



CITY COUNCIL SUMMER INTERNSHIP PROGRAM

Part-time: 10 hours per week
Program Dates: June 22 - July 31, 2026
\$21.00 per hour

Do you have the desire to make a meaningful impact in a vibrant and diverse community? Join a collaborative workforce of Interns committed to serving the Irvine City Council.

The City of Irvine seeks motivated high school juniors and seniors, and current college students, for the 2026 City Council Summer Internship Program. This is an excellent opportunity for civic-minded students to work with City Councilmembers, perform research and analysis on a wide range of topics, and observe the efforts of local government.

Your Impact

- Provide support to assigned Councilmembers with projects and programs.
- Perform a variety of clerical tasks; prepare research materials and correspondence.
- Assist with public policy analysis and research.
- Attend City Council and Commission meetings.
- Participate in City facility tours and park visits.
- Develop leadership qualities and enhance problem-solving abilities.
- Refine public speaking and presentation skills.
- Demonstrate excellent time management and organizational skills.
- Staff City events while representing your assigned Councilmember.

Minimum Qualifications

- Candidates must be currently enrolled in college or entering their junior or senior year of high school, with a preferred 3.3 minimum grade point average.
- Internship program dates: June 22 - July 31, 2026. Interns are expected to work 10 hours a week during this period and provide their own transportation.

Best Fit

- A self-motivated student with a positive attitude and a desire to make a difference within the Irvine Community.
- A professional, creative, computer-savvy student with strong communication and writing skills.

Candidates will be evaluated on current area of study, work experience, interest in city government, and availability. Interviews for qualified candidates are tentatively scheduled the week of March 25.



Are you interested in this job opportunity?
Apply Online: cityofirvine.org/jobs