledgement and appreciation of CAC's presentation and of current Disability Services programs being offered. Called for advocacy and inclusiveness to serve all abilities and addressed the need for providing services to participants requiring additional assistance with toileting during programs.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/REPORTS

Staff Announcements

Supervisor Espinosa made the following announcements:

- Disability Services Prom is scheduled for May 16 from 7-9 p.m. at Lakeview Senior Center. Admission is \$3 and the theme is "Under the Sea."
- Melissa Salcedo hired as Disability Services Community Services Leader III.
- Past Disability Friendly Community Member Award recipients are now featured on the City's Committee webpage.
- Subcommittees were asked to provide input and ideas for expanding disability care services and programs for City Council consideration.

Committee Member Announcements

Chair De Rama made the following announcements:

- CAC hosted a Beyond Awareness Celebration event at Stonegate Elementary School April 17-18.
- CAC hosted its annual Abilities Awareness event, Allyship in Action, at Cadence Park School on April 23.
- Makapo Aquatics received a \$50,000 grant from Move United and purchased two canoes.

Committee Member Kim made the following announcements:

- CicloIrvine was held on May 3 and was a great collaborative outreach opportunity for residents, the disability community, City leaders, and community partners.
- Irvine Junior Games were held May 4 and was an uplifting day for kids and their families in the disability community.
- The 2025 Cal-TASH Conference took place March 28-29.
- The 2025 National Down Syndrome Congress (NDSC) will be held in Dallas, Texas July 24-27.

Committee Member Kim made the following Community Advocacy and Outreach subcommittee announcements:

- Committee feedback was given to City Librarian Julie Zeoli on creating more inclusive spaces and programming at recent Irvine Public Library informational meetings.

Committee Member Claxton made the following Special Projects and Collaboration subcommittee announcements:

- Esther Morales, CAC Chair, will receive the Disability Friendly Community Member Award at the next regular Committee meeting for her advocacy.
- Library Services will be asked to present at the next regular meeting.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

COMMITTEE BUSINESS

2. MINUTES

ACTION:

Moved by Committee Member Claxton, seconded by Committee Member Fazeli, and unanimously carried by those members present (Committee Members Drayer and Torres absent) to approve the minutes of a regular meeting of the Irvine Residents with Disabilities Advisory Committee held on February 4, 2024.

3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE APPOINTMENTS

ACTION:

Moved by Committee Member Mulrain, seconded by Committee Member Fazeli, and unanimously carried by those members present (Committee Members Drayer and Torres absent) to approve the recommendation of the Community Services Commission to appoint Marle Chen, Samantha Hartman, Jaewoo Park, and Michale Van Duyn to serve as Irvine Residents with Disabilities Advisory Committee Members commencing appointment.

END OF COMMITTEE BUSINESS

ADJOURNMENT

Moved by Committee Member Claxton, seconded by Committee Member Kim, and unanimously carried by those members present (Committee Members Drayer and Torres absent) to adjourn the regular Committee meeting at 7:27 p.m.

CHAIR

Recording Secretary

Date Approved

ITEM 4
COMMITTEE ASSIGNMENTS



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE ACTION

MEETING DATE: AUGUST 5, 2025

TITLE: IRVINE RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE
SUBCOMMITTEE ASSIGNMENTS

Director of Community Services

RECOMMENDED ACTION

Designate representatives of the Irvine Residents with Disabilities Advisory Committee to serve on its three established subcommittees: Community Advocacy and Outreach; Access and Functional Needs; and Special Projects and Collaboration.

EXECUTIVE SUMMARY

The Irvine Residents with Disabilities Advisory Committee (Committee) serves as an advisory body to Community Services Commission on policy matters pertaining to individuals with disabilities. Member subcommittee participation is important to remain informed on matters affecting individuals with disabilities.

At the Committee's special meeting held on March 29, 2022, the Committee unanimously voted to establish subcommittees to continue working on initiatives established by the 2018 Disability Services Needs Assessment Work Plan. The Committee is requested to identify representatives to serve on, and attend, subcommittee meetings (Attachment 1).

COMMISSION/BOARD/COMMITTEE RECOMMENDATION

Not applicable.

ANALYSIS

In 2022, the Committee established three subcommittees: Community Advocacy and Outreach; Access and Functional Needs; and Special Projects and Collaboration. Subcommittees assist in guiding Committee activities and provide task oversight. Subcommittee reports are included in each regular meeting agenda to provide updates, as necessary.

Community Advocacy and Outreach – To increase awareness of the Committee as a community resource through outreach and information sharing.

Access and Functional Needs – To serve as material experts to City departments and partner agencies on matters of accessibility and functional needs of residents with disabilities.

Special Projects and Collaboration – To raise awareness of the Committee through collaborative efforts with City departments and partner agencies.

ALTERNATIVES CONSIDERED

Committee may decide to delay the selection of subcommittee assignments until a future meeting.

FINANCIAL IMPACT

There is no financial impact as a result of selecting Committee representatives to attend subcommittee meetings.

