



MINUTES

HEALTH & WELLNESS ADVISORY COMMITTEE REGULAR MEETING

December 8, 2025

Conference & Training Center (CTC)
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER

The regular meeting of the Health & Wellness Advisory Committee was called to order at 5:02 p.m. on December 8, 2025, in the Conference & Training Center (CTC), Irvine Civic Center, 1 Civic Center Plaza, Irvine, California.

ROLL CALL

Present:	8	Chair:	Phyllis Agran
		Vice Chair:	Nakia Best
		Committee Member:	Diane Aviles
		Committee Member:	Cynthia Haq
		Committee Member:	Carolyn Inmon
		Committee Member:	Melisa Masri*
		Committee Member:	Laura Rubio
		Committee Member:	Ruby Villavisencio
Absent:	3	Committee Member:	Susanne Flores
		Committee Member:	Tiffany Im
		Committee Member:	Natalie Hamilton

*Committee Member Masri arrived at 5:06 p.m.

PLEDGE OF ALLEGIANCE

Chair Agran led the Pledge of Allegiance.

PRESENTATIONS

1. Leading Causes of Preventable Injuries and Deaths in Minors

Darcy Jones, Business Services Administrator, and James Hutchcraft Police Commander from the Irvine Police Department, presented on the Leading Causes of Preventable Injuries and Deaths in Minors.

Committee members engaged in discussion and asked questions of the Irvine Police Department staff in attendance, including Chief Kent, Sergeant Batstone, and Public Safety Supervisor Sameeha Jabbar.

There were no public comments received.

ACTION: Moved by Chair Agran, seconded by Committee Member Inmon, and unanimously carried by those members present (Committee Members Flores, Im, and Hamilton absent), to:

Establish a Leading Causes of Preventable Injuries and Deaths in Minors Ad Hoc Subcommittee.

2. Easterseals of Southern California: Autism and Related Disability Services

Joyce Tu, Vice President of Easterseals of Southern California presented on Autism and Related Disability Services.

Committee members engaged in discussion and asked questions of the presenter.

There were no public comments received.

By consensus of the members present (Committee Members Flores, Im, and Hamilton absent), received and filed.

3. Mental Health Association for Chinese Communities (MHACC): The Kindness Network

Wendy Guo, Program Manager of Mental Health Association for Chinese Communities (MHACC) presented on the The Kindness Network.

Committee members engaged in discussion and asked questions of the presenter.

There were no requests to speak.

By consensus of the members present (Committee Members Flores, Im, and Hamilton absent), received and filed.

PUBLIC COMMENTS - NON-AGENDIZED ITEMS

Shareen Young, from the Irvine Child Development Center, introduced herself and announced that the Center is seeking a community member to join their Board of Directors, and encouraged participation.

ADDITIONS AND DELETIONS

There were no additions or deletions to the agenda.

DIRECTOR'S REPORT

There was no Director's Report.

CONSENT CALENDAR

ACTION: Moved by Chair Agran, seconded by Committee Member Inmon, and unanimously carried by those members present ((Committee Members Flores, Im, and Hamilton absent), to approve Consent Calendar Item Nos. 4 and 5.

4. HEALTH & WELLNESS ADVISORY COMMITTEE REGULAR MEETING SCHEDULE

ACTION:

Adopt the 2026 Health & Wellness Advisory Committee meeting schedule.

5. MINUTES

ACTION:

Approved the minutes of a regular meeting of the Health & Wellness Advisory Meeting held on September 8, 2025.

COMMITTEE BUSINESS

6. UPDATED EARLY CHILDHOOD FRIENDLY CITY RESOLUTION

Traci Stubbler, Child Care and Development Superintendent and Irvine Child Care Project Administrator, presented the staff report and responded to questions.

There were no public comments.

Committee discussion included: questioning whether an actual resolution was being considered for adoption.

ACTION: Moved by Committee Member Masri, seconded by Committee Member Rubio, and unanimously carried by all members present (Committee Members Flores, Im, and Hamilton absent), to:

Continue the Updated Early Childhood Friendly City Resolution to Health & Wellness Advisory Committee Meeting of August 31, 2026 at 5 p.m. or soon thereafter.

ANNOUNCEMENTS/COMMITTEE REPORTS

Committee Member Rubio spoke on behalf of the Early Childhood Ad Hoc Subcommittee and the Behavior Health Care Services Ad Hoc Subcommittee, reporting on their work to date.

ADJOURNMENT

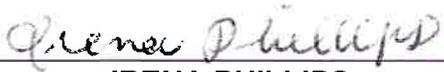
By consensus of the members present (Committee Members Flores, Im, and Hamilton absent), the meeting was adjourned at 7:02 p.m.



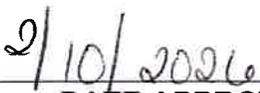
PHYLLIS AGRAN
CHAIR



HEATHER DION
DIRECTOR OF HEALTH & WELLNESS



IRENA PHILLIPS
RECORDING SECRETARY



DATE APPROVED