

CITY OF IRVINE IS HIRING!

Animal Care Attendant - EPT/PT

Irvine Animal Care Center

Part-time: Up to 19 hours per week
Extended Part-time: Up to 32 hours per week
\$22.09 - \$29.02 per hour

The Position:

The City of Irvine is seeking candidates to deliver daily care and enrichment for animals in the shelter. Candidates will assist with adoption counseling, behavioral assessments of shelter animals and customer service. There are two part-time positions and one extended part-time position being filled through this recruitment.

Your Impact:

- Promote positive relationships with the public, management team, staff members, volunteers and Animal Services Officers.
- Provide the highest of standards of animal husbandry, customer service, conflict resolution, and communication to the public while upholding and promoting the Center's programs and policies.
- Complete daily cleaning and feeding routines in a timely, organized, and professional manner.
- Provide kennel enrichment, train, and socialize animals in assigned area.
- Monitor the health of shelter animals and follow established procedures if symptoms of illness arise.
- Safely handle animals in the facility, including domestic pets, wildlife, and small livestock.
- Enter clear and concise data and notes utilizing database software.
- Actively engage with volunteers by providing training and supervision.
- Learn about the personalities and traits of the adoptable pets in our care, promote great qualities to potential adopters, and facilitate animal/animal introductions utilizing Center protocols.
- **Hours: Up to 32 hours (EPT) or 19 hours (PT) required per week. Weekend availability also required.**

Minimum Qualifications:

- High school diploma or equivalent and some experience caring for or handling animals, or any combination of education and experience that provides equivalent knowledge, skills and abilities.
- Ability to push, pull, drag, lift or carry equipment/supplies (weighing up to 50 lbs.), ability to stand/walk for extended periods of time, and ability to lean, stoop, twist, bend, and kneel in the performance of job duties.

Best Fit:

- Strong customer service and communication skills.
- Ability to multi-task in a busy animal shelter environment that has exposure to a variety of domestic and wild animals with varying degrees of grass, hay, dander, fur, feathers and zoonotic diseases.
- Ability and willingness to work with any animal species.

For more information, and to **apply by 5PM on September 2**, scan the QR code with your smartphone, or visit:

cityofirvine.org/jobs