REPORT PREPARED BY

Robert Espinosa, Community Services Supervisor

ATTACHMENT:

Irvine Residents with Disabilities Advisory Board Work Plan – (6/5/2018)

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (6/5/2018)

GOAL 1: COMMUNICATION AND AWARENESS				
WHAT? THE STRATEGIES	HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES	WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES	WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)	NOTES
1. Increase awareness of IRDAB as a community resource.	<ul style="list-style-type: none"> Participate in developing an Irvine TV spot to inform the community about City's Disability Services, including IRDAB. Invite community members to attend IRDAB meetings when there are relevant informational speakers. 		<p>Year 2</p> <p>All years</p>	<p>Example: participants from the Needs Assessment community meeting</p>
2. Outreach to the community to raise awareness of disability services and resources.	<ul style="list-style-type: none"> Participate in community events to provide information about City services. Help facilitate outreach to individuals with limited English proficiency through IRDAB and other community networks. 		<p>All years</p> <p>All years</p>	<p>Examples: Special Olympics, Resource Fairs, Global Village</p>
3. Strengthen relationships between IRDAB and local agencies to share information about services and resources and raise awareness amongst providers and residents.	<ul style="list-style-type: none"> Develop a list of agencies to invite to present at IRDAB meetings. Develop a list of agencies that may share information about Irvine Disability Services (e.g. DS website link). 		<p>All years</p> <p>Year 2</p>	<p>Examples: Regional Center, Irvine Unified School District, Irvine Valley College, Irvine Police</p>

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (6/5/2018)

GOAL 1: COMMUNICATION AND AWARENESS <i>CONTINUED</i>				
4. Participate on other boards, committees and groups to raise awareness of City resources and needs, and to report salient information back to the board.	<ul style="list-style-type: none"> Assess board members' current involvement with other community groups, boards, agencies and community networks to understand existing connections and avenues for outreach. Identify additional participation opportunities on City and County committees and other local groups. Identify IRDAB members to attend prioritized community groups, boards, agencies and community networks. 	All	All years	
		All	All years	
			All years	
5. Communicate and share legislative updates that impact individuals with disabilities.	<ul style="list-style-type: none"> Identify and share important legislation affecting individuals with disabilities to the Board. Advise staff when to share with the community through the Disability Services website. 	All	All years	
			All years	
6. Increase awareness of housing needs and opportunities for individuals with disabilities.	<ul style="list-style-type: none"> Receive updates when affordable housing opportunities become available. Identify IRDAB members to attend Community Land Trust meetings. 	All	All years	
			All years	

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (6/5/2018)

GOAL 2: PROVIDE INPUT TO CITY DEPARTMENTS AND PROGRAMS				
WHAT? THE STRATEGIES	HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES	WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES	WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)	NOTES
1. Inform Community Services Commission of matters related to disability services.	<ul style="list-style-type: none"> Update Community Services Commission on board activities and other matters related to disability services through an annual presentation. 	Chair and/or Co-Chair	All years	
2. Continue to provide input on accessibility and suitability of infrastructure and facility projects, including parks.	<ul style="list-style-type: none"> Receive presentations and provide input on City infrastructure and facility projects, as needed (i.e. through public works) 	All	All years	
3. Advise Community Services on programs to ensure they meet community needs.	<ul style="list-style-type: none"> Meet with Special Events staff to provide input on how to make City events more accessible and inclusive for individuals with disabilities. Meet with Youth Outreach staff to discuss ideas for peer buddy programs for children and/or teens. Receive updates and provide input on: <ul style="list-style-type: none"> - Changes to the Adaptive Swim program - Disability Services programming at Sweet Shade park - TRIPS transportation program Submit proposals to Disability Services to recommend activities for consideration (e.g. Adaptive Sports Day, Disability Resource Fair) 	II	<p>Year 1</p> <p>Year 2</p> <p>Year 1</p> <p>All years</p>	Examples for Special Events: representation among performers; accommodations; accessibility issues; early entrance periods, etc.

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (6/5/2018)

GOAL 3: SPECIAL PROJECTS AND COLLABORATIONS				
WHAT? THE STRATEGIES	HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES	WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES	WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)	NOTES
1. Co-host and promote safety awareness workshops.	<ul style="list-style-type: none"> Work with Public Safety to cohost and promote safety awareness workshops for individuals with disabilities and their families. 		Year 1	Topics to include how to interact with law enforcement, social media safety, etc. (similar to program at Legacy).
2. Conduct a disability services provider meeting to foster information sharing and collaboration among partner agencies.	<ul style="list-style-type: none"> Help plan and participate in a City-hosted disability services provider meeting. 	Chockalingam, McLaughlin	Year 1 and 3	
3. Continue to promote exemplary efforts of community members who are supportive of individuals with disabilities.	<ul style="list-style-type: none"> Continue to provide awards to outstanding community members and explore ways to increase recognition opportunities. 	All	All years	
4. Promote public safety community activities and events to encourage relationships between law enforcement and individuals with disabilities.	<ul style="list-style-type: none"> Help promote Public Safety events to residents with disabilities through IRDAB and various online social networks. 	All	All years	Example: Meet and greet opportunities

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN – (6/5/2018)

GOAL 4: BOARD DEVELOPMENT				
WHAT? THE STRATEGIES	HOW? THE ACTIVITIES TO ACCOMPLISH THE STRATEGIES	WHO? WHO WILL LEAD/PARTICIPATE IN ACTIVITIES	WHEN? YEAR 1 (FY 2018-19) YEAR 2 (FY 2019-20) YEAR 3 (FY 2020-21)	NOTES
1: Remain informed and up to date on Disability Services programs.	<ul style="list-style-type: none"> Receive annual updates on the City's DS programs. 	All	All years	
2: Review and modify work plan as appropriate.	<ul style="list-style-type: none"> Continue to refine work plan, including identifying priorities, timelines and responsible parties. Conduct annual review of work plan progress and make modifications as desired. 	All All	Ongoing All years	
3. Review Board Roles and Procedures	<ul style="list-style-type: none"> Review roles and responsibilities of chair and vice chair, including outlining the specific tasks performed by the positions. Provide new Board Member onboarding orientation that details expectations, history, etc. Receive a review presentation on the Brown Act. 	All City Staff/Chair All	Year 1 and 3 Upon new member appointments Year 2	
4. Identify Board strengths and expertise	<ul style="list-style-type: none"> Each board member completes a summary sheet outlining his/her areas of interest and expertise. 	All	Year 1; and upon new member appointments.	